

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Acting Mayor Bob Keogh.

Council Members Present: Acting Mayor Bob Keogh, Steve Connelly, Mindy Curry, Richard Bingham, and Rebecca Conklin Kleiboemer

Council Members Absent: Louann Artiaga – excused absence by Mayor

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Wendy Gehring, Tim & Carrie Tuohy, Rob Casaletta, Phil Whaley, Larry Yunker

Council Prayer was given by Shawn Bellner of Cedar Creek Church

Motion by Councilman Rich Bingham, seconded by Councilman Steve Connelly to approve the minutes of the October 3rd, 2023 Council Meeting. 5 ayes

Motion by Councilman Bingham, seconded by Councilman Connelly to approve the bills totaling \$143,336.74 dated October 12th, 2023 and the Addendum bills totaling \$521,560.08 dated October 17th, 2023. 5 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Acting Mayor Keogh asked if there were any persons to appear before council. There were none.

COMMITTEE REPORTS

- A. Report on the October 16th, 2023 Fallen Timbers Union Cemetery District
 - i. Cemetery District Trustee Conklin Kleiboemer shared that the meeting started with a financial report including stated revenue of around \$12,000 and current expenses of around \$57,500. These recent expenses included a new tractor and trailer.
 - ii. There was discussion on how far the District has come, from two \$50,000 loans to where they are today, even with some challenges, it is working out very well.
 - iii. Sexton reported that there have been 23 lots sold year to date and 45 funerals/interments year to date. He also stated the new tractor is to be delivered Tuesday.
 - iv. There is an electrical issue being taken care of in the maintenance building and the focus has been on keeping hours down on outside contractors. The recent audit has concluded and all went well.

REPORT OF THE MAYOR

Acting Mayor Keogh reminded all in attendance of the upcoming Halloween celebration in the Village on October 31st. He stated that the businesses will be open downtown and in/around the park from 5-6pm. He also commented that all the JED and other income areas have greatly helped with the Villages financial position.

REPORT OF THE CLERK OF COUNCIL

Acting Mayor Keogh asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Acting Mayor Keogh asked for any items to report from Village Administrator Jordan Daugherty.

Administrator Daugherty mentioned that there are two items that need to be approved by Council to vote on later in the meeting as Ordinances.

Daugherty commented that Council needs to pass legislation, Ordinance 16-2023 later in the meeting, to approve the award of contract engineering services to Kleinfelder, Inc. This is for the upcoming Swanton Street improvements. He is asking that this be passed and approved as an emergency.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to request authorization for legislation authorizing the award of a contract for engineering services with Kleinfelder, Inc., as an emergency. 5 ayes

The next item that Daugherty discussed is the need to request authorization on Ordinance 17-2023. Daugherty informed Council this ordinance is to award a contract to Jones & Henry Engineering, Ltd. for consulting services on sewer work in an older area of town. Public Services Director Pilcher and team do a great job of being proactive, these are some harder areas to work with and are showing some decay and we need to get ahead of any problems.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to request authorization for legislation authorizing the award of a contract for engineering services with Jones & Henry Engineering, Ltd., as an emergency. 5 ayes

Daugherty finished up with a reminder that starting next month budgetary items will be addressed during meetings and those topics will culminate in December meetings in order to get through appropriations. He invites anyone to stop by with questions, the bulk of work on budgets will be completed at the November Committee of the Whole meeting.

REPORT OF THE VILLAGE SOLICITOR

Acting Mayor Keogh asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Acting Mayor Keogh asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Acting Mayor Keogh asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. The two previously discussed ordinances are ready to be voted on.

Motion by Councilman Bingham, seconded by Councilwoman Conklin Kleiboemer to approve **Ordinance 16-2023: Authorizing the Award of a Contract for Engineering Services with Kleinfelder, Inc.**, as an emergency. 5 Ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to approve to suspend the rules and have the second and third reading of **Ordinance 16-2023** by title only and declaring an emergency. 5 Ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to accept **Ordinance 16-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 5 Ayes

Motion by Councilman Bingham, seconded by Councilwoman Curry to approve **Ordinance 17-2023: Authorizing the Award of a Contract for Engineering Services with Jones & Henry Engineering, Ltd.**, as an emergency. 5 Ayes

Motion by Councilwoman Curry, seconded by Councilman Bingham to approve to suspend the rules and have the second and third reading of **Ordinance 17-2023** by title only and declaring an emergency. 5 Ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to accept **Ordinance 17-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 5 Ayes

RESOLUTIONS

Acting Mayor Keogh asked Heban for any resolutions to be reviewed or voted on. There were none.

OTHER ITEMS DISCUSSED

Department Heads

Fire Chief Jason Francis shared with council that the Fire Departments recent open house event was a success. They had several hundred people stop by, it was a great turn out.

Public Services Director Steve Pilcher shared that the fall construction and roadway projects are underway; road milling has taken place and asphalt is to start soon, it will conclude with yard restoration. He also shared that leaf collection started this past Monday and will continue into December. He said the team is currently preparing the winter equipment and gearing up for Christmas décor.

Police Chief Allan Baer shared that their upcoming event with KOGS (Keep our girls safe) still has several openings and encourages people to share. He also shared that the Police Department is wrapping up end of year budget items.

Council Comments

Council member reminded all in attendance that the next Tax Levy open meeting to share financial information is upcoming on October 24th at Village Hall. Deputy Administrator Hartbarger confirmed that he is working with Dave Riggerbach to share the meeting info with the community.

A question was asked regarding the upcoming November Committee of the Whole meeting where budget reviews will take place – does it make sense to move the start time to a bit earlier to give more time for review as this meeting tends to go long. All council and staff seemed in agreement on this – will be reviewed again during the November council meeting and vote will take place if necessary to move the start time.

Council member asked Public Services Director Pilcher about a complaint that has been heard regarding a sewage smell. Pilcher shared that there has been some review into this area and some chemicals input for testing – they are waiting to hear back test results on this as of now. Pilcher was also asked about the trees that were to be planted with the recent Tree Grant – he confirmed that all trees planted so far have been with the grant.

It was also shared that there is still a lot of positive commentary regarding the disc golf course that is being discussed and planned. Great for the community.

CITIZEN COMMENTS

Acting Mayor Keogh asked if there were any Citizen comments to be heard. During this time, newly hired police officer, Officer Wagner, introduced himself. He shared that he started in July and has had a good experience so far, he is glad to do whatever he can to help out around Whitehouse and is happy to be here.

ADJOURNMENT

Motion by Councilman Bingham, seconded by Councilwoman Curry to adjourn the meeting at 6:52pm. 5 ayes

Regular

October 17,

23

Duly Appointed Clerk of Council

Mayor