

# Whitehouse

November 30, 2023

## WHITEHOUSE COUNCIL AGENDA December 5, 2023 6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at [www.whitehouseoh.gov](http://www.whitehouseoh.gov) and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, December 5, 2023, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the November 21, 2023 Council Meeting
- VI. Adoption of Bills Dated November 30, 2023 and the Addendum Bills Dated December 5, 2023
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
  - A. Report on the Fallen Timbers Union Cemetery District Meeting
- IX. Report of the Mayor
  - A. Nominations for Tax Review Board
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
  - A. Reminder of January Discussion on Refuse Bin Placement

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**[whitehouseoh.gov](http://whitehouseoh.gov)**

- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
  - A. **Ordinance 6-2023:** Enacting Whitehouse Municipal Code Section 1257.30, Keeping of Chickens (1<sup>st</sup> Reading)
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

**CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE**

Meeting called to order at 6:30 PM by Acting Mayor Bob Keogh.

Council Members Present: Acting Mayor Bob Keogh, Steve Connelly, Mindy Curry, Louann Artiaga, Richard Bingham, and Rebecca Conklin Kleiboemer

Council Members Absent: N/A

Staff Present: Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Wendy Gehring, Tim & Carrie Tuohy, James Cairl, Jill Gundy, Larry Yunker, Rita Yunker, Mike Hill, Rob Casaletta, Stephen Bond, Mona Snyder, Dave Riggenschach

Council Prayer was given by Pastor Steve Bond of Community of Christ Lutheran Church

Acting Mayor Keogh mentioned to those in attendance that Village Administrator Daugherty is out for medical reasons, and we look forward to having him back in the office next week.

Motion by Councilman Rich Bingham, seconded by Councilman Steve Connelly to approve the minutes of the November 7<sup>th</sup>, 2023 council meeting. 6 ayes

Motion by Councilwoman Mindy Curry, seconded by Councilman Bingham to approve the bills totaling \$17,082.32 dated November 16<sup>th</sup>, 2023 and the Addendum bills totaling \$165,009.23 dated November 21, 2023, along with the October 2023 Financial Statements. 6 ayes

**PERSONS TO APPEAR BEFORE COUNCIL**

Acting Mayor Keogh asked if there were any persons to appear before council. There were none.

**COMMITTEE REPORTS**

Acting Mayor Keogh asked if there were any committee reports to share.

Report on the November 14, 2023 Committee of the Whole Meeting

There were several discussions during the Committee of the Whole meeting that are now requiring action to be taken by Council members.

**1. Take Action on the Merit Service Payment Recommendation**

Merit Service Payment recommendations were discussed during the Committee of the Whole meeting and Solicitor Kevin Heban was asked to prepare an ordinance to approve. This will include a \$75 per service year payment to full-time employees with more than five

year of service and a \$100 to full-time employees between one and five years of service as decided upon several years ago.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to approve the recommended Merit Service Payment. 6 ayes

**2. Take Action on the C.O.L.A. Increase for Personnel Wages**

Discussion during the Committee of the Whole meeting was around the suggested 2.7% COLA increase based on the Midwest CPI. It was commented that this is by motion only, it does not require legislation.

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to approve the recommended 2.7% Cost of Living Increase for personnel wages. 6 ayes

**3. Take Action to Authorize Legislation for the 2024 Rate & Fee Schedule (as an emergency)**

During the Committee of the Whole meeting all utility costs were reviewed and understood. Total of all utility costs changes is less than 2%.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to take action to authorize legislation for the 2024 Rate & Fee Schedule, as an emergency. 6 ayes

**4. Take Action to Authorize Legislation Authorizing an Employment Agreement with the Village Administrator, Jordan Daugherty (as an emergency)**

During this time, Councilman Bingham shared some thoughts based on social media posts that had been put out prior to this council meeting. Councilman Bingham stated he had a few questions for all in attendance. He asked: who has worked for an employer for seven years and never received a pay raise? There was no response. He stated that our administrator has not received a pay raise for eight years and he has 24% less buying potential than he did eight years ago, with no raises. Councilman Bingham stated that Village Administrator Daugherty's Doctorate was paid for by the Village but that is an incentive offered to all full-time employees. A few final comments from Councilman Bingham included that Administrator Daugherty has two jobs as he took over Finance Director as well as Village Administrator – this means \$120k for two jobs this could cost us easily \$200k.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Connelly to take action to authorize legislation authorizing an employment agreement with Village Administrator Jordan Daugherty, as an emergency. 6 ayes

**REPORT OF THE MAYOR**

Acting Mayor Keogh reminded all in attendance of the upcoming Christmas in Whitehouse celebration on December 2<sup>nd</sup>. He asked Wendy Gehring for a quick update. She shared that kids will have passports to pick up at the park or at any of the locations including the Whitehouse Inn, Julie's Fitness and Triotech. Gehring stated that if four of the eight spots

are checked off the passport they will be put in a drawing to win a bike from CycleWerks. She also shared that there are still spots open for the parade and to get in contact with her if interested in joining – the parade goes from Whitehouse Primary to the park. Lastly, she shared that Santa will be at the park shelter house for pictures.

