Whitehouse

February 29, 2024

WHITEHOUSE COUNCIL AGENDA
March 5, 2024
6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 960287013#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, March 5, 2024, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

I. Call to Order

II. Roll Call

III. Prayer: Pastor Justin McCall, Zion United Methodist

IV. Pledge of Allegiance

V. Adoption of Minutes of the February 20, 2024 Council Meeting

VI. Adoption of Bills Dated February 29, 2024 and the Addendum bills dated March 5, 2024

VII. Introduction of Persons to Appear Before Council
   A. Request for Kids Fitness Camp June 10-13, 2024

VIII. Committee Reports
   A. Report on the Fallen Timbers Union Cemetery District Meeting
   B. Report on the February 22, 2024 Charter Revision Commission Meeting

IX. Report of the Mayor
   A. Appointment to TMACOG's Policy Board-Steve Fine

X. Report of the Clerk of Council

XI. Report of the Village Administrator
   A. Summary and Request for Authorization for Legislation Amending Chapter 186 of the Codified Ordinances (requested, as an emergency)-Income Tax Ordinance Update
   B. Operations Report Summary

XII. Report of the Village Solicitor

XIII. Report from Department Heads

XIV. Citizen Comments on Agenda Items

XV. Ordinances
   A. **Ordinance 2-2024:** Amend Chapter 186 of the Codified Ordinances of the Village of Whitehouse (requested, as an emergency)

XVI. Resolutions

XVII. Council Comments

XVIII. Citizen Comments

XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE
Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggenbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: N/A

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Fire Chief Jason Francis, Police Chief Allen Baer, Council Clerk Nicole Hartbarger

Guests Present: Tim Tuohy, Phil Whaley, David Barret, Jonathan Hoag, Julie Theroux, Jeff Gibbs, Wendy Gehring, Karen Gerhardinger

Council Prayer was given by Pastor Shawn Bellner of Cedar Creek Church

Motion by Councilman Connelly, seconded by Councilman Yunker to approve the minutes of the February 6th, 2024 council meeting. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to approve the bills totaling $251,668.05 dated February 15th, 2024 and the Addendum bills totaling $36,385.92 dated February 20th, 2024. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL
Mayor Bingham asked if there were any persons to appear before council.

A. Request For the Southfork Duathlon on May 15, 2024

Jeff Gibbs was present to speak on the request for this event. He stated that it was a duplicate of events done in past years, timelines are identical to last year. He stated that he and the team have already met with Village safety services to work on some sticking points as they always try to do better year after year. This led to some updated routes.

Motion by Tuohy, seconded by Fine to approve the request for the Southfork Duathlon to be held in the Village on May 15th, 2024. 6 ayes

B. Request For the Whitehouse Multisport Festival on June 22, 2024

It was explained that this is a recurring event, has been successful in years past. The event occurs in the large quarry behind the hall, with a few tweaks this year. There were no concerns expressed from Chief Francis or Chief Baer.

Motion by Tuohy, seconded by Fine to approve the request for the Whitehouse Multisport Festival to be held in the Village on June 22nd, 2024. 6 ayes

C. Request For the Mad Anthony River Rally on August 10, 2024

David Barret with Toledo Area Bicyclists was present to speak on the request for this event. The group is looking to host again, requesting use of Village park and pavilion, and shelter house including two days prior for set up. He stated they have met with Village safety services already to get them up to speed on plans. He shared that this event has been hosted every year for the last 21 years. Chief Frances and Chief Baer are good with plans, with Chief Baer sharing that they will be shutting down St Louis street for a portion of the time.

Motion by Yunker, seconded by Tuohy to approve the request for the Mad Anthony River Rally to be held in the Village on August 10th, 2024. 6 ayes

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the February 13th, 2024 Committee of the Whole Meeting

Council President Artiaga shared that there were several topics covered during the last Committee of the Whole (COW) meeting.

1. Take Action Based on Recommendation Regarding ALS Contract

President Artiaga shared that the Lucas County ALS Contract was discussed. She shared that Lucas County is spreading Life Squad responsibilities to all 13 areas within Lucas County. This will include an unavoidable reduction in cost of reimbursement that Whitehouse currently gets; the general fund will be $400,000 shorter than normal. Artiaga shared that this contract goes into effect on June 3rd; the recent organizational changes have helped the Village be very comfortable with ALS requirements going forward. Response times were discussed as these will be monitored going forward with the new contract.

2. Update on Review of Revenue Discussion

President Artiaga shared that during the COW meeting, Administrator Daugherty provided a detailed snapshot of what finances will look like over next five years – some uptick for 2023/2024 due to investments and reduced spending by Village staff. Artiaga reported that this trend cannot hold forever – the Village cannot run the general fund into a deficit. Artiaga shared that door-to-door canvassing, educating the public, etc, along with a survey to find out why the November levy did not pass will be key to helping make upcoming revenue decisions.

3. Update on Discussion on Village Survey

President Artiaga shared that a detailed discussion was had about the upcoming Village survey. Questions were collected and will be narrowed down to get the best responses from residents.

Artiaga shared that Mayor Pedro from Waterville attended the COW meeting to express his thanks for Whitehouse for being great neighbors and how he looks forward to discussing how we can continue to work together.

REPORT OF THE MAYOR

Mayor Bingham began his report sharing that he and Deputy Administrator Hartbarger met with Whitehouse Primary principal and third grade teachers to talk about 'Mayor for the Day' event. He shared that there will be three parts to it and they will be meeting with the teachers again on April 18. The three parts include: 1) May 3 – stations day where they will come to the Village Hall and work through different stations to learn about the Village operations; 2) May 7 – students will be invited to attend the council meeting where the student 'mayor' and student 'council people' will be selected from third grade to be in attendance during the meeting – this selection will be done by a random drawing for one mayor and six council people; 3) May 17 – at Primary School the entire third grade will be involved for a mock council meeting for two issues within the school.

Mayor Bingham shared that there is an Easter Egg Hunt meeting on February 29th at 6pm. He shared that the hunt is March 16th behind the American Legion. He commended Mark Schriefer for the awesome logos/flyers he made. Mayor Bingham is asking that all please share the event on social media to get as many in attendance as possible; there will be around 3,000 eggs and the Easter Bunny will be there at 10:30am arriving on the fire truck.

Mayor Bingham commented that the Charter Review Commission meeting is this Thursday at 3pm. Solicitor Heban commented that members of the commission will elect a president or chairman for that committee.

Bingham discussed the booth for Thursday evening, Friday, Saturday after the parade during Cherry Fest. He shared that there are banners being made for parade trailer. Mayor Bingham stated that shirts are being made for all to wear, and he asked if all are ok to individually purchase those – Deputy Administrator Hartbarger can let all know how much for each shirt and checks can be made payable to the Village.

Mayor Bingham confirmed that the assistance program for bulk roll off/drop off will be held off until June in order to give Public Works Director Pilcher and team time to work through that option and how to handle.

Next, Mayor Bingham brought up the topics of the upcoming Village-wide resident survey. He is asking if a committee should be formed for survey questions and drafting the survey. Solicitor Heban commented that it is not a great idea to have a formal committee formed, but to maybe go with just a liaison or something more informal. Bingham asked if there are any more ideas for the questions – questions about the Village as a whole; focus on money issues; what is the best plan. Councilman Fine commented that Village satisfaction is important; what can we do to improve, more than just financial issues. Councilman Riggenbach commented that we need to learn what the residents need to know in order to make educated decisions; also to understand any concerns with how funds are already being appropriated. Solicitor Heban commented that you can share this info (budgets/funds) as long as it is factual (no sales pitch). Riggenbach continued that we can share the 5 year plan in regard to where we are today, and where we will hit a deficit; we should be able to describe the councils vision for the future of the Village and see if anyone agrees. He thinks it is important to share what the money is needed for today but also what else will it be used for in the future. Councilwoman Tuohy commented that it would be good to share all the wonderful things that are going on in this Village, not just what is not happening or lacking. Councilwoman Artiaga shared that we should have some sort of economic development vision for the Village to be shared – things have changed on this vision much over the last 15 years. Fine and Artiaga agreed that the survey should be used first to hear what residents have in mind and view, and then be able to come up with a better village vision. Mayor Bingham asked if there should two surveys. Councilman Connelly agrees that he thinks it should be broken down into two over time. Connelly suggests that council carve out time during next COW meeting to get through this discussion and figure out questions, details, etc; he says this can be done without hiring an outside company to administer and cost the Village additional money. Mayor Bingham commented that the last survey was pre covid and a lot has changed since then – he is interested to see what the difference in answers are now with economic development, more expenses, etc. in today's world. Councilwoman Tuohy asks Councilman Connelly if he needs anything before COW; he says no. Tuohy commented that council appreciates Connelly using his skill set to lead this.

