

Whitehouse

April 11, 2024

WHITEHOUSE COUNCIL AGENDA

April 16, 2024

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 960287013#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, April 16, 2024, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Shawn Bellner, CedarCreek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the March 19, 2024 Council Meeting
- VI. Adoption of Bills Dated April 11, 2024 and the Addendum bills dated April 16, 2024
- VII. Introduction of Persons to Appear Before Council
 - A. Request for the Cherry Fest 10K/5K/1K Walk/Run & 1K Kids Fun Run & Wild Walk for June 7, 2024
 - B. Request for Summer Concert Series (3) May 16, 2024, June 20, 2024, and July 18, 2024
 - C. Request for the Whitehouse Cherry Fest June 6-8, 2024
 - D. Request for Memorial Day Service on May 27, 2024
- VIII. Committee Reports
 - A. Report on the Fallen Timbers Union Cemetery District Meeting
 - B. Report on the March 19, 2024 Committee of the Whole Meeting

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- C. Report on the March 28, 2024 Tree Commission Meeting
- D. Report on the April 1, 2024 Planning Commission Meeting
- E. Report on the April 9, 2024 Committee of the Whole Meeting

IX. Report of the Mayor
A. Arbor Day Proclamation

X. Report of the Clerk of Council

XI. Report of the Village Administrator
A. Operations Report Summary
B. Discussion on Proposed 911 Plan Update (for May Council Meeting Action)
C. Request Authorization to for Legislation to Accept Health, Dental, Life and Vision Insurance Proposals (as an emergency)
D. Discussion of Proposed Lucas County Solid Waste Management District Plan Update (for May Council Meeting Action)
E. Request Authorization for Legislation Authorizing the Purchase of a Backhoe (as an emergency)
F. Request Authorization for Legislation Authorizing the Administrator to Purchase Road Salt for Use During the Calendar Years 2024-2025 (as an emergency)

XII. Report of the Village Solicitor

XIII. Report from Department Heads

XIV. Citizen Comments on Agenda Items

XV. Ordinances
A. **Ordinance 3-2024:** Authorizing the Award of a Contract for the Swanton Street Improvement Project to B&J Concrete and Construction (previously authorized as an emergency)
B. **Ordinance 4-2024:** Authorizing All Actions Necessary to Effectuate and Opt-Out Electric Service Aggregation Program Pursuant to Ohio Revised Code 4928.20 and Directing the Lucas County Board of Elections to Submit the Ballot Question to the Electors of the Village of Whitehouse (previously authorized as an emergency)
C. **Ordinance 5-2024:** To Authorize the Village Administrator to Enter Into an Agreement to Provide Health Care Benefits for the Eligible Employees of the Village of Whitehouse (as an emergency)

XVI. Resolutions
A. **Resolution 2-2024:** Authorizing the Administrator To Purchase a Backhoe for Use By the Department of Public Service for the Village of Whitehouse, Lucas County, Ohio (as an emergency)
B. **Resolution 3-2024:** Authorizing the Administrator to Purchase Road Salt For Use by the Public Service Department During the Calendar Years 2024-2025 For the Village of Whitehouse, Lucas County, Ohio (as an emergency)

XVII. Council Comments

XVIII. Citizen Comments

XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Dave Riggenbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: Louann Artiaga – excused by Mayor Bingham

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allen Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Rob Casaletta, Tim Tuohy, Sheri Luedtke, Rebecca Conklin Kleiboemer, Stephen Bond, Jason Graven, Kevin McNutt

Council Prayer was given by Pastor Stephen Bond of Community of Christ Church

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to approve the minutes of the March 5th, 2024 council meeting, with suggested correction. 5 ayes

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to approve the bills totaling \$31,537.06 dated March 14th, 2024 and the Addendum bills totaling \$139,723.16 dated March 19th, 2024 and the January and February 2024 Financial Statements. 5 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any persons to appear before council.

A. Rebecca Conklin Kleiboemer from FCAPC to address Council
Whitehouse Resident, Rebecca Conklin Kleiboemer – 10934 Lone Oak Court – addressing Council as a representative of the Family Child Abuse Prevention Center. She commented that print outs were provided to all for info on FCAPC along with their upcoming gala, etc. Conklin Kleiboemer began with an overview of FCAPC; they educate people on abuse; how to avoid and recognize it, along with prevention. She explained that FCAPC is mostly funded by grants and donations – there are some hand pay situations and some insurance does cover, but not much. Conklin Kleiboemer stated that it is the 50th anniversary this year for FCAPC and the goal is to highlight the program; the upcoming gala will include testimonials and success stories coming out of the program.

Conklin Kleiboemer explained that the Child Advocacy Center is a ‘one stop shop’ for a child who has experienced abuse – the area is very child focused i.e. colorful, lowered seating, etc. Reporting and filing of reports on child abuse is the hardest part as it can be traumatizing for a child to recount any abuse experiences. The FCAPC has a Nurse Practitioner on staff, a doctor on call, a medical exam room available – the goal is to be all

in one area not having to pass the child around to different locations. This center exists to fill the gaps between law enforcement, courts, long term counseling, etc. Conklin Kleiboemer shares that the Child Abuse prevention program works hand in hand to educate students on keeping themselves safe and recognizing abuse when it happens – this program reaches almost 50k households; early intervention also exists to work with families and the younger, higher risk children. Conklin Kleiboemer shares that the FCAPC works with victims but also works with perpetrators; it is a whole household approach. This group works specifically on behaviors that are abusive – focusing on the source on where this abuse is happening. Some are court ordered, some is the person realizing they need help.

Conklin Kleiboemer comments that Whitehouse has past board members with the FCAPC along with Whitehouse clients. She explains that new this year is the long-term services program; this follows the clients through whole healing journey which can be a long time. This is open to all regardless of ability to pay; would need medical diagnosis for insurance to be able to contribute or pay for services. Conklin Kleiboemer explains that this is a service to the community; they cover all of Lucas County – these dollars are dedicated to all residents including those in Whitehouse. She shares that the FCAPC is currently reaching out around the county for donations; the Village of Whitehouse could be on record with some level of support with a donation. The FCAPC has 36 employees; they are a \$3 million agency. Conklin Kleiboemer comments that donation funding does not go toward the gala.

Mayor Bingham asks Conklin Kleiboemer what are you looking for council to consider; she responds that she would like council to consider a sponsorship level donation amount – ‘superhero’ levels; \$1,000 donation in one year funds five children in the FCAPC program. Councilman Connelly asks what is our allocated budget for these kind of charitable asks. Administrator Daugherty commented that the approved budget is \$7,500 for community support. Councilman Connelly comments that he would support \$1,000 donation to start with the thought to revisit later in the year. Councilman Fine felt that the suggested amount was \$250 from previous discussions. Councilman Yunker agrees it is early in the year and for that reason should stick with lesser amount, would suggest \$500. Mayor Bingham commented that we can revisit later – all council members agree.

Motion by Councilman Connelly, seconded by Councilman Fine to donate \$500 to the Family Child Abuse Prevention Center from the Village of Whitehouse. 5 ayes

B. Request for the Operation Stronger Together 5K for June 30, 2024

Jason Graven was present to speak to Council. He is the founder of Task Force 20, an organization that funds physical fitness for veterans including gym memberships and supporting healthy and active lifestyles. He shared that they have held this 5k race the past three years in Whitehouse. Graven shared that the race starts near Generals Ice Cream and goes down Wabash Trail and back. Typically brings in 150 or so people. Graven graduated from Anthony Wayne in 1998, along with other board members graduating and living here in the Whitehouse and Anthony Wayne area.

Mayor Bingham commented that the race requires two police officers for a charge of \$200; he is asking if Council would support waiving the fee because it is a non-profit for veterans. Councilman Yunker asks could we use the charitable fund that is budgeted to pay for that as the requests come in. Administrator Daugherty commented that it is not true fund accounting but could definitely keep track of it that way. Graven says if this takes away from other community efforts he would prefer to pay and let Whitehouse keep that giving fund for others. All council members agree to take out of charitable fund and not require payment of \$200.

Motion by Councilman Yunker, seconded by Councilman Connelly to approve the use of Village Park for the Operation Stronger Together 5K on June 30th, 2024. 5 ayes

Motion by Councilwoman Tuohy, seconded by Councilman Yunker to waive the \$200 payment from Task Force 20 and to take it out of the budgeted charitable fund. 5 ayes

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the February 22nd, 2024 Tree Commission Meeting

Councilman Connelly shared that the meeting was called to order at 7:27pm.

Councilman Connelly shared that old business discussion began with the disc golf course at Sandra Park. There was a memo drafted for tree commission withdrawing support of the disc golf course. Chuck Kethel input comment during the meeting and suggested that he could provide additional protection for the trees, and shared that the design was created to avoid the trees, looking to minimize damage. They plan to invite Stephanie from ODNR to the upcoming tree commission meeting.

Connelly shared that the tree inventory was reviewed – there has been removal of large maple in village park and one on Eastview. Trees in Westwyck have been trimmed. Suggestion to plant Arbor Day trees in village park to replace some that have been removed. Whitehouse Arbor Day is first week of May – will contact teachers to find best day to schedule event. Project ideas for growth award, reached out about a composting seminar.

Connelly reported that Chuck Kethel would like recommendations for trees to plant on south side of Sandra Park for protection of houses on that side of park from disc golf course. Councilman Fine asked with enhanced fencing being talked about, would that be sufficient for tree protection; Councilman Connelly says yes.

Resident Sheri Luedtke commented that Arbor Day celebration is April 26th at 1:30pm in the park near pickle ball courts with a rain date of April 29th. This is 75th year of Arbor

Day celebration. Mayor Bingham asks Luedtke – regarding the trees and disc golf, how can we compromise and meet in the middle with tree commission and state; Leudtke states the tree commission changed their position of support of the disc golf course due to the comments by Stephanie from the state regarding the pulling of the grant if she knew it was a disc golf course.

Report on the March 7th, 2024 Charter Revision Commission Meeting
Councilman Yunker shares report from the meeting.

Councilman Yunker shared that Solicitor Heban presented set of revisions to the charter based on the prior meeting. The group in attendance set forward reviewing those revisions, section by section. While going through this process, two additional sections were found needing revision and updated wording – mayor vacancy and deadline for filing for office – will ask Solicitor Heban to update wording on these sections. Yunker shared that they will be consolidated to one document with all updates included – document was provided to council as part of tonight's meeting packet. All updates to charter are included in the packet – advised by Solicitor Heban that we don't have to wholesale accept or reject all updates – can be done section by section.

Councilman Yunker requests that the charter updates review be put on April Committee of the Whole meeting agenda. Councilman Riggensbach asks if we will be mostly done with survey work by that Committee of the Whole meeting – or do we need that April meeting for survey. Yunker comments that we can move back to May if needed. Mayor Bingham comments we don't have to rush this but we want to make sure we have enough time to get council fully reviewed and in agreement before it needs to be presented to the public.

Rob Casaletta comments that the topic of discussion is section 5 where some members of charter commission were approached by council members regarding this. Several council members have approached saying it will not pass with current language. Casaletta shared that the previously passed discussion was that Administration can't easily be responsible to seven people i.e. council members and mayor. Casaletta cautions council to understand section 3 which is legislative responsibilities of council along with section 4 which is mayor responsibility, then on to section 4. He shared that we have until August 1st to get to board of elections to get on the ballot.

Councilman Fine comments that the provided diagram is helpful, but is it just informational or part of charter. Solicitor Heban says it is info, not part of charter. Councilwoman Tuohy commented that all need to start asking questions now. Mayor Bingham asks Solicitor Heban to attend the April Committee of the Whole meeting.

Report on the March 12th, 2024 Committee of the Whole Meeting

It was suggested that this full report out be saved for next meeting since Councilwoman Artiaga is not in attendance.

Administrator Daugherty is asking if council wants to take action on any ideas from the March 12th meeting; he suggests that most urgent would be the electric aggregation that was discussed. Daugherty gives brief overview of process to all in attendance.

Councilwoman Tuohy asked do we have to do some research first on what happens with those already on an aggregation plan. Councilman Fine comments that he researched and said they would not receive notice about the opt out change; they would have an option to change but would not be forced to break their current contract – people who already have contracts should not even get a letter that states they will be shifted over by default. Administrator Daugherty reminds all that there is a whole administrative public information roll out process of this after it gets through the ballot process. Councilman Fine comments that the advantage of community voting is that community members now will have the change as the default without any extra steps.

Motion by Councilman Riggerbach, seconded by Councilman Fine to approve discussed electric aggregation for authorization to prepare legislation. 5 ayes

Administrator Daugherty gave a quick summary of the revenue proposal provided by Kleinfelder and comments that this is nothing urgent for this particular meeting.

Motion by Councilwoman Tuohy, seconded by Councilman Connelly to talk about Kleinfelder decisions during the May 7th, 2024 council meeting. 5 ayes

REPORT OF THE MAYOR

Mayor Bingham begins his report by informing council that Public Works Director Steve Pilcher has given his notice on a retirement day. His last day will be March 14th, 2025, after 35 years of service. Bingham comments that council and administration have a year to discuss what the go forward plan is; would love to be able to hire from within. He states that we have time to build up employees and plan ahead.

Mayor Bingham shared that the Easter Egg hunt was extremely well attended, guessing around 300-350 people. He commented that himself and council got to talk to a lot of people – lots of positive energy for talking there. He shares his thanks to many groups including but not limited to the boy scouts and the legion, Pythian Sisters, Whitehouse Fire Department and Whitehouse Fire Company, and several community members for their time. Specific thank you to Eric Leonard for being the bunny and fire department staff who showed up. Bingham shared that he is looking forward to next year with some expansion, making it even bigger.

Mayor Bingham reminded all of the upcoming event “coffee with mayor and council” on Saturday April 27th, 8:30-10 at Copper Press Roastery. The Mayor will be shooting a promo video to put out on social media next week to promote this event.

The next reminder from the Mayor is the “Mayor and Council for a day” events. April 18th is the next meeting at school with staff and Deputy Administrator Hartbarger for planning purposes. May 2nd at 1:30pm is Stations Day at village council hall, May 7th council meeting will include an introduction of mayor and council for a day students and May 17th at 2:15pm at the school there will be kid council meeting in front of the student body. There will be at least two issues to be voted on; this time frame fits in with their government studies.

Mayor Bingham commented that he is working on signs for the Cherry Fest trailer. He stated he will be buying some candy and will take other donations as well. The previously discussed ‘Team Whitehouse’ polos now have provided design options – Deputy Administrator Hartbarger confirms a sample will be on its way. He stated that names can be put on as well. The cost will be between \$56-60 without name with the heat transfer only with front and back. He shared that it is \$36 for embroidery option with nothing on the back but can add name to the front for an additional \$8. Mayor Bingham asks since paying for individually, what is opinion; all council agrees on embroidery option. It is also agreed to add names on all.

Mayor Bingham reminds council that the roll off collection in June they will offer help for elderly and disabled on a case-by-case basis. Decisions for this help will be made by Public Works Director Pilcher, Administrator Daugherty and Deputy Administrator Hartbarger. Councilman Riggenbach asks can he volunteer to go help with pick up if need be – Pilcher says they will probably just stick to village employees for safety purposes.

Lastly, Mayor Bingham comments on the Kleinfelder contract and proposal that was reviewed during the last Committee of the Whole meeting. He shared that he had a few main points. First, going with the contract is important, with the main reason being we need the community to keep growing – this will allow us to do that. Secondly, he believes it will save taxpayers some money; if we get these grants we can push the revenue issue further down the road, and can ask for more tax money on our terms, not when we are backed into a corner and absolutely need it. He feels this is something we should move forward with.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Mayor Bingham asked for any items to report from Administrator Jordan Daugherty.

Daugherty commented that the Committee of the Whole schedule for April, at this point has two or three topics. First, is the first shot at review of the charter updates. The second item

is health insurance renewal process; there is a May 1st renewal date so a very tight timeline on this – bringing in a consultant who has been here for 18 years and will summarize in detail but council needs to make quick decision to meet the May 1st deadline. The third topic will be an equipment proposal process; administration plans to use remainder of covid funds for this.

A. Update on Swanton Street Bids (project previously approved by Council-see attached bid summary)

Administrator Daugherty shared that the previous council approved this project and process. He commented that the engineer of record is B&J as they had lowest bid and were the most responsive; going forward if agreed with recommendation – asking to be authorized tonight for emergency.

Motion by Councilwoman Tuohy, seconded by Councilman Connelly to recommend acceptance of B&J Swanton Street bid proposal. 5 ayes

Mayor Bingham quickly showed council the door hangers that were left by the AW District for the recent levy drive – he thinks this is a good idea to include all info on a hanger to leave when no one is home to talk to while council is doing residence canvassing.

REPORT OF THE VILLAGE SOLICITOR

Mayor Bingham asked Solicitor Kevin Heban for any items to be reported.

