

Whitehouse

January 4, 2023

Meeting Notice
Village Council Meeting As
A Committee of the Whole
January 9, 2024
6:30 p.m.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet as a Committee of the Whole on Tuesday, January 9, 2024 at 6:30 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of the December 5, 2023, Committee of the Whole Meeting Minutes
- IV. Citizen Comments on Committee of the Whole Agenda Items
- V. **General**
 - A. Attention to Vacant Council Seat (Committee's Discretion on How to Select Filling the Vacancy)
 - 1. **Supporting Information** – Applications and Letters of Interest (Exhibit A)
- VI. Citizen Comments
- VII. Consider Other Business as Appropriate Under the Village Charter
- VIII. Adjourn

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
Immediately Following Council Meeting December 5th, 2023**

CALL TO ORDER – ROLL CALL

Meeting called to order at 7:06pm by President of Council Bob Keogh.

Council Members Present: Steve Connelly, Mindy Curry, Louann Artiaga, Rebecca Conklin Kleiboemer and President of Council Bob Keogh

Council Members Absent: Richard Bingham – President of Council Keogh asked for excused absence to be recorded

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Director of Public Services Steve Pilcher, Police Chief Allan Baer (online), Fire Chief Jason Francis and Clerk Nicole Hartbarger

Guests Present: Wendy Gehring, Tim & Carrie Tuohy, James Cairl, Larry Yunker, Dave Riggenbach, Phil Whaley, Terry Bradfield, Karen Gerhardinger, Julie Studer (online)

Motion by Councilwoman Curry, seconded by Councilwoman Artiaga to approve the minutes of the November 14th, 2023 Committee of the Whole Meeting. 5 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Keogh asked if there were any citizen comments to be made regarding the agenda items. There were none.

FINANCE

Village Administrator Jordan Daugherty started off the finance review stating that there are two overall budgetary topics to review during tonight's meeting.

Formal Approval of Previously Reviewed Pay Scale

Administrator Daugherty reminded all in attendance that a year ago the Village implemented an organizational transition, for a multitude of reasons including the upcoming ALS Life Squad contract change. This was also a focus of not just salary cost savings but job opportunities and a better fit for staff abilities. Daugherty reminded Council that changes are all on Council records over the last year.

Administrator Daugherty asked Council to review the supporting information. He stated that the COLA was already approved for the pay scale ordinance. He shared that positions listed in red are not new, they are already pre-voted on and approved through the organizational changes. Daugherty reminded Council that Whitehouse had a Police Lieutenant around 10 years ago and we are now resurrecting – there will be no Deputy Chief position. On the Fire Department side, the Village will now have Advanced-EMT to support minimal

requirements for advanced life support coverage. The Platoon Chief position will be a new hire now that Deputy Administrator Hartbarger has moved out of the Fire Department. Daugherty commented that this will be a minimal projected impact on the budget, but the Village has saved \$150k by not filling positions and stalling for this year.

Committee members shared the following comments and questions during their discussion:

- Councilwoman Curry asked if the Crossing Guard position that was open at the beginning of the school year was ever filled. Deputy Administrator Hartbarger confirmed that the one Crossing Guard is able to take care of both requirements/duties at this time.
- Councilwoman Conklin Kleiboemer asked for clarification that positions/steps A1 and A2 are true newly created along with the Platoon Chief position. Daugherty confirmed that yes they are.
- Councilwoman Conklin Kleiboemer asked if next step is to approve to recommend the reviewed pay scale to council at the next meeting. Daugherty states that yes that is the action needed by the committee tonight.

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Artiaga to recommend to Council the pay scale classifications as presented. 5 ayes

Review Proposed Budgets (Service, Fire, Life Squad, Police, Administration, Capital Projects)

Administrator Daugherty began by sharing that this budget has been reviewed in detail with Acting Mayor Keogh as it is the Mayor's budget. He also shared that he has reached out to Council Elect Members in order for them to get comfortable with the budget process – there is so much detail in the budget, Whitehouse goes above and beyond what the state auditor requires. At this time, Daugherty suggested that the pages of the detailed budget be reviewed one at a time in order for questions to be answered and discussions to happen.