Mayor Bingham shared his next topic is the Whitehouse Valley HOA pond/common areas issue. He shared that he is trying to set up a meeting for March 5th, before the council meeting. Solicitor Heban commented to make sure there is no quorum of council – he confirmed council can attend but cannot sit as they do during meetings, will sit in the audience as residents. Mayor Bingham shared he will know more soon and let all know as responses for this meeting time come in.

Lastly, Mayor Bingham asks President Artiaga if she would be willing to go to a Waterville council meeting. President Artiaga agrees, she'd like to share good things that are going on with the Villages together including the co-op, union cemetery, etc. Mayor Bingham said he will confirm back the day to attend.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Mayor Bingham asked for any items to report from Administrator Jordan Daugherty.

A. Request Authorization of Contract for ALS Services with Lucas County (requested, as an emergency)

Administrator Daugherty shared that the recommendation from the Committee of the Whole meeting is to pass this contract on as approved for legislation. He is requesting that this be voted on as an emergency provision as the contract execution date is coming quickly and they would like to get the signed contract back to the county as soon as possible.

Motion by Artiaga, seconded by Riggenbach to request authorization of Contract for ALS Services with Lucas County (requested, as an emergency). 6 ayes

B. Request for Authorization for Legislation Declaring Certain Property (Chairs) as Surplus and Donation to the Whitehouse Library (requested, as an emergency)

Administrator Daugherty shared that this may be the first time with this situation for some council members, but this is done a few times a year. He shared that the Village cannot just dispose of or sell items, they must declare a surplus. He said this situation is for the old brown chairs that were in council chambers they are looking to donate them to the Whitehouse Library. Councilwoman Artiaga is abstaining from the vote as she is directly involved with the Whitehouse Library.

Motion by Riggenbach, seconded by Connelly to request authorization for legislation Declaring Certain Property (Chairs) as Surplus and Donation to the Whitehouse Library (requested, as an emergency). 5 ayes

C. Request Authorization to Advertise for Bids for the Swanton Street Reconstruction Project

Administrator Daugherty shared that there are limits to how much employees/Administrator can sign off on – this is a large project, but it is partially grant funded. Paving season is coming up quickly hence the request to handle as an emergency. Councilwoman Tuohy asked is there a project plan for this. Public Works Director Pilcher commented that the OPWC project was applied for in 2022 and put in the pipeline. Administrator Daugherty confirmed that Council did review the project plan at that point. Solicitor Heban also confirmed that if there is a bid awarded Council does have to approve that.

Motion by Fine, seconded by Artiaga to request authorization to Advertise for Bids for the Swanton Street Reconstruction Project. 6 ayes

REPORT OF THE VILLAGE SOLICITOR

Mayor Bingham asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There is a third reading for Ordinance 5-2023 along with new ordinance 1-2024.

Solicitor Heban gave a final clarification on the ordinance, he confirmed that this deals with garbage cans, as of today they have to be behind the house set back line and cannot be visible from the street. He said with the new/updated ordinance that will change where they still need to be behind the set back line of the house but are ok if visible.

Motion by Riggenbach, seconded by Tuohy to approve **Ordinance 5-2023: Amending Whitehouse Municipal Code Section 955.03(b)(4), Residential Waste Collection Regulations**. Third reading vote by name. 6 ayes

For Ordinance 1-2024 Councilman Yunker confirmed that he will be abstaining from the vote as he is a current member of the Whitehouse Fire Department.

Motion by Tuohy, seconded by Artiaga to approve **Ordinance 1-2024: Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter into an Agreement Regarding the Provision of County Wide Emergency Medical Services in Lucas County**, as an emergency. 5 Ayes

Motion by Artiaga, seconded by Riggenbach to approve to suspend the rules and have the second and third reading of **Ordinance 1-2024** by title only and declaring an emergency. 5 Ayes

Motion by Artiaga, seconded by Riggenbach to accept **Ordinance 1-2024** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 5 Ayes

RESOLUTIONS
Mayor Bingham asked Heban for any resolutions to be reviewed or voted on. Previously discussed Resolution 1-2024 is ready to be voted on.

For Resolution 1-2024 Councilwoman Artiaga confirmed that she will be abstaining from the vote as she is a board member of the Whitehouse Library.

Motion by Riggenbach, seconded by Connelly to accept **Resolution 1-2024: Determining That Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property Which May be Donated to the Whitehouse Library**, as an emergency. 5 Ayes

Motion by Connelly, seconded by Tuohy to approve to suspend the rules and have the second and third reading of Resolution 1-2024 by title only and declaring an emergency. 5 Ayes

Motion by Connelly, seconded by Riggenbach to accept Resolution 1-2024 and to pass said Resolution and declaring an emergency. Third reading vote by name. 5 Ayes

Mayor Bingham has asked Solicitor Heban if he can please share the proper wording and procedure on ordinance and resolution voting, in standard formats as well as in emergency formats.

OTHER ITEMS DISCUSSED

Department Heads

Public Works Director Pilcher updated council on the ongoing Sandra Park updates. He said the by-product of paving over the summer, millings, have been stocked at Sandra Park. These will be used as part of the trail around this park area – community garden, tree plantings, and disc golf course. The trail was put in to get ahead of the disc golf course. Mayor Bingham commented that he did have a meeting with Charles Kethel last week, the disc golf course association will be doing some of the work on the course to save the Village some funds – it will not be operational until at least the fall as the Village did give our word to the Tree Commission that we would give the trees one year to fully take root.

Police Chief Baer had nothing to share this evening.

Fire Chief Francis shared that the next W3 Co-Op meeting is March 14th in council chambers.

Council Comments

Councilman Connelly shared that he has a relative who is a third grade teacher at Whitehouse Primary and she has shared her compliments of the recent engagement of Mayor Bingham and Deputy Administrator Hartbarger with the school. He thanks Bingham and Hartbarger for being a great representation of Council and the Village.

Councilwoman Artiaga shared her thanks to Council Clerk Hartbarger for her detailed notes and minutes being taken during meetings.

CITIZEN COMMENTS

Acting Mayor Keogh asked if there were any Citizen comments to be heard.

Phil Whaley – 11036 Birch Point: introduced himself to Council as the current Village contact from the Kleinfelder group that the Village relies on for numerous things including most municipal engineering work. He shared that he took over being the Village rep in 1995 for at least 12 years. He introduced Bob Desmond who was in attendance with him as the person who was recently promoted to the municipal engineering group at Kleinfelder and will be taking over the work being done for the Village. Whaley also introduced Terry Bradfield who will be taking over a lot of Whaley's duties after his upcoming retirement in March. Whaley shared that he still plans to be involved in the Village and a part of any citizen committees as he can.

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to adjourn the meeting at 7:23pm. 6 ayes

______________________________ ______________________________

Duly Appointed Clerk of Council Mayor

COUNCIL BILLS
2/29/2024

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Amazon	Administration	$119.96		Supplies
Amazon	Fire	$190.32	**$310.28**	Supplies
AT&T	Fire	$72.57		Phone Service
AT&T	Water	$105.39	**$177.96**	Phone Service
AT&T First Net	Fire	$490.68		Cell Phones
AT&T First Net	Administration	$92.19		Cell Phones
AT&T First Net	Water	$42.81		Cell Phones
AT&T First Net	Sewer	$42.81	**$668.49**	Cell Phones
Belle Tire	Police	$154.99	**$154.99**	Tires
Bergren Associates	Water	$50,678.00	**$50,678.00**	Telemetry System & Auto Dialer
Bound Tree	Fire	$194.00	**$194.00**	EMS Supplies
Brad Baker	Police	$77.84	**$77.84**	Employee Reimbursement
Bubba's Diesel & Auto LLC	Fire	$1,428.61	**$1,428.61**	Vehicle Repair
Buck & Knobby Equipment Company	Streets	$3,653.85	**$3,653.85**	Excavator Rental
Kleinfelder	Capital Project	$147.50	**$147.50**	Field Ave Waterline
Marlin Capital Solutions	Fire	$705.39	**$705.39**	Toughbooks Payment
MASI	Water	$1,269.85	**$1,269.85**	Water Sample Analysis
Mirror Newspaper	Administration	$50.00	**$50.00**	Annual Subscription
Ohio Gas Company	Maintenance	$1,089.47		Natural Gas Charges
Ohio Gas Company	Fire	$279.17		Natural Gas Charges
Ohio Gas Company	Life Squad	$279.16		Natural Gas Charges
Ohio Gas Company	Parks	$21.16		Natural Gas Charges
Ohio Gas Company	Police	$186.07	**$1,855.03**	Natural Gas Charges
Sherwin Williams	Administration	$29.97	**$29.97**	Paint
Steve Rogers Ford	Police	$82.50	**$82.50**	Vehicle Repair
Traffic Stop Uniform Supply	Fire	$67.00		Uniforms
Traffic Stop Uniform Supply	Police	$1,351.14	**$1,418.14**	Uniforms
Triotech	Police	$168.75	**$168.75**	IT Services
USABlueBook	Water	$751.42	**$751.42**	Solenoid Valves
Vance Outdoors	Police	$2,780.25	**$2,780.25**	Holsters
		$66,602.82	**$66,602.82**	