Solicitor Heban asks that when reviewing ordinances, to please consider tabling Ordinance 2-2024 as it is still not clean enough and will require some more updates.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There is a second reading for Ordinance 2-2024.

Motion by Councilman Connelly, seconded by Councilman Riggensbach to indefinitely table **Ordinance 2-2024: Amend Chapter 186 of the Codified Ordinances of the Village of Whitehouse.** 5 Ayes

RESOLUTIONS

Mayor Bingham asked Heban for any resolutions to be reviewed or voted on. There were none.

OTHER ITEMS DISCUSSED

Department Heads

Public Works Director Pilcher shared a reminder that unlimited pick up is Friday and Saturday this weekend from 8am-4:30pm Friday and 8am-12pm Saturday. He shared that this is the first time we've done two days with the drop off now in place of pick up. Pilcher shared that they had a pre-construction meeting today for the pedestrian bridge project and work is planned to start this coming Thursday with clearing of trees and prepping. The current schedule shows completing by mid-June, weather permitting.

Fire Chief Francis shared with council that the fire department received a \$12,000 grant through State Fire Marshals office; will be purchasing electric positive pressure fan to reduce CO into houses and businesses. He said they will also be purchasing thermal imaging cameras.

Police Chief Baer shared that tomorrow is last night for citizens police academy, with graduation and trying out lasers and tasers. He said that the department looks forward to hosting another soon.

Council Comments

Councilwoman Tuohy shared that she is excited about the momentum of these meetings and thanks everyone for doing a good job.

Councilman Connelly shared that he and Councilman Fine spent some time over the weekend working out the logistics for the survey, going over options and discussing the best way to move forward.

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to enter into an executive session at 7:55pm to discuss a matter of pending litigation. 5 ayes

Motion by Councilman Fine, seconded by Councilman Connelly to reconvene the council meeting at 8:19pm. 5 ayes

Motion by Councilman Connelly, seconded by Councilman Yunker to enter into an executive session at 8:19pm to discuss a matter of personnel. 5 ayes

Motion by Councilman Riggensbach, seconded by Councilman Connelly to reconvene the council meeting at 9:18pm. 5 ayes

CITIZEN COMMENTS

Mayor Bingham asked if there were any Citizen comments to be heard.

Whitehouse Resident Rob Casaletta shared that he is a member of the executive board for United Way of Toledo and he has been to the FCAPC that was presented on by Rebecca Conklin Kleiboemer earlier in the meeting. He shared a photo where the kids make a handprint and they explain that hands are not for hitting they are for good. Councilwoman Tuohy comments that this picture says a lot.

Regular

March 19,

24

ADJOURNMENT

Motion by Councilman Riggenbach, seconded by Councilman Connelly to adjourn the meeting at 9:18pm. 5 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

4/11/2024

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	Police	\$2,461.12		Fuel
A. W. Board of Education	Fire	\$965.87		Fuel
A. W. Board of Education	Maintenance	\$648.84		Fuel
A. W. Board of Education	Streets	\$159.16		Fuel
A. W. Board of Education	Life Squad	\$692.88		Fuel
A. W. Board of Education	Water	\$258.86		Fuel
A. W. Board of Education	Sewer	\$340.36	\$5,527.09	Fuel
Advanced Eco Systems Inc.	Fire	\$923.75	\$923.75	Foam
Advantage Equipment	Fire	\$711.09	\$711.09	Gear & Car Wash Soap
AG-Pro	Streets	\$232.28	\$232.28	Parts
All Seasons Tree and Lawn Care	Parks	\$3,013.10		Tree Removal
All Seasons Tree and Lawn Care	Streets	\$1,039.00	\$4,052.10	Tree Removal
Amazon	Life Squad	\$282.04		TV
Amazon	Parks	\$165.97		Equipment
Amazon	Streets	\$225.50		Clothing
Amazon	Maintenance	\$308.20		Clothing
Amazon	Fire	\$541.40		Supplies
Amazon	Police	\$193.42	\$1,716.53	Supplies
American Public Works Association	Sewer	\$331.67		Training
American Public Works Association	Water	\$331.67		Training
American Public Works Association	Streets	\$331.66		Training
American Public Works Association	Sewer	\$400.00		Training
American Public Works Association	Streets	\$50.00	\$1,445.00	Training
ARS Refuse Service	Sanitation	\$24,658.33	\$24,658.33	Trash Pickup
AT&T First Net	Fire	\$591.36		Mobile Data
AT&T First Net	Administration	\$92.19		Mobile Data
AT&T First Net	Water	\$42.81		Mobile Data
AT&T First Net	Sewer	\$42.81	\$769.17	Mobile Data
AT&T	Fire	\$73.40	\$73.40	Monthly Phones
Auto Trim of NW Ohio	Police	\$400.00	\$400.00	Graphics
Belle Tire	Maintenance	\$89.99	\$89.99	Vehicle Repair
Charter Communications	Police	\$148.38		Internet

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Charter Communications	Fire	\$145.11		Internet
Charter Communications	Parks	\$99.99		Internet
Charter Communications	Maintenance	\$214.18		Internet
Charter Communications	Life Squad	\$145.11		Internet
Charter Communications	Water	\$107.10		Internet
Charter Communications	Sewer	\$107.07	\$966.94	Internet
Family & Child Abuse Prevention Ctr.	Administration	\$500.00	\$500.00	Donation
Ferguson	Fire	\$160.23	\$160.23	Cleaning Supplies
Fisher Auto Parts	Sanitation	\$23.61		Parts
Fisher Auto Parts	Streets	\$167.40		Parts
Fisher Auto Parts	Police	\$27.38		Parts
Fisher Auto Parts	Maintenance	\$65.09	\$283.48	Parts
Four County Career Center	Fire	\$400.00	\$400.00	CPR Cards
Galls	Police	\$72.42	\$72.42	Pants
General Pro Hardware	Parks	\$111.11		Hardware
General Pro Hardware	Sewer	\$132.08		Hardware
General Pro Hardware	Water	\$64.42	\$307.61	Hardware
Heartland Disposal Service	Sanitation	\$1,659.75	\$1,659.75	Bulk Drop Off
Heritage Fire Equipment	Fire	\$7,121.77	\$7,121.77	Equipment
Inland Green Capital LLC	Administration	\$10,078.11	\$10,078.11	PACE Assessment
Interstate Batteries	Parks	\$67.05	\$67.05	Battery
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Kleinfelder	Capital Project	\$3,159.63		Water Tower
Kleinfelder	Capital Project	\$2,550.00	\$5,709.63	Swanton Street Improvements
Lexipol	Police	\$8,711.06	\$8,711.06	2024 Subscription
Look At Me Signs	Police	\$328.00	\$328.00	CPA Shirts
Marlin Capital Solutions	Fire	\$705.39	\$705.39	Toughbooks Payment
MASI	Water	\$184.10	\$184.10	Water Sample Analysis
Menards	Parks	\$139.33		Supplies
Menards	Streets	\$59.93		Supplies
Menards	Maintenance	\$138.99		Supplies
Menards	Life Squad	\$282.96	\$621.21	Supplies
Minuteman Press	STJEDZ	\$295.50	\$295.50	Letterhead & Envelopes
Moriarty	Sewer	\$114.00		Paint
Moriarty	Streets	\$114.00		Paint
Moriarty	Water	\$114.00	\$342.00	Paint

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
ODP	Administration	\$20.21		Supplies
ODP	Police	\$37.93	\$58.14	Supplies
Ohio Gas Company	Maintenance	\$838.61		Natural Gas Charges
Ohio Gas Company	Fire	\$176.93		Natural Gas Charges
Ohio Gas Company	Life Squad	\$176.93		Natural Gas Charges
Ohio Gas Company	Parks	\$88.20		Natural Gas Charges
Ohio Gas Company	Police	\$194.53	\$1,475.20	Natural Gas Charges
Pahl Ready Mix Concrete	Streets	\$220.00	\$220.00	Parking Bumpers
Paul Bucher	Water	\$71.76	\$71.76	Utility Refund
PRI Management Group	Police	\$179.00	\$179.00	Training
Prohos	Parks	\$25.00	\$25.00	Parts
Public Utilities Commission	Sewer	\$11.67		Damage Prevention Fee
Public Utilities Commission	Streets	\$11.66		Damage Prevention Fee
Public Utilities Commission	Water	\$11.67	\$35.00	Damage Prevention Fee
Reliance	Fire	\$151.95	\$151.95	Oxygen
Shelly Materials	Water	\$425.72	\$425.72	Cold Mix
Sierra Patterson	Water	\$59.58	\$59.58	Utility Refund
Smart Bill	Water	\$600.11		Utility Bill Mailing
Smart Bill	Sewer	\$600.11	\$1,200.22	Utility Bill Mailing
Steve Rogers Ford	Police	\$924.49	\$924.49	Vehicle Repair
Teleflex	Fire	\$2,315.50	\$2,315.50	EMS Supplies
Traffic Stop Uniform Supply	Fire	\$770.75		Uniforms
Traffic Stop Uniform Supply	Police	\$363.56	\$1,134.31	Uniforms
Treasurer of State of Ohio	Administration	\$1,074.00	\$1,074.00	UAN Fees
Treasurer State of Ohio	Police	\$163.75	\$163.75	Monthly Webchecks
Triotech Corporation	Administration	\$1,036.75		Office 365 & AntiVirus
Triotech Corporation	Police	\$516.50		IT Services
Triotech Corporation	Administration	\$303.75	\$1,857.00	IT Services
U.S. Utility	Streets	\$20,395.55	\$20,395.55	Cabinet Repair
US Bank	Police	\$172.72		Copier Charges
US Bank	Fire	\$156.97		Copier Charges
US Bank	Maintenance	\$226.78	\$556.47	Copier Charges
USABlueBook	Maintenance	\$601.70	\$601.70	Supplies
Verizon Wireless	Police	\$200.55		Mobile Data
Verizon Wireless	Fire	\$200.55		Mobile Data
Verizon Wireless	Parks	\$27.33		Mobile Data

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Verizon Wireless	Administration	\$40.91		Cell Phone
Verizon Wireless	Maintenance	\$27.33		Mobile Data
Verizon Wireless	Streets	\$27.33		Mobile Data
Verizon Wireless	Water	\$27.33		Mobile Data
Verizon Wireless	Sewer	\$27.33	\$578.66	Mobile Data
Warren Clifton	Fire	\$250.00	\$250.00	Training Reimbursement
Waterville Hardware	Fire	\$42.73	\$42.73	Hardware
Your COBRA Connection	Administration	\$126.00	\$126.00	COBRA Administration
		\$114,684.71	\$114,684.71	

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event

Village of Whitehouse

PO Box 2476, Whitehouse, OH 43571

Phone: (419) 877-5383 / Fax: (419) 877-5635

Email: VOWevents@whitehouseoh.gov

Name of Event: Cherry Fest 10K/5K/1K Walk/Run + 1K Kids Fun Run + Wild Walk

Coordinator/Contact Person: Julie Westenfelder

Address: 54E. Colony Drive Waterville, OH 43566

Phone: 419-350-7426

Email: juliesfitstudio@gmail.com

FAX: _____

Event Date (s): Friday June 7th

Event Hours: 5pm - 10 pm

Estimated Number of Attendance: _____

Brief Description of Event:

10K/5K/1K Walk/Run

☒ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices

☒ Yes ☐ No

Amplified Voice/Music

☐ Yes ☒ No

Food/Beverage Sales

☐ Yes ☒ No

Alcoholic Beverage Sales

☐ Yes ☒ No

Tent Rental

☐ Yes ☒ No

Food Trucks

☐ Yes ☒ No

Inflatable (i.e., bounce house)

☐ Yes ☒ No

Product Sales

☐ Yes ☒ No

Temporary Fencing

☐ Yes ☒ No

Traffic Barricades

☒ Yes ☐ No

Traffic Signage (No Parking)

☐ Yes ☒ No

Security

☐ Yes ☒ No

Traffic Control and Direction

☒ Yes ☐ No

F2 Permit & Approval

☐ Yes ☒ No

Other (Explain)

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

I would like to request use of the shelter house at the Whitehouse Park + police assistance during the race.

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Payment for services

The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event. All numbers below are estimated based on the information provided by the coordinator. Billing will be in actual hours with a minimum of 2 hours billing per event.

Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	\$50.00	—	
Fire	\$50.00	—	
Police	\$50.00	5	\$ 500.00
Public Service	\$50.00	—	

* Department heads determine the number of employees needed for an event.

** There will be a two (2) hour minimum fee for all employees involved in the event.

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
Building Permit Fee for Tent if over 700 sq feet	\$50.00/Tent		
Tent Under 700 sq feet with no sides	No Fee		
Tent over 400 sq feet with minimum of one (1) side	\$50.00/Tent		
Initial Food Truck Inspection	\$25.00/Food Truck		
Food Truck Re-Inspections	\$75.00/Food Truck		
Shelter House / Pavilion Rental (No charge for resident)	\$100.00 / Non-Resident	N/A	
Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel 5 Other Total \$ 500.00

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

READ THE FOLLOWING BEFORE SIGNING

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The applicant agrees to defend, indemnify, and hold harmless The Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claim or recovered against or from The Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomever and which damage, injury, or death, arises out of this activity.

In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: _____

Julie Westefeld

Date: _____

2-27-24

Attachments if needed:

____ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. [CLICK HERE](#)

____ Ohio Department of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit.* [CLICK HERE](#)

____ Tent, Bounce House, and/or Food Truck Application. [CLICK HERE](#)

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

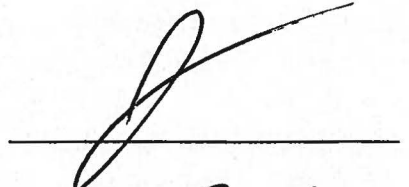
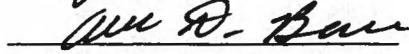
Event Approval Signatures

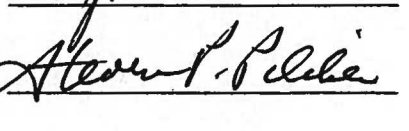
Deputy Administrator / COO

Police Chief

Fire Chief

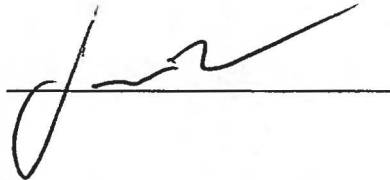
Public Service Director



Approved for Council Presentation

Village Administrator

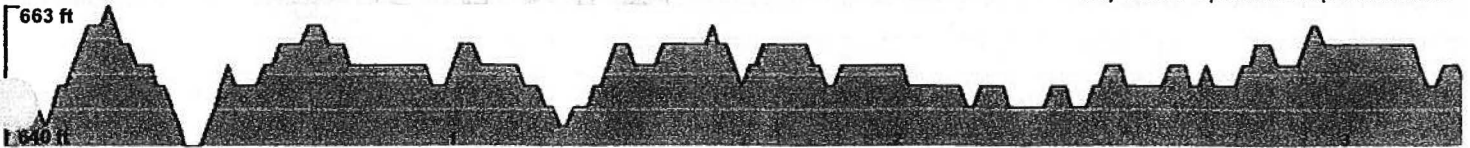
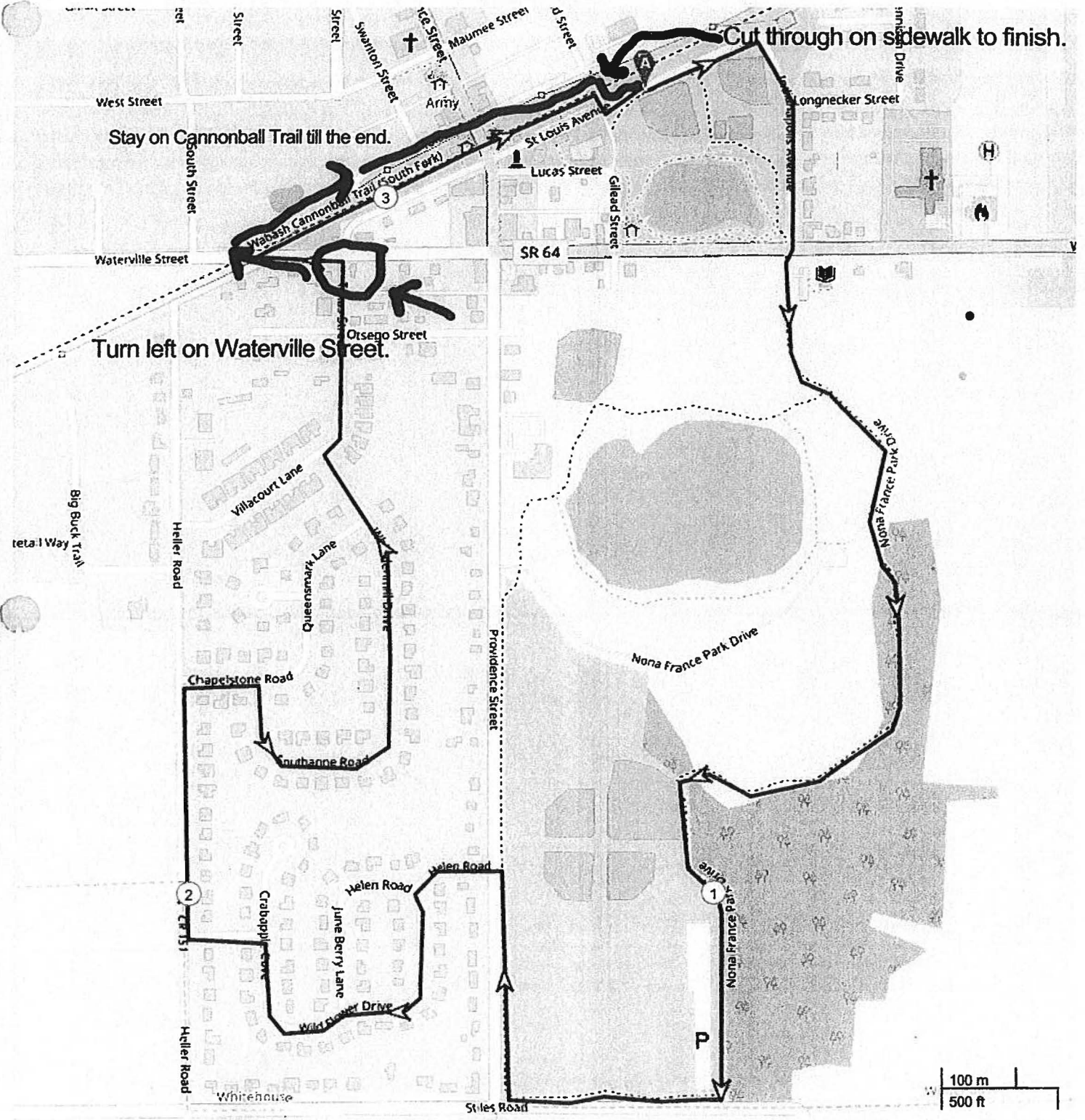


