

Whitehouse

May 16, 2024

WHITEHOUSE COUNCIL AGENDA

May 21, 2024

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 960287013#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, May 21, 2024, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Steve Bond Community of Christ
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the April 16, 2024 Council Meeting
- VI. Adoption of Bills Dated May 16, 2024, the Addendum bills dated May 21, 2024 and the March and April 2024 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Request by Skip Walker to Close Alley During Cherry Fest
- VIII. Committee Reports
 - A. Report on the April 16, 2024 Committee of the Whole Meeting
 - B. Report on the April 25, 2024 Tree Commission Meeting
 - C. Report on the May 13, 2024 Joint Cemetery District Meeting
 - D. Report on the May 14, 2024 Committee of the Whole Meeting
- IX. Report of the Mayor
 - A. Whitehouse Library Proclamation

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- X. Report of the Clerk of Council
- XI. Report of the Municipal Administrator
 - A. Request Authorization for Legislation to Authorize the Village of Whitehouse Administrator (Jordan Daugherty) to Apply For, Accept, and Enter into a Water Supply Revolving Loan Account (WSRLA) Agreement on Behalf of the Village of Whitehouse for Planning, Design, and/or Construction of Water Facilities; and Dedicated Repayment Source for the Loan. (as an emergency)
 - B. Request Authorization to Advertise for Bids for the Water Tower Project
 - C. Consideration of Kleinfelder Proposal
 - D. Request Authorization for Legislation Authorizing the Finance Director to Transfer Certain Funds for Village Accounting Purposes (as an emergency)
 - E. Request Authorization for Legislation Approving the Lucas County Solid Waste Management District Plan Update for the Village of Whitehouse (as an emergency)
 - F. Request Authorization for Legislation Authorizing the Village of Whitehouse to Approve the Lucas County 911 Program Review Committee Plan and Related Matters (as an emergency)
 - G. Operations Report Summary
- XII. Report of the Law Director
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
 - A. **Resolution 4-2024:** Authorizing the Village of Whitehouse Administrator (Jordan Daugherty) to Apply For, Accept, and Enter into a Water Supply Revolving Loan Account (WSRLA) Agreement on Behalf of the Village of Whitehouse for Planning, Design, and/or Construction of Water Facilities; and Designating a Dedicated Repayment Source for the Loan. (as an emergency)
 - B. **Resolution 5-2024:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, To Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer (as an emergency)
 - C. **Resolution 6-2024:** Approving the Lucas County Solid Waste Management District Plan Update for the Village of Whitehouse, Lucas County, Ohio (as an emergency)
 - D. **Resolution 7-2024:** Authorizing the Village of Whitehouse, Lucas County, Ohio, To Approve the Lucas County 911 Program Review Committee Plan and Related Matters (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggensch, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: None

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allen Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Wayne King, Becky King, Tim Tuohy, Wendy Gehring, Sharon Roberts, Karen Gerhardinger

Council Prayer was given by Pastor Shawn Bellner of Cedar Creek Church

Mayor Bingham reserves the right to enter into an executive session at the end of this meeting in order to discuss contracts.

Motion by Councilman Riggensch, seconded by Councilman Connelly to approve the minutes of the March 19th, 2024 Council meeting. 6 ayes

Question from Councilman Yunker regarding a US Bank \$7,516 line item in the current bills. Administrator Daugherty comments that this charge is part of the municipal bond, refinanced back in 2013, this is the interest only payment on the rate of 2.75-3%. Councilman Riggensch asks Chief Baer if we took delivery of the new, recently purchased police vehicle and Chief Baer confirms that yes, it is on the road.

Motion by Councilwoman Artiaga, seconded by Councilman Yunker to approve the bills totaling \$114,684.71 dated April 11th, 2024 and the Addendum bills totaling \$180,177.41 dated April 16th, 2024. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any persons to appear before council.

- A. Request for the Cherry Fest 10K/5K/1K Walk/Run & 1K Kids Fun Run & Wild Walk for June 7, 2024

Deputy Administrator Hartbarger asked to present information on this request to Council by Julie's Fitness. He comments that the race has been going on for 8+ years so far – working on promoting health for the community. He states that the race funds are used to benefit a

chosen charity each year. Hartbarger confirms that in the last 8 years Whitehouse fees to hold the race have been paid once and have been waived the other 7 years.

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to waive the required fees for the Cherry Fest 5k race to be put on by Julie's Fitness Studio. 6 ayes

Motion by Councilman Riggensbach, seconded by Councilwoman Tuohy to approve Cherry Fest race to be put on by Julie's Fitness Studio on June 7th, 2024. 6 ayes

B. Request for Summer Concert Series (3) May 16, 2024, June 20, 2024, and July 18, 2024

Summer concert series request, similar to in years past. Councilwoman Artiaga comments that applications for the required liquor license has been submitted to the state for the first date in May. She comments that the Whitehouse Library will be hosting the first event, then the Sertoma Club will host the June event and then back to the Whitehouse Library hosting the last one in July. Deputy Administrator Hartbarger comments that all acts/events have been booked they are just waiting on a few contracts. He states that this is a great, collaborative event between the Village and the host groups – it is considered a Village event. The ask is for fees to be waived in regard to these events as they are Whitehouse events.

Motion by Councilman Riggensbach, seconded by Councilman Fine to approve waiving any fees for the Concert Series events in May, June and July 2024. 5 ayes

Motion by Councilman Riggensbach, seconded by Councilwoman Tuohy to approve the Summer Concert Series events to be held in Village Park in May, June and July 2024. 5 ayes

Councilwoman Artiaga has abstained from both votes pertaining to the Summer Concert series due to her involvement with the Whitehouse Library.

C. Request for the Whitehouse Cherry Fest June 6-8, 2024

Whitehouse resident and Chamber Member, Wendy Gehring says the group is excited for the event this year. She commented that the Chamber does have electric going in throughout the park at a \$4,400 estimate for line to go in, and an additional \$1,000-1,200 for the switch to go in. The ask is for fees to be waived; part of the increase in dollars is because of military night, as it is now publicly opened but the revenue from this stays local – TaskForce20. Some of the funds also go to the Whitehouse Legion and Purple Star Generals local group.

Councilman Riggensbach asks is the electrical going in permanent. Yes, per Gehring, with the Chamber covering the cost.

Motion by Councilman Connelly, seconded by Councilwoman Artiaga to waive fees associated with hosting the Whitehouse Cherry Fest on June 6-8th, 2024. 6 ayes

Motion by Councilman Connelly, seconded by Councilman Fine to approve the event for the Whitehouse Cherry Fest on June 6-8th, 2024. 6 ayes

D. Request for Memorial Day Service on May 27, 2024

Wayne King with the Whitehouse Legion speaking on the event. He first thanks Council, Fire Department and Police Department for support during easter egg hunt. He commented that the Scouts did a wonderful job but with help of others it was an awesome event. Over 4k eggs, biggest he has ever been involved in. He tells Council that the Legion is requesting the use of Veterans Memorial Park at 10am for Memorial Day service to recognize veterans on May 27th, 2024. He shared that he has talked to Chief Baer about blocking Maumee Street along with traffic control along Providence Street during service.

Motion by Councilman Riggensbach, seconded by Councilwoman Tuohy to approve the use of Veterans Memorial Park on May 27th, 2024 for the Memorial Day service. 6 ayes

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the April 15th, 2024 Fallen Timbers Union Cemetery District meeting

Councilwoman Artiaga shares that the group met last night at 5:30pm. Around \$7k in revenue, \$5,254.57 in expenses and \$85k account balance was reported.

The group discussed the 2025 Budget, with projected revenue from Lucas County \$214k, a total estimated \$274k revenue, and total estimated expenses around \$304k leads to slight deficit. Talked of areas to cut. This includes an extra \$20k in reduced expenses with debt paid off to Whitehouse and Waterville from start-up costs.

Artiaga commented that the District is looking to build up some spaces and work on some drainage due to water issues. She shared that there is a May 13th, full quorum FTUCD council meeting at 5:30pm – asking as many Whitehouse council members to attend as possible. She states that they are going to request an increase in millage to .50 to generate additional revenue funds; won't see this money increase until 2025.

Artiaga shared that the group has discussed making the two full time employees actual employees – currently contract employees – she has prepared a cost analysis. Artiaga said they are looking at possibly phasing in these two as employees by starting with \$2,500 medical reimbursement; expenses up to that amount. She commented that they are good employees; looking to keep them around for longevity.

Artiaga shared that the next regular FTUCD meeting is on May 20th.

Councilman Yunker asks if there is any estimate on what millage increase will translate to per household. Artiaga shared that, no, they just have overall projection from Lucas County for overall revenue amount on all three communities.

Report on the March 19th, 2024 Committee of the Whole meeting

Councilwoman Artiaga shares that this meeting was called to order, and the only item on the agenda was to review the ongoing survey questions. This topic was immediately tabled and asked to be added to the April 2nd Committee of the Whole meeting.

Report on the March 28th, 2024 Tree Commission meeting

Councilman Connelly shared that old business discussed was the Arbor Day celebration upcoming on Friday, April 26th. Trees to be planted near pickle ball courts.

Stephanie Miller ODNR says Whitehouse selected for award and there will be presentation on that.