Committee members shared the following comments and questions during their discussion:

- Budget, Page 2
 - Administrator Daugherty explained that these are estimated fund balances, the left column is the estimate of the fund balance. He stated that per the state auditor there cannot be a negative balance in a fund. If there is negative balance, most likely it is the general fund that is the 'parent'. Daugherty shared that anything under the general fund is highly restricted, we cannot just pull funds for any reason. He called out that the general fund is decreasing, but it has a better than expected fund balance, attributable to not filling certain employee positions, and not buying anything that is not absolutely needed. He said that this page is a summary of all remaining pages.
 - Councilwoman Artiaga asked if the Covid Relief Fund of \$315k is permanent or set to expire. Administrator Daugherty confirmed that we have to spend at the latest in 2025, so that it is gone by 2026. He said that strict spending requirements for this money are basically gone; the spend just needs a reasonable justification. He shared that the Village will be looking at bigger

ticket items that we don't want to put in a different budget line – the money will definitely be spent.

- Councilwoman Curry asked if income tax collection is still going well with RITA. Administrator Daugherty confirmed that yes, it is going even better than expected. Expenses to use the service have stayed the same so far over time, and the Village has been able to collect more income tax funds than ever before. Councilwoman Artiaga asked how we pay RITA. Daugherty shared that we pay percentage of tax funds that are collected. Curry asked to confirm that RITA can track people who have not filed. Daugherty confirms that yes RITA has more resources than what the Village would have for this purpose.
- Daugherty confirmed that this is as tight a budget that staff can come up with that doesn't cut into known services. Already cut a bit with refuse, with previous decisions, but this is the best we can do to keep services as close to what residents are used to.
- Budget, Page 4:
 - Administrator Daugherty directed everyone to the highlighted 2024 Budget column. He shared that the next few pages are only focused on revenue.
 - Councilwoman Artiaga asked where the fire/co-op money is. Daugherty confirmed that it will be seen on page 5 of the budget.
 - Daugherty commented that there shows a down tick on the general fund, related to a more conservative estimate of income tax revenues.
- Budget, Page 5:
 - Administrator Daugherty explained the special revenues include state highway fund, park fund, and motor vehicle revenue which is license tax.
 - Daugherty called attention to the fact that Life Squad line includes June 3rd contract expiration/decrease.
 - Daugherty shared that transfers represent a large amount of general fund starting to go out. He commented that the debit showing on the fire truck line, will need to transfer revenue in.
 - Councilwoman Conklin Kleiboemer shared with the Council Elect Members in attendance that Administrator Daugherty's projections have always come in extremely close and can be greatly relied upon.
- Budget, Page 7:
 - Administrator Daugherty explained that the review is now starting to get into capital, this is the revenue side of capital; the total cost of the projects and appropriations will come up later in the budget.
- Budget, Page 8:
 - Administrator Daugherty started out by reminding council that the water and sewer fund - big dollar items - have already been reviewed through approving the rate and fee schedule.
 - Daugherty shared that Income Tax A is for capital exclusively at 30%. Income Tax B is the general fund portion of income tax revenue; 70% of this goes to general fund – for example \$1 comes in \$0.70 goes to general fund.
 - Councilwoman Conklin Kleiboemer brought up a comment to note, from the 2023 budget to 2024 budget, going from \$875k to \$750k estimated revenue for Income Tax A, and for Income Tax B going from \$1.95M to \$1.75M

estimate. Daugherty confirms the decrease but says he hopes we can say this is an estimate and numbers will come in much differently, more in line year over year.