Date to appear before Council

4-16-24

Council Outcome

Unnamed Route



All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event

Village of Whitehouse

PO Box 2476, Whitehouse, OH 43571

Phone: (419) 877-5383 / Fax: (419) 877-5635

Email: VOWevents@whitehouseoh.gov

Name of Event: Whitehouse Summer Concert Series

Coordinator/Contact Person: Louann Artiaga & Mark Schriefer

Address: 6751 Providence Street

Phone: 419-877-5383

Email: mschriefer@whitehouseoh.gov

FAX: _____

Event Date (s): May 16

5:00 PM - 8:30 PM

Event Hours: _____

Estimated Number of Attendance: 250

Brief Description of Event:

Live Concert in the park with a beverage area, food trucks and vendors.

☐ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices

☐ Yes ☒ No

Amplified Voice/Music

☒ Yes ☐ No

Food/Beverage Sales

☒ Yes ☐ No

Alcoholic Beverage Sales

☒ Yes ☐ No

Tent Rental

☐ Yes ☒ No

Food Trucks

☒ Yes ☐ No

Inflatable (i.e., bounce house)

☐ Yes ☒ No

Product Sales

☒ Yes ☐ No

Temporary Fencing

☒ Yes ☐ No

Traffic Barricades

☒ Yes ☐ No

Traffic Signage (No Parking)

☒ Yes ☐ No

Security

☒ Yes ☐ No

Traffic Control and Direction

☐ Yes ☒ No

F2 Permit & Approval

☒ Yes ☐ No

Other (Explain)

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

Snow Fence Set-Up, Police Assistance, Gilead and Lucas Street Closed, use of Pavilion and Shelter House

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Payment for services

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Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	\$50.00		
Fire	\$50.00		
Police	\$50.00	1	\$ 125
Public Service	\$50.00	4 Hrs.	\$ 200

* Department heads determine the number of employees needed for an event.

** There will be a two (2) hour minimum fee for all employees involved in the event.

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
Building Permit Fee for Tent if over 700 sq feet	\$50.00/Tent		
Tent Under 700 sq feet with no sides	No Fee		
Tent over 400 sq feet with minimum of one (1) side	\$50.00/Tent		
Initial Food Truck Inspection	\$25.00/Food Truck		
Food Truck Re-Inspections	\$75.00/Food Truck		
Shelter House / Pavilion Rental (No charge for resident)	\$100.00 / Non-Resident	N/A	
Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel _____ Other _____ **Total** _____

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

READ THE FOLLOWING BEFORE SIGNING

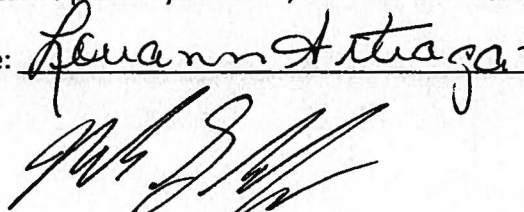
The submittal of this event form does not ensure approval of the event.

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In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: Leuanne A. Stuga Date: 3-11-24

 3-11-24

Attachments if needed:

___ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. [CLICK HERE](#)

___ Ohio Department of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit.* [CLICK HERE](#)

___ Tent, Bounce House, and/or Food Truck Application. [CLICK HERE](#)

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

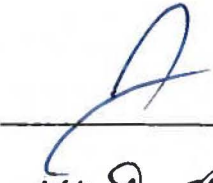
Event Approval Signatures

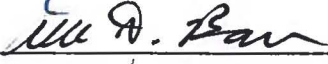
Deputy Administrator / COO

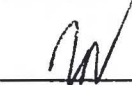
Police Chief

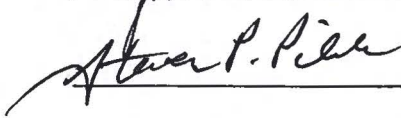
Fire Chief

Public Service Director









Approved for Council Presentation

Village Administrator



Date to appear before Council

4-16-24

Council Outcome

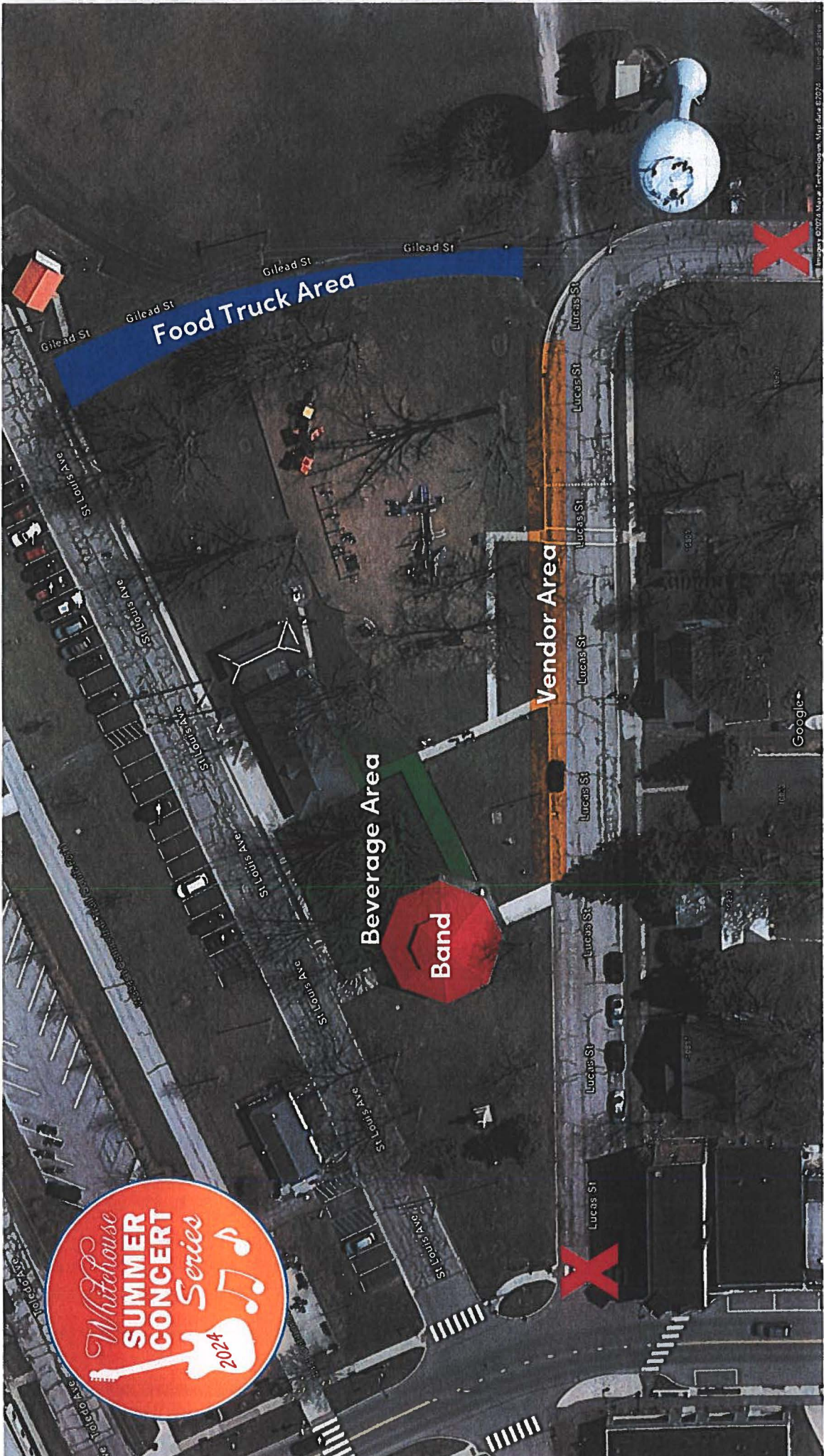


Band

Beverage Area

Vendor Area

Food Truck Area



All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event

Village of Whitehouse

PO Box 2476, Whitehouse, OH 43571

Phone: (419) 877-5383 / Fax: (419) 877-5635

Email: VOWevents@whitehouseoh.gov

Name of Event: Whitehouse Summer Concert Series

Coordinator/Contact Person: Josh Hartbarger & Mark Schriefer

Address: 6751 Providence Street

Phone: 419-877-5383

Email: mschriefer@whitehouseoh.gov

FAX: _____

5:00 PM - 8:30 PM

Event Date (s): June 20

Event Hours: _____

Estimated Number of Attendance: 250

Brief Description of Event:

Live Concert in the park with a beverage area, food trucks and vendors.

☐ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices

☐ Yes ☒ No

Amplified Voice/Music

☒ Yes ☐ No

Food/Beverage Sales

☒ Yes ☐ No

Alcoholic Beverage Sales

☒ Yes ☐ No

Tent Rental

☐ Yes ☒ No

Food Trucks

☒ Yes ☐ No

Inflatable (i.e., bounce house)

☐ Yes ☒ No

Product Sales

☒ Yes ☐ No

Temporary Fencing

☒ Yes ☐ No

Traffic Barricades

☒ Yes ☐ No

Traffic Signage (No Parking)

☒ Yes ☐ No

Security

☒ Yes ☐ No

Traffic Control and Direction

☐ Yes ☒ No

F2 Permit & Approval

☒ Yes ☐ No

Other (Explain)

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

Snow Fence Set-Up, Police Assistance, Gilead and Lucas Street Closed, use of Pavilion and Shelter House

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

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Payment for services

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Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	\$50.00		
Fire	\$50.00		
Police	\$50.00	1	\$125
Public Service	\$50.00	4 Hrs.	\$200

* Department heads determine the number of employees needed for an event.

** There will be a two (2) hour minimum fee for all employees involved in the event.

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
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Initial Food Truck Inspection	\$25.00/Food Truck		
Food Truck Re-Inspections	\$75.00/Food Truck		
Shelter House / Pavilion Rental (No charge for resident)	\$100.00 / Non-Resident	N/A	
Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel _____ Other _____ Total _____

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

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In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: _____

Date: _____

3-25-24

Attachments if needed:

____ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. [CLICK HERE](#)

____ Ohio Department of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*. [CLICK HERE](#)

____ Tent, Bounce House, and/or Food Truck Application. [CLICK HERE](#)

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

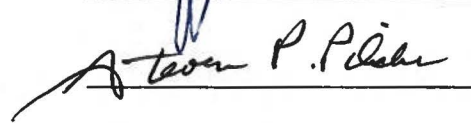
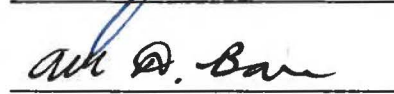
Event Approval Signatures

Deputy Administrator / COO

Police Chief

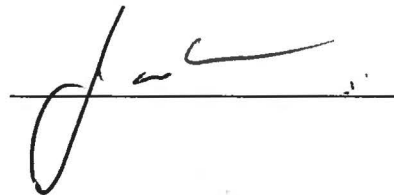
Fire Chief

Public Service Director



Approved for Council Presentation

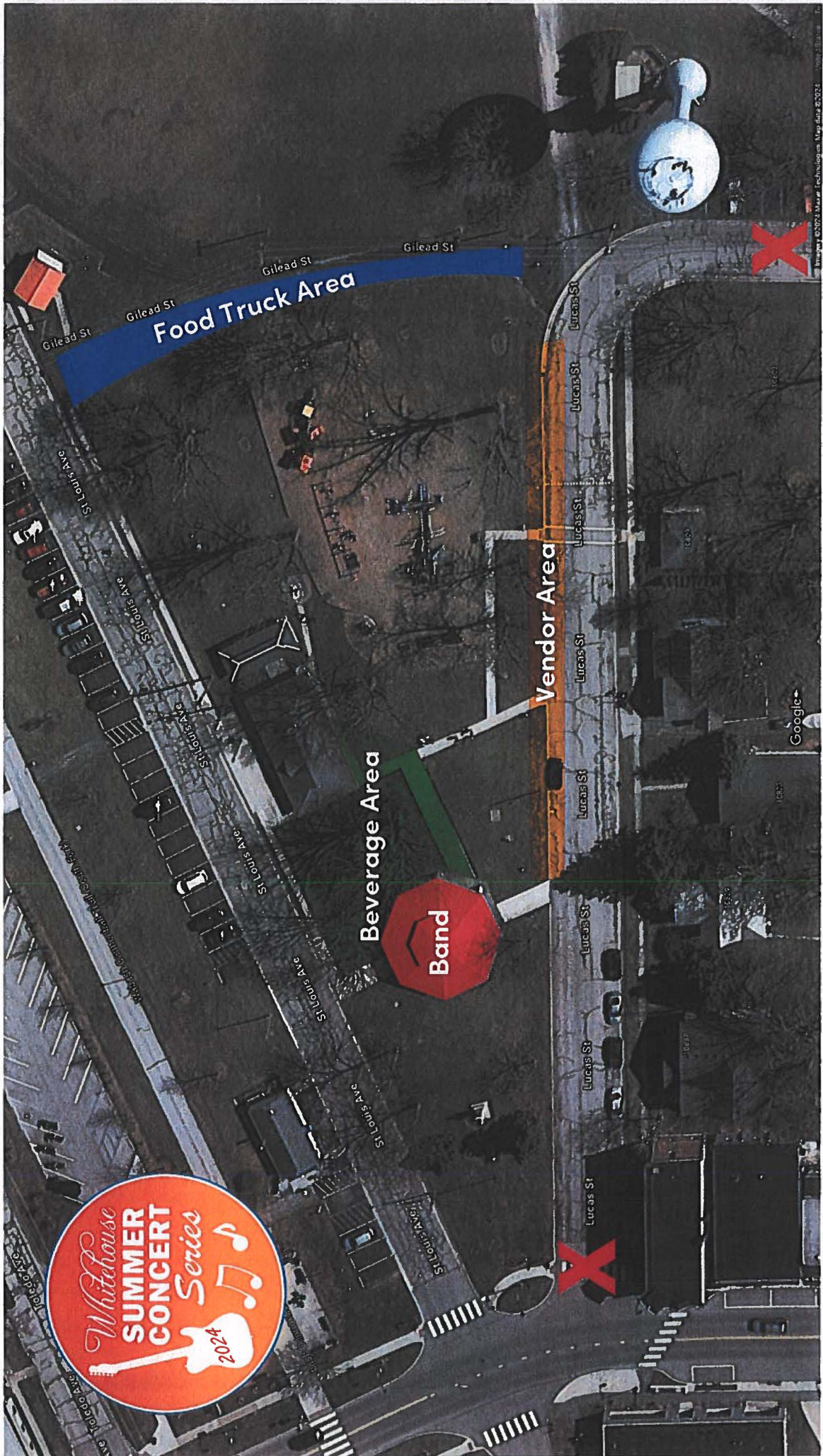
Village Administrator



Date to appear before Council

4-16-24

Council Outcome



All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event

Village of Whitehouse

PO Box 2476, Whitehouse, OH 43571

Phone: (419) 877-5383 / Fax: (419) 877-5635

Email: VOWevents@whitehouseoh.gov

Name of Event: Whitehouse Summer Concert Series

Coordinator/Contact Person: Louann Artiaga & Mark Schriefer

Address: 6751 Providence Street

Phone: 419-877-5383

Email: mschriefer@whitehouseoh.gov

FAX: _____

Event Date (s): July 18

5:00 PM - 8:30 PM

Event Hours: _____

Estimated Number of Attendance: 250

Brief Description of Event:

Live Concert in the park with a beverage area, food trucks and vendors.