Miller shared concerns about health of trees that are being planted from the state grant around the upcoming disc golf course. Connelly shared that Miller was not very receptive to any ideas of what would help or make the situation better – she did not offer much help.

New business included Councilwoman Artiaga presenting request for new trees in cemetery on Cemetery Road. Stephanie Miller from ODNR announced that new roles have been added to ODNR and she will be moving to a different role.

Mayor Bingham asks for confirmation on time of Arbor Day celebration. Councilman Connelly confirms 1:30pm.

Report on the April 1st, 2024 Planning Commission meeting

Administrator Daugherty shared that this was the first meeting and they organized the officers. Tom Lytle nominated and accepted for Chair, Dave Prueter same for Vice Chair, and Charles Kethel for secretary.

Daugherty shared that in 2018, the Herzfeld's that own AW Heating/Cooling presented a plan to build a complex between Steve Rogers Ford and the Sunoco gas station. He shared that he updated the new commission where that was up to 2018; no construction has occurred as of yet.

Commission now looking at slightly revised plans. Main points for consideration including the request to allow a specific curb cut – previous commissions had rejected, original thought was to have joint drive with the gas station – argument is now that won't work and the commission reviewed and did approve the update. Voted unanimously to approve the plan, but it still does need architectural review – there are some zoning/district requirements.

Councilwoman Tuohy asks who does the review. Administrator Daugherty shares it is whoever they pick but they will probably stick with DuBois. Mayor Bingham shared that this area could be a total of 4 businesses: theirs in back and three in front. Councilman Fine asks does the state have any say on curb cut. Administrator Daugherty confirmed they do not.

Report on the April 9th, 2024 Committee of the Whole meeting

Councilwoman Artiaga shared that there was a review health care options; slight increase for next year – report from Ben Otley, Risk Strategies who has worked with the Village for several years. The revised estimate dropped to an increase of 7% compared to an initial increase of 16%. It was suggested by COW to go with the proposal and recommend to Council.

The committee discussed Covid funds, around \$200k left that has to be spent. Village is in bad need of a backhoe, with a quote for \$142k, well under amount remaining amount with option for more projects. Recommending to council to approve purchase.

Whitehouse Valley retention pond was discussed. This neighborhood has no HOA, meeting previously with residents looking for guidance/assistance. Public Works Director Pilcher presented estimate of cost to receive a review and estimate of fixes and cost – around \$140 per household. Letter going out to residents with costs, COW to discuss again in May.

Artiaga shared that there was a review of charter revision suggestions. Most revisions are housekeeping (verbiage, spelling, etc.), removal of some boards, etc. that fall under ORC which allows for much more flexibility going forward. Striking language on how to post meetings, considering social media and technology now. Reviewed if Mayor could no longer serve who would take over/how that would work – referred to next COW in May for further clarification. Next big topic was Administration reporting to just Mayor vs Mayor/Council – referred to next COW for further discussion. There was also the removal of clause that allows fire fighters to sit on Council, presentation by Councilman Yunker of pros/cons, etc. – referred to next COW for further review. Provision eliminated removing the requirement of a primary – some further discussion in May COW.

REPORT OF THE MAYOR

Mayor Bingham begins his report with a reminder of coffee with the Mayor and Council upcoming the end of April. He shared this has been put out on social media and message board.

He next reviews the Mayor and Council for the day events with the 3rd Graders at Whitehouse Primary; meeting with the school this Thursday. He commented that May 2nd at 1:30pm is stations day at Village Hall. The May 7th council meeting will include the introduction of students who are the chosen Mayor and Council for the day. Lastly, he shared that on May 17th at 2:15pm at Whitehouse Primary there is a school kid council meeting in front of the student body.

Mayor Bingham asks Council what day do we want to start the door to door canvassing. Start in May or wait until after Cherry Fest. Councilman Fine commented that when we started this back in January we thought we'd have a levy and that was a lot of the topic for canvassing discussion, what is the topic now. Bingham says it would be mainly for face to face and community engagement, possibly get surveys filled out. He states that we are going

to need additional revenue, sooner or later, this will help get involved and get the feel of the citizens. Councilwoman Artiaga asks how would it work; one section at a time? Bingham suggests two people together at a time for 'safety in numbers' and can hit sections at a time going out in teams – if no answer, hang a door hanger and move on. He believes we need to get in a position where we must ask for additional revenue at a time of our choosing, not when we are forced to. Councilwoman Tuohy asks what is door hanger going to say. Bingham states it is not yet designed, but should include information on the new app, text/email list info, QR code for survey. Councilman Connelly asks when are we targeting to get the app going live. Deputy Administrator Hartbarger shared that we are in the beta phase, the info is there, have had some great feedback so far – will hopefully have a resolution to one issue by end of this week or early next. Tuohy comments if going door to door would love to have the app to share as a positivity, things to offer including new app. Connelly comments that plus the survey results would help be a little more focused. Mayor Bingham comments this is to try and get better information, better communication, get people more engaged, give citizens an opportunity to ask questions – open dialogue and communication focused. The average citizen doesn't know what is truly going on, if they aren't coming to us with questions then we will go to them with information and communication. Bingham states we can stretch this out however long we need to. Fine asks do we want to do the electronic survey first or do door to door first. Bingham comments that the problem is we might not get very many responses back to the survey – thought we would ask the questions during face-to-face canvas if need be. He asks how many did we get back from a previous survey mailing. Administrator Daugherty comments it was around 18-20% response rate. Councilman Riegenbach states why can't we do survey first, let's try to get that out by Cherry Fest, then go door to door after – leaving survey open and can direct them to that, this could increase participation. No one is opposed to this. Riegenbach doesn't think we should do canvassing until after Cherry Fest and will have some preliminary survey results. Fine comments that one nice thing is survey asks if people want to be contacted. Mayor Bingham comments let's put survey out and then decide if we need to go door to door after results start coming in.

Mayor Bingham comments on the previously discussed shirts for Whitehouse Mayor and Council members. He is asking Deputy Administrator Hartbarger if people wanted 'Team Whitehouse' on the back which is screened on vs embroidery on front. Hartbarger commented that as ordered right now it does not have Team Whitehouse on back. The question is do we want this on back – Council decides to go without.

Mayor Bingham shared there has been some planning for June roll off for elderly/disabled. Public Works Director Pilcher shares we do not have total for March roll off usage, but it was a two day program, about 150 each day – more than January and filled 3 total 30 yard dumpsters. For June, Pilcher comments we will order 4 upfront. Councilwoman Artiaga shared that for reference Waterville offered same to residents – picking up for elderly/disabled - and had 7 need the help.

Mayor Bingham brings up the topic of a possible Cones with Mayor and Council in August, looking for residents to converse with at General's Ice Cream. Bingham asks Deputy Administrator Hartbarger to contact owner Brian Carroll to see if this is an ok event to host. Councilwoman Artiaga comments that could make for a long line and may want to look at pre making or portion control for efficiency. Councilman Riggensbach says we need to push out plan/expectation i.e. is Village paying or are residents expected to pay individually – would be helpful to have a plan or process to minimize confusion. Bingham comments in his previous participation experience anyone under age 14 got cone for free, but that was business paying not Village. He asks what is the thought do we want to pay or have residents pay. Councilwoman Tuohy asks did we ask coffee shop to provide large pot of reg and decaf coffee for the Coffee with the Mayor and council event; answer is yes that will be available. Resident Wendy Gehring comments that the other thing to watch for is youth sports schedules to avoid any very large crowds. Councilwoman Artiaga comments that since this is our first try to get people engaged, would not want people to have to pay for their own coffee. Bingham comments that we have a Village line item where this can be expensed. Administrator Daugherty comments that he applauds these efforts, do think it is our responsibility as far as outreach to not burden someone and would expect Village to pay. Will review idea for cones after – set limit, serve by Council, etc. Riggensbach comments he doesn't know how many plan to attend but avoid quorum. Solicitor Heban comments open meetings apply to deliberation of council, if not deliberating you are fine. All like the idea for cones – will pick date in very near future.

Mayor Bingham states that he and Administrator Daugherty met with Tiffany Eckert regarding a request for her husband Sgt Andy Eckert. He was an AW graduate, Whitehouse resident, enlisted in military after 2001 – served one tour of duty in Iraq with purple heart receipt, injured but volunteered to go back and was subsequently killed during the second tour. It was his goal in life to be a teacher at AWHS and to coach sports as well. It was asked to name the new bridge currently being built the "Sgt Andy Eckert Memorial Bridge". Bingham says he can't think of a better way to thank his family for their service and sacrifice. He comments that the Committee of the Whole can discuss in May. Councilwoman Tuohy comments that she thinks Tiffany is wonderful and is on board. Sounds great to all. Councilman Fine asks are we just naming or will there be a plaque. Bingham says this is up to Council, can discuss after bridge is done. Councilwoman Artiaga comments that Destination Whitehouse has funds to contribute for plaque.

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to name the new foot bridge the "Sgt Andrew Eckert Memorial Bridge". 6 ayes.

Mayor Bingham shares that he received an email from the Ohio Governor's office inviting him to round table discussion earlier this morning. He shared that the discussion was on literacy and expansion of public libraries. Bingham comments that in Whitehouse we have been trying to get a public library for over 30 years. The Governor asked a lot of questions about Whitehouse. Bingham invited the Governor to the Cherry Fest parade and will send an official invitation.