- Budget, Page 11:
 - Administrator Daugherty shared that we are now starting to review budget funds that are department focused, starting with police.
 - Councilwoman Artiaga asked about the line item boarding of prisoners for \$12k; is that annual or do we pay otherwise. Chief Baer commented that we have reduced that cost every year. He shared that if we arrest someone under Village code we pay; if we arrest someone under a state charge we do not have to pay. Baer shared that this budget amount was previously \$36k and the department has been able to lower that with the focus on Ohio code.
 - Councilwoman Artiaga asked for clarification on the line item 'Equipment – Other' for \$10k. Chief Baer confirmed that this amount is a buffer, for unknown purchases that can't be anticipated i.e., cameras, tasers, ballistic helmets, RTF rifles for training, etc.
 - Councilwoman Conklin Kleiboemer asked Chief Baer if there is anything that decided to go without within the 2024 budget. Chief Baer commented that Flock cameras are on the wish list. The minimum purchase is \$18k, we only have \$7.5k currently budgeted, not enough. He shared that if we had a Flock camera we could have had picture of the vehicle license plate that drove into Steve Rogers Ford and stole a vehicle over this past weekend. He states that this would be great technology to have.
 - Councilwoman Curry asked for more information on Flock cameras. Chief Baer explained that Flock cameras are license plate readers with an included database. He shared that this is how suspect at high school was identified earlier this year from Maumee police; not a need but a want. He stated that with the current more lean budget, they did not include full amount.
- Budget, Page 12:
 - Administrator Daugherty commented that this page is focused on the fire department.
 - Councilwoman Conklin Kleiboemer shared that items listed on this budget sound a lot more familiar after holding tax levy townhalls this year.
 - Councilwoman Conklin Kleiboemer asked Chief Francis if there is anything that they decided to go without within the 2024 budget. Chief Francis explained that within the equipment budget they were going to look at purchasing another ventilation fan this next year which decreases carbon monoxide. He commented that with Life Squad service going away have decided to use that funding for a Lucas Device that costs around \$24k.
 - Councilwoman Artiaga asked if chaplains are paid or volunteers. Chief Francis confirmed that for the Fire Department, Reverend Clifton does not charge. Daugherty confirmed that the police chaplain is not paid either.
- Budget, Page 13:
 - Administrator Daugherty commented the next several pages have focus on the Public Works Department budget.
 - Public Works Director Pilcher commented that the first budget is the parks department.

- Pilcher shared there is no significant increase in the parks department. Some items he called out include: ballfield backstop fencing in repair and maintenance, \$7k for trail repair and money in equipment for disc golf course as Council has tentatively approved this which includes a year round portable restroom. Pilcher said they have also included an AED for the shelter house as it is being used more and more by the public.
 - Councilwoman Conklin Kleiboemer asked if we have offered training on AED usage. Chief Francis confirmed that yes training has been given by request with calls to the department.
- Budget, Page 14:
 - Public Works Director Pilcher commented that the next budget is the Sanitation Department.
 - Pilcher commented that Council has already eliminated the curbside bulk pick up expense, all other items are basically the same. He commented that Ohio Compost did not raise their price for this year so that is the same as 2023.
 - Councilwoman Conklin Kleiboemer asked for confirmation that the contractual services line item is down in dollar amount because of the curbside bulk pick up removal. Pilcher confirmed that yes, that is the reason for that decrease.
- Budget, Page 15:
 - Administrator Daugherty shared that this page focuses on the budget for the Administration Department; same line items as last year, nothing new.
 - Councilwoman Curry asked if the beautification grant has been used. Daugherty confirmed that yes, we have two applications as we speak, one has been approved and one is pending. He shared with all in attendance that the beautification grant is a small Whitehouse grant to encourage downtown businesses to incorporate common themes/materials in their frontage. He commented that these have been really good improvements, great money spent by the businesses and Village.
 - Daugherty commented that the biggest number is transfers, most of which is to Life Squad, as we saw on the revenue side, this is where it is coming out.
 - Councilwoman Artiaga asked about the scholarships that the Village used to support. Deputy Administrator Hartbarger confirmed that we did not have an applicant this year. Councilwoman Conklin Kleiboemer commented that it was not really promoted. Artiaga asked about the status going forward; Daugherty shared that it was mainly run by volunteers, and it wasn't a priority this year. Conklin Kleiboemer shared that this is a good reminder that it is still there and available, does not believe this to be frivolous spending.
- Budget, Page 16:
 - Administrator Daugherty commented that this page is an extension to Administration; budget is almost the same as 2023.
 - Councilwoman Artiaga asked for clarification on the professional services line item. Daugherty shared that this is kept in the budget to have funds ready for new economic development; council established several years ago. He said we have it if someone needs an immediate incentive to come into the Village.