☐ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices

☐ Yes ☒ No

Amplified Voice/Music

☒ Yes ☐ No

Food/Beverage Sales

☒ Yes ☐ No

Alcoholic Beverage Sales

☒ Yes ☐ No

Tent Rental

☐ Yes ☒ No

Food Trucks

☒ Yes ☐ No

Inflatable (i.e., bounce house)

☐ Yes ☒ No

Product Sales

☒ Yes ☐ No

Temporary Fencing

☒ Yes ☐ No

Traffic Barricades

☒ Yes ☐ No

Traffic Signage (No Parking)

☒ Yes ☐ No

Security

☒ Yes ☐ No

Traffic Control and Direction

☐ Yes ☒ No

F2 Permit & Approval

☒ Yes ☐ No

Other (Explain)

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

Snow Fence Set-Up, Police Assistance, Gilead and Lucas Street Closed, use of Pavilion and Shelter House

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Police	\$50.00	1	\$125
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Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

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Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel _____ Other _____ Total _____

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

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If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: Kavanaugh Strago Date: 3-11-24
 3-11-24

Attachments if needed:

___ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. [CLICK HERE](#)

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___ Tent, Bounce House, and/or Food Truck Application. [CLICK HERE](#)

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INTERNAL USE ONLY

Event Approval Signatures

Deputy Administrator / COO

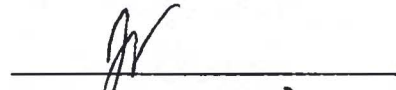
Police Chief

Fire Chief

Public Service Director



Mike D. Ban



Stewart B. Piche

Approved for Council Presentation

Village Administrator



Date to appear before Council

4-16-24

Council Outcome

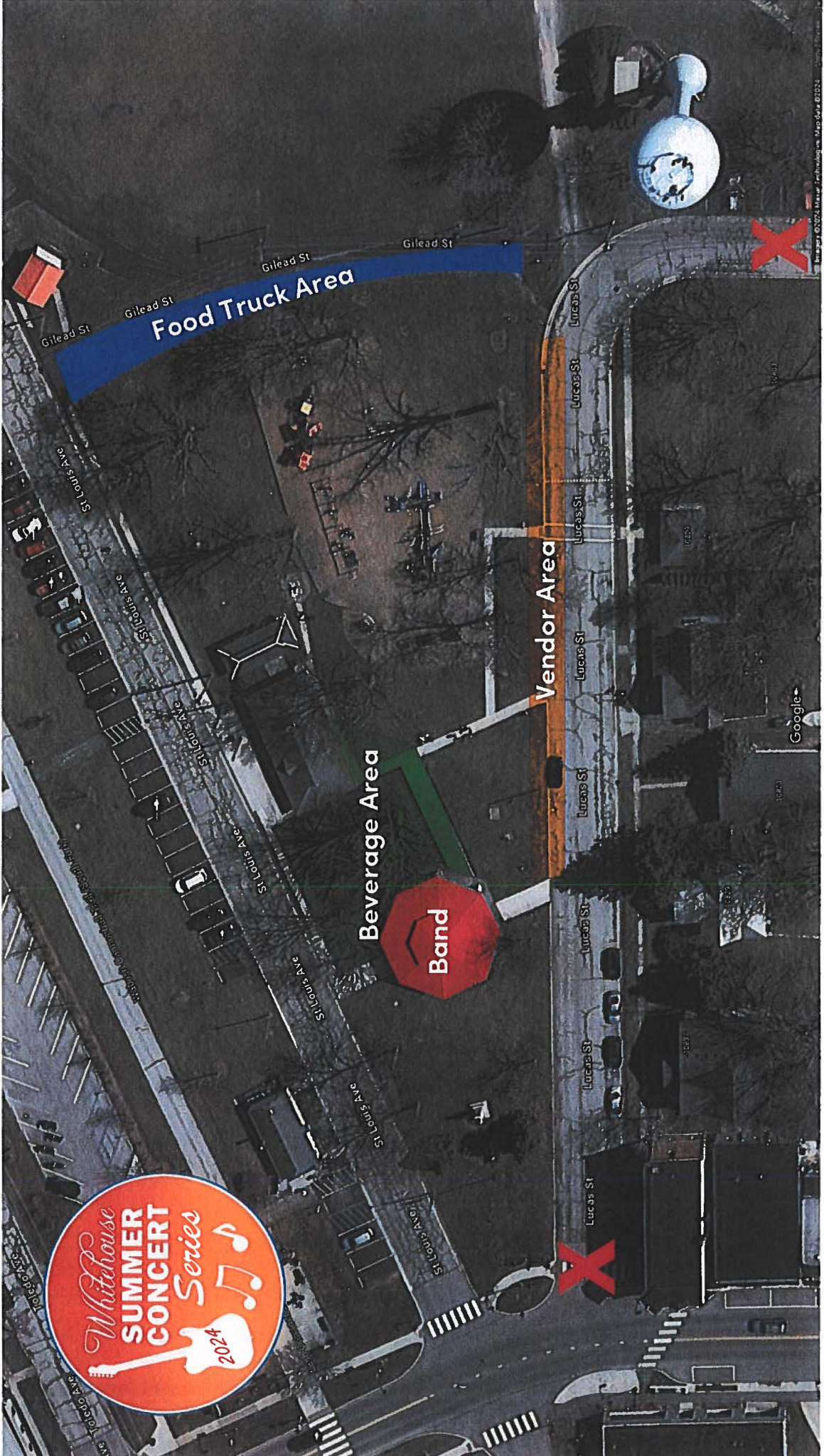


Beverage Area

Band

Vendor Area

Food Truck Area



All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event

Village of Whitehouse

PO Box 2476, Whitehouse, OH 43571

Phone: (419) 877-5383 / Fax: (419) 877-5635

Email: VOWevents@whitehouseoh.gov

Name of Event: The Whitehouse Cherry Festival

Coordinator/Contact Person: Wendy Gehring

Address: 6746 Pelton Dr, Whse

Phone: 419-215-3196

Email: wendy@thechamberpartners.com

FAX: _____

Event Date (s): June 6 - 8, 2024

Event Hours: June 6 (6-11pm), June 7 (12-11pm)
June 8 (9am-11pm)

Estimated Number of Attendance: _____

Brief Description of Event:

Festival with entertainment, vendors, rides, food, and beer
garden.

☒ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices

☒ Yes ☐ No

Amplified Voice/Music

☒ Yes ☐ No

Food/Beverage Sales

☒ Yes ☐ No

Alcoholic Beverage Sales

☒ Yes ☐ No

Tent Rental

☒ Yes ☐ No

Food Trucks

☒ Yes ☐ No

Inflatable (i.e., bounce house)

☐ Yes ☒ No

Product Sales

☒ Yes ☐ No

Temporary Fencing

☒ Yes ☐ No

Traffic Barricades

☒ Yes ☐ No

Traffic Signage (No Parking)

☒ Yes ☐ No

Security

☒ Yes ☐ No

Traffic Control and Direction

☒ Yes ☐ No

F2 Permit & Approval

☒ Yes ☐ No

Other (Explain)

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

Shelter house, pavillion, police, fire, public works
assistance

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Payment for services

The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event. All numbers below are estimated based on the information provided by the coordinator. Billing will be in actual hours with a minimum of 2 hours billing per event.

Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	\$50.00	1	1
Fire	\$50.00	4	48 hrs = \$2400
Police	\$50.00	14	106 hrs = \$5300
Public Service	\$50.00	2	4 hrs = \$200

* Department heads determine the number of employees needed for an event.

** There will be a two (2) hour minimum fee for all employees involved in the event.

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
Building Permit Fee for Tent if over 700 sq feet	\$50.00/Tent		
Tent Under 700 sq feet with no sides	No Fee		
Tent over 400 sq feet with minimum of one (1) side	\$50.00/Tent		
Initial Food Truck Inspection	\$25.00/Food Truck		
Food Truck Re-Inspections	\$75.00/Food Truck		
Shelter House / Pavilion Rental (No charge for resident)	\$100.00 / Non-Resident	N/A	
Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel 20 Other X Total \$ 7900

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

The Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an insurance policy or a certificate of insurance that includes The Village of Whitehouse as additionally insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless The Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claim or recovered against or from The Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomever and which damage, injury, or death, arises out of this activity.

In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: Wendy Johnson Date: 2-23-2024

Attachments if needed:

____ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. [CLICK HERE](#)

____ Ohio Department of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit.* [CLICK HERE](#)

____ Tent, Bounce House, and/or Food Truck Application. [CLICK HERE](#)

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

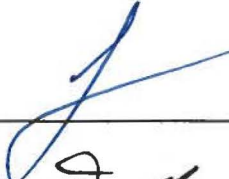
Event Approval Signatures

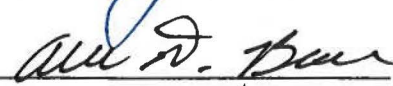
Deputy Administrator / COO

Police Chief

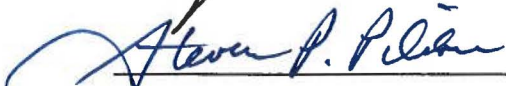
Fire Chief

Public Service Director









Approved for Council Presentation

Village Administrator

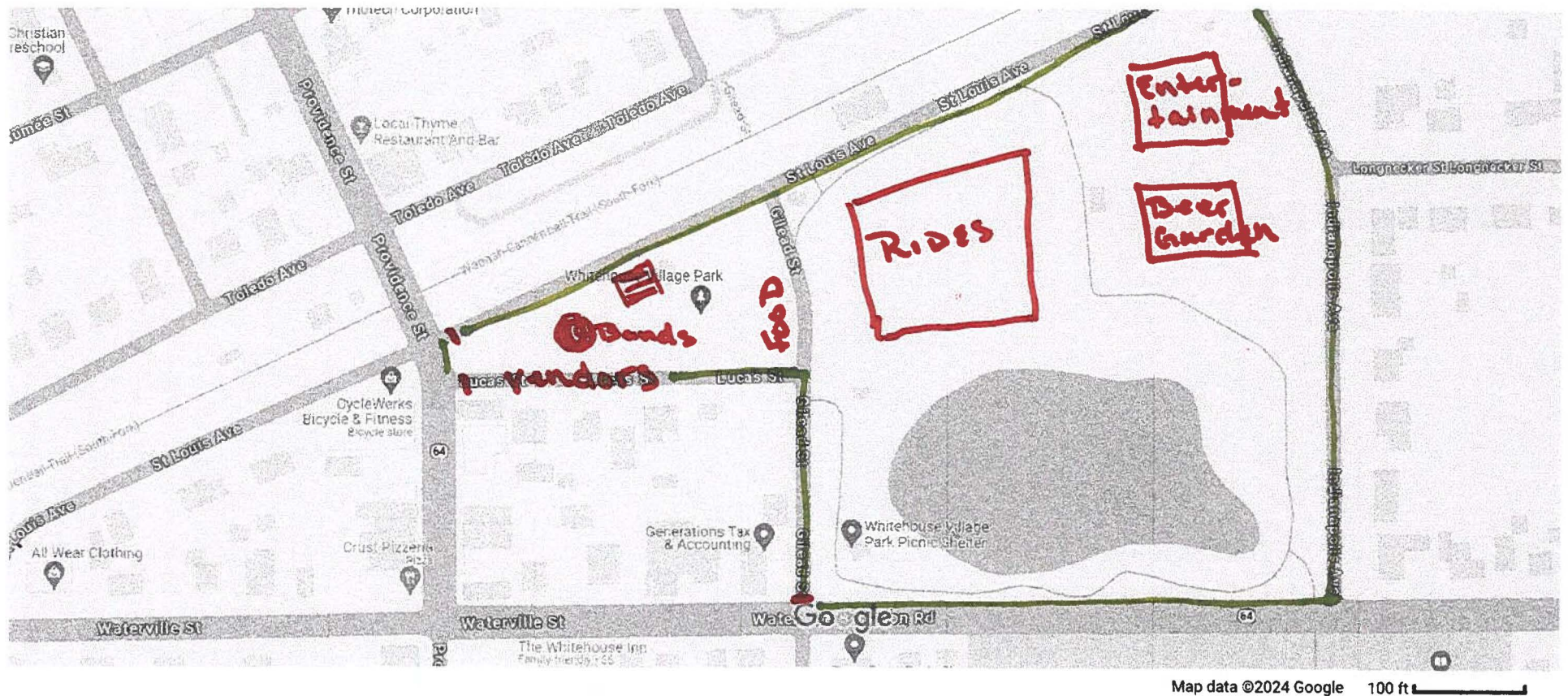
Date to appear before Council

Council Outcome



4-16-24

Google Maps



Cherry Festival

- Pavillion
Pie eating
Opening Ceremony
Queen Contest
Bands

- Shelter house
Cherry Dessert Contest

Google Maps



Parade

- Line up along Oak Brook
- Starts at 64, then heads down Providence St to the Whitehouse Primary School.

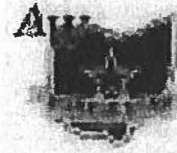
**THE AMERICAN
LEGION POST 384**



TASK FORCE 20



**PURPLE STAR
GENERALS**



MILITARY APPRECIATION NIGHT

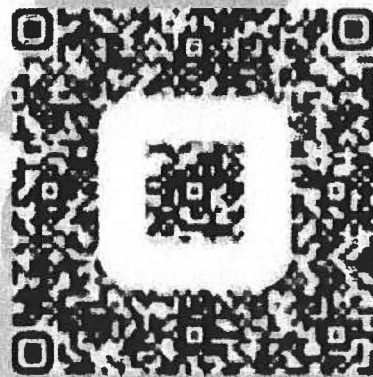
HOSTED BY TASK FORCE 20

RAFFLES & PRIZES

**QUESO KITCHEN FOOD
TRUCK**

**LIVE MUSIC FEATURING
'NOT YOUR AVERAGE'**

**\$5 ENTRY
PAY AHEAD USING QR CODE**



**JUNE 6, 2024
6:30 PM - 11:00 PM**

WHITEHOUSE CHERRY FESTIVAL.