Mayor Bingham discusses the trailer for Cherry Fest parade. They will be getting signs, etc. He asks is anyone willing to tow the trailer. Wendy Gehring says possibly Lisa Schaller and Councilman Riegenbach says he could use his truck. Bingham would like chairs for the trailer, sign saying Whitehouse Mayor/Council 'come meet us at the cherry fest building'. Friday night/Saturday afternoon set up near the Cherry Fest building to meet with citizens. Bingham would like to have info to pass out, door hangers, etc. Councilman Yunker suggests something about the survey possibly on sign. Riegenbach asking ability of QR code; Deputy Administrator Hartbarger said for lead line survey they created official webpage to direct to that survey – can possibly use the same QR code going forward. It is suggested to print QR onto a large banner for booth.

Arbor Day Proclamation

Mayor Bingham read the Arbor Day proclamation; he shares that this proclamation is read every year. It is proclaimed April 26th, 2024 as Arbor Day for Village of Whitehouse. This proclamation helps tree commission with growth awards, etc.

Bingham comments that the Arbor Day program will be near the pickle ball courts, where Councilman Connelly will read this same proclamation.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Mayor Bingham asked for any items to report from Administrator Jordan Daugherty.

A. Operations Report Summary

Deputy Administrator Hartbarger comments that we've already reviewed a few of his topics. He starts with a big thank you for helping with solar eclipse event. Mark Schrieffer and office staff did great job putting this together.

Hartbarger gives a lead line survey update, very good response so far through social media. There has been a huge amount of help from boy scouts, passing out door hangers, etc.

He reviews the Access Whitehouse app, and appreciates the feedback so far. He says this project is fluid, as time goes on this will change and grow – agile software development. Currently only waiting on Teams link, but after that is fixed it is ready to be shared with all residents. When the user downloads it will ask if you want push notifications. This is where a lot of notices will be sent out that currently only go to email or social media. Will be available to sign up for email distribution list if they do not want to download app. Hartbarger shares that code enforcement within app is already live and being used successfully by staff. Next step will be permits, should be another three weeks or so.

B. Discussion on Proposed 911 Plan Update (for May Council Meeting Action)

Deputy Administrator Hartbarger comments there is no action needed on this tonight, this week he will email the link to this plan – it is 400 pages. This is something the county is required to do per the state. Ultimately, Council will vote to approve or disapprove – he says there will be a quick deadline. Hartbarger says the Chiefs and administrative staff have been reviewing. Something every municipality must vote on. Councilman Riggensbach asks who wrote the document; Administrator Daugherty confirms it was written by Lucas County.

C. Request Authorization to for Legislation to Accept Health, Dental, Life and Vision Insurance Proposals (as an emergency)

Administrator Daugherty states that this action is coming out of the recent Committee of the Whole recommendation.

Motion by Councilwoman Tuohy, seconded by Councilman Fine to request Authorization for Legislation to Accept Health, Dental, Life and Vision Insurance Proposals, as an emergency. 6 ayes

D. Discussion of Proposed Lucas County Solid Waste Management District Plan Update (for May Council Meeting Action)

Administrator Daugherty shares that this is a district update, something that all get a chance to review and update. He says that staff will provide details for Council to review. He states that this requires a quick turnaround, asking for a May approval/non approval response.

E. Request Authorization for Legislation Authorizing the Purchase of a Backhoe (as an emergency)

Administrator Daugherty states that this action is coming out of the recent Committee of the Whole recommendation.

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to request Authorization for Legislation Authorizing the Purchase of a Backhoe, as an emergency. 6 ayes

F. Request Authorization for Legislation Authorizing the Administrator to Purchase Road Salt for Use During the Calendar Years 2024-2025 (as an emergency)

Administrator Daugherty shares that this is an annual housekeeping item. There has already been approved funding with appropriations, now is the time to formalize the intent to spend. Councilman Riggensbach asks do we buy the same amount every year. Public Works Director Pilcher states that it varies based on previous years usage – he shares that we are working with AW Schools now as partnership on this topic.

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to request Authorization for Legislation Authorizing the Administrator to Purchase Road Salt for Use During the Calendar Years 2024-2025, as an emergency. 6 ayes

REPORT OF THE VILLAGE SOLICITOR

Mayor Bingham asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There are Ordinances 3-2024, 4-2024 and 5-2024 requiring action.

Motion by Councilman Riggenbach, seconded by Councilwoman Artiaga to approve **Ordinance 3-2024** to be read by title only. 6 ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve to suspend the rules and have the second and third reading of **Ordinance 3-2024** by title only. 6 Ayes

Motion by Councilwoman Artiaga, seconded by Councilman Riggenbach to approve **Ordinance 3-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Riggenbach, seconded by Councilwoman Artiaga to adopt **Ordinance 3-2024: Authorizing the Award of a Contract for the Swanton Street Improvement Project to B&J Concrete and Construction.** Third reading vote by name. 6 Ayes

Motion by Councilman Fine, seconded by Councilman Connelly to approve **Ordinance 4-2024** to be read by title only. 6 ayes

Motion by Councilman Riggenbach, seconded by Councilman Yunker to approve to suspend the rules and have the second and third reading of **Ordinance 4-2024** by title only. 6 Ayes

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to approve **Ordinance 4-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Fine, seconded by Councilman Riggenbach to adopt **Ordinance 4-2024: Authorizing All Actions Necessary to Effectuate and Opt-Out Electric Service Aggregation Program Pursuant to Ohio Revised Code 4928.20 and Directing the Lucas County Board of Elections to Submit the Ballot Question to the Electors of the Village of Whitehouse.** Third reading vote by name. 6 Ayes

Motion by Councilman Yunker, seconded by Councilman Riggenbach to approve **Ordinance 5-2024** to be read by title only. 6 ayes

Motion by Councilman Riggenbach, seconded by Councilman Fine to approve to suspend the rules and have the second and third reading of **Ordinance 5-2024** by title only. 6 Ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve **Ordinance 5-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to adopt **Ordinance 5-2024: To Authorize the Village Administrator to Enter Into an Agreement to Provide Health Care Benefits for the Eligible Employees of the Village of Whitehouse**. Third reading vote by name. 6 Ayes

RESOLUTIONS

Mayor Bingham asked Heban for any resolutions to be reviewed or voted on. There are Resolutions 2-2024 and 3-2024 requiring action.

Motion by Councilman Fine, seconded by Councilman Connelly to approve **Resolution 2-2024** to be read by title only. 6 ayes

Motion by Councilman Connelly, seconded by Councilman Riggenbach to approve to suspend the rules and have the second and third reading of **Resolution 2-2024** by title only. 6 Ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve **Resolution 2-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Connelly, seconded by Councilman Riggenbach to adopt **Resolution 2-2024: Authorizing the Administrator To Purchase a Backhoe for Use By the Department of Public Service for the Village of Whitehouse, Lucas County, Ohio**. Third reading vote by name. 6 Ayes

Motion by Councilman Yunker, seconded by Councilman Riggenbach to approve **Resolution 3-2024** to be read by title only. 6 ayes

Motion by Councilman Yunker, seconded by Councilman Riggenbach to approve to suspend the rules and have the second and third reading of **Resolution 3-2024** by title only. 6 Ayes

Motion by Councilman Connelly, seconded by Councilman Riggenbach to approve **Resolution 3-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Connelly, seconded by Councilman Riggenbach to adopt **Resolution 3-2024: Authorizing the Administrator to Purchase Road Salt For Use by the Public Service Department During the Calendar Years 2024-2025 For the Village of Whitehouse, Lucas County, Ohio**. Third reading vote by name. 6 Ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Works Director Pilcher shared that construction on trail/bridge has come to a halt due to weather recently, lots of rain. They are looking to restart next Monday. Crews are getting back into mowing, spreading mulch. He says that public works is recruiting part-time staff, two returning and one added – watering flowers, mowing, etc. Councilman Fine asks when trail/bridge is complete will there be some event. Pilcher comments that there should be for the naming of bridge.

Fire Chief Francis shared with Council that monthly stats have been sent out, same trends as 2023. Looking to work on Citizen Fire Academy, once a month planning right now for the four-week event. He shared that the department signed an agreement with Penta County, to host unpaid internships with seniors to show them career field of public service – will be getting a senior to help out with chores and respond to incidents with supervision. Chief Francis shared that on Tuesday morning at 8:30am they will be going to Anthony Wayne Junior High to assist with 7th grade training of CPR, first aid and ‘stop the bleed’; hour and a half event – starting to do a lot more trainings with school system. Councilman Riggensbach asks does Penta high schooler have to complete any training – Chief Francis shared that when they graduate at 18 they can take Fire 2 exam so they have been through the full class.

Police Chief Baer shared that all should have received a digital copy of monthly stats report. He says the Police Department is gearing up for summer and all events. Looking forward to summertime, covering vacations. Chief Baer wishes the fire department luck in their fire academy.

Council Comments

Councilman Riggensbach comments to Deputy Administrator Hartbarger that the new village app is fantastic, great job. He also comments that he is really enjoying working with all here on Council and staff.