Acting Mayor Keogh shared that our neighbors out at Bittersweet Farms are having a pop up holiday shopping event on December 9<sup>th</sup> from 9am-3pm

He shared that several Tree Commission members will be graduating from Tree Commission Academy on December 7<sup>th</sup> – this is great for our Village.

Lastly, Acting Mayor Keogh shared that himself, and several others had the opportunity to review plans for Adventure Spirits Distillery that is soon to be occupying the old PNC Bank.

#### **REPORT OF THE CLERK OF COUNCIL**

Acting Mayor Keogh asked for any items to report from Clerk Nicole Hartbarger. There were none.

#### **REPORT OF THE VILLAGE ADMINISTRATOR**

Acting Mayor Keogh asked for any items to report from Deputy Administrator Josh Hartbarger. There were none.

#### **REPORT OF THE VILLAGE SOLICITOR**

Acting Mayor Keogh asked Solicitor Kevin Heban for any items to be reported. Heban shared a quick reminder on tabled topics from earlier this year. He stated that the chicken ordinance discussion was tabled and will be appearing on the agenda again the first meeting in December 2023. He also stated that the garbage can location topic was tabled and set to appear on the agenda for the first meeting of January 2024.

#### **CITIZEN COMMENTS ON AGENDA ITEMS**

Acting Mayor Keogh asked for Citizen Comments pertaining to Agenda items.

Carrie Tuohy – 11154 Temperance Ave: Tuohy stated that she does not fault anyone for wanting a fair wage and compensation, regarding the discussed employment contract for Village Administrator Daugherty. She commented that the question or concern is coming up from the recent Committee of the Whole meeting where it was discussed that things were being taken away from residents as they could not be afforded. She stated that she is bringing these comments up as a current Councilwoman elect who will be coming in and having to possibly ask for a tax increase. Lastly, Tuohy stated that Administrator Daugherty's current contract is not up until August 2025 – why is it coming up now and not after the new council members are seated.

#### **ORDINANCES**

Acting Mayor Keogh asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. Previously discussed Ordinance 18-2023 to be voted on.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to approve **Ordinance 18-2023: Amending and Updating the Village of Whitehouse**

**Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration, and Ancillary Other Matters, as an emergency. 6 Ayes**

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to approve to suspend the rules and have the second and third reading of **Ordinance 18-2023** by title only and declaring an emergency. 6 Ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to accept **Ordinance 18-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 6 Ayes

**RESOLUTIONS**

Acting Mayor Keogh asked Heban for any resolutions to be reviewed or voted on. Resolution 18-2023 to be voted on.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to accept **Resolution 18-2023: Authorizing an Employment Agreement with the Village Administrator, Jordan Daugherty**, as an emergency. 6 Ayes

Before the second and third reading council members paused to allow for some discussion and answering of questions that came up during the Citizen Comments.

Councilwoman Conklin Kleiboemer stated that many of the people currently on council have served for over eight years with Administrator Daugherty and others on staff. She shared that these contract negotiations started actively back in August. Some were aware of a request to renegotiate some time ago, after some internal issues. Conklin Kleiboemer stated that once it was known what needed to be done regarding the Administrator's contract this council needed to do it. She did share that there have been some optics challenges this year so the questions being asked are understood. In regard to the current contract going through August 2025, Conklin Kleiboemer stated that this is a renegotiation and it can happen at any time. She shared that Administrator Daugherty has been making compensation sacrifices not just with Covid but with COLA, etc, he's been going without. Conklin Kleiboemer stated that we benefit from the education our employees receive, degrees, certifications, etc. She also stated that she is glad to hear forward thinking of continuing to find revenue for the Village, that we need that. She stated that one of her concerns is if the a new tax increase doesn't pass – the person we need the most needs to still be here and not somewhere else because he has a better offer.