EXPERIENCE WHITEHOUSE

Joint Coordination Meeting with Village of Whitehouse Partners'
March 18th, 2024

Festival Hours of Operation:

Thursday, June 6th-6PM-11PM *11pm*

Friday, June 7th-1PM-11PM

Saturday, June 8th-9AM-11PM

Talking Points:

1. Beer Tent-Hours are: *Thursday 6:30-11:00*
Friday 6pm-11(Last Call 10:30pm)
Saturday 3pm-11 (Last Call 10:30pm)
2. Amusement Rides - *Sun/Mon.*
3. 5K Race
4. Military Night 6-11pm - Last call 10:30 - Thursday at the Cherry Fest
6. Tent inspections/food vendor inspections
8. Parade - *starts @ 1 pm*
9. Street Closures
10. Barricades
11. Trash Removal
12. Cherry Fest Pole Banners
13. Tornado/Severe Weather Emergency Location (3 Buses are On Stand-by)
14. Emergency Contacts
15. Golf Carts
16. Portable Radio between CF & Village Police
17. Overnight Security
18. Hold Harmless Agreement
19. Police command HQ in Cherry Fest building
20. Temporary Camping
21. Discuss any other business



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: MEMORIAL DAY SERVICE
Coordinator/Contact Person: WAYNE KING
Address: 6216 SOUTH ST. WHITEHOUSE OHIO 43571
Phone: 419-349-4823 Email: KING8393@ROADRUNNER.COM
FAX: _____
Event Date(s): MAY 27, 2024 Event Hours: 930 - 11 AM
Estimated Number of Attendance: 400
Brief Description of Event: REMEMBER OUR VETERANS FOR THEIR TIME OF SERVICE

Will the Event Use Signage/Attraction Devices? ☒ Yes ☐ No
Amplified Voice/Music? ☐ Yes ☒ No
Food/Beverage Sales? ☐ Yes ☒ No Alcoholic Beverage Sales: ☐ Yes ☒ No
Product Sales? ☐ Yes ☒ No Other (explain): _____
If YES to any of the above, please explain: SIGNS WITH DATE AND TIME

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

☒ Police Assistance ☒ Streets Closed ☐ Enclosed Shelterhouse ☐ Pavilion ☐ Other
Explain: SERVICE WILL BE HELD AT THE HILLAS VETERANS MEMORIAL PARK
AT THE CORNER OF WEST AND PROVIDENCE STREETS

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Robert Wayne King Date: _____

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

AGREEMENT FOR VILLAGE SERVICES – SPECIAL EVENT

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator, Chief of Police and Fire Chief, such duty serves the purpose of public safety, traffic control and the public welfare. Now, therefore, it is agreed by and between the parties as follows:

- The Chief of Police and/or Fire Chief shall assign public safety officers (police/fire personnel) to duty at:

- The police personnel shall at all times be under the control of the Chief of Police.
- EMS REQUEST: Requests for Emergency Medical Service (EMS) standby to supplement this event must be made to the Village Administrator no later than thirty (30) days from the date of the scheduled event. The Fire Chief, or his/her designee reserves the right to honor or reject these requests based upon EMS personnel availability and/or needs of the agency.
- The Fire Chief (or his/her designee) will assign personnel for EMS duty for the event. Fire personnel assigned to this event shall at all times be under the control of the Fire Chief.
- **ALCOHOL CONSUMPTION/SALES ON VILLAGE-OWNED PROPERTY**-This requires additional Village considerations and Ohio Dept. of Commerce/Department of Liquor Control permits. The Event Coordinator/Contact Person/Sponsoring Entity must apply for alcohol sales permits directly with the Ohio Department of Commerce/Liquor Control. See attached forms for additional information.
- Request for additional materials (i.e. fencing, signage, barricades, etc.) supplied by and placed by Village Public Service Department personnel are subject to additional fees (cost of materials; personnel costs per employee/per hour) shall be paid by the Event Coordinator/Contact Person/Sponsoring Entity.
- Personnel who are assigned to this event shall be paid for this service, by a majority vote of Council, and in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
- The Village of Whitehouse agrees to furnish personnel under the terms of this agreement, if and only if, personnel are available for such duty as determined by the Chief of Police/Fire Chief.
- Duties of any personnel assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that public safety interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
- If authorized by Village Council, the Event Coordinator/Contact Person/Sponsoring Entity will provide payment for security services no later than 10 days after the event payable to *The Village of Whitehouse*.
- Personnel assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.

____ See attached Request for Safety Services form and map showing location(s) of event.

REQUEST FOR VILLAGE SERVICES—VILLAGE OF WHITEHOUSE, OHIO

NAME AND TYPE OF FUNCTION/ACTIVITY:

MEMORIAL DAY SERVICE REMEMBER OUR VETERANS

DATE/TIME OF FUNCTION/EVENT: MAY 27, 2024, 10AM

LOCATION: VETERAN MEMORIAL PARK.

EVENT COORDINATOR CONTACT INFORMATION:

NAME AMERICAN LEGION POST 384

ORGANIZATION _____

ADDRESS 6910 PROVIDENCE
WHITEHOUSE

PHONE 419-349-4873 FAX _____

EMAIL KING8393@ROADRUNNER.COM

☒ MAP OF EVENT/FUNCTION ATTACHED

PAYMENT (if applicable): Payment for services rendered made payable to:

The Village of Whitehouse, 6925 Providence St., P.O. Box 2476., Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Payment Authorized by Council: ____ Yes ____ No

Payment Amount: \$ ____ .00/hour per total number of personnel assigned

Total Number Personnel Assigned: _____

Total Hours for Event (including any preliminary set-up as needed): _____

Additional Materials Cost: \$ ____ .00

Total Payment Required: \$ ____ .00

NOTIFICATIONS:

____ Village Administrator

____ Chief of Police

____ Fire Chief

____ Public Service Director

COORDINATION MEETINGS (Scheduled by Village of Whitehouse Representative)

****Meetings are conducted on Mondays at 9:00am****

Date/Time Initial Meeting (45 Days prior to event): _____

Date/Time Meeting (30 Days before Event): _____

Date/Time Meeting (if needed): _____

PLEASE CHECK ALL THAT APPLY:

☐ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

☐ Fencing (Public Service Department)

☐ Food Truck Inspection(s) (Fire Department)

☐ Tent Inspection(s) (Fire Department)

☒ Traffic Barricades (Public Service Department)

☒ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

☐ Other (please specify):

LAUREE STREET CLOSED 2 HOURS
PARKING SPACES NORTH & EAST SIDE (CONES)

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.



Village Administrator

Event Coordinator/Contact Person

Attachments:

☐ Ohio Revised Code Section 4303.202 F-2 permit legislation.

☐ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

5/3/2024 - ALL DEP HEADS APPROVE EVENT. NO PERSONNEL COST ASSOCIATED - JEIT

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
Immediately Following the Council Meeting March 19th, 2024**

CALL TO ORDER – ROLL CALL

Meeting called to order at 9:18pm by Councilman Steve Connelly.

Council Members Present: Dave Riggenbach, Carrie Tuohy, Steve Fine, Steve Connelly, Larry Yunker

Council Members Absent: President of Council Louann Artiaga

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Council Clerk Nicole Hartbarger, Mayor Richard Bingham

Guests Present: None

Motion by Councilman Dave Riggenbach, seconded by Councilwoman Carrie Tuohy to table this meeting and hold it after the first council meeting in April. 5 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

FINANCE

GENERAL

CITIZEN COMMENTS

OTHER BUSINESS

ADJOURNMENT

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to adjourn the meeting at 9:20pm. 5 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

Whitehouse Tree Commission
March 28, 2024

Attendees: James Forrest, Staff Representative; Sheri Luedtke, President; Amy Schultz, Vice President; Elliot Tramer; Diane DeYonker; Chris Manzey; Laurie Mauro; Richard Bingham, Mayor; Steve Connolly, Council Representative; Louann Artiaga, Village Council; Chuck Kethel; Stephanie Miller, ODNR Urban Forester; and Jill Gundy, Village staff.

Call to Order: The meeting was called to order at 7:30 pm

Approval of Minutes: The motion to approve the minutes from the February 22, 2024 was moved by Amy Schultz; second by Diane DeYonker; and unanimous agreement.

Old Business:

- Arbor Day, to be celebrated with 3rd graders from the Elementary School on Friday, April 26th (rain date on Monday April 29). Three Bur Oak trees will be planted behind the pickleball courts and a Council Representative will read a Proclamation. Stephanie Miller, Northwest Ohio Urban Forester, announced that Whitehouse has been chosen to receive a Sycamore or Hackberry tree by the Ohio Department of Natural Resources in recognition of ODNR's 75 anniversary. Don Schmenk, Maumee State Forest Manager, will be present to make the presentation. Governor DeWine may also be in attendance.
- Tree Inventory → no changes.
- Forms and documents. Nothing new.
- FaceBook. Sheri Luedtke asked members to submit ideas for the Tree Commission's FaceBook page. Because April is Ohio's Native Plant Month, Sheri passed out sheets describing a variety of activities involving wildflower walks sponsored by the Wood County parks district, the Toledo Metroparks, and other northwestern Ohio associations. Sheri will be including some of these on the FB site.
- Disc Golf discussion was added to the agenda. Stephanie Miller explained that the grant submitted in 2022 by the Whitehouse Tree Commission was graded on the intended use of 50 trees to provide a natural area for wildlife. The Village of Whitehouse also agreed to the care of these trees. By changing the intended use of the trees as part of a disc golf course, Stephanie expressed her concern about the health of the young trees because in her experience disc golf is typically very damaging to trees that do not have a thick bark. She urged the Village to protect the trees. Mayor Richard Bingham, on behalf of the Village of Whitehouse, expressed willingness to cooperate. Chuck Kethel, designer of the disc golf course, has made models of proposed fencing to protect the trees. He invited Stephanie to evaluate the design to see if it meets her standards. Stephanie agreed to provide further input for protecting the trees and to look at the flight paths of the course.

New Business:

- Tree City USA meeting will be held in Defiance, April 17th. Four of our Tree Commissioners will attend. Carpooling will be arranged.
- Louann Artiaga presented a request by the Fallen Timbers Union Cemetery District to add trees to the back of the cemetery on Cemetery Road. Sheri Luedtke showed photos and a map of the area in question. The Tree Commission will discuss appropriate trees based on soil type and other pertinent factors at the April meeting and respond to Louann with a list of recommended trees.
- Stephanie Miller announced that 2-3 new Urban Foresters positions have been added. In addition, Stephanie will be taking on more administrative work as she helps with revising the curriculum of the Tree Commission Academy. Stephanie will no longer be the Urban Forester for Lucas County.

Adjournment: the meeting was moved to be adjourned by Elliot Tramer, second by Amy Schultz, and unanimous vote. Meeting adjourned at 8:17 pm.

Respectfully submitted,

Christine Manzey

MINUTES OF THE PLANNING COMMISSION
VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO
April 1, 2024

At 6:00 pm, Tom Lytle called the meeting of the Whitehouse Planning Commission to order.

Roll Call: Tom Lytle, Dave Prueter, Allen Kuck, Charles Kethel, Dave Rigganbach, and Mayor Rich Bingham. Also in attendance were: Kyle and Renee Hertzfeld, John Sperry with DuBose & Associates, Municipal Administrator Jordan Daugherty and Deputy Administrator Josh Hartbarger.

First item of business is to elect officers for 2024. Charles Kethel nominated Tom Lytle for Chairman, seconded by Dave Prueter. Tom Lytle nominated Dave Prueter for Vice Chairman, seconded by Charles Kethel. Tom Lytle nominated Charles Kethel for Secretary seconded Allan Kuck. These nominations were motioned by Mr. Lytle and seconded by Mr. Kethel. Motion passed 4-0.

Dave Prueter made a motion to approve the minutes of the September 18, 2023, meeting; Mr. Kuck seconded the motion. Motion passed 4-0.

Next item was to review and discuss the commercial site plan for the new building to be located at 9910 Waterville-Swanton Road. Mr. Lytle asked if John would be speaking or Kyle. John Sperry said he would be speaking for the most part unless there were specific questions for the property owners to answer. John said when this project came to the planning commission back in 2018, it was assumed that there was a shared driveway with the gas station and that it was split between the two properties. That is not the case, as most of it is on the gas station's property. The Hertzfeld's have tried contacting the current owners of the gas station to ask about the shared drive but could not get anyone to return their call. John said by sharing this drive, it will create a small depth throat intersection right outside of an intersection off a highway. It would be safer if this property could have its own driveway closer to Steve Rogers' property. The traffic coming off SR 64 into the gas station is going to pull directly into that drive and not look to see if anyone is coming out of the Hertzfeld's property, causing an accident at the entrance to the two properties. John also said that the building is being built with the intention of leasing out the front spaces to other businesses. He feels that other businesses will not like the idea of the shared drive because of the potential volume entering and exiting, especially if it is a small diner or restaurant type of business that comes in. It also reduces the visibility of Hertzfeld's building. It was asked what the speed limit is in that section of road. It is 45 mph there. There is also no left turn into the gas station because of stacking up in the roundabout. Jordan asked the commission to keep in mind that although there is not an issue with stacking now, what will it look like in the future. What type of flow in and out of the building do you foresee? Renee said they have vendors bringing equipment and their own trucks would park out back. Their crew would come in and out, essentially twice a day. John said there is also the issue of the twenty-foot setback on the side of the building for fire vehicles. The fire department previously asked for twenty-five feet to accommodate emergency vehicles. John said he has three solutions for that. Jordan said

he spoke with the fire chief, and he is good with the twenty feet. A discussion was had on the fire hydrant for the property. John said there is one to the east of the property on Steve Roger's property. Josh said that is a private hydrant that is maintained by the property owner. John wants to look at a possible shared agreement for the hydrant. Tom asked if anyone wanted to make a motion for the driveway. Rich made a motion to approve the driveway, Dave seconded. Allen said he will approve it but wants it noted that he thinks it will be a nightmare down the road. Motion passed unanimously.

Next item was to discuss the landscaping and integration with the walking trail. John would like to do a detention basin in the forty-foot landscaping area that is required at the front of the property. Dumpsters will be in the back with an enclosure. Chuck asked if the dumpsters were located in the fire lane. John said they could be moved back or even put at an angle to allow for the turning radius of a fire truck. It was brought up in the past about the landscaping required out front, being mounded up to block the view of the vehicles in the parking spots. John said he could do a combination of landscaping and mounding. What type of lighting will there be in the front parking area? John said he will do LED's and put shields on the lighting in back facing the residential area. Tom Lytle mentioned, for the record, that the applicant must return to the Planning Commission to review the architectural design in order to receive final site plan approval. Jordan asked if the Commission would like to give preliminary plan approval to allow them to move forward with finalizing their documents. Preliminary plans were approved unanimously.

With no other business, Dave Prueter made a motion to adjourn at 6:55 PM. Allan Kuck seconded. Motion passes unanimously.

Respectfully submitted,

Jordan Daugherty
Municipal Administrator

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
6:30pm April 9th, 2024**

CALL TO ORDER – ROLL CALL

Meeting called to order at 6:30pm by President of Council Louann Artiaga.

Council Members Present: Dave Riggensbach (joined meeting at 6:38pm), Carrie Tuohy, Steve Fine, Steve Connelly, Larry Yunker and President of Council Louann Artiaga

Council Members Absent: None

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Director of Public Services Steve Pilcher, Clerk Nicole Hartbarger, Kevin Heban, Solicitor

Guests Present: Rob Casaletta, Karen Gerhardinger, Dennis DeWeerd, Gary Turski, Jill Gundy

Motion by Councilman Steve Connelly, seconded by Councilman Steve Fine to approve the minutes of the March 12th, 2024 and March 19th, 2024 Committee of the Whole meetings. 5 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Louann Artiaga asked if there were any citizen comments to be made regarding the agenda items. There were none.

FINANCE

Review of Health Insurance Proposals with Recommending Action

Administrator Daugherty began by introducing Ben Otley, who he has been working with for 18 years on the Village insurance renewals. Daugherty stated that Otley has helped Whitehouse on the consulting side with benefits/personnel insurances for many years - he has institutional knowledge of Whitehouse and the industry itself. Administrator Daugherty shared that administration has been expecting double digit increases over the last five years or so, but with one exception, it has been significantly below that every year. He says that this speaks to Otley and his team on their ability to renegotiate.

Otley shared that he is with Risk Strategies First Insurance Group out of Bowling Green, OH and has been working with the Village since the late 90's. He shared that the majority of that time the Village has been insured by Paramount. Otley states that recently Medical Mutual has entered into an agreement to purchase Paramount Health Care – currently neither side can speak to any changes until confirmed or after May 1st - but they have stated they will honor the rates that have already been negotiated at this time. Otley shared that review meetings started back in January with Administrator Daugherty, Deputy Administrator Hartbarger, and Jill Gundy. He said the focus is to review the eligibility list, make sure all is

in order, and they have to complete a process called 'form fire' for small groups (under 100). Bids go out to numerous players in the market that would make sense for Village of Whitehouse coverage – carriers return rates back and then they enter the review process. Otley shared that as a practice, his office does not share competitive rates of bids that came back with others/competitors. He did state that Paramount was initially requesting an increase of almost 17%, Otley's team reviewed marketplace competitive data before going back to the provider and then Paramount came back with offer of 7% increase renewal. Otley shared that dental and vision moved to Paramount Dental – both are under rate guarantee so no increase there. Paramount Dental is not being sold to Medical Mutual. Life insurance is currently with Mutual of Omaha and under contract until 2025.

There were no questions from Council members. Administrator Daugherty reminded Council members that it is a May 1st renewal, so this process is always short notice needing quick recommendations.

Motion by Councilwoman Tuohy, seconded by Councilman Yunker to recommend to Council approval of the proposed Paramount benefits/insurance coverage. 6 ayes

GENERAL

Review of Charter Commission Proposed Changes to Whitehouse Charter

Rob Casaletta, member of the Charter Review Commission started out the conversation stating that the commission members have been doing a very deep dive on the current charter and Solicitor Heban has been a great help. They have spent over 5 hours so far together going through together making suggested changes, on top of time spent at home getting familiar with the charter initially. He said that some items are quite old and antiquated; the goal is to streamline the charter – he feels the suggested changes have made it better and more concise.

Councilman Yunker shared that when document was gone through, it started at about 26 pages long. He shared that the commission members discussed what they expect Council to do; the concern was if this is an all or nothing proposal - and he confirms that, no it is not. Members of Council can approve and disapprove changes as they see fit. Yunker commented that the next question is how to best present to the voters – do all at once or put through as individual changes; he says that this must be decided going forward.

Councilwoman Artiaga suggests going through the updated charter document page by page and get questions answered as the group needs to. The following comments and questions were brought up during the discussion:

- Page 5: No changes were made to the original charter – no questions.
- Page 6: No changes were made to the original charter per Councilman Yunker. Councilman Fine asked for clarification on what 'officer' is in this context. Solicitor Heban said it means a representative of the Village, but it depends on specific context of question or situation. Fine also mentioned in section 2.02 the word 'handicap' is used and asked can this be changed to the word 'disability'. All council members agree.