Councilwoman Tuohy agrees with previous comments that this has been fun, having a good time working with all. She compliments staff on the Solar Eclipse party and praises communication between all, it has been great.

Councilman Fine agrees with previous comments, working with all has been fun.

Councilman Connelly comments on the recent tree commission meeting, states that he was disappointed with Stephanie from ODNR’s response; he said there were many offers to make things right with the trees and the disc golf course and response was ‘you can’t make it right’. He states the meeting did end in a good place but wish it had gone better. Connelly comments it was not the intention of those who are developing Sandra Park to cause problems, there is no negative intent. He shared that he is thankful to members of tree commission and all of their hard work. Connelly comments that he agrees, the app was really cool. Councilwoman

Artiaga agrees with Connelly that the comments from Stephanie at ODNR about future grants was very disheartening.

Councilman Yunker shares that he was able to download the new app and give some feedback, so far looks good. He wanted to follow up on a comment made during prior meeting. Potential revisions to the charter, with not having to read each word in its entirety, he did indicate that the public should get full verbiage somewhere. He wanted to note the whole packet for the council meeting went out to the public had all information included – for ordinance and resolution wording - so that was great. He did notice, stopped by post office, but only thing posted there was the agenda, no supporting documents for meeting. Yunker agrees with all previous comments, it has been fun working with this group.

Councilwoman Artiaga asks Clerk Hartbarger how long meeting minutes take to make up since they are so long sometimes. Hartbarger comments only a few hours a week at most. Artiaga says thank you Hartbarger for the detail in the minutes. Artiaga brings up the topics of updates to the caboose, possible Whitehouse memorabilia within, is that a possibility to put back in pipeline to work on over next year or two. She comments that there is nowhere else in the village to go see history other than pictures in Village hall. Administrator Daugherty comments that he can put this back on the pipeline/agenda going forward and will bring ideas with costs, etc. for Council to make decisions on.

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to enter into an executive session at 8:21pm for contract discussions pursuant to 121.22g4 'negotiation regarding contract terms'. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to reconvene the council meeting at 8:37pm. 6 ayes

CITIZEN COMMENTS

Mayor Bingham asked if there were any Citizen comments to be heard. There were none.

ADJOURNMENT

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to adjourn the meeting at 8:37pm. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

5/16/2024

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	Police	\$2,444.73		Fuel
A. W. Board of Education	Fire	\$914.21		Fuel
A. W. Board of Education	Maintenance	\$853.67		Fuel
A. W. Board of Education	Streets	\$317.39		Fuel
A. W. Board of Education	Life Squad	\$621.07		Fuel
A. W. Board of Education	Water	\$202.39		Fuel
A. W. Board of Education	Sewer	\$328.67	\$5,682.13	Fuel
Amazon	Life Squad	\$697.94		Supplies
Amazon	Police	\$624.29		Supplies
Amazon	Administration	\$117.18		Supplies
Amazon	Sewer	\$133.00		Supplies
Amazon	Streets	\$133.00		Supplies
Amazon	Water	\$133.00		Supplies
Amazon	Fire	\$63.97		Supplies
Amazon	Maintenance	\$35.99		Supplies
Amazon	Parks	\$149.53	\$2,087.90	Supplies
Amsterdam	Administration	\$598.78	\$598.78	Pens
Armand Advertising	Fire	\$161.17	\$161.17	Kids Fire Helmets
ARS Refuse Service	Sanitation	\$24,658.33	\$24,658.33	Trash Pickup
AT&T	Fire	\$73.65	\$73.65	Phone Service
AT&T First Net	Fire	\$294.87		Cell Phones
AT&T First Net	Administration	\$92.09		Cell Phones
AT&T First Net	Water	\$42.78		Cell Phones
AT&T First Net	Sewer	\$42.78	\$472.52	Cell Phones
Atomic Café	Community	\$1,600.00	\$1,600.00	May Summer Concert
Badger Meter	Water	\$720.83		Annual Service Agreement
Badger Meter	Sewer	\$720.83	\$1,441.66	Annual Service Agreement
Bain Enterprises	Streets	\$261.95	\$261.95	Street Signs
Belle Tire	Police	\$319.06	\$319.06	Tires
Bound Tree	Fire	\$1,546.37	\$1,546.37	EMS Supplies
Certified Tax Refund	Tax	\$17,450.62	\$17,450.62	Tax Refund
Charter Communications	Police	\$148.38		Internet

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Charter Communications	Fire	\$145.11		Internet
Charter Communications	Parks	\$99.99		Internet
Charter Communications	Maintenance	\$214.18		Internet
Charter Communications	Life Squad	\$145.11		Internet
Charter Communications	Water	\$107.10		Internet
Charter Communications	Sewer	\$107.07	\$966.94	Internet
City of Toledo Utilities	Water	\$100.00	\$100.00	Water Sample Analysis
Craun Liebing	Sewer	\$564.52	\$564.52	Service Call & HOA Switches
Cummins	Maintenance	\$1,749.47		GenSet Repair
Cummins	Police	\$1,749.46		GenSet Repair
Cummins	Sewer	\$1,749.46		GenSet Repair
Cummins	Water	\$1,749.47	\$6,997.86	GenSet Repair
Ferguson Facilities Supply	Fire	\$30.87	\$30.87	Supplies
Gary Stump Removal	Streets	\$220.00	\$220.00	Stump Grinding
General Pro Hardware	Parks	\$119.35	\$119.35	Hardware
Heritage Fire Equipment	Fire	\$5,563.50	\$5,563.50	Ventilation Fan
Jim Christian	Fire	\$17.22	\$17.22	Employee Reimbursement
Johnson Controls Security Solutions	Maintenance	\$821.92	\$821.92	Quarterly Alarm Fee
Jones & Henry	Capital Project	\$1,936.89	\$1,936.89	Wabash Cannonball Interceptor Sewer
Katie Anders	Water	\$71.76	\$71.76	Utility Refund
Link Computer Corporation	Water	\$407.49		Utility Billing Software
Link Computer Corporation	Sewer	\$407.48	\$814.97	Utility Billing Software
Mannik Smith Group	Capital Project	\$7,639.15	\$7,639.15	SR64 Multiuse Trail
Marlin Capital Solutions	Fire	\$705.39	\$705.39	Toughbooks Payment
MASI	Water	\$92.05	\$92.05	Water Sample Analysis
Matt Braun	Water	\$329.50	\$329.50	Employee Reimbursement
Mercy Health	Fire	\$12.84	\$12.84	Medications
Minuteman Press	Tax	\$515.90	\$515.90	Envelopes & Letterhead
Mirror Newspaper	Sewer	\$90.00	\$90.00	Help Wanted Ad
North Branch Nursery	Streets	\$304.00		Trees
North Branch Nursery	Parks	\$1,437.00	\$1,741.00	Arbor Day Trees
ODP Business Solutions	Administration	\$53.41	\$53.41	Office Supplies
Ohio Compost	Streets	\$146.00		Mixed Concrete
Ohio Compost	Capital Project	\$420.00	\$566.00	Field Ave Waterline-Topsoil
Ohio Gas Company	Life Squad	\$140.80		Natural Gas Charges
Ohio Gas Company	Parks	\$151.94		Natural Gas Charges

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ohio Gas Company	Police	\$175.55		Natural Gas Charges
Ohio Gas Company	Maintenance	\$734.99		Natural Gas Charges
Ohio Gas Company	Fire	\$140.81		Natural Gas Charges
Ohio Gas Company	Sewer	\$35.85	\$1,379.94	Natural Gas Charges
Panetta's Landscape Supplies	Parks	\$130.00	\$130.00	Ignitor-Fireplace
Pat McCarthy Productions	Police	\$450.00	\$450.00	Training
Perfect Sweep Inc.	Streets	\$2,800.00	\$2,800.00	Street Sweeping
Perrysburg Pipe	Streets	\$2,267.25		Parts
Perrysburg Pipe	Capital Project	\$397.70	\$2,664.95	Parts-Field Ave Waterline
Ram Exterminators LLC	Maintenance	\$42.00		Bug Spraying
Ram Exterminators LLC	Life Squad	\$38.00	\$80.00	Bug Spraying
Shamrock Companies	Life Squad	\$423.23		Shirts & Hats
Shamrock Companies	Maintenance	\$123.48	\$546.71	Hats
SiteOne Landscape Supply	Parks	\$76.31	\$76.31	Algaecide
Smart Bill	Water	\$598.69		Utility Bill Mailing
Smart Bill	Sewer	\$598.69	\$1,197.38	Utility Bill Mailing
T & J Excavating & Tree Clearing	Parks	\$822.00	\$822.00	Mulch
TimeClock Plus, LLC	Police	\$1,470.00	\$1,470.00	Annual Scheduling Software
Toledo Auto Care	Fire	\$3,252.67	\$3,252.67	Vehicle Repair
Toledo Edison	Police	\$343.20		Electric Charges
Toledo Edison	Fire	\$262.82		Electric Charges
Toledo Edison	Street Lights	\$7,264.45		Electric Charges
Toledo Edison	Parks	\$977.74		Electric Charges
Toledo Edison	Maintenance	\$860.10		Electric Charges
Toledo Edison	Streets	\$184.35		Electric Charges
Toledo Edison	Life Squad	\$262.82		Electric Charges
Toledo Edison	Water	\$2,197.26		Electric Charges
Toledo Edison	Sewer	\$2,310.34	\$14,663.08	Electric Charges
Toledo Fence & Supply	Parks	\$13,437.00	\$13,437.00	Fencing
Traffic Logix Corporation	Police	\$500.00	\$500.00	Annual Subscription
Traffic Stop Uniform Supply	Fire	\$164.00		Uniforms
Traffic Stop Uniform Supply	Life Squad	\$204.80		Uniforms
Traffic Stop Uniform Supply	Police	\$178.80	\$547.60	Uniforms
Treasurer State of Ohio	Police	\$469.25	\$469.25	Monthly Webchecks
Treasurer, State of Ohio	Fire	\$150.00	\$150.00	VFD Annual Assessment
UniFirst Corporation	Police	\$66.15		Rug Cleaning