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event
Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383 / Fax: (419) 877-5635
Email: VOWevents@whitehouseoh.gov

Name of Event: Kids Fitness Camp
Coordinator/Contact Person: Sheila Watson
Address:
Phone: (419) 410-3990 Email: beefreeyoga@gmail.com
FAX:
Event Date (s): 6/10 - 6/13 Event Hours: 8:30am - 1:30pm
Estimated Number of Attendance: 40-50
Brief Description of Event:
Kids Fitness Camp - ages 5-12 featuring karate, yoga, self defense, overall fitness, nature hike

___ Yes _✓_ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices	___ Yes	_✓_ No
Amplified Voice/Music	___ Yes	_✓_ No
Food/Beverage Sales	___ Yes	_✓_ No
Alcoholic Beverage Sales	___ Yes	_✓_ No
Tent Rental	___ Yes	_✓_ No
Food Trucks	___ Yes	_✓_ No
Inflatable (i.e., bounce house)	___ Yes	_✓_ No
Product Sales	___ Yes	_✓_ No
Temporary Fencing	___ Yes	_✓_ No
Traffic Barricades	___ Yes	_✓_ No
Traffic Signage (No Parking)	___ Yes	_✓_ No
Security	___ Yes	_✓_ No
Traffic Control and Direction	___ Yes	_✓_ No
F2 Permit & Approval	___ Yes	_✓_ No
Other (Explain)		

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

Use of pavilion

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Payment for services

The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event. All numbers below are estimated based on the information provided by the coordinator. Billing will be in actual hours with a minimum of 2 hours billing per event.

Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	$50.00		
Fire	$50.00		
Police	$50.00		
Public Service	$50.00		

* Department heads determine the number of employees needed for an event.

** There will be a two (2) hour minimum fee for all employees involved in the event.

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
Building Permit Fee for Tent if over 700 sq feet	$50.00/Tent		
Tent Under 700 sq feet with no sides	No Fee		
Tent over 400 sq feet with minimum of one (1) side	$50.00/Tent		
Initial Food Truck Inspection	$25.00/Food Truck		
Food Truck Re-Inspections	$75.00/Food Truck		
Shelter House / Pavilion Rental (No charge for resident)	$100.00 / Non-Resident	N/A	
Key / Security Deposit	$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel ___________ Other___________ **Total** ___________

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

<u>READ THE FOLLOWING BEFORE SIGNING</u>
<u>The submittal of this event form does not ensure approval of the event.</u>

The Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an insurance policy or a certificate of insurance that includes The Village of Whitehouse as additionally insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless The Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claim or recovered against or from The Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomever and which damage, injury, or death, arises out of this activity.

In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: [signature] Date: 2/26/24

Attachments if needed:

____ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. <u>CLICK HERE</u>

____ Ohio Department of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*. <u>CLICK HERE</u>

____ Tent, Bounce House, and/or Food Truck Application. <u>CLICK HERE</u>

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

Event Approval Signatures

Deputy Administrator / COO

Police Chief

Fire Chief

Public Service Director

Approved for Council Presentation

Village Administrator

Date to appear before Council 3-5-2024

Council Outcome

ORDINANCE NO. 2-2024

AN ORDINANCE TO AMEND CHAPTER 186 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WHITEHOUSE

WHEREAS, this Ordinance is recommended by the Village of Whitehouse Administration; and

WHEREAS, the Ohio General Assembly recently enacted certain legislation to the Ohio Revised Code which dealt with municipal income taxation; and

WHEREAS, the Regional Income Tax Authority, in conjunction with the Village's legal counsel and the Village's Finance Director, have reviewed the current Village of Whitehouse Income Tax, Chapter 186 of the Whitehouse Municipal Code, and has suggested certain changes to the Whitehouse Income Tax Code in order to conform to the new State of Ohio requirements; and

WHEREAS, the suggested changes by the Regional Income Tax Authority have been reviewed by the Village's Finance Director and Law Director; and

WHEREAS, Council finds it is in the best interests of the Village and its residents to adopt a new Chapter of the Whitehouse Municipal Code dealing with income taxes for tax years commencing on January 1, 2024, and thereafter.

NOW, THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Wood County, Ohio, That:

Section 1. The Council for the Village of Whitehouse hereby amends the Codified Ordinances of the Village of Whitehouse, Chapter 194, Income Tax, as follows:

Section 186.03(11)(o), Definitions, shall read as follows:

(o) For tax years 2024 and after, the income of individuals under 18 years of age.

Section 186.062, Net Profit; Income Subject to Net Profit Tax; Alternative Apportionment shall read as follows:

Businesses.

(F) This division applies to any taxpayer engaged in a business or profession in Whitehouse, unless the taxpayer is an individual who resides in Whitehouse or the taxpayer is an electric company, combined company, or telephone company that is subject to and required to file reports under Chapter 5745 of the ORC.

(1) Except as otherwise provided in divisions (F)(2) and (G) of this section, net profit from a business or profession conducted both within and without the boundaries of Whitehouse shall be considered as having a taxable situs in Whitehouse for purposes of municipal income taxation in the same proportion as the average ratio of the following:

(a) The average original cost of the real property and tangible personal property owned or used by the taxpayer in the business or profession in Whitehouse during the taxable period to the average original cost of all of the real and tangible personal property owned or used by the taxpayer in the business or profession during the same period, wherever situated.

As used in the preceding paragraph, tangible personal or real property shall include property rented or leased by the taxpayer and the value of such property shall be determined by multiplying the annual rental thereon by eight;

(b) Wages, salaries, and other compensation paid during the taxable period to individuals employed in the business or profession for services performed in Whitehouse to wages, salaries, and other compensation paid during the same period to individuals employed in the business or profession, wherever the individual's services are performed, excluding compensation from which taxes are not required to be withheld under Section 4(C);

(c) Total gross receipts of the business or profession from sales and rentals made and services performed during the taxable period in Whitehouse to total gross receipts of the business or profession during the same period from sales, rentals, and services, wherever made or performed.

(2)(a) If the apportionment factors described in division (F)(1) of this section do not fairly represent the extent of a taxpayer's business activity in Whitehouse, the taxpayer may request, or the Tax Administrator of Whitehouse may require, that the taxpayer use, with respect to all or any portion of the income of the taxpayer, an alternative apportionment method involving one or more of the following:

(i) Separate accounting;

(ii) The exclusion of one or more of the factors;

(iii) The inclusion of one or more additional factors that would provide for a more fair apportionment of the income of the taxpayer to the municipal corporation;

(iv) A modification of one or more of the factors.

(b) A taxpayer request to use an alternative apportionment method shall be in writing and shall accompany a tax return, timely filed appeal of an assessment, or timely filed amended tax return. The taxpayer may use the requested alternative method unless the Tax Administrator denies the request in an assessment issued within the period prescribed by Section 12(A).

(c) The Tax Administrator may require a taxpayer to use an alternative apportionment method as described in division (F)(2)(a) of this section, but only by issuing an assessment to the taxpayer within the period prescribed by Section 12 (A).

(d) Nothing in division (F)(2) of this section nullifies or otherwise affects any alternative apportionment arrangement approved by ~~the~~ Tax Administrator or otherwise agreed upon by both the Tax Administrator and taxpayer before January 1, 2016.