- Page 7: Councilman Fine asked in section 3.01 can the date of 1994 be removed. All in agreement to strike this sentence. Fine also shared concern within the 'qualifications' section, the second paragraph, if a member becomes 'unqualified', moves out of Village during their term for example – Council can go back and void any action made by that person during their active terms. Councilman Yunker commented that Council would have to determine at what point does that person become 'unqualified'. Rob Casaletta commented that it is worded as an 'option', not something that will happen automatically. Councilman Fine suggests he would like to put something in where it is limited to the period only where they became ineligible – he is worried about previous contracts or employment agreements. Solicitor Heban commented that it would have to take the majority of Council voting to go back to a large period of time as Councilman Yunker had mentioned. Councilman Fine shares that he is concerned that future Council could take this and use it as an option to undo a lot of previously done business. Councilman Yunker commented that in the real world/real Council business it does not feel as easy to do as it reads with undoing contracts, etc. and it would put the Village at risk of lawsuit from vendors or employees. Councilwoman Artiaga confirms that all are ok with updates after the discussion. Yes from all.
- Page 8: Councilman Yunker states that the President of Council comments are the only change – all members in agreement.
- Page 9: Councilman Yunker comments that they are striking out the language on how the Village is required to post notices for public meetings. He suggests that it will make things more flexible, and Council can post notices for meetings anywhere Council sees fit, including online. The old language specified posting of physical copies around town – forms of communication have been greatly updated since this last language was developed. Rob Casaletta commented that a lot of clean up was done to catch this up to current times as it is over 30 years old.
- Page 10: No questions from Council. Change is removing where full title had to be read each time for resolutions and ordinances. Councilman Yunker suggests we need to make sure these titles of resolutions and ordinances and descriptions of what they are should be readily available for the public if we are only going to read by title only during the meetings.
- Page 11: No comments or questions from council members.
- Page 12: No comments or questions from council members.
- Page 13: Councilman Fine commented in section 4.05, very minor, there is a typo. Fine also asked for confirmation on the wording on vacancy on council topic. Solicitor Heban shared that the idea is that the person who is acting mayor, their position will continue to be a vacancy/open seat. Councilman Yunker comments that the seat could be filled while the council member is acting mayor but that feels like a penalty to that person who filled the Mayor vacancy temporarily; the updated wording suggest that the Councilperson sits as acting Mayor only until position gets filled then can return to unexpired term on Council. Councilwoman Artiaga comments on the issue of President of Council stepping up as acting mayor, do they still hold President of Council title – she does not think they should as it is too much power; thinks they should have to elect new President of Council at that time. Solicitor Heban suggests letting the Charter Review Commission members redraft this wording and provide back – removing ability, when President of Council moves

to acting Mayor, to be able to vote as Council. Councilwoman Artiaga agrees on rewriting. Administrator Daugherty commented that in thinking about the future, practice of President of Council has been only recently expanded, in last 5 years or so – now there is an opportunity to think of president of council as ‘vice mayor’ and whatever language is included, President of Council is a nominated/voted position and they know what they are possibly getting into. Councilwoman Artiaga confirms that yes, President of Council accepts the responsibilities and consequences of accepting the nomination. Councilman Riegenbach comments that he doesn’t like the consequences, that massive of one, and there is something to be said about a time frame to add to the wording.

- Page 14: Several council members bring up concerns with section 5.01.
 - Rob Casaletta commented that the prior Council approved the employee/staff flow chart and he feels the Administrator shouldn’t have to report to 7 individual people. Councilwoman Artiaga commented that Council is a body as one, not six individual members. Solicitor Heban commented that is a reasonable argument, but it does still open up for two separate directives to the Administrator, one from Council one from Mayor.
 - Councilwoman Tuohy commented that Whitehouse had a ‘fundamental fail’ of our system recently because the Mayor didn’t get along with the Administrator and if Council wasn’t here to help with that last year what would have happened. Solicitor Heban commented that he does not know an answer to that comment, this is a politics discussion. Tuohy commented that there is a reason why council is here. Heban shared that Council’s job is to legislate – he has seen in practice where Council infringes on job of Administration as opposed to what Council has responsibility for – there is possible risk to both sides.
 - Councilman Connelly commented that in his experience this dynamic, Administrator reporting to both Mayor and Council, was affective and not a negative – where the body of Council was able to guide actions – he does not see harm in leaving language as it was. Administrator Daugherty commented that in past Council members as individuals have intervened in administrative matters, even prior to himself holding this position – as Heban mentioned, it happens on both sides.
 - Councilwoman Artiaga asks to confirm there was somewhere in the charter with checks and balances where Council can take action to address issues, and that would cover Council if this language was updated as suggested. Administrator Daugherty confirms that checks and balances exist and have to do with Council’s role as it relates to the Mayor.
 - Administrator Daugherty comments that he is sensitive to his name being used in this, and has zero personal issues with Mayor, previous Mayor, Councils, etc. – this is something that has affected previous Administrators as well – having bureaucratic lines is best, sometimes they get blurred and it gets hard.
 - Councilwoman Artiaga comments that they have to be specific that they are making these changes for the position itself, not individual people.
 - Councilman Connelly asks for confirmation to understand the comment ‘position is responsible to the Mayor’ and then under section 5.05 it says

Mayor and Council – he is not clear what we gain by removing ‘and Council’ from the Administrator reporting. Rob Casaletta comments that the Administrator position is administrative, and Council is legislative, trying to separate that as it says ‘directly’ responsible.

- Solicitor Heban suggests that the Commission give Council back an updated version, we can leave it in for now and give back. He comments that ultimately the decision is do we put the whole charter update to vote or just certain sections – he did confirm that it does allow summary to be given to voters versus the whole 20 page document.
- Councilman Fine asks is there a way to balance this, maybe Administrator not directly responsible to Council but there is enough checks and balances in place for Council to influence as needed.
- Councilwoman Artiaga commented that if we leave in, there is some conflict with other sections. Councilman Riggensbach stated that it should be either all in or all out throughout all sections. Administrator Daugherty confirms his agreement – Administration brought the fact that there is some conflict within the charter some years ago.
- Councilwoman Artiaga asks what is the deadline to pass this for getting on the ballot. Solicitor Heban confirms that it has to be to the Board of Elections by August 1st. Artiaga asks Administrator Daugherty to put this topic on the May Committee of the Whole meeting as well.
- Page 15: There were a few comments on some conflicting information between the sections on this page and others – will be reviewed.
- Page 16: The only change was wording around the Tax Administrator; all Council members in agreement.
- Page 17: Councilman Riggensbach comments that this looks the same for next several sections. Solicitor Heban confirms yes the same changes were made to the next several pages, he asks Council to remember that the charter is controlled by electorate, Council only changes ordinances and resolutions – the goal is updating these sections to make more general, which allows Council to update themselves including creating job descriptions under ordinances. It gives a lot more flexibility in these director and chief positions. All Council members in agreement.
- Page 18: Police Department, same as previous page. All Council members in agreement.
- Page 19: Fire Department, same as previous pages. All Council members in agreement.
 - Councilman Yunker comments that striking section 10.04 would preclude any volunteer fire fighter from holding any elected position as a Council member, commission member, etc. He goes on to explain financial effects on the Village of having more paid full time and part time employees versus the use of volunteers – feels it is important to focus keep on continuing to utilize volunteers – he states it will help keep payroll down. Yunker shares history with Council members of Whitehouse individuals who were able to serve as both volunteer fire fighters and elected officials.
 - Rob Casaletta agrees he was against taking this section out – confirming with Solicitor Heban that there is a state rule where someone who takes money, even as a volunteer, is considered a village employee.

- Councilwoman Artiaga shared that her issue with this is that times have changed, does not agree that someone who is a paid fire fighter, volunteer or otherwise, should be allowed to sit on council – she feels it can certainly skew voting when it comes to fire department topics.
- Councilman Connelly agrees with Yunker, does not think this section should be removed.
- Solicitor Heban commented that we do have to be careful with the word ‘volunteer’ as the person still does get paid.
- Councilman Yunker thinks that having someone as a volunteer fire fighter could bring a new perspective to the Council as a day to day involved person from the Fire Department. Solicitor Heban comments that this informative responsibility should be from the Fire Chief – there is the possibility of negative influence. Deputy Administrator Hartbarger commented that it can lead to challenges where that person sitting on Council can influence the rest of Council if they are in disagreement with the Fire Chief on something.
- Councilwoman Artiaga comments to let Charter Review Commission review this topic again.
- Councilwoman Tuohy comments that Ohio Ethics Board states that if you are on Council you are not allowed to serve in a volunteer fire fighter capacity.
- Page 20: Same as previous department heads updates, all of Council in agreement.
- Page 21: Councilwoman Artiaga commented the need for an update for Fire Dependency Board comments. Councilman Riggensbach brings up Planning Commission 12.08 section, asks if he should be allowed be on the Planning Commission based on the wording here. Administrator Daugherty comments that Riggensbach is not a voting member of the Commission but a special advisor on Planning Commission, but will double check with the Solicitor for confirmation.
- Page 22: No questions from Council members.
- Page 23: Councilman Fine comments that the last sentence should be updated.
- Page 24: Councilwoman Artiaga comments that the updates here in section 13.03 eliminates the need for a voting primary; can have unlimited number of people running for positions. Solicitor Heban comments that the Village can keep primary if decided to do so but would need to move the application date to earlier in the year.
- Page 25: Councilman Fine comments that there are a few typos.
- Page 26: Councilman Fine comments that there are a few typos.
- Page 27: Councilman Fine comments that there are a few typos.

Councilwoman Artiaga suggests a five-minute break before continuing meeting, quick recess.

Councilwoman Artiaga shares a thank you to all for comments and thoughtful input on the charter review topics – she states the differences of opinions are absolutely needed in a process like this.

FINANCE

Review of Recommendation to Purchase a Backhoe/Tractor through State Purchasing
Public Works Director Steve Pilcher shared that in past years the Village has had some funds made available, and they are required to spend these funds by the end of this year. He

comments that the memo provided covers what the Village can purchase now that would be a future expense and alleviate that expense in the future. The idea that came up with is a backhoe – there is a co-op purchasing program, this is a cheaper option and what Pilcher recommends.

The following comments and questions were brought up during Council discussion of the topic:

- Councilwoman Artiaga asks how much is in the fund. Administrator Daugherty comments that funds have been available for about three years, the Village has spent \$600-700k already within safety services toward things that would have been general fund expenses. He comments that we have held off on the backhoe for a few years now; there is about \$200k left currently, he says it is time to purchase this and use these funds.
- Councilman Riegenbach asks we would have approximately \$60k left over. Administrator Daugherty confirms, yes, looking to spend on priority stuff or on general fund expenses to get it spent.
- Councilman Yunker asks what happens to the existing backhoe. Pilcher states that it will stay in service for a while until no longer useful; trade in value is not worth sending in, will look at possibly selling outright in the future. Yunker comments that the cemetery district had mentioned needing a backhoe.
- Councilman Fine asks why CAT better than Case option. Pilcher comments they are comparable but the CAT was the better decision at this time.

Motion by Councilman Riegenbach, seconded by Councilwoman Tuohy to recommend purchase of CAT backhoe/tractor to Council. 6 ayes

Review of Proposal to Evaluate Condition of Whitehouse Valley Detention Pond (For the Purpose of Determining Engineering Costs)

Public Services Director Steve Pilcher shares that he was contacted by Solicitor Heban to figure out what would be required to bring the pond up to code and in better condition. Pilcher commented it does require an engineering estimate; they have to start with an evaluation of the pond itself so the Village can, if necessary, go out to bid. Pilcher shares that the provided memo is broken down into tasks – receiving this review/estimate would cost \$9-13k; council would have to agree to put the funds out there or go down the path of a tax assessment on the household's in the subdivision.

The following comments and questions were brought up during Council discussion of the topic:

- Councilman Riegenbach asks for confirmation that the \$9-13k is just to evaluate the pond. Pilcher confirms yes, to evaluate current condition, evaluate against newer standards, etc.; we must get answers to know where to start. Councilwoman Artiaga asks what if Council does nothing. Pilcher confirms it would leave it to homeowners to work out with their HOA and move forward.
- Councilman Riegenbach asks are these just beginning costs. Pilcher says yes, this is just the beginning in order to write up a bid for processing. Councilwoman Tuohy comments this is \$140 per household just to get evaluated. Councilman Fine comments that even if Village didn't do this, the HOA would still be responsible for

a number of these activities to maintain. Pilcher confirms yes, they would want to have the evaluation in order to know what the issue actually is and be able to maintain it going forward.

- Councilman Connelly commented that when this topic was first discussed, the Village was somewhat hands off, and now seems to be pulled into the process more than expected. Councilman Riegenbach comments he would only ever approve action, even on evaluation, if the Village were going down the path off tax assessment to get reimbursed. He reminded Council that the spirit of this request is based on a handful of volunteers in the neighborhood who are putting together a proposal of what the HOA can do themselves versus what the Village would assess on taxes – the neighborhood would then have to decide on their choice.
- Councilwoman Artiaga comments there is no HOA today, how long would it take to form. Consensus is this could take a while to form the HOA. Councilman Riegenbach comments that the deeds do say all homeowners are responsible for upkeep of pond – but there is no punishment for not doing so with there being no HOA.
- Whitehouse Valley home owner, Dennis DeWeerd commented that developers did not file with the county deed restrictions for Plat 2; Plat 3 was written slightly different than Plat 1, and Plat 4 developer in deed restrictions said that he is going to hand over duties, rights, responsibilities to the HOA – from 2004-2019 the neighborhood did not start an HOA - developer signed over to HOA that really didn't exist. He commented that the pond was maintained by all developers until 2019. He stated that the pond itself, on the tax records with auditor, still has the last developer's name on the pond and land around the pond as the owner – he handed over responsibility to an entity that truly didn't exist.
- Pilcher commented that the Plat maps indicate that all households are responsible for maintaining the pond. Pilcher also provided process for tax assessment that came from Solicitor Heban with the many steps spelled out.
- DeWeerd commented that at some point in time they are looking to present cost to homeowners and options of fixing the pond. He comments is it just water quality, or is it including soil erosions, etc.; this gives homeowners a way to make an informed decision.
- Councilwoman Artiaga asked are we under time restrictions. Pilcher comments that the tax assessment process itself could be quite lengthy, maybe even over a year.
- DeWeerd said the neighborhood volunteers took some time to come up with electrical aspect of costs, electrical to run fountain to aerate – trying to minimize stagnant water – one homeowner has connected these to their own home electrical.
- Councilwoman Artiaga asks Pilcher what his recommendation is. Pilcher says first get information to owners for cost on study, possibly have to spend the funds and hope to get it recouped – but could take at a minimum 12 months to get the tax assessment dollars back. Artiaga asks what is the likelihood of collecting the \$140 per household directly versus it being an assessment. DeWeerd comments it is unlikely; the letter they are sending this week is for amount of money that it would cost for someone to come out and treat it, along with the electrical cost, would be \$33 per house and it feels unlikely to get even this. He is asking for a letter from Village that shows how much cost would be just for assessment, to compare to the \$33 HOA would charge.

- Councilwoman Artiaga comments that she would like to table this topic and see how the response is to the neighborhood letter going out – would like to review again at May Committee of the Whole meeting.

Councilwoman Artiaga commented that she received a phone call from a resident on Julianna Lane, with concern of a possible clog in storm drain. Pilcher said he did talk with this resident and all is resolved.

Councilwoman Artiaga asks Administrator Daugherty how full is Council agenda for next week. Daugherty comments there are several items, mostly action based. Artiaga is requesting a Committee of the Whole meeting be set up for next week after the Council meeting to discuss the survey topic only.

CITIZEN COMMENTS

Council President Artiaga asked if there were any general citizen comments to be made.

Gary Turski – Whitehouse Valley: he commented that the Mayor agreed during last meeting that a letter would be sent out from Village, and is wondering if that is going to happen. Councilman Riggenschach asks Pilcher if we can send memo that was drafted for this meeting to the Whitehouse Valley residents – it was confirmed that it can be provided, Riggenschach will provide as he already has electronic copy. Administrator Daugherty commented that the key is it is \$9-13k for just the evaluation, need to get the mass to understand this number is just the beginning.

OTHER BUSINESS

Council President Artiaga asked for comments on other business from all Committee of the Whole members.

Councilman Connelly gives his thanks for Administrator Daugherty and Deputy Administrator Hartbarger for their decision on cancelling the last council meeting due to the threat of severe weather. He agreed that the safety of Council and staff is always most important.

Councilwoman Tuohy shared her kudos to Deputy Administrator Hartbarger and staff, especially Mark Schrieffer, for pulling together the Eclipse Day celebration on the Monday before this meeting. She said it was well put together and enjoyed being there.