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
UniFirst Corporation	Maintenance	\$66.15		Rug Cleaning
UniFirst Corporation	Fire	\$20.02		Rug Cleaning
UniFirst Corporation	Life Squad	\$20.03	\$172.35	Rug Cleaning
US Bank	Police	\$154.42		Copier Charges
US Bank	Fire	\$161.60		Copier Charges
US Bank	Maintenance	\$229.25	\$545.27	Copier Charges
USABlueBook	Sewer	\$239.95		Calibration Gas
USABlueBook	Sewer	\$682.37	\$922.32	Transducer
Verizon Wireless	Police	\$200.55		Cell Phones & Data
Verizon Wireless	Fire	\$200.55		Cell Phones & Data
Verizon Wireless	Parks	\$27.33		Cell Phones & Data
Verizon Wireless	Administration	\$40.01		Cell Phones & Data
Verizon Wireless	Maintenance	\$27.33		Cell Phones & Data
Verizon Wireless	Streets	\$27.33		Cell Phones & Data
Verizon Wireless	Water	\$27.33		Cell Phones & Data
Verizon Wireless	Sewer	\$27.33	\$577.76	Cell Phones & Data
William Barron PsyD.	Police	\$420.00	\$420.00	Pre-Employment Evaluation
Wood County Landfill	Streets	\$66.04	\$66.04	Street Sweeping
Yark Chevrolet	Police	\$964.04	\$964.04	Vehicle Repair
		\$134,629.85	\$134,629.85	

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Whitehouse

Request for Special Event

Village of Whitehouse

PO Box 2476, Whitehouse, OH 43571

Phone: (419) 877-5383 / Fax: (419) 877-5635

Email: VOWevents@whitehouseoh.gov

Name of Event UNIVERSITY
 Coordinator/Contact Person: SKIP WALKER
 Address: 6119 PROUDLOVE ST WHITEHOUSE OH 43571
 Phone: 567-246-5441 Email: SKIP@LOCALTHYME.COM
 FAX: _____
 Event Date (s) 06/24/2014 Event Hours: 11 AM - 1 PM
 Estimated Number of Attendance: 50-100
 Brief Description of Event:
WE WILL CLOSE DOWN THE PARKING LOT AND MAIN YARDS
PART TO SET UP MUSIC / TABLES

☒ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices	Yes ☒ No ☐
Amplified Voice/Music	Yes ☒ No ☐
Food/Beverage Sales	Yes ☐ No ☐
Alcoholic Beverage Sales	Yes ☒ No ☐
Tent Rental <u>DEPENDING ON WEATHER</u>	Yes ☒ No ☐
Food Trucks	Yes ☐ No ☒
Inflatable (i.e., bounce house)	Yes ☐ No ☒
Product Sales	Yes ☒ No ☐
Temporary Fencing	Yes ☒ No ☐
Traffic Barricades	Yes ☒ No ☐
Traffic Signage (No Parking)	Yes ☒ No ☐
Security	Yes ☐ No ☒
Traffic Control and Direction	Yes ☒ No ☐
F2 Permit & Approval	Yes ☒ No ☐
Other (Explain)	

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event (IE: enclosed shelter house, police assistance, streets closed).

ALLEY CLOSED FOR PARKING LOT AND MAIN YARDS
ONLY ROAD CLOSED FROM PROUDLOVE TO END OF PARKING LOT

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

All events need a minimum of sixty (60) days for approval from the time of application to the event day

Payment for services

The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event. All numbers below are estimated based on the information provided by the coordinator. Billing will be in actual hours with a minimum of 2 hours billing per event.

Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	\$50.00	X	X
Fire	\$50.00	X	X
Police	\$50.00	X	X
Public Service	\$50.00	X	X

* Department heads determine the number of employees needed for an event

** There will be a two (2) hour minimum fee for all employees involved in the event

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
Building Permit Fee for Tent if over 700 sq feet	\$50.00/Tent	X	X
Tent Under 700 sq feet with no sides	No Fee	X	X
Tent over 400 sq feet with minimum of one (1) side	\$50.00/Tent	X	X
Initial Food Truck Inspection	\$25.00/Food Truck	X	X
Food Truck Re-Inspections	\$75.00/Food Truck	X	X
Shelter House / Pavilion Rental (No charge for resident)	\$100.00 / Non-Resident	N/A	X
Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel X Other X Total 0

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

The Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an insurance policy or a certificate of insurance that includes The Village of Whitehouse as additionally insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless The Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claim or recovered against or from The Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomever and which damage, injury, or death, arises out of this activity.

In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: W. W. W. Date: 04/29/2024

Attachments (needed)

☐ Ohio Revised Code Section 4303.202 F.2 Permit Legislation LICK

☐ Ohio Department of Commerce/Division of Liquor Control *How to Apply for a Liquor Permit*. CLC
HERE

☐ Tent, Bounce House, and/or Food Truck Application RE

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

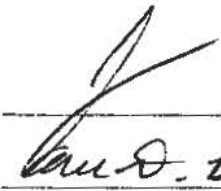
Event Approval Signatures

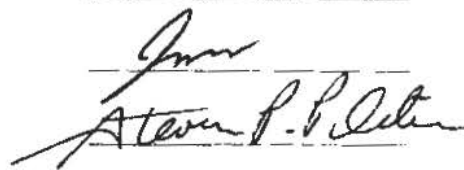
Deputy Administrator / COO

Police Chief

Fire Chief

Public Service Director



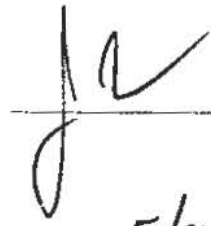


Approved for Council Presentation

Village Administrator

Date to appear before Council

Council Outcome



5/21/2024

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
6:30pm April 16th, 2024**

CALL TO ORDER – ROLL CALL

Meeting called to order at 8:39pm by President of Council Louann Artiaga.

Council Members Present: Dave Riggerbach, Carrie Tuohy, Steve Fine, Steve Connelly, Larry Yunker and President of Council Louann Artiaga

Council Members Absent: None

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Clerk Nicole Hartbarger

Guests Present: None

Motion by Councilman Dave Riggerbach, seconded by Councilwoman Carrie Tuohy to approve the minutes of the April 9th, 2024 Committee of the Whole meetings. 6 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Louann Artiaga asked if there were any citizen comments to be made regarding the agenda items. There were none.

GENERAL

Continued Discussion of Survey Purpose and Questions/Content

Councilman Connelly began with a quick review of last discussion session; he shared that they ended up with 13 questions plus sections for feedback. The committee decided to go through question by question and make final decisions.

- Section 1:
 - Question 1 - How satisfied with living/working in Whitehouse? 5pt question with open end to provide – all in agreement.
 - Question 2 - Most pressing issue/challenge? Several options to choose from with picking top 3 including open ended response. Riggerbach asks what is the difference between public safety and maintaining current safety services; Connelly says they can remove 4th option – all in agreement now.
 - Question 3 – Rate the statement regarding ‘trusting currently elected leaders’ with open ended open – all in agreement.
 - Question 4 - Radio buttons options, rate satisfaction of certain gov areas and services with open ended option. Administrator Daugherty suggests adding community events/engagement option – all in agreement.

- Section 2:
 - Question 5 - specific changes or improvements in community, list to choose from, select all that apply including 'other' open ended option – all in agreement.
 - Question 6 – preferred methods of communication check all that apply with 'other' open option – Riggensbach suggests limiting to top 3 options; Fine suggests to include new Whitehouse mobile app – all in agreement.
 - Question 7 – how can local government better involve residents, select all from list that apply – Connelly suggests to update to top 3 choices; Riggensbach suggests to change wording to 'regular' townhall meetings - all in agreement with updates.
- Section 3:
 - Change first block to Question 8 now as presented, some felt like it was asking how someone voted.
 - Question 8 – Would residents be willing to pay additional taxes for services; yes/no question with explanation of yes/no answer from options – all agree much better question in agreement now as is.
 - Question 9 - Would residents be in favor of new flat fee for property owner yes/no – Riggensbach doesn't love the wording; Artiaga and Fine comment they are good to include. Yunker asks for Question 8 do we need to specify income tax, property tax, etc.
 - Question 10 - Would you agree to village services being reduced to avoid taxes agree/disagree – all in agreement.
 - Question 11 – Which should be considered for reduced funding if there is a deficit, check all that apply; Artiaga asks will people really say they want to reduce police/fire; Yunker comments that not a lot of budget goes to these areas so it won't make a difference; all vote to strike question.
 - Question 12 - catch all question; totally open ended – all in agreement.
- Section 4:
 - Question 13 - Would you like to be contacted by Mayor or Council yes/no with spot to include name and contact info.
 - Demographics as optional inputs, Connelly commented he took some from City of Dublin recent survey – all in agreement with these.
 - Yunker asks do we need to put commentary at top that survey is for 18+ residents.