- Councilwoman Curry asked if some of this budget amount can be used for flock cameras. Daugherty said that we can certainly reduce the amount and redistribute. He shared that in January he will be coming up with new ideas for revenue streams, we are trying all that we can while being responsible.
- Budget, Page 17:
 - Public Works Director Pilcher stated that this page is focused on the Maintenance Department budget.
 - Pilcher commented that this includes maintenance of Village Hall and other buildings that Public Service helps maintain around Whitehouse. The only change seen are some expenses on the equipment line including an AED for Village Hall.
 - Councilwoman Conklin Kleiboemer asked if this includes any repair of Village Hall front cobble stone. Pilcher confirmed that yes, this amount is under repairs.
 - Councilwoman Conklin Kleiboemer asked Pilcher if there is anything that they decided to go without within the 2024 budget. Pilcher commented that the biggest going without for Public Service would be the tax split; it used to be 50/50 so we are doing the same with less budget money. He commented that he is thankful for what they can get done with the money allotted to the Public Works Department. Administrator Daugherty commented that this is important and why we are doing a lot more projects in house, development of talent to do this, etc; this keeps us cost effective and efficient.
 - Councilwoman Artiaga shared that she has heard comments about the flowers in downtown, the park across from Local Thyme, etc. - has been told this is frivolous spending. She comments that she would love new the Council to have a different aspect on things; if we expect new businesses and residents to come in, we have to be a community that is attractive to others – there is a cost to the Village to not spend on those things in the loss of economic development.
- Budget, Page 18:
 - Administrator Daugherty shared that this budget page focuses on the overall general fund.
 - Councilwoman Artiaga asked if we spend all money budgeted on payments to the health department. Daugherty confirmed that yes, all goes to health department, mostly for burial responsibilities. He shared that state law requires municipalities to pay for funerals where there is no heir to take care of the deceased. Councilwoman Conklin Kleiboemer asked doesn't this now fall to the FTUCD. Daugherty confirmed that it falls to actual communities for a resident, the bare minimum funeral.
 - Councilwoman Conklin Kleiboemer asked if health department fees are different at city-hood. Daugherty commented that yes they are somewhat different; as a city you are absolutely required to pay for the health department services, we currently choose to sub-contract with them.
 - Daugherty called out a few more line items including contractual services with law director, which is the contractual amount to provide legal rep to council. He said this is standard for most municipalities and the amount has not changed for 15 years; they do an excellent job for us.

- Budget, Page 19:
 - Administrator Daugherty shared that this page focuses on the Streets funding.
 - Councilwoman Artiaga asked how often do street sweepers come. Pilcher confirmed that they pass through once a week from April to October 31, as long as no snow/ice, and costs around \$20k a year. This includes downtown area every week, while the rest of the Village is parsed out and one area hit each week.
 - Councilwoman Artiaga asked for confirmation on what the sidewalk program is. Pilcher shared that it includes replacements of sidewalks as needed and as they are seen. He said this could also include connection points and extension of sidewalks as needed. Artiaga asked does that include just public areas or residential as well. She commented that residential was responsibility of homeowner at one point. Pilcher commented that we normally fix by complaint, if resident calls in - most of the time fixes are required from tree roots heaving the sidewalk – we take care of those without expense to homeowner.
 - Councilwoman Curry commented that the street sweeping, you can clearly see where it has gone, can we share with residents the schedule to allow them to move cars off the street. Pilcher commented that yes, we could try to get that posted so residents are aware.
 - Pilcher shared that road salt line item is down this year as we have not yet needed to replenish.
 - Pilcher commented that the road maintenance budget of \$25k for road repairs; there are a lot of sections of roadways that could be addressed to extend the life of them and help avoid a lot of roads coming due all at the same time.

Administrator Daugherty suggested a break at 8:17pm.

Committee of the Whole reconvened at 8:27pm.