Councilman Riggenschach shared his apologies on his late arrival for today's meeting.

ADJOURNMENT

Motion by Councilwoman Tuohy, seconded by Councilman Connelly to adjourn the meeting at 9:30pm. 6 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

Whitehouse

PROCLAMATION

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees and the urban forest reduce water pollution and the need to treat and therefore are an integral part of the Village of Whitehouse's healthy water supply, and

WHEREAS, trees and the urban forest have been shown to reduce crime, vandalism, and domestic violence, as well as vehicular speed and therefore are important components of the Village of Whitehouse's safety mission, and

WHEREAS, trees and the urban forest extends the life of our community's street surfaces and reduce storm water runoff and therefore are important resources for the Village of Whitehouse's service mission, and

WHEREAS, trees and the urban forest reduce air conditioning and heating costs for residents and businesses, therefore make more livable communities, eases household expenses, and reduces our need for fossil fuels and foreign energy, and

WHEREAS, trees and the urban forest mitigate stormwater, easing local and regional flooding and the load on the Village of Whitehouse's stormwater systems and therefor are components of a healthy, functioning watershed, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal

THEREFORE, be it resolved that I, **Richard Bingham, Mayor**, of the Village of Whitehouse, Lucas County, Ohio, do hereby proclaim April 26, 2024 as Arbor Day in the Village of Whitehouse, and I urge all citizens to support efforts to protect and nurture our trees and urban forest not just for the beauty they provide but for the benefits they give our residents and community, and



IN WITNESS WHEREOF, I
have hereunto set my hand and
caused to be affixed the official
seal of the Village of Whitehouse,
Lucas County, Ohio, this 16th day of
April, 2024.

Richard Bingham, Mayor



WHITEHOUSE, OHIO

ADMINISTRATION

Joshua Hartbarger
DEPUTY ADMINISTRATOR, COO

RICHARD BINGHAM

LOUANN ARTIAGA
STEVE CONNELLY
STEVE FINE
DAVE RIGGENBACH
CARRIE TUOHY
LARRY YUNKER

3/27/2024

TO: Mayor and Council
CC: Jordan Daugherty
RE: Operations Report

All,

Presented to you is the April 1st, 2024, operations update. As always, if you have any questions, please don't hesitate to contact me.

Administration

- Access Whitehouse: Enforce, Permitting, Communication (Exhibit OB)
- Lead Line Survey Update
- Solar Eclipse: April 8th, 2024. 12:30 – 4:30pm.

Police Department

- March Monthly Report (Exhibit OA)

Fire Department

- Citizens Fire Academy: Planning phase
- March Monthly Report (Exhibit OC)

Public Service Department

- Update on pedestrian path and bridge.
- Update on Waterville Street valve repair.
- Report on new hire process and timeline.

Respectfully,

Joshua Hartbarger

Joshua Hartbarger

14:49

TestFlight

97



Access Whitehouse

START REQUEST



Contact Us



Elected Officials



Parks and Recreation



Calendar of Events



Social Media



Emergency Alert Signup



Whitehouse Public Meeting
Link





Whitehouse Police Department

ORINUM: OH0481200

Calls by Nature of Call - Summary

Date: 03/27/2024

Page 1 of 1

Selection Criteria Calls Received Date From: 02/26/2024 Calls Received Date To: 03/27/2024 Nature of Call: All

Nature Code	Nature Description	Total Calls Received
C-8	Assist Outside Agency	6
2A	Property damage hit-skip	3
56	Stolen vehicle	1
C-6	Neighbor Dispute	2
18A	Animal complaint	3
C-2	Check Safety	4
63	Investigation or follow up	1
86	Traffic offense	1
8	Assault	1
C-7	Meet Complainant	1
2	Property damage accident	3
78	Alarm drop	4
34	Juvenile complaint	6
C-12	Keep The Peace	3
C-3	Disturbance	1
C-14	Found Property	3
36	Theft	3
60	Suspicious person	5
84	Open door	2
20	Domestic complaint	1
15M	Misdemeanor warrant	2
60A	Suspicious vehicle	4
9	Investigate complaint	1
38	Missing person	1
72	Threats or harassment	2

Total Calls Received

64

Incident Number	Off Number	Report Date/Time	Incident Nature	Offense Code
23-000000017	OH0481200	12/19/2023 16:15	Assault	2915.02A1
24-000000004	OH0481200	01/02/2024 15:30	Theft	2913.02
24-WHP-00009	OH0481200	01/03/2024 09:48	Suspicious Person	2151.022B
24-WHP-00027	OH0481200	01/08/2024 23:52	Domestic	2919.25
24-000000006	OH0481200	01/06/2024 21:50	Threats/Harassment	2917.211
24-000000007	OH0481200	01/14/2024 02:01	Suspicious Vehicle	2907.09
24-WHP-00047	OH0481200	01/17/2024 08:30	Criminal Damaging	2909.05B2
24-WHP-00048	OH0481200	01/17/2024 13:25	Theft	2913.02
24-000000008	OH0481200	01/20/2024 12:57	Drugs/Narcotics	2925.11A
24-000000010	OH0481200	01/24/2024 12:30	Domestic	2919.25A
24-000000011	OH0481200	01/30/2024 14:45	Domestic	2919.25A
24-WHP-00077	OH0481200	01/31/2024 09:15	Drugs/Narcotics	2925.11C3
24-WHP-00077	OH0481200	01/31/2024 09:15	Drugs/Narcotics	2925.141
24-000000013	OH0481200	02/02/2024 09:26	Truancy	2151.022B
24-000000015	OH0481200	02/03/2024 23:51	OVI	4510.11
24-000000015	OH0481200	02/03/2024 23:51	OVI	4511.19A1A
24-000000015	OH0481200	02/03/2024 23:51	OVI	4511.19A2A
24-000000016	OH0481200	02/05/2024 13:37	Drugs/Narcotics	2925.11C3
24-000000016	OH0481200	02/05/2024 13:37	Drugs/Narcotics	2925.141
24-000000017	OH0481200	02/06/2024 13:07	Drugs/Narcotics	2925.141C
24-000000018	OH0481200	02/06/2024 13:00	Disorderly Conduct	2917.11A2
24-000000019	OH0481200	02/13/2024 10:18	Drugs/Narcotics	2925.11C3
24-000000019	OH0481200	02/13/2024 10:18	Drugs/Narcotics	2925.141
24-000000023	OH0481200	02/28/2024 20:16	OVI	4510.16 (A)
24-000000023	OH0481200	02/28/2024 20:16	OVI	4511.19
24-000000024	OH0481200	03/01/2024 11:45	Theft	2913.02A3
24-000000030	OH0481200	03/06/2024 09:30	Assault	2903.13
24-000000035	OH0481200	03/13/2024 10:23	Juvenile Complaint	2151.022A
24-000000037	OH0481200	03/14/2024 13:35	Threats/Harassment	2917.11A3
24-000000038	OH0481200	03/19/2024 22:13	Misdemeanor Warrant	9999.99
24-000000039	OH0481200	03/22/2024 09:27	Threats/Harassment	2903.211A1
24-000000040	OH0481200	03/23/2024 16:10	Theft	2913.02
24-000000042	OH0481200	03/25/2024 07:30	Unruly Child	2151.022



Whitehouse Police Department

ORINUM: OH0481200

Date: 03/27/2024

Page 1 of 1

Citation by Offense - Summary

Selection Criteria

From Date: 03/01/2024 To Date: 03/27/2024 Offense: All

Offense Code	Description	Number of Citations
331.17a	Failure to Yield right of way turning left	1
Offense Code	Description	Number of Citations
333.03	Speed	35
Offense Code	Description	Number of Citations
335.10a	Expired Plates (Driven or Parked)	5
Offense Code	Description	Number of Citations
313.01	OBEDIENCE TO TRAFFIC CONTROL DEVICES	1
Offense Code	Description	Number of Citations
4513.05	Tail Lights And Illumination Of Rear License Plate	2
Offense Code	Description	Number of Citations
4503.21	Tag/Sticker Violation	4
Offense Code	Description	Number of Citations
337.02a1	Lighted Lights: Sunset to Sunrise	1
Offense Code	Description	Number of Citations
4511.43A	Failure To Stop/Yield At A Stop Sign	2
Offense Code	Description	Number of Citations
4511.38	VIO-Starting/Backing	1
Offense Code	Description	Number of Citations
4511.43	Stop Sign	2
Offense Code	Description	Number of Citations
337.03a	Two Headlights Required	2
Offense Code	Description	Number of Citations
4507.09	Expired License	1
Offense Code	Description	Number of Citations
331.19a	Stop Sign	2
Offense Code	Description	Number of Citations
335.01a1	No Operators License	1

Total Number of Citations:

60

CitationRecordReport

#	Citation Number	Violation Date	Name of Violator	CitationType
1	TRC-2024-00104	03/24/2024	MOSER, SETH	Warning
2	TRC-2024-00102	03/23/2024	TATTERSALL, AUDREY	Warning
3	TRC-2024-00101	03/23/2024	SANDERSON, SAMANTHA	Warning
4	TRC-2024-00103	03/22/2024	BARRETT, DEVIN	Warning
5	TRC-2024-00106	03/21/2024	HINOJOSA-MILLER, ASHLEY	Warning
6	TRC-2024-00105	03/21/2024	BARROW, ANGELICA	Warning
7	TRC-2024-00100	03/21/2024	PAULY, MARIE	Warning
8	TRC-2024-00099	03/21/2024	PEDRAZA, LEOTA	Warning
9	TRC-2024-00098	03/20/2024	GARZA, CHRISTIAN	Warning
10	TRC-2024-00097	03/19/2024	Christie, Jaheim	Warning
11	TRC-2024-00094	03/17/2024	AIKEN-MILBRY, ALICIA	Warning
12	TRC-2024-00096	03/17/2024	WOODS, KAIONA	Warning
13	TRC-2024-00095	03/17/2024	BADIK, ERIC	Warning
14	TRC-2024-00090	03/16/2024	BLY, DAWN	Warning
15	TRC-2024-00091	03/16/2024	EVANS, CHRISTINE	Warning
16	TRC-2024-00092	03/16/2024	Ernsthausen, Cindy	Warning
17	TRC-2024-00093	03/16/2024	RICE PURLEY, DEMIRACLE	Warning
18	TRC-2024-00086	03/16/2024	BUCK, KENNETH	Warning
19	TRC-2024-00087	03/15/2024	CANCELLI, MICHAEL	Warning
20	TRC-2024-00088	03/15/2024	VOSS, KATHRYN	Warning
21	TRC-2024-00089	03/15/2024	KOENIG, JEFFREY	Warning
22	TRC-2024-00084	03/12/2024	ADAMS, BRETT	Warning
23	TRC-2024-00085	03/11/2024	SWIGER, AUSTIN	Warning
24	TRC-2024-00080	03/11/2024	OSBORN-FREEWORTH, BAYLEE	Warning
25	TRC-2024-00079	03/11/2024	BENNETT, AMY	Warning
26	TRC-2024-00078	03/10/2024	BUCKENMEYER, MICHAEL	Warning
27	TRC-2024-00077	03/09/2024	Bartley, Ayva	Warning
28	TRC-2024-00083	03/07/2024	Euler, Randi	Warning
29	TRC-2024-00082	03/07/2024	YUSE, ALEXANDRA	Warning
30	TRC-2024-00081	03/07/2024	ELLIOTT, HALEY	Warning
31	TRC-2024-00074	03/03/2024	KERSHNER, JACOB	Warning
32	TRC-2024-00075	03/03/2024	D'AMORE, ANTHONY	Citation ⚠
33	TRC-2024-00070	03/03/2024	WATSON, SHEILA	Warning
34	TRC-2024-00076	03/03/2024	GARZA, ISAAC	Warning
35	TRC-2024-00073	03/02/2024	GROOMS, ADDILYNE	Warning
36	TRC-2024-00071	03/01/2024	BINGHAM, HAILIE	Warning
37	TRC-2024-00072	03/01/2024	GROTEGEER, SAMANTHA	Warning
38	TRC-2024-00068	03/01/2024	CASPER, COLLIN	Citation ⚠
39	TRC-2024-00067	02/29/2024	ARCHAMBEAU, DALTON	Warning
40	TRC-2024-00066	02/27/2024	HARRIGAN, ANNA	Warning
41	TRC-2024-00065	02/27/2024	JAGODZINSKI, JAMES	Warning

Report Number	OR Number	Report Date/Time	Incident Nature	Off/Arrestee/Residence
24-000000035	OH0481200	03/13/2024 10:23	Juvenile Complaint	1 Busack
24-000000038	OH0481200	03/19/2024 22:13	Misdemeanor Warrant	1 Christie
24-000000023	OH0481200	02/28/2024 20:16	OVI	1 COLEMAN

Incident Number	Report Date/Time	Incident Nature	Offense Code	Offense Description
24-000000004	01/02/2024 15:30	Theft	2913.02	Theft
24-WHP-00009	01/03/2024 09:48	Suspicious Person	2151.022B	Unruly Juvenile Offenses _ truant
24-WHP-00027	01/08/2024 23:52	Domestic	2919.25	Domestic Violence
24-000000006	01/06/2024 21:50	Threats/Harassment	2917.211	Dissemination of Image of Another
24-000000007	01/14/2024 02:01	Suspicious Vehicle	2907.09	Public Indecency
24-WHP-00047	01/17/2024 08:30	Criminal Damaging	2909.05B2	Vandalism _ government entity
24-WHP-00048	01/17/2024 13:25	Theft	2913.02	Theft
24-000000008	01/20/2024 12:57	Drugs/Narcotics	2925.11A	Possession Of Controlled Substances
24-000000010	01/24/2024 12:30	Domestic	2919.25A	Domestic Violence _ knowingly carrying
24-000000011	01/30/2024 14:45	Domestic	2919.25A	Domestic Violence _ knowingly carrying

Whitehouse Statistics - Fire

Mar 27, 2024 9:50:17 PM Fire Incidents

Filter statement

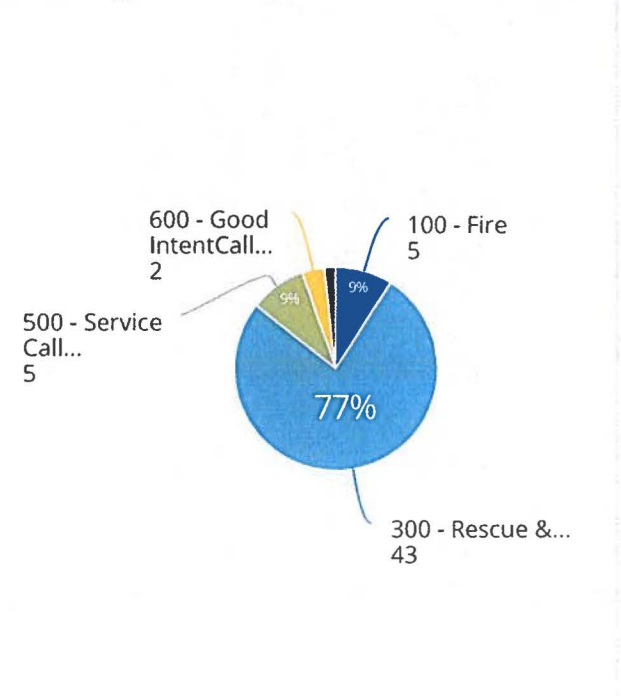
Filters

Days in Alarm DateTime 2/29/24 to 3/27/24 | Is Active true | Is Locked true | Aid Given Or Received