Artiaga comments to Administrator Daugherty that sounds like all good with this survey. Daugherty says you will want to memorialize it as done, but staff can definitely start working on it – does have to be approved as it is a committee action. Connelly asks Deputy Administrator Hartbarger do you want to use survey monkey. Hartbarger comments there are some limitations for survey monkey but should work fine, can do a quick test to check. Connelly says he can also do a quick set up in Alchemer and then compare to survey monkey. Fine comments that he's thinking we need an introduction to the whole survey, Connelly asking for Mayor Bingham to do a small snippet with why this survey is being put out, etc. Connelly comments he is looking to avoid paper copy if possible.

CITIZEN COMMENTS

Council President Artiaga asked if there were any general citizen comments to be made. There were none.

OTHER BUSINESS

Council President Artiaga asked for comments on other business from all Committee of the Whole members.

Artiaga shares her thanks with all of Council for all the time and effort being put into this survey. She comments that all have tackled this project with dedication and expertise.

ADJOURNMENT

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to adjourn the meeting at 9:07pm. 6 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

Tree Commission
April 25, 2024

Meeting called to order at 7:31 PM

James, Diane, Amy, Michelle, Sheri, Steve

1: No changes to minutes; motion to approve by Michelle, second by Diane

2: Old Business:

Arbor Day - April 26th at 1:30

- Meet at 1:15 to station at various points
- Proceed down main street to bike path and then pickle ball courts
- James digging holes Friday morning
 - Burr Oaks being planted
 - Stone plaque engraved for each tree or one
 - Decided on one engraved with Arbor Day 2024, as cost savings
 - Sycamore tree planted as well for ODNR
 - ODNR will provide a plaque for the sycamore

Tree Inventory: James

Tree with storm damage which had to be removed in village meadows

Starting to remove pear trees from village meadows (~30 to 40 total)

Potential 'growth award' item to replace them - according to master plan for replanting

Sherie: Suggests replacing 20 this year over the summer

James: Residents will be notified (they're notified on planting (variety) and removal)

James: Fall planting (end of November / early December)

Michelle: Could be a grant to remove invasive species, she will research - electric co-op grant potentially (Constellation)

James: Should purchase the trees this fall from Woody Warehouse; very good stock from them (Sheri commented - Woody W. was at tree city celebration)

Tree City celebration: Sheri commented that it was very well done; Waterville had 11 attendees due to growth award

Forms and Docs

No items in forms and documents

Facebook Ideas

Facebook ideas: Lori may take that over ongoing

Social Media: No additional suggestions

Michelle: made contact with Craig Bauer, and he suggested July 13th to do a presentation at Ohio compost with 4 different stations, as well as coffee and donuts: Grinding raw material, turning a row, run one through a sifter, finished product

They will also advertise it on Facebook, website, etc. (they're also doing this for Penta)

Sheri suggested starting at 1:00 - to potentially get out early from the first day of the farmers market

Sheri will contact Mark at town hall to post to the signs and on the website and the mirror, potentially the blade, and the neighbors magazine

Revisited Arbor Day activities:

- James will be present: Lauren Godfrey - forest health specialist on behalf of division of forestry:
- Sheri will deliver the trees in the morning so the kids can take them back to the classrooms
- Weather is supposed to be nice; rain date likely not needed
- Mirror (Karen G.) will be there with the proclamation and a talk about trees
 - Forestry Person can talk about the right way to plant a tree: One sycamore, three burr oaks

3: New Business:

James:

- Getting involved in America in Bloom - similar to Tree City USA
 - Based in Columbus, National Organization -annual recognition (this year in Wayne Ohio)
 - Needs assistance with length self-assessment (environmental incentives, sharing heritage, etc.)
 - James will have Jill make copies and all members will contribute their feedback
 - Christine is a master gardener, she can assist with those items
 - Once filled out, submitted back to America in Bloom
 - Would like to have it filled out by end of July for submission
- Level 2 (after initial application)
 - They do an overview and then review with James - item by item; 90 minutes - provide items to improve
- Level 3:
 - They send out representatives to judge the landscaping, etc. for two days to do an examination based on the criteria
 - Then they send recommendations on how to grow the village

Sheri:

Pick trees for cemetery: Louann was going to request 2 to 3 varieties

Area will be developed for graves

Considerable sunlight / Soil and sand mix

Sheri Suggested:

- 2 Honey locust: Sunburst
- 2 Blaze Red Maple
- 1 Sweet gum: seed pods can be an issue (James)
- 1 River Birch: along the stream area in the back
- 1 Swamp Oak / Burr Oak / Pin Oak

No other new business:

Michelle - moved to adjourn 8:06PM

Amy second

Respectfully Submitted,

Steve Connelly

**Fallen Timbers Union Cemetery District
Waterville Township, Village of Whitehouse, City of Waterville
Special Joint Meeting
City Council Chamber – Waterville Municipal Building – Waterville, OH
6:00pm May 13th, 2024**

CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL

Meeting called to order at 5:31 PM by Waterville Mayor Timothy Pedro

Whitehouse Council Members Present: Mayor Rich Bingham, Dave Riggendach, Louann Artiaga, Carrie Tuohy, Steve Fine and Larry Yunker

Whitehouse Council Members Absent: Steve Connelly - excused

Whitehouse Staff Present: Council Clerk Nicole Hartbarger

Waterville Township Trustees Present: Kim Anderson, Julie Theroux

City of Waterville Council Members Present: Mayor Timothy Pedro, Mary Duncan, Anthony Bruno, John Rozic, Wayne Wagner, Anthony Garver, Todd Borowski

Others Present: Jon Gochenour, Rory Hartbarger, Tiffany Bachman, Phil Dombey

Pledge of Allegiance was led by Waterville Township Trustee Kim Anderson

APPROVAL OF MINUTES – SPECIAL JOINT MEETING, DECEMBER 11th, 2023

Mayor Pedro asked for a motion to approve the minutes of the last Special Joint meeting of the Fallen Timbers Union Cemetery District on December 11th, 2023.

Motion made by Louann Artiaga, seconded by John Rozic to approve December 11th, 2023 minutes. All in favor

ELECT CEMETERY BOARD TRUSTEE

Mayor Pedro explained that we are ready to hear nominations from the City of Waterville to fill the full three year term that runs from 1/1/2025 to 12/31/2027.

Mayor Pedro nominated Mary Duncan to be appointed to the open three year term for the Waterville board trustee.

John Rozic made a motion to accept the nomination and appoint Mary Duncan as the Waterville FTUCD Trustee for the 1/1/2025 to 12/31/2027 term, seconded by Anthony Garver. All in favor

ADOPT 2025 CEMETERY APPROPRIATIONS

Tiffany Bachman explains that the appropriations for 2025 are very similar to 2024, with some increases based on inflation and general price increases of materials and services. She

mentions that the debt service no longer exists for 2025, this will be finished up in 2024. She explains that this debt service was from the City of Waterville and Village of Whitehouse each putting \$50,000 toward the FTUCD when the district was first created. These two entities have been paid back \$10,000 per year and the \$50,000 from each will be paid off in 2024.

John Rozic asks for confirmation on contract services asking if this is Rory Hartbarger, Tiffany Bachman and Troy DeWitt. Bachman confirms that yes, their services to the district is what makes up the contract services line.

Motion by John Rozic, seconded by Rich Bingham to adopt the proposed 2025 Cemetery Appropriations. All in favor

SET PROPERTY TAX MILLAGE FOR 2025

Mayor Pedro begins by explaining that when the cemetery district was formed, millage was created and has been the same since then. Due to the efforts of staff and consultants keeping costs down this has been possible, but it has come to a point where this needs to be adjusted and increased.

Tiffany Bachman explains that it is now set at .46, and the district is asking for slight increase to .5. This increase request is due mainly to increases in expenses overall. She mentioned that in 2023 \$200k in expenses were approved but not all were used. Bachman said that Rory Hartbarger does a great job watching the budget. She comments that the millage increase will produce about \$19k increase to the budget per year.

Mayor Pedro asks is that increase sufficient for 2025. Bachman confirms that it will help. She said the millage increase will take effect in 2025, but the district won't receive the funds until 2026.

Motion by Anthony Bruno, seconded by Wayne Wagner to set the property tax millage to .50 for 2025. All in favor

OTHER ITEMS OF MUTUAL INTEREST

Mayor Pedro asked for any additional items of mutual interest to be discussed at this time.

Kim Anderson mentioned that part of financial picture is that the district is pursuing grants. She shared that there was a grant this year that allowed some digitizing of records and purchase of a computer. There is also one grant waiting on approval currently. Anderson shared that they are trying to pursue as many as possible.

Tiffany Bachman shared that Anderson is accurate; Bachman says that Anderson is the grant person and doing an amazing job finding grants to apply for and Rory Hartbarger is doing a great job trying to keep all costs down. Bachman also thanks Mary Duncan and Louann Artiaga for their help.