- Budget, Page 21:
 - Administrator Daugherty shared that this page focused on the specialized funds.
 - Daugherty shared this includes the State Route 64 responsibility.
 - Councilwoman Artiaga asked how many years is the Bond listed. Daugherty confirmed it is a 20 year bond.
 - Daugherty explained how the listed transfers work – these are a lot of non-cash exchanges. All JEDD and JEDZ special funds that the state allows, municipality is the agent that is passed back. We are the collector on behalf of the township; we retain some but send most to township.
- Budget, Page 22:
 - Administrator Daugherty shared that this page of the budget focuses on the Life Squad within the fire department.
 - Councilwoman Conklin Kleiboemer asked to confirm if this is for Life Squad 9 – she also asked Council Elect if they understand the difference. Chief Francis confirmed that yes, one is Lucas County funded, other units are Village funded. Councilwoman Conklin Kleiboemer commented that the

biggest jump is professional services. Chief Francis confirms yes, this is partly due to dispatch costs changing.

- Budget, Page 23:
 - Administrator Daugherty shared that this page is focused on the Fire Co-Op funding.
 - Daugherty shared that it is required by ballot law that this fund is only receiving in exactly the amount that was established by the ballot vote; this is why this goes into its own fund - to be specifically tracked.
 - Councilwoman Conklin Kleiboemer stated that \$438k is a significant amount of money – without this levy we would not be able to do a lot of what we are doing and more would come out of the General Fund.
- Budget, Pages 24 & 25:
 - Public Works Director Pilcher stated that these pages encompass the Water Department budget.
 - Pilcher shared that the breakdown is in three different sections; this helps to know the breakdown of water rates each year for possible changes if necessary. He said there have not been a whole lot of change to this budget.
- Budget, Page 26:
 - Public Works Director Pilcher stated that these pages encompass the Sewer budget.
 - Pilcher called out that a push camera is in the budget this year to help identify where a sewer break may be. He said the current system is a VHS device.
 - Councilwoman Curry asked about the current Westwyck sewer repair. Pilcher pointed out that it was put in around 1972; some components are ductile iron and leaking. This repair is an effort to repair before breaking.
- Budget, Page 28:
 - Administrator Daugherty commented that this page shows breakdown of Income Tax A.
 - Daugherty shared that transfers shown are funding the capital projects.
- Budget, Page 30:
 - Administrator Daugherty shared that this page of the budget contains the capital projects detail.
 - Daugherty said that this year there are only two categories; almost exclusively looking at projects where we get significant funding like OPWC grant. He said we are going forward with Blue Creek bike trail project, this is mostly funded by federal funds – the Village has received around \$2.5M in federal funds between this blue creek trail grant and water tower grant.
 - Daugherty commented that this includes some in house beautification projects such as the mini roundabouts that were discussed in previous COW meetings.
- Budget, Page 31:
 - Administrator Daugherty commented that this page is specific to the Water Tower project.

Thanks were shared to all department heads, staff and Administrator Daugherty for their hard work in putting the 2024 budget together.

Motion by Councilwoman Artiaga, seconded by Councilwoman Conklin Kleiboemer to recommend to Council the 2024 Appropriations and Budget as presented. 5 ayes

CITIZEN COMMENTS

Council President Keogh asked if there were any Citizen Comments to be heard.

Dave Riegenbach – 6313 Sydney Drive – shared his thanks to Council and staff for the detailed review of the budget.

OTHER BUSINESS

Council President Keogh asked if there was any other business to discuss. There was none.

Council President Keogh asked for comments on other business from all Committee of the Whole members. There was none.

ADJOURNMENT

Motion by Councilman Keogh, seconded by Councilwoman Artiaga to adjourn the meeting at 8:48pm. 5 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

Whitehouse

WHITEHOUSE APPLICATION FOR VACANT COUNCIL POSITION

Name: Steven Fine

Address: 11037 Preserve Blvd.
Whitehouse, OH 43571

Telephone Number: 419-708-0991

Email: stevef8772@gmail.com

Occupation: Consultant

Please also submit a letter of interest along with a resume in order to be considered for this opening. Thank you.

11037 Preserve Blvd.
Whitehouse, Ohio 43571
January 3, 2024

Dr. Jordan Daugherty
6925 Providence St.
Whitehouse, Ohio 43571

Jordan,

I would like to apply for the vacant Council seat. If chosen, I hope to contribute to sustaining and enhancing Whitehouse as an outstanding place to live, work, and operate a business. I understand the Village is facing some significant challenges and would like to contribute to addressing those challenges.