Councilman Connelly shared thoughts on the contract discussions that occurred. He said all of council was in there for quite some time, and these same concerns were raised – facts were presented and decided upon. Connelly stated that it is a lot of money but Administrator Daugherty has earned it and it is consistent with his contribution and his role.

Conklin Kleiboemer stated that this current council would like to be a model for how these decisions are come to and decided upon. She clarified that employment contract discussions are done in an executive session because it is confidential in nature – it is not meant to be done that way to keep it from anyone, it is just confidential comments.

Councilman Keogh stated that this new contract is auto renewing but can be terminated at any time, and it now includes an annual review that wasn't there before.

Councilwoman Curry added to the discussion stating that the amount of work that Administrator Daugherty has put in is above and beyond for his job. Going without an increase for eight years including COLA. She stated that it was time for his contract to be reviewed. She also said she feels he is still not being paid what he should – but knows he wants to help this village progress into the future. Curry commented that a \$12k increase for over 8 years is minimal but council agreed something needed to be done. She also shared that the amount of money that his earned degree has brought into village is a huge amount, the water tower grant alone is \$1.84M. Curry finished her comments by saying Administrator Daugherty has always been on top of working to get things done and takes council direction.

Connelly stated his concern in Administrator Daugherty not being with the Village any longer. He said if he leaves tomorrow –how will we hire someone back with that role and that experience at the rate we are currently paying. Connelly shared that council reviewed neighboring communities for reference – and he can sleep easy knowing its reasonable – it would be very difficult to replace him.

Conklin Kleiboemer finished up the discussion portion by sharing the actual figures of the new contract. She stated that it is \$120k for annual salary, retroactive to Oct 1<sup>st</sup>, with a one-time lump sum payment of \$5k to make up for some lack of compensation increase, and upon performance review a discretionary, additional compensation not more than 6%.

Conklin Kleiboemer commented that Administrator Daugherty would be the first to push back if this was not something that could be afforded by the Village.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to approve to suspend the rules and have the second and third reading of **Resolution 18-2023** by title only and declaring an emergency. 6 Ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to accept **Resolution 18-2023** and to pass said Resolution and declaring an emergency. Third reading vote by name. 6 Ayes

## **OTHER ITEMS DISCUSSED**

### **Department Heads**

Public Services Director Steve Pilcher shared that his team is finishing up leaf collection with the pick up schedule concluding in mid-December. He stated that there will probably be one spot check done in January to pick up any stragglers. He lastly shared that the team is working on getting the Christmas décor around and some equipment winter ready.

Police Chief Allan Baer shared that the Christmas Village 5k will be happening directly before the tree lighting on December 2<sup>nd</sup>. Asking residents to please pay attention to road traffic during this time along with just after this as people are getting in place for the parade. He shared that this year's Toys for Tots collection has started – the police department would love to meet last years donation efforts of over 4k toys. Lastly he shared that their recent event with KOGS – Keeping our Girls Safe – went really well with a great turn out.

### **Council Comments**

Councilman Keogh shared that there is an upcoming vacancy for the Whitehouse representation on the Fallen Timbers Union Cemetery District – if anyone is interested please be sure to let him know as there will be a nomination at the December 5<sup>th</sup> meeting.

Councilman Connelly shared that this upcoming Saturday is 'Small Business Saturday' and be sure to shop local and have a safe Thanksgiving holiday.

Councilwoman Curry asked Chief Baer if the officers were doing push ups again this year for all of the toy donations. Chief Baer stated that Officer White did over 1k push ups last year. Curry also commented on the reducing of costs within the Village budget. She stated that during the Committee of the Whole meeting it was recognized that the bulk pick up was being paid for out of the general fund – it will now be handled like other utilities and paid for by the residents. This will help the general fund avoid the \$35k cost – while costing residents \$0.54 per month.

Councilwoman Conklin Kleiboemer shared that the joint meeting of the Fallen Timbers Union Cemetery District will be on December 11<sup>th</sup> at 5:30pm in Waterville City chambers. She commented that each district needs a quorum of attendees. She shared that she will be finishing up her FTUCD term as of January 1<sup>st</sup>, 2024 and Whitehouse will need to make this replacement. She lastly shared that the FTUCD Sexton sends his thanks to Whitehouse Village public services department in their support during some recent cement work.

### **CITIZEN COMMENTS**

Acting Mayor Keogh asked if there were any Citizen comments to be heard. There were none.

