

**CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE**

Meeting called to order at 6:30 PM by Acting Mayor Bob Keogh.

Council Members Present: Acting Mayor Bob Keogh, Mindy Curry, Louann Artiaga, Richard Bingham, and Rebecca Conklin Kleiboemer

Council Members Absent: Steve Connelly – excused absence by Mayor

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Council Clerk Nicole Hartbarger

Guests Present: Wendy Gehring, Carrie Tuohy, Phil Whaley, Larry Yunker, Justin McCall

Council Prayer was given by Justin McCall of Zion United Methodist

Correction for the October 17<sup>th</sup>, 2023 Council Meeting minutes. The date listed under Committee Reports for the Fallen Timbers Union Cemetery District meeting was October 6<sup>th</sup>, 2023. This date should be listed as October 16<sup>th</sup>, 2023.

Motion by Councilwoman Rebecca Conklin Kleiboemer, seconded by Councilwoman Mindy Curry to approve the minutes of the October 17<sup>th</sup>, 2023, Council Meeting with previously mentioned correction. 5 ayes

Motion by Councilwoman Louann Artiaga, seconded by Councilman Rich Bingham to approve the bills totaling \$81,957.15 dated November 2<sup>nd</sup>, 2023 and the Addendum bills totaling \$83,553.13 dated November 7<sup>th</sup>, 2023, along with the September 2023 Financial Statements. 5 ayes

**PERSONS TO APPEAR BEFORE COUNCIL**

Acting Mayor Keogh asked if there were any persons to appear before council. There were none.

**COMMITTEE REPORTS**

Acting Mayor Keogh asked if there were any committee reports to share. There were none; the Fallen Timbers Union Cemetery District Meeting report was shared during the last council meeting on October 17<sup>th</sup>, 2023.

**REPORT OF THE MAYOR**

Acting Mayor Keogh reminded all in attendance of the upcoming Christmas in Whitehouse celebration on December 2<sup>nd</sup>. He shared that there will be Santa, crafts, 5k race and more. He also brought up that there has been a lot of conversation around the Village regarding the fact that the Ardaugh plant may be closing. There are conversations that Ardaugh may be building a new plant in Akron, OH and moving operations there. Recent conversations with economic development representatives are focusing on the positive that this will be easy for a new company to move right in with their business with the large building already there. Acting Mayor Keogh finished up with reminding all in attendance that budget reviews will be starting next week at the scheduled Committee of the Whole meeting.

**REPORT OF THE CLERK OF COUNCIL**

Acting Mayor Keogh asked for any items to report from Clerk Nicole Hartbarger. There were none.

**REPORT OF THE VILLAGE ADMINISTRATOR**

Acting Mayor Keogh asked for any items to report from Village Administrator Jordan Daugherty.

Administrator Daugherty began by quickly discussing the topics for the upcoming Committee of the Whole meeting. Pre-budgetary items will be discussed during this meeting that will help with the drafting of appropriations including merit service changes, rate and fee schedule changes (water, sewer, etc.), inflation in the Midwest and its impact along with pay scale changes (cost of living). Daugherty stated that at the council meeting following the upcoming Committee of the Whole meeting there will be a draft of these appropriations ready to be finalized.

It was discussed to move the start time of the Committee of the Whole meeting from 6:30pm to 5:30pm for the November 14<sup>th</sup>, 2023 meeting in order to give council and staff more time to discuss the budgetary items.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to formally change the start time of the November 14<sup>th</sup>, 2023 Committee of the Whole meeting from 6:30pm to 5:30pm. 5 ayes

Daugherty asked Deputy Administrator Hartbarger to comment on the next topic, upcoming administrative actions. Hartbarger stated that coming in the new year they plan to make some changes to the layout of council chambers. He also mentioned that there will be a change to some procedural items including how council packets go out weekly. Hartbarger said there will be much more detail to come on these items in the next few weeks.

#### **REPORT OF THE VILLAGE SOLICITOR**

Acting Mayor Keogh asked Solicitor Kevin Heban for any items to be reported. There were none.

#### **CITIZEN COMMENTS ON AGENDA ITEMS**

Acting Mayor Keogh asked for Citizen Comments pertaining to Agenda items. There were none.

#### **ORDINANCES**

Acting Mayor Keogh asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There were none.

#### **RESOLUTIONS**

Acting Mayor Keogh asked Heban for any resolutions to be reviewed or voted on. There were none.

#### **OTHER ITEMS DISCUSSED**

##### **Department Heads**

Deputy Administrator Hartbarger mentioned for the Fire Department that there is an upcoming Fire Co-op meeting on Thursday, November 9<sup>th</sup>, 2023.

Public Services Director Steve Pilcher shared that his team is finishing up on construction projects for the year including working on concrete in the Blue Creek Gardens area, finishing up the ADA grant work that included shortening some crosswalk distances and rearranging some crosswalk areas to include better receiving ramp areas. He mentioned that they are working on cleaning up leaves and that the weather has been helpful in staying dry for this project.

Deputy Administrator Hartbarger mentioned for the Police Department there is an event being hosted by the department partnered with the group Keep Our Girls Safe tomorrow, November 8<sup>th</sup>, 2023. There are 19 young women signed up to attend the event.

**Council Comments**

Council member started by reserving the right to enter into Executive Session for a personnel matter at the end of the council meeting agenda. It was stated that there will be no votes or further discussion after the Executive Session.

Positive comment was shared with Public Services Director Pilcher regarding the clean up of leaves. It was stated that the leaf truck was seen cleaning up one side of the street where the team noticed a resident cleaning up leaves on the opposite side. Before they left the neighborhood, they made sure to turn around and pick up the leaves of that resident even though they had already gone down the entire street.

Question regarding the Christmas celebration was asked, if there is a fee for the hot chocolate that is to be passed out. Deputy Administrator Hartbarger confirmed that there is no fee.

Good luck was wished to all of those who are running for open positions along with the levy's that are on the ballot for today's voting day.

Several council members congratulated Councilwoman Curry on the fact that she recently became a Grandma with a granddaughter born on Halloween.

**CITIZEN COMMENTS**

Acting Mayor Keogh asked if there were any Citizen comments to be heard. During this time, citizen Wendy Gehring shared that the Chamber of Commerce is working on preparing the parade line up for the Christmas celebration on December 2<sup>nd</sup>, 2023. She asked for all to get the word out to those who would like to be involved in the parade.

Motion by Councilman Keogh, seconded by Councilwoman Conklin Kleiboemer at 6:45pm to enter into an executive session in order to discuss a personnel matter. 5 ayes

Motion by Councilman Keogh, seconded by Councilwoman Curry at 7:40pm to bring the council meeting back in session. 5 ayes

**ADJOURNMENT**

Motion by Councilman Keogh, seconded by Councilwoman Artiaga to adjourn the meeting at 7:41pm. 5 ayes

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Duly Appointed Clerk of Council

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Mayor