During my 30+ year career, I have repeatedly demonstrated the ability to work with others to overcome difficult challenges, achieve shared goals, and clearly communicate complex information. My responsibilities have included identifying strategic directions, developing and justifying budgets, leading staff, building relationships with stakeholders, and establishing policies. I approach issues with an open mind, try to establish a common understanding of issues and perspectives, and work towards consensus—while treating people with respect.

I appreciate in advance the Council's consideration of my application.

Sincerely,

Steve Fine

Steven Fine

stevef8772@gmail.com
419-708-0991

Selected Professional Experience

Consultant, October 2023-Present (Part-Time)

- Provide advice regarding strategic information technology (IT) and information management issues.

Senior Advisor, August 2018-October 2022

U.S. Environmental Protection Agency, Office of Air and Radiation

- Provided leadership for strategic information technology and information management issues, such as adoption of cloud hosting.
- Contributed to overcoming challenges in the deployment of several widely used software systems.

Deputy Chief Information Officer (CIO) & Principal Deputy Assistant Administrator, March 2016-August 2018

U.S. Environmental Protection Agency, Office of Environmental Information

- In the absence of a CIO/Assistant Administrator, led the office January 2017-August 2018.
- Helped lead the provision and advancement of core agency information technology and management services and policies to support more than 20,000 internal users as well as external users of the agency's many online services.
- Helped lead agency-wide activities related to information quality, records management, Freedom of Information Act, and libraries.

Deputy Assistant Administrator (DAA) for Laboratories and Cooperative Institutes and Director, Air Resources Laboratory, December 2012-March 2016

National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric Research (OAR)

- Oversaw laboratories conducting weather, climate, air quality, oceanic, and Great Lakes research and development (R&D).
- Also led the Air Resources Laboratory, which conducted climate, air quality, atmospheric dispersion, and air-land interaction R&D.
- Led planning for and coordination of a new \$70M+ program to improve storm predictions.
- Led offices that managed/promoted NOAA partnerships with universities and the private sector.
- April 2014-April 2015, simultaneously acted as OAR DAA for Programs and Administration, overseeing grant programs, financial planning and execution, and administrative activities.

**Coordinator for External Review of NOAA's R&D Portfolio and
Director, Air Resources Laboratory, February 2012-December 2012
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric
Research (OAR)**

- At the request of NOAA's Deputy Administrator and the Assistant Administrators of OAR and NOAA's Office of Program Planning and Integration, led NOAA's activities to support an external review of the agency's \$650M R&D portfolio by NOAA's Science Advisory Board.
- Also, led the Air Resources Laboratory, which conducted climate, air quality, atmospheric dispersion, and air-land interaction R&D.

**Acting Deputy Assistant Administrator for Programs and Administration, March 2011-
February 2012
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric
Research (OAR)**

- Oversaw the Ocean Exploration and Research program, Sea Grant, and grant programs for R&D related to climate, weather, air quality, and ocean acidification.
- Oversaw financial planning and execution, policy, planning, evaluation, and IT for OAR.
- At the request of NOAA's Deputy Administrator, led NOAA's operations and research to predict atmospheric dispersion of radionuclides from the Fukushima Daiichi Nuclear Power Plant. This entailed coordinating with U.S. and international agencies, including the Executive Office of the President, and providing products and tools to meet customers' needs.

**Director, Air Resources Laboratory, May 2007-March 2011
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric
Research**

- Led research, development, and applications in areas of air quality, atmospheric dispersion, climate, and air-land interaction.

**Physical Scientist, Office of Weather and Air Quality, March 2004-May 2007
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric
Research**

- Supported planning and coordination for the NOAA-wide Air Quality Program.
- Led development of the first NOAA-wide plan to accelerate improvements in tropical cyclone (e.g., hurricane) and storm surge research and forecasts, which helped lead to support for significant improvements in forecasts.
- Led the reboot of the acquisition of an advanced, custom weather radar for NOAA's hurricane hunter jet.