(3) As used in division (F)(1)(b) of this section, "wages, salaries, and other compensation" includes only wages, salaries, or other compensation paid to an employee for services performed at any of the following locations:

(a) A location that is owned, controlled, or used by, rented to, or under the possession of one of the following:

(i) The employer;

(ii) A vendor, customer, client, or patient of the employer, or a related member of such a vendor, customer, client, or patient;

(iii) A vendor, customer, client, or patient of a person described in (F)(3)(a)(ii) of this section, or a related member of such a vendor, customer, client, or patient.

(b) Any location at which a trial, appeal, hearing, investigation, inquiry, review, court-martial, or similar administrative, judicial, or legislative matter or proceeding is being conducted, provided that the compensation is paid for services performed for, or on behalf of, the employer or that the employee's presence at the location directly or indirectly benefits the employer;

(c) Any other location, if the Tax Administrator determines that the employer directed the employee to perform the services at the other location in lieu of a location described in division (F) (3)(a) or (b) of this section solely in order to avoid or reduce the employer's municipal income tax liability. If the Tax Administrator makes such a determination, the employer may dispute the determination by establishing, by a preponderance of the evidence, that the Tax Administrator's determination was unreasonable.

(4) For the purposes of division (F)(1)(c) of this section, and except as provided in division (G) of this section, receipts from sales and rentals made and services performed shall be sitused to a municipal corporation as follows:

(a) Gross receipts from the sale of tangible personal property shall be sitused to the municipal corporation in which the sale originated. For the purposes of this division, a sale of property originates in Whitehouse if, regardless of where title passes, the property meets any of the following criteria:

(i) The property is shipped to or delivered within Whitehouse from a stock of goods located within Whitehouse.

(ii) The property is delivered within Whitehouse from a location outside Whitehouse, provided the taxpayer is regularly engaged through its own employees in the solicitation or promotion of sales within Whitehouse and the sales result from such solicitation or promotion.

(iii) The property is shipped from a place within Whitehouse to purchasers outside Whitehouse, provided that the taxpayer is not, through its own employees, regularly engaged in the solicitation or promotion of sales at the place where delivery is made.

(b) Gross receipts from the sale of services shall be sitused to Whitehouse to the extent that such services are performed in Whitehouse.

(c) To the extent included in income, gross receipts from the sale of real property located in Whitehouse shall be sitused to Whitehouse.

(d) To the extent included in income, gross receipts from rents and royalties from real property located in Whitehouse shall be sitused to Whitehouse.

(e) Gross receipts from rents and royalties from tangible personal property shall be sitused to Whitehouse based upon the extent to which the tangible personal property is used in Whitehouse.

(5) The net profit received by an individual taxpayer from the rental of real estate owned directly by the individual, or by a disregarded entity owned by the individual, shall be subject to Whitehouse's tax only if the property generating the net profit is located in Whitehouse or if the individual taxpayer that receives the net profit is a resident of Whitehouse. Whitehouse shall allow such taxpayers to elect to use separate accounting for the purpose of calculating net profit sitused under this division to the municipal corporation in which the property is located.

(6)(a) Commissions received by a real estate agent or broker relating to the sale, purchase, or lease of real estate shall be sitused to the municipal corporation in which the real estate is located. Net profit reported by the real estate agent or broker shall be allocated to Whitehouse, if applicable, based upon the ratio of the commissions the agent or broker received from the sale, purchase, or lease of real estate located in Whitehouse to the commissions received from the sale, purchase, or lease of real estate everywhere in the taxable year.

(b) An individual who is a resident of Whitehouse shall report the individual's net profit from all real estate activity on the individual's annual tax return for Whitehouse. The individual may claim a credit for taxes the individual paid on such net profit to another municipal corporation to the extent that such a credit is allowed under Whitehouse's income tax ordinance. (7) When calculating the ratios described in division (F)(1) of this section for the purposes of that division or division (F)(2) of this section, the owner of a disregarded entity shall include in the owner's ratios the property, payroll, and gross receipts of such disregarded entity.

(7) Left intentionally blank.

(8) Intentionally left blank.

(G)(1) As used in this division:

(a) "Qualifying remote employee or owner" means an individual who is an employee of a taxpayer or who is a partner or member holding an ownership interest in a taxpayer that is treated as a partnership for federal income tax purposes, provided that the individual meets both of the following criteria:

(i) The taxpayer has assigned the individual to a qualifying reporting location.

(ii) The individual is permitted or required to perform services for the taxpayer at a qualifying remote work location.

(b) "Qualifying remote work location" means a permanent or temporary location at which an employee or owner chooses or is required to perform services for the taxpayer, other than a reporting location of the taxpayer or any other location owned or controlled by a customer or client of the taxpayer. "Qualifying remote work location" may include the residence of an employee or owner and may be located outside of a municipal corporation that imposes an income tax in accordance with this chapter. An employee or owner may have more than one qualifying remote work location during a taxable year.

(c) "Reporting location" means either of the following:

(i) A permanent or temporary place of doing business, such as an office, warehouse, storefront, construction site, or similar location, that is owned or controlled directly or indirectly by the taxpayer;

(ii) Any location in this state owned or controlled by a customer or client of the taxpayer, provided that the taxpayer is required to withhold taxes under Section 4 of this Chaper, on qualifying wages paid to an employee for the performance of personal services at that location.

(d) "Qualifying reporting location" means one of the following:

(i) The reporting location in this state at which an employee or owner performs services for the taxpayer on a regular or periodic basis during the taxable year;

(ii) If no reporting location exists in this state for an employee or owner under division (G)(1)(d)(i) of this section, the reporting location in this state at which the employee's or owner's supervisor regularly or periodically reports during the taxable year;

(iii) If no reporting location exists in this state for an employee or owner under division (G)(1)(d)(i) or (ii) of this section, the location that the taxpayer otherwise assigns as the employee's or owner's qualifying reporting location, provided the assignment is made in good faith and is recorded and maintained in the taxpayer's business records. A taxpayer may change the qualifying reporting location designated for an employee or owner under this division at any time.

(2) For tax years ending on or after December 31, 2023, a taxpayer may elect to apply the provisions of this division to the apportionment of its net profit from a business or profession. For taxpayers that make this election, the provisions of division (F) of this section apply to such apportionment except as otherwise provided in this division.

A taxpayer shall make the election allowed under this division in writing on or with the taxpayer's net profit return or, if applicable, a timely filed amended net profit return or a timely filed appeal of an assessment. The election applies to the taxable year for which that return or appeal is filed and for all subsequent taxable years, until the taxpayer revokes the election.

The taxpayer shall make the initial election with the tax administrator of each municipal corporation with which, after applying the apportionment provisions authorized in this division, the taxpayer is required to file a net profit tax return for that taxable year. A taxpayer shall not be required to notify the tax administrator of a municipal corporation in which a qualifying remote employee's or owner's qualifying remote work location is located, unless the taxpayer is otherwise required to file a net profit return with that municipal corporation due to business operations that are unrelated to the employee's or owner's activity at the qualifying remote work location.

After the taxpayer makes the initial election, the election applies to every municipal corporation in which the taxpayer conducts business. The taxpayer shall not be required to file a net profit return with a municipal corporation solely because a qualifying remote employee's or owner's qualifying remote work location is located in such municipal corporation.

Nothing in this division prohibits a taxpayer from making a new election under this division after properly revoking a prior election.

(3) For the purpose of calculating the ratios described in division (F)(1) of this section, all of the following apply to a taxpayer that has made the election described in division (G)(2):

(a) For the purpose of division (F)(1)(a) of this section, the average original cost of any tangible personal property used by a qualifying remote employee or owner at that individual's qualifying remote work location shall be sitused to that individual's qualifying reporting location.

(b) For the purpose of division (F)(1)(b) of this section, any wages, salaries, and other compensation paid during the taxable period to a qualifying remote employee or owner for services performed at that individual's qualifying remote work location shall be sitused to that individual's qualifying reporting location.

(c) For the purpose of division (F)(1)(c) of this section, and notwithstanding division (F)(4) of this section, any gross receipts of the business or profession from services performed during the taxable period by a qualifying remote employee or owner for services performed at that individual's qualifying remote work location shall be sitused to that individual's qualifying reporting location.