Mary Duncan mentioned that it looks like the district has a lot of money but really don't. They are required to keep monies in the bank; have to keep this certain balance. She

mentioned that it is getting more difficult with current expenses to keep that required balance. Duncan appreciates that everyone supports the millage increase, it will help that bank balance stay where it needs to.

John Rozic asks are the rates for sales of cemetery lots and burials consistent with the area or should they be higher or lower. Rory Hartbarger shares that he has done some research on burial lots and we seem to be in the middle of the average; rates that we have now are a very good value but possibly in the future we may want to consider increasing. Hartbarger comments that foundations, etc have all increased in price but they are trying to keep doing all that they can in house. He said the typical goal is to have all foundations done by Memorial Day weekend, weather permitting. Hartbarger shared that funeral homes do complement the district and are happy with the services provided. He mentioned the district is working on getting signs redone. He also shared that there was a negative situation with pets and trying to keep pets out of the cemeteries and this seems to have improved.

Mayor Pedro thanks all for the collaboration; he knows it was the right move to get all together behind this cause. He shared that upcoming on Memorial Day there will be two programs: 10am in Whitehouse at Veterans Memorial Park and 11am in Waterville at Wakeman Cemetery. These programs are put on by Wayne King and Tim Yoder. He says this is an opportunity to show respect for our veterans – encourage all to attend.

Mayor Bingham seconds the comments from Mayor Pedro regarding the Memorial Day services – shares that he is looking forward to these events.

Mayor Pedro shares that the next scheduled joint FTUCD meeting will be May 2025.

ADJOURNMENT

Motion by Wayne Wagner, seconded by Rich Bingham to adjourn the meeting at 6:19pm.
All in favor

Duly Appointed Clerk of Council

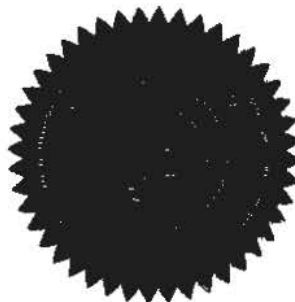
Mayor

Whitehouse

PROCLAMATION

- WHEREAS,** Libraries are the cornerstone of a vibrant and educated community, providing access to knowledge, information, and resources that enrich the lives of citizens; and
- WHEREAS,** for two decades, the Whitehouse Library has served as a beacon of learning, discovery, and cultural enrichment in the heart of Whitehouse, Ohio, fostering a love for literature, lifelong learning, and community engagement; and
- WHEREAS,** the Whitehouse Library has tirelessly worked to promote literacy, education, and the joy of reading among individuals of all ages, nurturing the minds and imaginations of countless residents through its diverse collection of books, multimedia materials, and educational programs; and
- WHEREAS,** the Whitehouse Library has been a vital hub for community gatherings, fostering connections, dialogue, and the exchange of ideas among neighbors, thus strengthening the social fabric and sense of belonging in our town; and
- WHEREAS,** the dedicated staff and volunteers of the Whitehouse Library have demonstrated unwavering commitment, passion, and service to the community, embodying the spirit of public service and making invaluable contributions to the well-being and prosperity of Whitehouse and its residents; and
- WHEREAS,** on this auspicious occasion of the Whitehouse Library's 20th Anniversary, we celebrate its legacy of excellence, resilience, and service to the community, and reaffirm our commitment to supporting and nurturing this cherished institution for generations to come.

THEREFORE, be it resolved that I, **Richard Bingham, Mayor**, of the Village of Whitehouse, Lucas County, Ohio, do hereby proclaim July 15, 2024 as the Whitehouse Library's 20th Anniversary in Whitehouse, Ohio. I call upon all residents to join me in celebrating this milestone and to recognize the enduring importance of libraries in shaping the intellectual, cultural, and social landscape of our community.



IN WITNESS WHEREOF, I
have hereunto set my hand and
caused to be affixed the official
seal of the Village of Whitehouse,
Lucas County, Ohio, this 7th day of
May, 2024.

Richard Bingham, Mayor

RESOLUTION NO. 04-2024

A RESOLUTION AUTHORIZING THE VILLAGE OF WHITEHOUSE ADMINISTRATOR (JORDAN DAUGHERTY) TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE OF WHITEHOUSE FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY

Whereas, the Village of Whitehouse seeks to upgrade its existing water facilities; and

Whereas, the Village of Whitehouse intends to apply for *Water Supply Revolving Loan Account (WSRLA)* for the planning, design and or construction of the *water* facilities; and

Whereas, the Ohio Water Supply Revolving Loan Account (WSRLA) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the Village Administrator, Jordan Daugherty, be and is hereby authorized to apply for a WSRLA loan, sign all documents for and enter into a Water Supply Revolving Loan Account (WSRLA) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of wastewater facilities on behalf of the Village of Whitehouse, Ohio.

SECTION 2. That the dedicated source of repayment will be the Water Fund

SECTION 3. That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. This Resolution is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is immediately necessary for this Resolution to go into effect immediately in order to comply with the application date deadline.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval upon the effective date stated in Section II hereinbefore.

FINAL VOTE ON EMERGENCY: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor



Village of Whitehouse, Ohio

Statement of Qualifications/Proposal to Provide:

GRANT / LOAN PROJECT FINANCING SERVICES

November 16, 2023



Exhibit A



November 16, 2023

Mr. Jordan Daugherty
Village Administrator
Village of Whitehouse
6925 Providence Street
Whitehouse, Ohio 43571

Re: Grant/Loan Project - Financing Services

Dear Mr. Daugherty:

Thank you for the opportunity to discuss this new and adventurous approach that the Village wishes to undertake. We understand that the Administration wants to more aggressively pursue grants and low interest loans to finance key projects and initiatives as determined by the Village.

Submitted for your review is our proposed Scope of Services and Fee Summary. In addition, we have included background information on the team who you would be working with, our firm overview, and samples of past project funding examples.

Upon your review, if you have any questions please do not hesitate to contact our office.

Sincerely,

KLEINFELDER

A handwritten signature in black ink, appearing to read "Gregory N. Telecky". The signature is fluid and cursive, with a large, stylized "G" and "T".

Gregory N. Telecky, PE
Client Account Manager III

ORGANIZATION CHART



B | SCOPE OF SERVICES / FEE SUMMARY

Scope of Services for Grant/Loan Project Financing Services

Thank you for the opportunity to discuss how Kleinfelder can assist the Village of Whitehouse with grant and loan project financing services. After multiple discussions between our two organizations, we understand that the Village of Whitehouse desires to have Kleinfelder serve as their in-house Grant/Loan Project Financing Department. This would be a new position with the intent to create the successful pursuit of grant and low-interest loan funding to finance multiple projects that the Village deems important and desirous.

We believe our diverse team of experienced professionals will bring a comprehensive approach to this effort and will deliver cost effective, responsive, and demonstrated value to implementing the priorities of Village leadership.

Kleinfelder proposes supporting the Village through a **five-phase approach**:

1. **Targets**
2. **Planning**
3. **Detailed Funding Strategies**
4. **Annual Program Monitoring**
5. **Interacting and Reporting**

Each of these categories are described in more detail as follows:

1. **Targets**

Kleinfelder proposes working with the Village to first identify and prioritize the Village's needs, wants, and desires for various projects. This process will help Kleinfelder understand Village priorities and establish "targets" of focus.

Kleinfelder proposes scheduling two work sessions with Village Administration and Council to review the Village's objectives, identify targets, and make recommendations of the top five priorities the Village wants to pursue.

Following the work sessions, a written summary of findings will be prepared and categorized by areas of interest. Kleinfelder recommends meeting on a regular basis with Village representatives to implement target priorities moving forward.

2. **Planning**

Based on recommendations made during the Target phase, Kleinfelder recommends reviewing community planning documents to understand how those documents align with target priorities and the Village's funding pursuits and desires.

It has been our experience that successful implementation of community priorities require an alignment of priorities and planning and ultimately lead to competitive funding applications backed by organized planning activities and consensus building. Typical documents we would want to review would include or be similar to:

- Comprehensive Plans
- Economic Development Strategies
- Water and Sewer Master Plans
- Thoroughfare Master Plans
- Capital Improvements Plan

We would want to understand the current level of planning that has occurred within the Village and, if needed, we would propose updating the necessary planning documents to line up with established funding targets from phase one. If deemed necessary, Kleinfelder will prepare new planning documents for new target areas of focus.

