

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Acting Mayor Bob Keogh.

Council Members Present: Acting Mayor Bob Keogh, Rebecca Conklin Kleiboemer, Steve Connelly, Mindy Curry, Louann Artiaga and Richard Bingham.

Council Members Absent: None

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis.

Guests Present: Carrie Tuohy, Tim Tuohy, Bob Crowe, David & Sharon Prueter, Chuck Kethel, Wendy Gehring, Larry Yunker.

Council Prayer was given by Acting Mayor Bob Keogh.

Acting Mayor Bob Keogh Assigned the role of clerk to Deputy Administrator Joshua Hartbarger for the October 3rd 2023 meeting due to the communicated absence of Clerk Nicole Hartbarger.

Motion by Councilwoman Artiaga, seconded by Councilman Bingham to approve the minutes of the September 19, 2023 Council Meeting. 6 ayes

Motion by Councilman Bingham, seconded by Councilwoman Artiaga to approve the bills totaling \$4,261.91 dated September 28, 2023, the Addendum bills totaling \$67,488.65 dated October 3, 2023 and the August 2023 financial statements. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

None noted

COMMITTEE REPORTS

- A. Fallen Timbers Union Cemetery District Meeting – September 18, 2023 and September 25, (Special Meeting) 2023
 - i. \$102,580.61 in taxes collected after fees, \$3,003.78 other the revenue, \$34,242.26 in expenses which included \$10,000 payment to both Waterville and Whitehouse for the Loan. A balance of \$260,573.42. A few appropriations were made.
 - ii. Sexton reported working on foundation issues.
 - iii. Discussion of mini tractor / trailer purchase with carryover funds.
 - iv. Audit was complete with one item mentioned about licensing fees.
 - v. Title search was complete on Finzel Road Cemetery, more discussion on how to proceed.
 - vi. At the September 25th special meeting the sexton produced two quotes for a mini tractor and trailer. Different capabilities were discussed. Authorization was allowed for \$35,600 to purchase a John Deere tractor and \$6,200 for the trailer. Passed with 3 ayes and 0 nays.
 - vii. October 16, 2023 next meeting
- B. Tree Commission Meeting – September 25, 2023
 - i. President is preparing the renewal for the Tree City USA Grant.
 - ii. 2023 Growth award qualifiers were discussed, budget increase explained.
 - iii. Tree inventory – 2 storm damaged trees and grant for 50 tree planting. Not all funds were spent. Discussing with Director Pilcher on what else the funds can go towards.
 - iv. 27 street trees are ready for November tree planting.

- v. Donated tree from Sheer family of Perrysburg in memory of Ted Toffler, the spouse of a member of tree commission. Tree planted along the bike trail.
- vi. Guest was present (Chuck Kethel) for discussion of disc golf in Sandra Park. Councilman Bingham noted there was an error in the minutes. It was not a fee for the proposed disc golf park. Instead, it was discussion on how much a disc is to purchase. The commission voted unanimously to support a disc golf park.
- vii. Tree commission participated in the concert on the 28th with an informational booth.
- viii. Discussion on Dutch elm disease and process to address it.

Council Bingham noted that Chuck Kethel was present at the council meeting tonight in case Council had any questions regarding disc golf. Discussion was held regarding tree placement, mowing concerns, placement of the course, costs of installation of course, and upkeep of the course. Director Pilcher let Council know that trees had been delivered. Solicitor Kevin Heban mentioned that Council has the authority to decide on Sandra Park. Administrator Jordan Daugherty emphasized the need to decide today as the trees are here. Councilwoman Mindy Curry expressed support for this project and discussed the benefits of an outdoor venue with low expense start up. Councilwoman Curry asked Chuck Kethel if he would assist with tree placement to help expedite the planting. Chuck Kethel indicated this was done already. Councilwoman Conklin Kleiboemer expressed support as well and indicated that this is Council prioritizing items for our staff, and still a positive step forward. She also expressed that if “we” support this, we also need to support our Public Works staff to maintain it. Councilman Bingham expressed he agrees with other statements and has been for it since the beginning. Acting Mayor Keogh asked on associated costs. Chuck Kethel indicated to start it would be \$4,000. This includes baskets and tee location. Discussion was held on the possibility of business sponsoring tee boxes. Chuck Kethel mentioned the location would still allow the ability for football in the park and walking paths. Councilwoman Conklin Kleiboemer noted that the quotes, one for \$7,000, is within the Administration spending limits and asked if the funds are there she would like to support fully.

Councilwoman Curry made a motion to authorize the Administration to work with the submitted disc golf layout for tree planting. Councilwoman Conklin Kleiboemer seconded. Motion passed all Ayes.

REPORT OF THE MAYOR

Acting Mayor Keogh called attention to the upcoming Halloween event on the 31st. He reminded all about the upcoming income tax issue on the November 7th ballot and expressed support.

REPORT OF THE CLERK OF COUNCIL

Acting Mayor Keogh asked for any items to report from Clerk Joshua Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Acting Mayor Keogh asked for any items to report from Village Administrator Jordan Daugherty.

Administrator Daugherty described the first item in preparation of final year end appropriations.

Councilwoman Conklin Kleiboemer made a motion to authorize legislation amending appropriations for Current Expenses and Other Expenditures of the Village of Whitehouse, State of Ohio, During the Fiscal Year Ending December 31, 2023 (as an emergency). Councilman Bingham seconded. Motion passed 6 ayes.

Administrator Daugherty explained the next item is updating our codified ordinances each year to replace the updated version.