**Acting Chief Scientist, Office of Weather and Air Quality, July 2003-March 2004
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric
Research**

- Invited to serve in a temporary position.
- Coordinated planning and budgeting for NOAA's Air Quality Program, which contributed to support for significant improvements in services.
- Led development of the first research plan for NOAA's air quality forecast system.

Chief, Model Evaluation and Application Research Branch, May 2003-July 2003
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric Research (OAR), Air Resources Laboratory

- Led a branch that developed and applied model evaluation approaches for air quality and related issues.
- Led a project conducting R&D on software for integrating environmental models and associated tools.

Information Technology Specialist, June 2000-May 2003
National Oceanic and Atmospheric Administration, Office of Oceanic and Atmospheric Research, Air Resources Laboratory

- Led a project conducting R&D on software for integrating environmental models and associated tools.

Manager, System Development Team, June 1997-June 2000
MCNC—North Carolina Supercomputing Center, Environmental Programs Group

- Supervised an environmental software research and development group.
- Designed and developed software to support environmental modeling and analysis. This included risk assessment, air quality mapping, and air quality modeling software.

Research Scientist, February 1993-June 1997
MCNC—North Carolina Supercomputing Center, Environmental Programs Group

- Managed research and software development projects.
- Designed and developed software for environmental modelers and data analysts.

Software Engineer, January 1990-February 1993
Minitab, Inc.

- Developed software for and led engineering of statistical software products.

Selected Education and Professional Development

Advanced Incident Command System—Complex Incidents (Federal Emergency Management Agency Course ICS-400)

Leadership for a Democratic Society at the Federal Executive Institute

The Pennsylvania State University

B.S., Computer Science

B.S., Meteorology

M.S., Computer Science

Ph.D., Meteorology

Research topic: Developed a new machine learning algorithm and demonstrated its ability to accurately analyze meteorological data

Anthony Wayne High School

Selected Current and Past Community Activities

Village of Whitehouse Charter Review Commission

Emergency Response

SkyWarn—storm spotter program

Amateur Radio Emergency Service—provided communications to support emergency response activities

Community Emergency Response Team—trained to support the community and local government during emergencies

Member of a citizens advisory committee that informed the development of a comprehensive community transportation plan

Whitehouse

WHITEHOUSE APPLICATION FOR VACANT COUNCIL POSITION

Name: ROBERT KEOGH
Address: 6746 PELTON DR
WHITEHOUSE, OH 43571
Telephone Number: 419-270-1526
Email: bobkeo@hotmail.com
Occupation: TAX PLANNER

Please also submit a letter of interest along with a resume in order to be considered for this opening. Thank you.

Robert J. Keogh

I have been a resident of Whitehouse since August 4, 1979, and I have voted in every local election since then.

I have had an office on Providence Street since April 15, 1976, except for 6 months after I sold my office building in August 2018. I currently rent an office at 6711 Providence Street. During that time, I have been in the Real Estate Business, owned an Insurance Agency and most recently worked in the retirement and income tax business.

I was appointed to the Whitehouse Council in August 2018 and later elected for 2 4-year terms after that. (During the last 4 months I served as President of Council and Acting Mayor.) As a Councilman I was most active in economic development and the Joint Economic Development Districts. (Mainly Spencer Twp)

Prior to being appointed to Council I served on the Board of Zoning Appeals for 19 years.

I feel that my experience in the area could be an asset.

Whitehouse

WHITEHOUSE APPLICATION FOR VACANT COUNCIL POSITION

Name: Joseph D. Bublick
Address: 10110 Bridle Court
Whitehouse, OH 43571
Telephone Number: (419)-392-5972
Email: bublickroofing@outlook.com
Occupation: Self Employed General Contractor

Please also submit a letter of interest along with a resume in order to be considered for this opening. Thank you.

Joseph D. Bublick
10110 Bridle Court
Whitehouse, OH 43571
bublickroofing@outlook.com
(419) 392-5972

28 December, 2023

Jordan Daugherty
Village Administrator
6925 Providence St
Whitehouse, OH 43571
jdaugherty@whitehouseoh.gov
(419) 877-5383

Dear Mr. Daugherty:

I recently read a posting seeking interested applicants to fill the upcoming available seat on the Whitehouse Village Council. I am writing you to officially declare my interest in the position and provide you with the requested supporting documents.