(4) Nothing in this division prevents a taxpayer from requesting, or a tax administrator from requiring, that the taxpayer use, with respect to all or a portion of the income of the taxpayer, an alternative apportionment method as described in division (F)(2) of this section. However, a tax administrator shall not require an alternative apportionment method in such a manner that it would require a taxpayer to file a net profit return with a municipal corporation solely because a qualifying remote employee's or owner's qualifying remote work location is located in that municipal corporation.

(5) Except as otherwise provided in this division, nothing in this division is intended to affect the withholding of taxes on qualifying wages pursuant to Section 4 of this Chapter.

Section 186.091(G), Annual Return; Filing, shall read as follows:

(G)(1) Except as otherwise provided in this Ordinance, each return required to be filed under this section shall be completed and filed as required by the Tax Administrator on or before the date prescribed for the filing of state individual income tax returns under division (G) of Section 5747.08 of the ORC. The taxpayer shall complete and file the return or notice on forms prescribed by the Tax Administrator or on generic forms, together with remittance made payable to Whitehouse. No remittance is required if the net amount due is ten dollars or less.

(2) Any taxpayer that has duly requested an automatic six-month extension for filing the taxpayer's federal income tax return shall automatically receive an extension for the filing of Whitehouse's income tax return. The extended due date of Whitehouse's income tax return shall be the 15th day of the tenth month after the last day of the taxable year to which the return relates. For tax years ending on or after January 1, 2023, the extended due date of Whitehouse's income tax return for a taxpayer that is not an individual shall be the 15th day of the eleventh month after the last day of the taxable year to which the return relates. An extension of time to file under this division is not an extension of the time to pay any tax due unless the Tax Administrator grants an extension of that date.

(a) A copy of the federal extension request shall be included with the filing of Whitehouse's income tax return.

(b) A taxpayer that has not requested or received a six-month extension for filing the taxpayer's federal income tax return may request that the Tax Administrator grant the taxpayer a six-month extension of the date for filing the taxpayer's Whitehouse income tax return. If the request is received by the Tax Administrator on or before the date the Whitehouse income tax return is due, the Tax Administrator shall grant the taxpayer's requested extension.

(3) If the tax commissioner extends for all taxpayers the date for filing state income tax returns under division (G) of Section 5747.08 of the ORC, a taxpayer shall automatically receive an extension for the filing of Whitehouse's income tax return. The extended due date of Whitehouse's income tax return shall be the same as the extended due date of the state income tax return.

(4) If the Tax Administrator considers it necessary in order to ensure the payment of the tax imposed by Whitehouse, the Tax Administrator may require taxpayers to file returns and make payments otherwise than as provided in this division, including taxpayers not otherwise required to file annual returns.

(5) If a taxpayer receives an extension for the filing of a municipal income tax return under division (G)(2), (3), or (4) of this section, the tax administrator shall not make any inquiry or send any notice to the taxpayer with regard to the return on or before the date the taxpayer files the return or on or before the extended due date to file the return, whichever occurs first.

If a tax administrator violates division (G)(5) of this section, the municipal corporation shall reimburse the taxpayer for any reasonable costs incurred to respond to such inquiry or notice, up to $150.

Division (G)(5) of this section does not apply to an extension received under division (G)(2) of this section if the tax administrator has actual knowledge that the taxpayer failed to file for a federal extension as required to receive the extension under division (G)(2) of this section or failed to file for an extension under division (G)(2)(b) of this section.

(6) To the extent that any provision in this division (G) of this section conflicts with any provision in divisions (N), (O), (P), or (Q) of this section, the provisions in divisions (N), (O), (P), or (Q) prevail.

186.10(C), Penalties, Interest, Fees and Charges, shall read as follows:

(C) Should any taxpayer, employer, agent of the employer, or other payer for any reason fails, in whole or in part, to make timely and full payment or remittance of income tax, estimated income tax, or withholding tax or to file timely with the Village any return required to be filed, the following penalties and interest shall apply:

(1) Interest shall be imposed at the rate described in division (A) of this section, per annum, on all unpaid income tax, unpaid estimated income tax, and unpaid withholding tax.

(2)(a) With respect to unpaid income tax and unpaid estimated income tax, [Municipality/Village/Village] may impose a penalty equal to fifteen percent (15%) of the amount not timely paid.

(b) With respect to any unpaid withholding tax, [Municipality/Village/Village] may impose a penalty equal to fifty percent (50%) of the amount not timely paid.

(3)(a) For tax years ending on or before December 31, 2022, with respect to returns other than estimated income tax returns, Whitehouse may impose a penalty of $25 for each failure to timely file each return, regardless of the liability shown thereon for each month, or any fraction thereof, during which the return remains unfiled regardless of the liability shown thereon. The penalty shall not exceed $150 for each failure.

(b) For tax years ending on or after January 1, 2023, with respect to returns other than estimated income tax returns, Whitehouse may impose a penalty not exceeding $25 for each failure to timely file each return, regardless of the liability shown thereon, except that Whitehouse shall abate or refund the penalty assessed on a taxpayer's first failure to timely file a return after the taxpayer files that return.

All other provisions of Chapter 194 not included herein shall remain in full force and effect.

<u>Section 2.</u> The Council for the Village of Whitehouse specifically does not repeal the prior Income Tax, Chapter 185, or any other provision of Chapter 186 by way of this Ordinance or the prior sections set forth in Chapter 186.

<u>Section 3</u>. All formal actions of Council relating to the adoption of this Ordinance and all deliberations of Council and any of its committees leading to such action were in meetings open to the public in compliance with law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _______ Nays: ________

First Reading: ______________________________

Second Reading: ______________________________

Third Reading: ______________________________

EFFECTIVE DATE OF THIS ORDINANCE: _____________, 2024.

____
Mayor

ATTEST:

____
Duly Appointed Clerk of Council

____
Solicitor

WHITEHOUSE · OHIO

ADMINISTRATION

Joshua Hartbarger
DEPUTY ADMINISTRATOR, COO

3/5/2024

TO: Mayor and Council
CC: Jordan Daugherty
RE: Operations update

All,

Below you will find the operations update. As always, if you have any questions, please don't hesitate to contact me.

Administration
- Solar Eclipse – April 8th
- Office Hours Change

Police Department
- February Statistics Report (Exhibit A)

Fire Department
- January and February Statistics Report (Exhibit B)

Public Service Department
- Open Position
- Pre-construction meeting for bridge and trail

Respectfully,

Joshua Hartbarger

Joshua Hartbarger

WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476
WHITEHOUSE, OHIO 43571
PHONE 419-877-9191 FAX 419-877-1014
ALLAN D. BAER, CLEE - CHIEF OF POLICE
BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES
HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

TO: Mayor Richard E. Bingham
Village Council

03/05/2024

Subj: February 2024 Mayors/Council Report

See Attached:

1) Calls by Nature of Call- Summary
2) Citation by Offense- Summary
3) Incidents by Nature
4) Adult Arrests- 0
5) Traffic Warnings: 40

We are still in the process of creating summary reports in our new Record Management System.

Respectfully,

Allan D. Baer
Chief of Police

THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS, TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.

EXHIBIT A

Whitehouse Police Department

ORINUM: OH0481200

Calls by Nature of Call - Summary

Selection Criteria | **Calls Received Date From:** 01/31/2024 **Calls Received Date To:** 02/29/2024 **Nature of Call:** All

Nature Code	Nature Description	Total Calls Received
34	Juvenile complaint	7
C-8	Assist Outside Agency	7
36	Theft	1
82	Disabled vehicle	1
63	Investigation or follow up	2
18A	Animal complaint	3
20A	Neighbor complaint	1
C-7	Meet Complainant	2
78	Alarm drop	4
9	Investigate complaint	2
58A	Suicide attempt	2
42	Nature unknown	2
84	Open door	3
60	Suspicious person	1
Unknown		3
20	Domestic complaint	1
19	Contact by phone	2
21	Prisoner	1
C-2	Check Safety	6
2	Property damage accident	2
29	Emergency squad needed	1
60A	Suspicious vehicle	2
10	Assist other unit	2
86	Traffic offense	3
C-12	Keep The Peace	1
C-6	Neighbor Dispute	1
2A	Property damage hit-skip	1
56	Stolen vehicle	1
	Total Calls Received	**65**