Councilwoman Artiaga made a motion to authorize legislation to Adopt and Approve Current Replacement Pages to the Whitehouse Codified Ordinances (as an emergency). Councilman Bingham seconded. Motion passed all ayes.

Administrator Daugherty explained this was our third rebid for our Multi-Use Trail & Bridge. The first two bids were high, and it has finally come back reasonably with a large portion funded by grants.

Councilwoman Conklin Kleiboemer made a motion to authorize legislation authorizing the Award of a Contract for The SR 64 Multi-Use Trail and Bridge Project to Geddis Paving and Excavating, Inc. (as an emergency). Councilwoman Mindy Curry seconded. Motion passed 6 ayes.

Administrator Daugherty explained that this portion is for the engineering associated with the Multi-Use Path and Bridge.

Councilwoman Conklin Kleiboemer made a motion to authorize legislation Authorizing the Award of a Contract for Engineering Services With The Mannik & Smith Group (as an emergency) (Contingent on Awarding of Multi-Use Trail and Bridge Contract). Councilman Connely seconded. Motion passes 6 ayes.

Administrator Daugherty then produced the budget timeline and important legislative dates.

Reminder that Flu shots will be October 12th at Village Hall from 5-7pm.

REPORT OF THE VILLAGE SOLICITOR

Acting Mayor Keogh asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Acting Mayor Keogh asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Acting Mayor Keogh asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There following were presented:

Motion by Conklin Kleiboemer, seconded by Bingham, to accept Ordinance 12-2023: Amended Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the Village of Whitehouse, State of Ohio, During the Fiscal Year Ending December 31, 2023 at its first reading and declaring an emergency. 6 ayes.

Motion by Conklin Kleiboemer, seconded by Bingham to suspend the rules and have a second and third reading of Ordinance 12-2023 by title only and declaring an emergency. 6 ayes.

Motion by Conklin Kleiboemer, seconded by Bingham to accept Ordinance 12-2023 and to pass said ordinance and declaring an emergency. Third reading vote by name. 6 ayes.

Motion by Conklin Kleiboemer, seconded by Artiaga to accept Ordinance 13-2023: To Adopt and Approve Current Replacement Pages to the Whitehouse Codified Ordinances at its first reading and declaring an emergency. 6 Ayes.

Motion by Artiaga, seconded by Connelly to suspend the rules and have a second and third reading of Ordinance 13-2023 by title only and declaring an emergency. 6 ayes.

Motion by Conklin Kleiboemer, seconded by Curry to accept Ordinance 13-2023 and to pass said ordinance and declaring an emergency. Third reading vote by name. 6 ayes.

Motion by Artiaga, seconded by Bingham to accept Ordinance 14-2023: Authorizing the Award of a Contract For The SR 64 Multi-Use Trail and Bridge Project to Geddis Paving and Excavating, Inc. at its first reading and declaring an emergency. 6 ayes.

Motion by Curry, seconded by Conklin Kleiboemer to suspend the rules and have a second and third reading of Ordinance 14-2023 by title only and declaring an emergency. 6 ayes.

Motion by Curry, seconded by Bingham to accept Ordinance 14-2023 and to pass said ordinance and declaring an emergency. Third reading vote by name. 6 ayes.

Motion made by Artiaga, seconded by Bingham to accept Ordinance 15-2023: Authorizing the Award of a Contract For Engineering Services With The Mannik & Smith Group at its first reading and declaring an emergency. 6 ayes.

Motion by Artiaga, seconded by Bingham to suspend the rules and have a second and third reading of Ordinance 15-2023 by title only and declaring an emergency. 6 ayes.

Motion by Conklin Kleiboemer, seconded by Curry to accept Ordinance 15-2023 and to pass said ordinance and declaring an emergency. Third reading vote by name. 6 ayes.

RESOLUTIONS

Acting Mayor Keogh asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on. There were none.

OTHER ITEMS DISCUSSED

Department Heads

Public Services Director Steve Pilcher discussed wrapping up the Field and Industrial Parkway waterline projects. The mill and fill will be Wabash, Gilead, Lucas, and Blue Creek Gardens. Leaf pickup will begin soon. Director Pilcher also thanked Mark Thomas for his service to the Village of Whitehouse and good luck to his future endeavors.

Police Chief Baer reminded all that the Homecoming parade is upcoming this Friday, watch for road closures. He also mentioned that on November 8th they will be hosting a Keep our Girls Safe class.

Fire Chief Francis October 8th through the 14th is Fire Prevention week. Video campaign coming. Open House will Be October 8th from 12-3.

Council Comments

Several Council members commented their thanks to Chief Baer for his hosting of the second Tax Levy town hall meeting at the Police department. It was informative and well received.

More support and discussion on disc golf. Chuck Kethel was thanked for bringing this to our attention.

A concern was received from a citizen on the spacing of our fire hydrants. A question was asked on spacing and placement. Staff explained that yes it is a predetermined process that includes engineered designs. Director Pilcher noted that 2 more hydrants were added on the line in question.

A question was asked about posting meeting times on Village signs. Staff will look into this.

Acting Mayor Keogh asked for input on any nominations for tax review board members.

CITIZEN COMMENTS

Acting Mayor Keogh asked if there were any Citizen comments to be heard. Council was thanked for voting on disc golf. There was also a concern on a telephone pole. Staff will help with this.

ADJOURNMENT

Regular

October 3,

23

Motion by Keogh seconded by Conklin Kleiboemer to adjourn the meeting at 7:22pm. 6 ayes

Duly Appointed Clerk of Council

Mayor