I have 10 years of experience as an Air Force Officer and about the same as a local small business owner. During my time in these roles, I have managed thousands of people and billions of dollars of property and equipment. Also, I was recently on the November ballot for Village Council and received 735 votes in the community.

I currently have three children in the Anthony Wayne School system and plan to make Whitehouse my "forever" home.

My resume is enclosed with this letter so you can review my education, work experience, and achievements. I look forward to an opportunity to talk with you or a member of the newly elected Council to see how my experience and skills could benefit the village. Thank you for your time and consideration. I look forward to speaking with you in the near future.

Sincerely,

Joseph D. Bublick

Joseph D. Bublick
10110 Bridle Court.
419-392-5972
Bublickroofing@outlook.com

EDUCATION

University of Phoenix, Nellis AFB Campus

May 24, 2007
Masters of Management – (MoM)
Honors Graduate – GPA – 3.75

Bowling Green State University

August 9, 2003
Bachelors of Science & Technology – Construction Management
Graduated – 3.50 - GPA

"Joe has a positive attitude like non-other & the ability to exceed expectations in other than ideal situations. His perseverance & attention to detail is matched by his work ethic & absolute dedication to the core value of integrity first! Be it a unit fundraiser or in a foxhole, I want Joe on my team at every opportunity."

Colonel Dan Zook
1st Special Operations
Wing Commander
Hurlburt Field, FL

EXPERIENCE

President, Bublick Construction, Inc.

August 2014 - Present

Experience:

- Manages multiple residential & commercial projects on a daily basis
- Routinely performs blue print take-offs & estimating over all trades
- Coordinates with customers, suppliers & sub-contractors on millions of dollars of projects annually
- Communicates with both local, city & county building officials as necessary before & during projects
- Proficient in Microsoft Office Applications & Form-fill Proposal & Invoice Systems

Logistics Readiness Officer, United States Air Force

August 8, 2003 – August 8, 2013

Experience:

- Encompasses the integration of logistics disciplines for air & ground transportation, supply chain management, vehicle & aircraft fuels, vehicle management & logistics plans.
- Managed thousands of Airmen & billions of dollars of assets over multiple duty locations both stateside & while deployed to hostile territories
- Highly decorated with extensive Joint Service experience home & abroad
- Uniquely coded with Special Forces centric focus & training

ACTIVITIES & OUTREACH

- Active Member of Professional Home Remodelers Organization & Better Business Bureau
- 4-year Board Member for Lucas County Family & Child Abuse Prevention Center
- 3-year Board Member for Veterans Organization HOOVES (Healing Of Our Veterans Equine Service)

-
- Active Member of Zenobia Shrine of Toledo
 - Active Member of Anthony Wayne Alumni & Parent/Teacher Association
 - Active sponsor for various local & veteran organizations

SKILLS

Over 25 Years' Experience Hands on Learning in Various Construction Trades
PC Computer comfort & excellence
Wonderful communication & briefing skills
Natural leader & Instructor abilities

REFERENCES

Lisa Schaller
Position: Assistant Teaching Professor, BGSU
Phone: (419) 708-8965
Email: lschall@bgsu.edu
Address: BGSU Construction Management
127D Technology Building
Bowling Green, OH 43403

Scott Rossi
Position: Architect, Rossi & Associates, LLC
Phone: (419) 385-6633
Email: Srossi@rssiassociates.com
Address: 1821 Spencer St
Toledo, OH 43609

Roberta Thornton, Ph.D.
Position: Retired Associate Professor & Customer
Phone: (419) 277-3545
Email: maumeeprof@gmail.com
Address: 1 Bratenahl Place, Unit 1406
Bratenahl, OH 44108

SMSgt Codey Kinemond, USAF
Position: Installation Facility Manager, 180th Air National Guard
Phone: (419) 308-9334
Email: codey.kinemond@us.af.mil
Address: 2660 Eber Rd
Swanton, OH 43558