Whitehouse Police Department

ORINUM: OH0481200

Citation by Offense - Summary

Selection Criteria **From Date: 01/31/2024 To Date: 02/29/2024 Offense: All**

Offense Code	Description	Number of Citations
4511.22	Slow Speed	1

Offense Code	Description	Number of Citations
4511.43	Stop Sign	5

Offense Code	Description	Number of Citations
333.03	Speed	47

Offense Code	Description	Number of Citations
4510.11	Driving Under Susp/Rev	2

Offense Code	Description	Number of Citations
4511.19	Driving While Under the Influence of Alcohol/Drugs	2

Offense Code	Description	Number of Citations
4511.19A2	Driving While Under the Influence of Alcohol/Drugs .08 of 1% or more but less than .17 of 1% by weight per unit of volume of alcohol in blood	1

Offense Code	Description	Number of Citations
337.03a	Two Headlights Required	3

Offense Code	Description	Number of Citations
333.03a	Assured Clear Distance Ahead	1

Offense Code	Description	Number of Citations
4503.21	Tag/Sticker Violation	3

Offense Code	Description	Number of Citations
337.30b	Failure to use turn signal	1

Offense Code	Description	Number of Citations
4511.12	Traffic Control Dev/Signs	1

Offense Code	Description	Number of Citations
335.10a	Expired Plates (Driven or Parked)	1

Offense Code	Description	Number of Citations
4503.11	Failure To Register - Expired Tags	1

Offense Code	Description	Number of Citations
4513.05	Tail Lights And Illumination Of Rear License Plate	1

Offense Code	Description	Number of Citations
313.01	OBEDIENCE TO TRAFFIC CONTROL DEVICES	1

Whitehouse Police Department

ORINUM: OH0481200

Citation by Offense - Summary

Selection Criteria | **From Date:** 01/31/2024 **To Date:** 02/29/2024 **Offense:** All

337.02a1	Lighted Lights: Sunset to Sunrise	1

Offense Code	Description	Number of Citations
4510.16A	Driving Under Financial Responsibility Suspension	1

Total Number of Citations: 73

Incident Number	ORI Number	Report Date/Time	cident Nature
23-000000100	OH0481200	10/01/2023 15:07	Assault
23-000000016	OH0481200	12/19/2023 12:07	Assault
23-000000017	OH0481200	12/19/2023 16:15	Assault
24-000000004	OH0481200	01/02/2024 15:30	Theft
24-WHP-00009	OH0481200	01/03/2024 09:48	Suspicious Person
24-000000005	OH0481200	01/07/2024 00:47	Threats/Traffic Offense
24-WHP-00027	OH0481200	01/08/2024 23:52	Domestic
24-000000006	OH0481200	01/06/2024 21:50	Threats/Harassment
24-000000007	OH0481200	01/14/2024 02:01	Suspicious Vehicle
24-WHP-00047	OH0481200	01/17/2024 08:30	Criminal Damaging
24-WHP-00048	OH0481200	01/17/2024 13:25	Theft
24-000000008	OH0481200	01/20/2024 12:57	Drugs/Narcotics
24-000000009	OH0481200	01/24/2024 10:36	Drugs/Narcotics
24-000000010	OH0481200	01/24/2024 12:30	Domestic
24-000000011	OH0481200	01/30/2024 14:45	Domestic
24-WHP-00077	OH0481200	01/31/2024 09:15	Drugs/Narcotics
24-000000012	OH0481200	02/01/2024 15:09	Theft
24-000000013	OH0481200	02/02/2024 09:26	Truancy
24-000000014	OH0481200	02/02/2024 16:57	Juvenile Complaint
24-000000015	OH0481200	02/03/2024 23:51	OVI
24-000000016	OH0481200	02/05/2024 13:37	Drugs/Narcotics
24-000000017	OH0481200	02/06/2024 13:07	Drugs/Narcotics
24-000000018	OH0481200	02/06/2024 13:00	Disorderly Conduct
24-000000019	OH0481200	02/13/2024 10:18	Drugs/Narcotics
24-000000020	OH0481200	02/13/2024 13:08	Fraud
24-000000021	OH0481200	02/26/2024 15:00	Stolen Vehicle
24-000000022	OH0481200	02/26/2024 18:20	Animal Complaint
24-000000023	OH0481200	02/28/2024 20:16	OVI

CitationRecordReport

#	Citation Number	Violation Date	Name of Violator	Date Of Birth	Issuance Date	Issuing Officer	Mode Of Issunace	CitationType	Review Status
1	TRC-2024-00066	02/27/2024	HARRIGAN, ANNA	12/20/2006	02/27/2024		E-Citation	Warning	Approved and Closed
2	TRC-2024-00065	02/27/2024	JAGODZINSKI, JAMES	09/21/1995	02/27/2024		E-Citation	Warning	Approved and Closed
3	TRC-2024-00064	02/25/2024	CRANMORE, JOSHUA	02/13/2005	02/25/2024		E-Citation	Warning	Report Created
4	TRC-2024-00063	02/23/2024	CANADA, BRENDA	08/10/1962	02/23/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
5	TRC-2024-00062	02/22/2024	OWUSU DONKOR, HILLARY	12/06/1999	02/22/2024		E-Citation	Warning	Report Created
6	TRC-2024-00061	02/21/2024	COPLEY, JENNIFER	02/24/1973	02/21/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
7	TRC-2024-00060	02/18/2024	CARLEN, OLIVIA	11/20/2005	02/18/2024		E-Citation	Warning	Report Created
8	TRC-2024-00059	02/18/2024	RODGERS, MICHAEL	07/23/2001	02/18/2024		E-Citation	Warning	Report Created
9	TRC-2024-00058	02/18/2024	HARPEL, MARC	05/25/1982	02/18/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
10	TRC-2024-00057	02/18/2024	BETHANY, JOSE	05/06/2005	02/18/2024		E-Citation	Warning	Approved and Closed
11	TRC-2024-00056	02/14/2024	NOAKER, MARISSA	03/02/2006	02/14/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
12	TRC-2024-00054	02/13/2024	URENOVITCH, GRANT	08/03/1997	02/13/2024		E-Citation	Warning	Report Created
13	TRC-2024-00055	02/13/2024	BISBEE, JADEN	07/17/2002	02/13/2024		E-Citation	Warning	Report Created
14	TRC-2024-00053	02/12/2024	KIRWEN, KAREN	11/06/1965	02/12/2024		E-Citation	Warning	Approved and Closed
15	TRC-2024-00052	02/11/2024	AMADIO, NICOLAS	07/23/2004	02/12/2024	Schumann, Morgan	E-Citation	Warning	Report Created
16	TRC-2024-00051	02/10/2024	ANTOSZEWSKI, WILLIAM	10/30/1962	02/11/2024	Schumann, Morgan	E-Citation	Warning	Report Created
17	TRC-2024-00050	02/09/2024	DUNN, ANDREW	09/28/1985	02/10/2024	Scheuerman, Kenneth	E-Citation	Warning	Approved and Closed
18	TRC-2024-00049	02/09/2024	BERRY, KEVIN	12/03/1962	02/09/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
19	TRC-2024-00048	02/09/2024	PRATT, BONNIE	01/10/1957	02/10/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
20	TRC-2024-00047	02/09/2024	MAAS, CASEY	04/24/1992	02/10/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
21	TRC-2024-00046	02/09/2024	TOLLSTAM, GEYER	03/31/2007	02/09/2024		E-Citation	Warning	Approved and Closed
22	TRC-2024-00045	02/08/2024	FALOR, KYLE	12/04/1966	02/08/2024		E-Citation	Warning	Report Created
23	TRC-2024-00043	02/07/2024	STEMM, GABRIEL	01/07/2005	02/07/2024		E-Citation	Warning	Report Created
24	TRC-2024-00044	02/07/2024	CHRISTIAN, ANDREA	06/06/1982	02/07/2024		E-Citation	Warning	Report Created
25	TRC-2024-00040	02/07/2024	WOODLEY, RODNEY	05/09/1975	02/10/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
26	TRC-2024-00039	02/07/2024	MULHOLLAND, AUSTIN	08/20/2007	02/10/2024		E-Citation	Warning	Report Created
27	TRC-2024-00038	02/06/2024	RAITZ, RILEY	08/02/2007	02/10/2024	Scheuerman, Kenneth	E-Citation	Warning	Report Created
28	TRC-2024-00037	02/05/2024	BARANOWSKI, ASHLEY	09/07/2000	02/06/2024		E-Citation	Warning	Report Created
29	TRC-2024-00036	02/05/2024	MARTINEZ, CHRISTINA	09/29/1968	02/05/2024		E-Citation	Warning	Approved and Closed
30	TRC-2024-00035	02/05/2024	STRAUB, ROBIN		02/10/2024	Scheuerman, Kenneth	E-Citation	Citation	Report Created
31	TRC-2024-00042	02/04/2024	TRAMILL, LA TONYA	06/17/1982	02/04/2024		E-Citation	Warning	Report Created
32	TRC-2024-00041	02/04/2024	PHILLIPS, STACIA	11/15/1961	02/04/2024		E-Citation	Warning	Report Created
33	TRC-2024-00034	02/03/2024	Wright, Steven	10/08/1987	02/03/2024		E-Citation	Citation	Rejected
34	TRC-2024-00032	02/02/2024	Fountain, Scott	09/29/1971	02/10/2024		E-Citation	Warning	Approved and Closed
35	TRC-2024-00031	02/02/2024	LAFASO, CHRISTOPHER	01/06/1969	02/03/2024		E-Citation	Warning	Approved and Closed
36	TRC-2024-00033	02/02/2024	LOCHTEFELD, MATTHEW	11/18/1976	02/02/2024		E-Citation	Warning	Approved and Closed
37	TRC-2024-00030	01/31/2024	Brumfield, Jessica	01/26/1995	01/31/2024		E-Citation	Warning	Report Created
38	TRC-2024-00026	01/30/2024	GRANDSKO, TYLER	11/05/1994	02/10/2024		E-Citation	Warning	Approved and Closed
39	TRC-2024-00029	01/29/2024	WISE, ARIA	10/30/2004	01/29/2024		E-Citation	Warning	Approved and Closed
40	TRC-2024-00025	01/29/2024	Wilson, Hannah	08/05/2005	01/29/2024		E-Citation	Warning	Approved and Closed