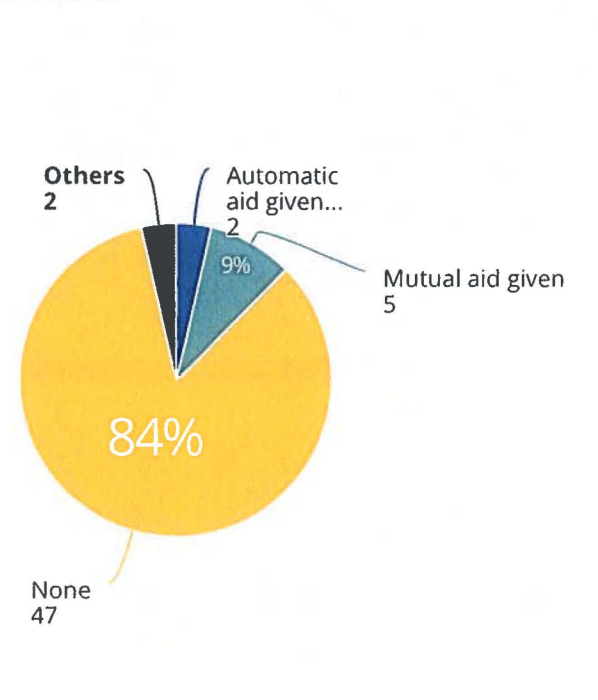
Incident Total

Incident Total
56

Incident Types



Mutual Aid

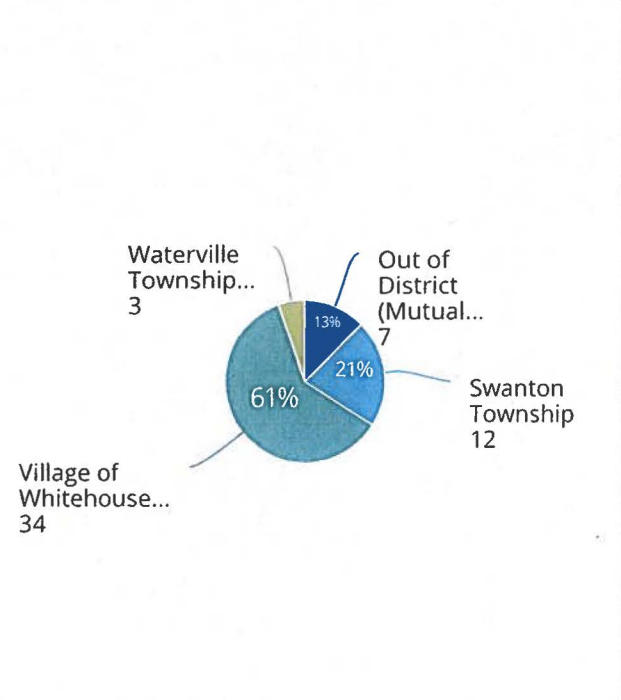


Filter statement

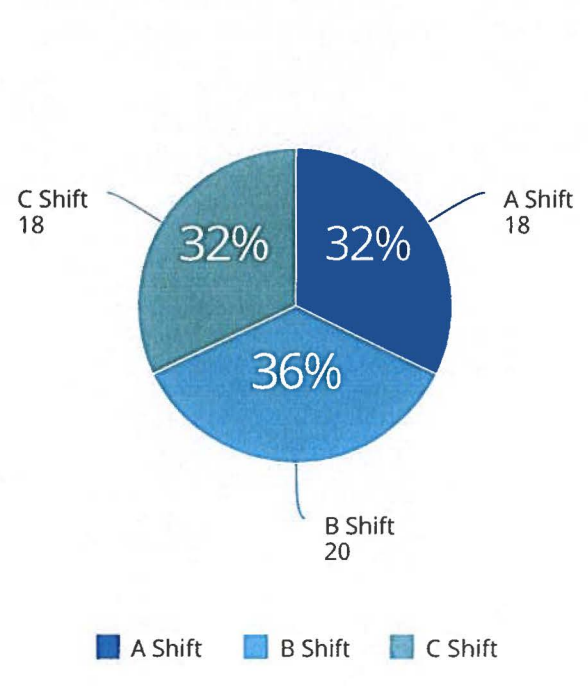
Filters

Days in Alarm DateTime 2/29/24 to 3/27/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Districts



Incidents by Shift



Incident Type Codes

Incident Type Code	Incident Type	Incident Count
111	Building fire	2
113	Cooking fire, confined to container	1
141	Forest, woods or wildland fire	1
142	Brush or brush-and-grass mixture fire	1
321	EMS call, excluding vehicle accident with injury	41
322	Motor vehicle accident with injuries	1
324	Motor vehicle accident with no injuries.	1
462	Aircraft standby	1
552	Police matter	1
554	Assist invalid	4
611	Dispatched & canceled en route	1
622	No incident found on arrival at dispatch address	1
Incident Count		56

Filter statement

Filters

Days in Alarm DateTime 2/29/24 to 3/27/24 | Is Active true | Is Locked true | Aid Given Or Received

Incidents by hour of Day

Hours in Alarm DateTime	Incident Count
00:00	1
01:00	1
02:00	2
05:00	1
08:00	4
09:00	3
10:00	5
11:00	4
12:00	5
13:00	5
14:00	3
15:00	1
16:00	5
17:00	4
18:00	2
19:00	4
20:00	3
21:00	1
22:00	2
Incident Count	56

Filter statement

Filters

Days in Alarm DateTime 2/29/24 to 3/27/24 | **Is Active** true | **Is Locked** true | **Aid Given Or Received**

Incident Dispatch Code

Initial Dispatch Code	Incident Count
ACCINJ-Acc Personal Injury	2
ASSIST-In-Service Assist	6
BREATH-Breath Difficulty Breat	4
CKSAFETY-Check Safety - Person	3
DIAB-Diabetic Reaction	1
HEART-Heart Prob/Chest Pain	6
ILL-Ill Person	15
INJ-Injured Person	4
INVESTF-Investigation - Possib	1
OUTDOOR-Outdoor Fires	2
PERDOWN-Person Down/Cause Unkn	1
POISON-Ingestion of Toxic Subs	2
STROKE-Possible Stroke/CVA	1
STRUCT-Structure Fire	1
UNC-Unconscious Person	2
UNKRES-Unknown Rescue	1
WORKFIR-Regular Alarm For Stru	1
N/A	3
Incident Count	56

ORDINANCE NO. 3-2024

AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR THE SWANTON STREET IMPROVEMENT PROJECT TO B & J CONCRETE AND CONSTRUCTION AND DECLARING AN EMERGENCY.

WHEREAS, Council has determined that a construction project is necessary within the Village of Whitehouse, namely the Swanton Street Improvement Project (hereinafter “the Project”); and

WHEREAS, Council authorized the Administration to go out for bids for the Project; and

WHEREAS, Sealed bids were received and opened and the bid from B & J Concrete and Construction has been determined to be the lowest and most responsible and therefore the best bid.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1: That the Council hereby waives any irregularities and authorizes the Village Administrator to enter into a contract with B & J Concrete and Construction for the Project, subject to review and approval of the contract by the Village Solicitor, at a cost not to exceed Two Hundred and Twenty Six Thousand, Seven Hundred and Seventy Four Dollars and Twenty Five Cents (\$226,774.25), which sum is hereby appropriated from such fund as designated and determined by the Administrator of the Village of Whitehouse.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

Section 3. This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that this resolution is deemed necessary to allow for the timely commencement and conclusion of the Project.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

ORDINANCE NO. 4-2024

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO EFFECTUATE AN OPT-OUT ELECTRIC SERVICE AGGREGATION PROGRAM PURSUANT TO OHIO REVISED CODE 4928.20 AND DIRECTING THE LUCAS COUNTY BOARD OF ELECTIONS TO SUBMIT THE BALLOT QUESTION TO THE ELECTORS OF THE VILLAGE OF WHITEHOUSE AND DECLARING AN EMERGENCY.

WHEREAS, Section 4928.20 of the Ohio Revised Code authorizes the legislative authorities of municipal corporations to aggregate automatically, subject to opt-out provisions, competitive electric service for the retail electric loads located in the municipal corporation and to enter into service agreements to facilitate the sale and purchase of the service for the electricity loads; and

WHEREAS, such legislative authority may exercise such authority jointly with any other legislative authority; and

WHEREAS, this Council seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4928.20 of the Ohio Revised Code (the "Aggregation Program"), for the residents, businesses and other electric consumers in the Village in conjunction jointly with any other municipal corporation, township, county or other political subdivision as permitted by law; and

WHEREAS, the aggregation of electric loads may enable Village residents to obtain favorable pricing for electric services; and

WHEREAS, it is necessary to submit the question to a vote of the electorate of the Village.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: This Council finds and determines that it is in the best interest of the Village, its residents, and businesses located within the incorporated areas of the Village to establish an Electric Aggregation Program within the Village.

SECTION II: That provided this Ordinance and the Aggregation Program is approved by the electors of the Village of Whitehouse pursuant to Section III of this Ordinance, the Village of Whitehouse is hereby authorized to aggregate in accordance with Section 4928.20 of the Ohio Revised Code, the retail electrical loads located within the Village of Whitehouse, and, for that purpose to enter into service agreements to facilitate for those loads the sale and purchase of electricity. The Village of Whitehouse may exercise such authority jointly with any other municipal corporation, township or county or other political subdivision of the State of Ohio to the full extent permitted by law which may include use of an energy broker/consultant/aggregator, so long as the broker/consultant/aggregator is certified by the Public Utilities Commission of Ohio. The aggregation will occur automatically for each person owning, occupying, controlling, or using an electric load center proposed to be aggregated and will provide for the opt-out rights described in Section V of this Ordinance.

SECTION III: That the Board of Elections of Lucas County is directed to submit the following question, in language approved by the Board of Elections, to the electors of the Village of Whitehouse at the general election on November 5, 2024:

“Shall the Village of Whitehouse have the authority to aggregate the eligible retail electric loads located in the Village of Whitehouse consistent with state law, and for that purpose, enter into service agreements to facilitate for those loads the sale and purchase of electricity, such aggregation to occur automatically except where any person elects to opt out?”

_____ Yes

_____ No

The Aggregation Program shall not take effect unless approved by a majority of the electors voting upon this Ordinance and the Aggregation Program provided for herein at the election held pursuant to this Section III and Section 4928.20 of the Ohio Revised Code.

SECTION IV: That the Clerk of Council is directed to certify a copy of this Ordinance to

the Board of Elections of Lucas County before 4:00 p.m. August 4, 2024, for placement on the November 5, 2024, General Election Ballot for consideration by Village of Whitehouse electors.

SECTION V: That upon the approval of a majority of the electors voting at the election provided for in Section II of this Ordinance, this Council individually or jointly with any other political subdivision, shall develop a plan of operation and governance for the Aggregation Program. Before adopting such plan this Council shall hold at least two public hearings on the plan. Before the first hearing, notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the Village. The notice shall summarize the plan and state the date, time, and location of each hearing. No plan adopted by this Council shall aggregate the electrical load of any electric load center with the Village unless it in advance clearly discloses to the person owning, occupying, controlling, or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects by a stated procedure not to be so enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the aggregation program the opportunity to opt out of the program every three years or at any time, without paying a switching fee. Any such person that opts out of the Aggregation Program pursuant to the stated procedure shall default to the standard service offer provided under division (a) of Section 4928.14 or division (d) of Section 4928.35, Ohio Revised Code until the person chooses an alternative supplier.

SECTION VI: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

SECTION VII: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that it is necessary to meet the time requirements for elections under Ohio law.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

ORDINANCE NO. 5-2024

AN ORDINANCE TO AUTHORIZE THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT TO PROVIDE CERTAIN BENEFITS FOR THE ELIGIBLE EMPLOYEES OF THE VILLAGE OF WHITEHOUSE AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Whitehouse provides to its eligible employees certain benefits including, but not limited to, health care, dental, vision and life insurance; and

WHEREAS, the Village of Whitehouse has advertised and received proposals from a number of entities; and

WHEREAS, the Administration has reviewed all proposals and recommends acceptance of the plan with Paramount Insurance, an Affiliate of Promedica, Group Number 031695 for medical coverage, along with certain plans for vision, dental and life insurance; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Council for the Village of Whitehouse, Lucas County, Ohio hereby approves the recommendation of the administration set forth above.

SECTION II: The Village Administrator is hereby directed and authorized to execute all documents necessary to effectuate the medical insurance through Paramount Insurance, an Affiliate of Promedica, Group Number 031695, along with all documents necessary to secure the dental, vision and life insurance plans previously agreed to by Council.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Ordinance is necessary to provide for the continuation of the medical insurance for eligible Village employees.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 2 - 2024

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO PURCHASE A BACKHOE FOR USE BY THE DEPARTMENT OF PUBLIC SERVICE FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Director of Public Service and the Village Administrator that the Village purchase one Caterpillar Model 420 Backhoe through Ohio CAT; and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse be and is hereby authorized and directed to purchase from OhioCAT, Box 774439, 4439 Solutions Center, Chicago, IL 60677-4004, through Sourcewell, a Caterpillar Model 420 Backhoe.

SECTION II: That the sum of One Hundred Forty-Two Thousand Five Hundred Forty-Five and 28/100 Dollars (\$142,545.28) or so much thereof as may be needed, be and the same is hereby appropriated from the General Fund.

SECTION III: Council hereby finds it is in the best interests of the Village to dispense with competitive bidding in accordance with the Charter of the Village of Whitehouse and the Whitehouse Municipal Code, and therefore approves this purchase without competitive bidding.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal

actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary to provide updated equipment to continue the provision of services for the Village and its inhabitants without due delay.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 3 - 2024

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO PURCHASE ROAD SALT FOR USE BY THE PUBLIC SERVICE DEPARTMENT DURING THE CALENDAR YEARS 2024-2025 FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Public Service Director that the Village purchase road salt from the Ohio Department of Transportation (ODOT); and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

WHEREAS, the Village of Whitehouse, Lucas County, Ohio agrees to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (2024-25) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all the following terms and conditions in its participation of the ODOT winter road salt contract; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: This participation agreement for the ODOT master winter road salt contract is hereby approved, funding has been authorized, and the Village of Whitehouse agrees to all the following terms and conditions regarding participation on the ODOT master winter salt contract:

A. The Village of Whitehouse hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

B. The Village of Whitehouse hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Village of Whitehouse; and

C. The Village of Whitehouse agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Village of Whitehouse's participation in the winter road salt contract; and

D. The Village of Whitehouse hereby requests through this participation agreement a total of Two Hundred Tons (200) of Sodium Chloride (Road Salt) of which the Village of Whitehouse agrees to purchase from its awarded salt supplier at the delivered contract bid price per ton awarded by the Director of ODOT; and

E. The Village of Whitehouse hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2024 through April 30, 2025; and

F. The Village of Whitehouse hereby agrees to place orders with and pay the awarded salt supplier on a net 30-day basis for all road salt it receives pursuant to ODOT salt contract; and

G. The Village of Whitehouse acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Monday, May 3, 2024 by 5:00 p.m. The written, emailed request to rescind participation must be received by ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the aforesaid deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Village of Whitehouse's participation request. Furthermore, it is the sole responsibility of the Village of Whitehouse to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive the Village of Whitehouse's participation agreement and/or a Village of Whitehouse's request to rescind its participation agreement.

SECTION II: That the Administrator of the Village of Whitehouse be and is hereby authorized to contract with ODOT, for the purchase of Two Hundred (200) tons of road salt for use by the Village of Whitehouse Department of Public Service during the 2024 – 2025 winter season in the Village of Whitehouse, Ohio, pursuant to specifications on file.

SECTION III: That the sum of Fourteen Thousand Dollars (\$14,000.00) or so much thereof as may be needed for said purchase, be and the same is hereby appropriated from the Streets / General Fund.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal

actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary to provide for adequate road salt during the winter season of 2024 – 2025, thus providing for safe travel upon thoroughfares and roadways throughout the Village for benefit of the inhabitants of the Village of Whitehouse and surrounding environs.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

VILLAGE OF WHITEHOUSE

April 16, 2024

ADMINISTRATION

- 04-08-24 1. March 31, 2024: Income Tax Collection = \$744,082.27
Compared to last year = \$870,202.38 (14.49% decrease)
JEDD & JEDZ collections = \$1,052,674.42
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

- 02-20-24 1. **Savanna Lake Plat 2** – All utilities completed. Construction of street underway. Construction completed-awaiting Toledo Edison to install electrical utility.

STREETS

02-20-24

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23. Bid awarded to Geddis Paving & Excavating in the amount of \$845,000.00. Construction started 3/1
2. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024. Plans completed. Bid completed – Low Bid B&J Concrete and Construction - \$226,774.25
3. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

PARKS & RECREATION

- 02-20-24 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2025.
2. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course.

WATER

02-20-24

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review.

WASTE WATER

02-20-24

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts.

STORM SEWER

02-20-24

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00. Pad is 95% completed.

SANITATION

02-07-23

1. Established 2024 bulk drop off dates. The drop off dates will be January 6 & 13, March 22 & 23, June 21 & 22, September 27 & 28, 2024.

MISCELLANEOUS

03-19-24

1. **Building Permits:** 3 new homes as of 04-11-24.

02-20-24

2. **Public Works:**
 1. Water Department

- a. Valve Exercising
- 2. Sewer Flushing & Manhole Evaluations
- 3. Storm Water Inspections – Outfalls & Asst. Management
- 4. Tree Trimming
- 5. Sandra Park Path Construction

Boards and Commissions

- A. Board of Zoning Appeals
 - 1. Pending approval of September 6, 2023 meeting minutes
- B. Charter Revision Commission
 - 1. Pending approval of March 7, 2024 meeting minutes
- C. Fire Dependency Board
 - 1. Pending approval of January 10, 2024 meeting minutes
- D. Planning Commission
 - 1. Pending approval of April 1, 2024 meeting minutes
- E. Records Commission
 - 1. Pending approval of June 6, 2023, meeting minutes
 - 2. Pending 2023 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2023
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of March 28, 2024 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 - 1. Pending review of Council project list