### **ADJOURNMENT**

Motion by Councilman Keogh, seconded by Councilman Connelly to adjourn the meeting at 7:16pm. 6 ayes

---

Duly Appointed Clerk of Council

---

Mayor



**COUNCIL BILLS  
11/30/2023**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Amazon	Administration	\$37.61		Supplies
Amazon	Community	\$55.60	\$93.21	Supplies
AT&T	Fire	\$80.57		Phone Service
AT&T	Water	\$62.77	\$143.34	Phone Service
AT&T First Net	Fire	\$365.18		Cell Phones
AT&T First Net	Administration	\$47.13		Cell Phones
AT&T First Net	Water	\$23.57		Cell Phones
AT&T First Net	Sewer	\$23.56	\$459.44	Cell Phones
Atlantic	Fire	\$2,187.66	\$2,187.66	Vehicle Repair
Brad Baker	Police	\$34.25	\$34.25	Employee Reimbursement
Curtis Blue Line	Police	\$263.33	\$263.33	External Vest Carrier
Kleinfelder	Capital Project	\$3,860.27	\$3,860.27	2023 Street Resurfacing
Marlin Capital Solutions	Fire	\$705.39	\$705.39	Toughbooks Payment
MASI	Water	\$83.35	\$83.35	Water Sample Analysis
North Branch Nursery	Streets	\$6,247.00		Trees
North Branch Nursery	Parks	\$194.00	\$6,441.00	Trees
ODP	Administration	\$59.96	\$59.96	Office Supplies
Ohio Gas Company	Maintenance	\$387.02		Natural Gas Charges
Ohio Gas Company	Fire	\$131.09		Natural Gas Charges
Ohio Gas Company	Life Squad	\$131.09		Natural Gas Charges
Ohio Gas Company	Parks	\$182.78		Natural Gas Charges
Ohio Gas Company	Police	\$123.04	\$955.02	Natural Gas Charges
Public Entities Pool of Ohio	All Departments	\$59,437.89	\$59,437.89	Annual Insurance-Commercial Pkg
Treasurer, State of Ohio	Water	\$3,884.16	\$3,884.16	License to Operate
Verizon Wireless	Police	\$200.55		Cell Phones & Data
Verizon Wireless	Fire	\$200.55		Cell Phones & Data
Verizon Wireless	Parks	\$27.33		Cell Phones & Data
Verizon Wireless	Administration	\$40.75		Cell Phones & Data
Verizon Wireless	Maintenance	\$27.33		Cell Phones & Data
Verizon Wireless	Streets	\$27.33		Cell Phones & Data
Verizon Wireless	Water	\$27.33		Cell Phones & Data
Verizon Wireless	Sewer	\$27.33	\$578.50	Cell Phones & Data
Wood County Landfill	Sanitation	\$184.00	\$184.00	Street Sweepings Disposal
		\$79,370.77	\$79,370.77	

**ORDINANCE NO. 6 - 2023**

**AN ORDINANCE ENACTING WHITEHOUSE  
MUNICIPAL CODE SECTION 1257.30, KEEPING OF  
CHICKENS**

**WHEREAS**, the Council for the Village of Whitehouse believes it would be in the best interest of the residents of the Village to allow the keeping of chickens within the Village; and

**WHEREAS**, in order to assure that this activity does not present a nuisance condition or disturb the quiet enjoyment of property within the Village, Council hereby enacts strict regulations relating to the keeping of chickens; and

**WHEREAS**, after obtaining citizen comments and considering the matter, Council wishes to allow the keeping of chickens within the Village but place regulations on this use.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:**

**Section 1.** Whitehouse Municipal Code Section 1257.30, Keeping of Chickens, is hereby enacted to state as follows:

**1257.30, KEEPING OF CHICKENS.**

(a) The raising or keeping of chickens (hereinafter "hens") is prohibited within the Village of Whitehouse except as provided in the following section.

(b) Notwithstanding Section (a) above, the raising or keeping of hens within the Village is allowed as provided as follows:

(1) Buildings, structures, coops, runs and fenced areas used for the keeping or raising of hens shall be confined to rear yards and shall not be maintained closer to any lot line than twenty (20) feet.

(2) The keeping of hens is only permitted within the following zoning districts: A, S-1, R-1, R-2, R-3 and R-4, with lots no smaller than ten thousand, eight hundred, and ninety square feet (10,890 square feet). Lot areas shall be determined based on the records at the Lucas County Auditor.

(3) No more than six (6) hens shall be allowed for each single-family dwelling.