Whitehouse Statistics - Fire
Feb 28, 2024 9:51:34 AM Fire Incidents

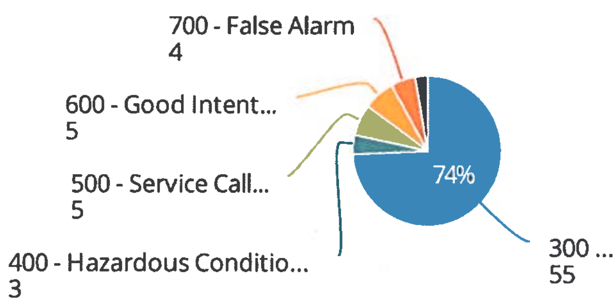
Filter statement

Filters
Days In Alarm DateTime 1/1/24 to 1/31/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Incident Total

Incident Total
74

Incident Types



Mutual Aid

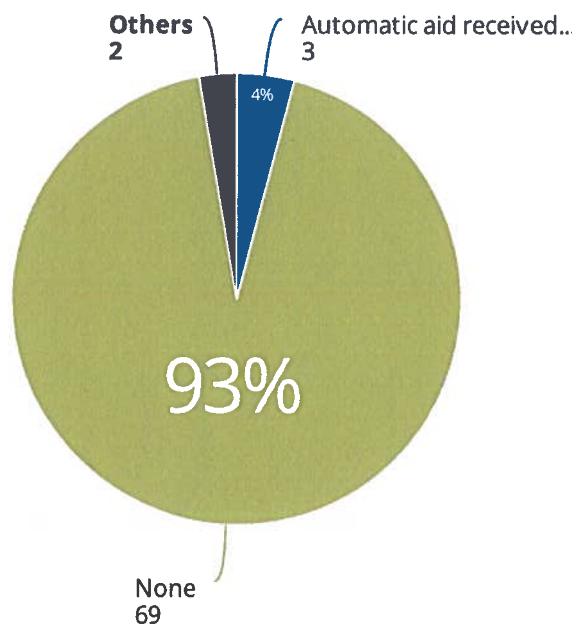


EXHIBIT "B"

Whitehouse Statistics - Fire

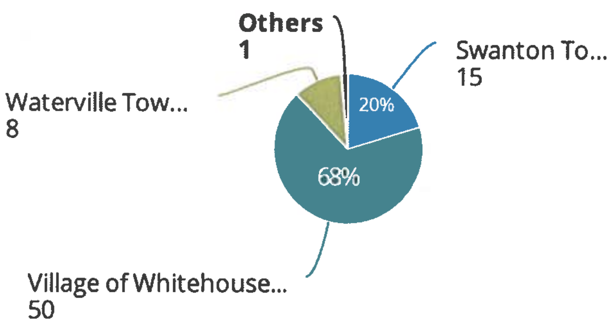
Feb 28, 2024 9:51:34 AM Fire Incidents

Filter statement

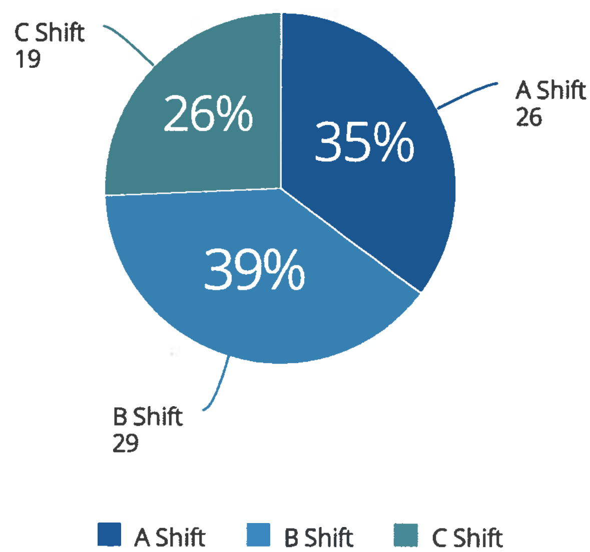
Filters

Days In Alarm DateTime 1/1/24 to 1/31/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Districts



Incidents by Shift



Incident Type Codes

Incident Type Code	Incident Type	Incident Count
111	Building fire	2
321	EMS call, excluding vehicle accident with injury	50
322	Motor vehicle accident with injuries	4
324	Motor vehicle accident with no injuries.	1
412	Gas leak (natural gas or LPG)	1
424	Carbon monoxide incident	1
444	Power line down	1
554	Assist invalid	5
611	Dispatched & canceled en route	2
622	No incident found on arrival at dispatch address	1
631	Authorized controlled burning	1
671	HazMat release investigation w/no HazMat	1
733	Smoke detector activation due to malfunction	1
735	Alarm system sounded due to malfunction	1
744	Detector activation, no fire - unintentional	1
745	Alarm system activation, no fire - unintentional	1
Incident Count		74

Incident Dispatch Code

Initial Dispatch Code	Incident Count
ACCINJ-Acc Personal Injury	5
ANASHOCK-Anaphylactic Shock	2
ASSIST-In-Service Assist	5
BREATH-Breath Difficulty Breat	2
CKSAFETY-Check Safety - Person	3
CO-CO Leak	1
COMFRALM-Commercial Fire Alarm	2
HEART-Heart Prob/Chest Pain	3
HEM-Hemorrhage/Bleeding	1
ILL-Ill Person	16
INJ-Injured Person	11
NATLGASI-Natural Gas Indoors	1
OD-Possible Overdose	1
ODOR-Investigate Unspecified O	1
OUTDOOR-Outdoor Fires	1
RESFRALM-Residential Fire Alar	2
SEIZ-Seizure	3
STROKE-Possible Stroke/CVA	5
STRUCT-Structure Fire	3
UNC-Unconscious Person	3
WIRES-Wires Down on Fire/Spark	3
Incident Count	74

Whitehouse Statistics - Fire Feb 28, 2024 9:51:34 AM Fire Incidents

Filter statement

Filters

Days in Alarm DateTime 1/1/24 to 1/31/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Incidents by hour of Day

Hours in Alarm DateTime	Incident Count
00:00	2
01:00	2
04:00	1
06:00	4
07:00	4
08:00	5
09:00	1
10:00	6
11:00	5
12:00	4
13:00	6
14:00	4
15:00	4
16:00	4
17:00	4
18:00	6
19:00	3
20:00	3
21:00	4
22:00	2
Incident Count	74

Whitehouse Statistics - Fire

Feb 28, 2024 9:55:07 AM Fire Incidents

Filter statement

Filters

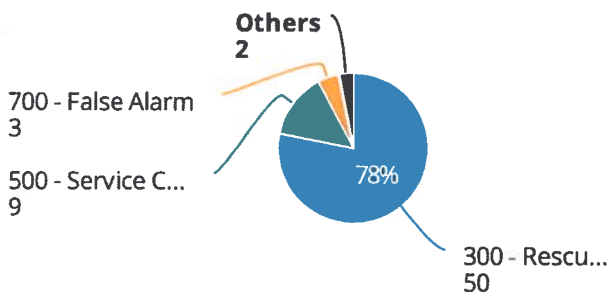
Days in Alarm DateTime 2/1/24 to 2/28/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Incident Total

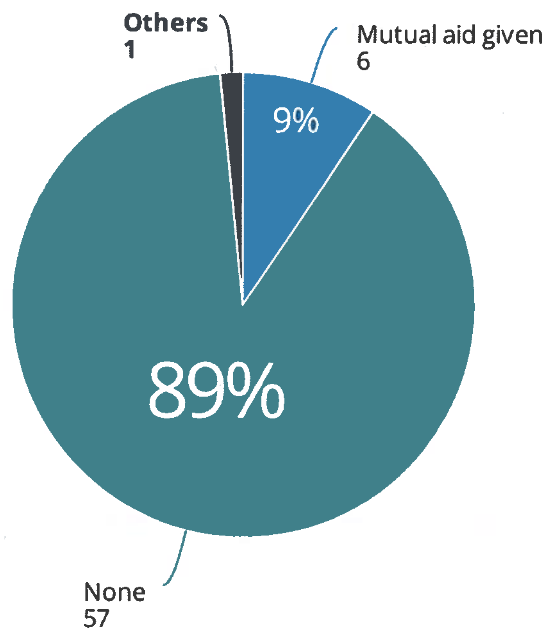
Incident Total

64

Incident Types



Mutual Aid



Whitehouse Statistics - Fire

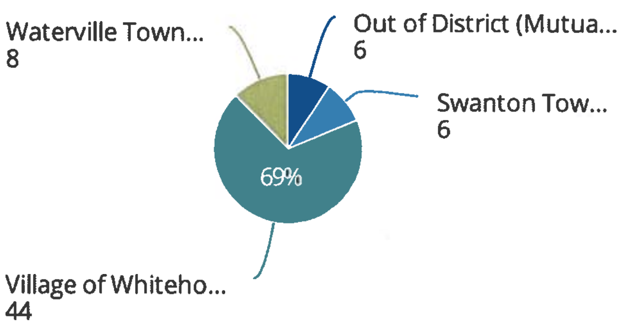
Feb 28, 2024 9:55:07 AM **Fire Incidents**

Filter statement

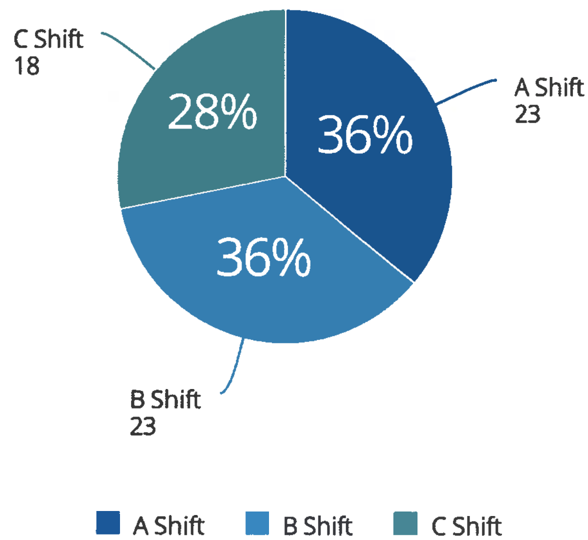
Filters

Days In Alarm DateTime 2/1/24 to 2/28/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Districts



Incidents by Shift



Incident Type Codes

Incident Type Code	Incident Type	Incident Count
112	Fires in structure other than in a building	1
321	EMS call, excluding vehicle accident with injury	45
322	Motor vehicle accident with injuries	3
324	Motor vehicle accident with no injuries.	1
352	Extrication of victim(s) from vehicle	1
522	Water or steam leak	1
554	Assist invalid	8
651	Smoke scare, odor of smoke	1
733	Smoke detector activation due to malfunction	1
736	CO detector activation due to malfunction	2
Incident Count		64

Incident Dispatch Code

Initial Dispatch Code	Incident Count
ACCINJ-Acc Personal Injury	5
ANASHOCK-Anaphylactic Shock	1
ASSIST-In-Service Assist	8
BREATH-Breath Difficulty Breat	4
CHOKE-Person Choking	1
CKSAFETY-Check Safety - Person	1
CO-CO Leak	2
DIAB-Diabetic Reaction	2
HEART-Heart Prob/Chest Pain	5
ILL-Ill Person	20
INJ-Injured Person	6
INVEST-Fire Investigation	1
OD-Possible Overdose	1
OUTDOOR-Outdoor Fires	1
RESFRALM-Residential Fire Alar	1
SEIZ-Seizure	1
STRUCT-Structure Fire	1
SUICIDE-Suicide or Possible At	2
UNC-Unconscious Person	1
Incident Count	64

Whitehouse Statistics - Fire Feb 28, 2024 9:55:07 AM Fire Incidents

Filter statement

Filters

Days in Alarm DateTime 2/1/24 to 2/28/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Incidents by hour of Day

Hours in Alarm DateTime	Incident Count
00:00	2
01:00	2
02:00	1
03:00	1
06:00	2
07:00	2
08:00	6
09:00	1
10:00	4
11:00	5
12:00	5
13:00	3
14:00	5
15:00	4
16:00	1
17:00	4
18:00	2
19:00	3
20:00	2
21:00	5
22:00	1
23:00	3
Incident Count	64

VILLAGE OF WHITEHOUSE
March 5, 2024

ADMINISTRATION

02-20-24 1. January 31, 2024: Income Tax Collection = $157,419.37
Compared to last year = $341,772.90 (53.94% decrease)
JEDD & JEDZ collections = $258,495.71

02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

02-20-24

1. **Savanna Lake Plat 2** – All utilities completed. Construction of street underway. Construction completed-awaiting Toledo Edison to install electrical utility.

STREETS

02-20-24

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate $652,000. Grant $521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23. Bid awarded to Geddis Paving & Excavating in the amount of $845,000.00. Construction to begin Spring 2024.
2. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024. Plans completed.
3. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

PARKS & RECREATION

02-20-24

1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2025.
2. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course.

WATER

02-20-24

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - $1,874,138.00. Plans to OEPA for review.

WASTE WATER

02-20-24

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for $2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts.

STORM SEWER

02-20-24

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated $50,000.00. Pad is 95% completed.

SANITATION

02-07-23

1. Established 2024 bulk drop off dates. The drop off dates will be January 6 & 13, March 22 & 23, June 21 & 22, September 27 & 28, 2024.

MISCELLANEOUS

02-20-24

1. **Building Permits**: no new homes as of 02-15-24.

02-20-24 2. **Public Works:**

1. Water Department
   a. Valve Exercising
2. Sewer Flushing & Manhole Evaluations
3. Storm Water Inspections – Outfalls & Asst. Management
4. Tree Trimming
5. Sandra Park Path Construction

<u>Boards and Commissions</u>

A. Board of Zoning Appeals
   1. Pending approval of September 6, 2023 meeting minutes

B. Charter Revision Commission
   1. Pending approval of March 21, 2023 meeting minutes

C. Fire Dependency Board
   1. Pending approval of January 10, 2024 meeting minutes

D. Planning Commission
   1. Pending approval of September 18, 2023 meeting minutes

E. Records Commission
   1. Pending approval of June 6, 2023, meeting minutes
   2. Pending 2023 Reorganization Meeting
   3. Pending Review of Records Set for Destruction in 2023
   4. Pending Review of Records Policies

F. Tree Commission
   1. Pending approval of January 25, 2024 meeting minutes
   2. Pending Tree Inventory

<u>Council Committee of the Whole</u>

A. Economic Development
   1. Pending Monitoring of Economic Development Plan (ongoing)

B. Finance, Audit & Investment

C. Franchise, Lands & Buildings

D. Parks & Recreation

E. Public Services Committee

F. Personnel & Safety

G. General
   1. Pending review of Council project list