(4) Hens shall be provided with a covered, predator-proof coop that is well ventilated and designed to be easily accessed for cleaning. The coop shall

allow for no more than four (4) square feet per hen with a maximum coop height of six (6) feet. Hens shall have access to an outdoor run enclosure that is adequately fenced to contain the hens within the structure. The maximum size of the outdoor run enclosure shall be ninety (90) square feet and the maximum height shall be six (6) feet. Hens must remain inside the coop and run enclosure at all times. Free ranging hens shall not be permitted within the Village. Coops and runs must be entirely removed from the property within thirty (30) days of removal of hens.

(5) The coop, runs and outdoor enclosure must be kept in a sanitary condition and free from offensive or noxious odors and noise. The coop, runs and outdoor enclosures must be cleaned on a regular basis to prevent the accumulation of waste. Eggs must be removed from the coop and run areas daily.

(6) There shall be no outdoor slaughtering in the line of vision of any neighboring properties.

(7) All food must be stored in sealed, rodent proof containers. Food and water must be dispensed from containers specifically designed for such purpose. Unless specifically designed to prevent rodent access, all food and water sources must be removed from the coop every night. Scattering food over the ground is a prohibited method of feeding.

(8) The keeping or harboring of roosters is prohibited.

(9) The composting of chicken waste must be done inside a rodent proof composting container.

(10) All requirements for accessory buildings and fences, including the permit requirements, are applicable and must be complied with.

**Section 3.** It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force at the earliest possible time allowed by law.

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Solicitor

# VILLAGE OF WHITEHOUSE

December 5, 2023

## ADMINISTRATION

- 11-07-23 1. October 31, 2023: Income Tax Collection = \$3,156,684.96  
Compared to last year = \$2,842,709.61 (11.04% increase)  
JEDD & JEDZ collections = \$2,477,974.37
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

## ADMINISTRATIVE ACTIVITIES

## COMMUNITY DEVELOPMENT

## SUBDIVISION DEVELOPMENTS

- 10-17-23 1. **Savanna Lake Plat 2** – All utilities completed. Construction of street underway.

## STREETS

10-17-23

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23. Bid awarded to Geddis Paving & Excavating in the amount of \$845,000.00
2. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023. Request authorization for Administrator to advertise for bids. Bid Opening – June 15, 2023. Awarded to Henry W. Bergman, Inc. - \$163,442.87. Project to start the week of October 9, 2023.
3. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.
4. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

## PARKS & RECREATION

- 10-17-23 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2025.

2. **Tree Commission Urban Forestry Grant-Whitehouse** Applied for and was awarded a 10,000 matching grant to be used for the planting of trees. These trees will be planted at Sandra Park. The trees will be selected by the Tree Commission. Public Works Department will assist in the layout and planting. Planting will take place in fall 2023. Trees planted first week of October.

## STREETS

### WATER

09-19-23

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and reviewed.
2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023 – Out to bid – bid opening 2-3-23. Awarded to Kyle J. Sherman Excavating-\$200,216.00
3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023. Out to bid – bid opening 2-3-23. Awarded to Kyle J. Sherman Excavating-\$265,358.00.
4. **Elevated Storage** – A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00

### WASTE WATER

11-01-22

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26<sup>th</sup> for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

### STORM SEWER

09-19-23

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized

as a dewatering area for wet material waste. Estimated \$50,000.00. Pad is 80% completed.

## **SANITATION**

**02-07-23**

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023. January 7<sup>th</sup> Drop off – 99 vehicles filling 2-40 yd. dumpsters., January 14<sup>th</sup> Drop off – 76 vehicles partially filling 2-40 yd dumpsters.

## **MISCELLANEOUS**

**10-12-23**

1. **Building Permits:** 8 new homes as of 11-2-23.

**10-17-23**

2. **Public Works:**
  1. Water Department
    - a. Valve Exercising
  2. Sewer Flushing & Manhole Evaluations
  3. Storm Water Inspections – Outfalls & Asst. Management
  4. Leaf pickup through December

## **Boards and Commissions**

- A. Board of Zoning Appeals
  1. Pending approval of September 6, 2023 meeting minutes
- B. Charter Revision Commission
  1. Pending approval of March 21, 2023 meeting minutes
- C. Fire Dependency Board
  1. Pending approval of January 18, 2023 meeting minutes
- D. Planning Commission
  1. Pending approval of September 18, 2023 meeting minutes
- E. Records Commission
  1. Pending approval of June 6, 2023, meeting minutes
  2. Pending 2023 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2023
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of August 24, 2023 meeting minutes
  2. Pending Tree Inventory

## **Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment

- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
  - 1. Pending review of Council project list