Kleinfelder recommends discussing public input options with the Village for any planning update activities

3. Detailed Funding Strategies

Following the Targets and Planning phases, we will have collectively determined specific projects the Village should pursue. Based on the priorities developed, Kleinfelder and the Village will determine detailed project funding strategies which typically include the following components:

- Summary of key issues
- Identification of possible funding programs
- Local match requirements and availability
- Identification of supporters
- Identification of possible project partners
- Initiation of discussions with funding agencies
- Completion of funding applications
- Post-award administration and project support

4. Annual Program Monitoring

There are funding programs, primarily State of Ohio programs, that solicit for projects on a yearly basis. Kleinfelder will develop a list of programs to pursue that align with Village priorities and seek input and approval from the Village. Kleinfelder will work with the Village to coordinate applications based on program timelines and submission dates. Programs from the following agencies would be proposed to be regularly monitored:

- TMACOG
- ODOT
- OEPA
- ODOD
- OPWC
- ODNR
- Federal Earmarks
- Capital Bill Requests

5. Interacting and Reporting

Kleinfelder proposes to interact with the Village as follows:

A. The Targets phase will include initial discussions with Village Administration and Council and will include ongoing discussions with the Village to monitor progress of existing priorities and strategize future priorities. Kleinfelder proposes conducting two Targets sessions and one meeting to review priority recommendations with the Administration and Council jointly. Meeting preparation (materials preparation, research, visual presentation materials, etc.) and follow up are included in the overall scope of this phase. Kleinfelder proposes including a mid-year review of Targets to determine the relevance of priorities and any adjustments that need to be made to the Village's approach.

B. The Planning phase will include a review of available documents with recommendations made from Kleinfelder to the Village once the review has been completed and an inventory of what information will need to be updated or new studies performed is presented.

C. Detailed Funding Strategies will be recommended, pursued, and monitored on an active basis. This work will involve the preparation and follow-up of specific funding applications in addition to interacting with funding agencies and project supporters.

D. Annual Program Monitoring will be an on-going activity for the Village based on funding awards secured, program application guidelines, and submission dates.

Kleinfelder will report to the Village Administration through on-going regularly planned meetings and provide regular updates to Council as needed with at least two to three times per year.

Fee Summary

Kleinfelder proposes to conduct Phase 1 and Phase 2 elements to build an understanding of Village priorities and opportunities, completing each previously described phase for the following flat fee:

Phase 1 – Targets \$10,000 (includes meeting prep/travel/in-person meeting time/debrief for three Kleinfelder team members)

Phase 2 – Planning \$7,500 (includes two Teams meetings w/Administration/meeting pre/debrief and plan document review/summaries)

Upon completion of Phase 1 and Phase 2, Kleinfelder would then recommend next steps for Phases 3 – 5 and the associated fees for each of the remaining phases:

Phase 3 – Detailed Funding Strategies: TBD

Phase 4 – Annual Program Monitoring: TBD

Phase 5 – Interaction and Reporting: TBD



Kleinfelder is a leading engineering, construction management, design, and environmental professional services firm. Kleinfelder operates from over 105 office locations in the United States, Canada, and Australia.



Long-standing Technical Foundation

Established in 1961, we draw from a solid foundation of experience and thorough understanding of environmental, regulatory, economic, and civic conditions, to identify and address challenges with innovation and common-sense.

Connecting Great People to the Best Work

For our clients, this means leveraging our integrated network of industry experts across services, geographies, and markets to develop leading-edge solutions for projects of any size. Regardless of location, we quickly assemble and deploy the most appropriately qualified resources to safely deliver projects that exceed client expectations.

Partnership Throughout the Project Lifecycle

Using our multidisciplinary services, we collaborate with clients throughout the entire project lifecycle. Our understanding of each project phase allows us to develop innovative, cost-effective, and practical solutions that offer our clients increased flexibility, continuity, and coordination across all aspects of a project.

Kleinfelder's accomplished professionals deliver expertise in:

Design Engineering

- Bridge Engineering
- Control Systems - Instrumentation & Automation
- Civil Engineering
- Electrical Engineering
- Electrical Transmission & Distribution
- Mechanical Engineering
- Pavement Engineering
- Pipeline Engineering & Integrity Management
- Process Engineering
- Structural Engineering

Water Science & Engineering

- Stormwater Management
- Surface Water Planning & Analysis
- Wastewater Collection & Treatment
- Water Supply & Infrastructure Design

Planning

- Comprehensive/Master/Land Use Plans
- Downtown Plans
- Corridor Plans
- Transportation Plans
- Recreation Plans
- Neighborhood Plans
- Update of Zoning Code/Subdivision Regulations

- Historic Preservation Planning/Design Review Ordinances
- Placement of Properties on the National Register
- Community Branding/Wayfinding

Architecture & Design

- Architecture
- Materials Management
- Urban Planning & Landscape Design

Construction Materials Engineering & Testing

- Construction Observation & Inspection
- Laboratory Testing
- Materials & Forensic Engineering

Environmental Sciences & Engineering

- Chemical Data Management
- Environmental Due Diligence
- Environmental Remediation
- Environmental Site Characterization
- Hydrogeology

Facility & Operations Compliance

- Air Quality
- Regulatory Compliance

Project Management

- Construction Management
- Constructability Review & CPM Scheduling
- Design-Build
- Project Controls
- Public & Community Relations

Geotechnical & Geologic Engineering

- Earthquake & Seismic Design
- Engineering Geology
- Foundation Design
- Geotechnical Engineering
- Retaining Walls
- Rock Engineering
- Trenchless Technology
- Tunnel Engineering

Risk Management

- Climate Change Vulnerability
- Infrastructure & Engineering Risk
- Process Safety Management
- Risk Assessment & Toxicology

Strategic Planning

- 3D Reality Capture
- Asset Management
- BIM & 3D Visualization
- Cultural Resources
- Environmental Planning & Permitting
- Geographic Information Systems
- Natural Resources

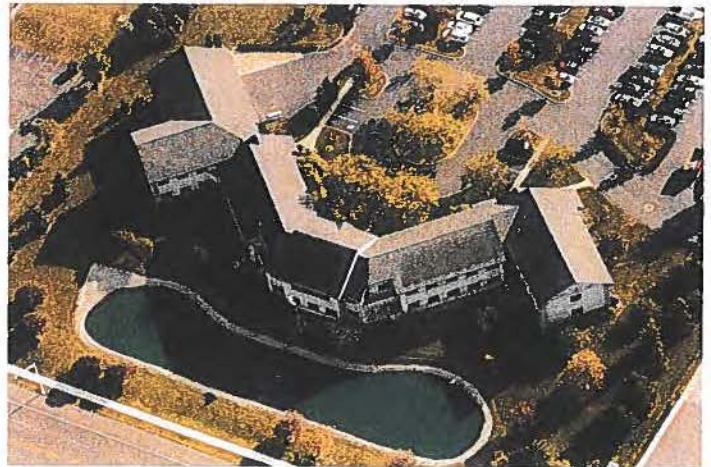
EQUIPMENT & FACILITIES

Kleinfelder's 33,000 s.f. Bowling Green, Ohio office houses personnel from each discipline that our team provides. This multi-disciplined nature allows our clients to deal with a single firm exclusively for numerous services and specialties.

Our firm utilizes AutoCAD, Revit and MicroStation software to produce design documents. GPS and Robotics equipment is used by the survey department, allowing the transfer of data to CADD programs. We stay current with new technology, software and computer upgrading, with state-of-the-art equipment and computer programs to analyze various system design components. Use of these programs reduces the time and effort required to prepare project specifications. In addition, staff are provided cellular phones with e-mail capability to expedite communication between the firm, the client and subconsultants. We use a number of cost and schedule control parameters, detailed software and graphs to monitor budgets and completion dates.

COMPUTER PROGRAMS

- AutoCAD Architecture, Structural, MEP, Sewer, Water
- REVIT Architecture, MEP, Structural 3-Dimensional Modeling (BIM)
- Micro-Station
- GeoPak
- AutoCAD Civil 3D
- Bentley: AutoPipe, SewerCAD, StormCAD, WaterCAD, WaterGem
- SWMM
- Adobe® Creative Suite
- Microsoft® Office Suite, WordPerfect® Office Suite
- ArcMap, ArcView®
- Relay Setting Software
- TurningPoint®
- EPANET2
- Pipe Flo
- Flow Master
- RC Pier
- VSAT
- PS Beam
- HEC-HMS, HEC-RAS
- SketchUp
- 3D Studio Max
- Merlin-Dash
- Piranesi
- Visual Lighting Calculation
- EDSA Paladin - Electrical Analysis



EQUIPMENT

- Stream Sampling
- Portable Flow Meters (9)
- Portable Rapid Sand Filter
- Particle Counters (6) (water treatment testing)
- Multi-Tech Pilot Unit with GAC
- Lab Services and Testing
- Portable Rain Gauges
- GPS Equipment/Robotics (4)
- Confined Space Entry Equipment
- Pitot Gauges (for hydrant flow testing)
- Portable Rapid Sand Filter
- Membrane Treatment
- Waste Buster Pilot
- Deionization Regeneration Equipment
- Electronic Traffic Turning Movement Counters
- Bio-Augmentation
- Pneumatic Traffic Counters/Classifiers
- Safety Equipment/Monitors
- 3D Laser Scanner
- Drone - Unmanned Aerial System (UAS) & Unmanned Aerial Vehicle (UAV)

as peer reviewers. This deep level of experience and credibility allows us to offer informed community planning advice and recommendations to our clients.

Kleinfelder is one of the few firms that maintains a high level of expertise regarding project financing. We do so because we believe so strongly in the link between planning and implementation. This unique service is the reason we maintain ongoing relationships with hundreds of local governments and businesses. Our implementation skills allow us to bridge our professional planning services with actual results.

Visioning/Planning

- Sustainable Planning and Design
- Community, Regional and Neighborhood Plans
- Economic Development Strategies/Comprehensive Economic Development Strategies (CEDs) for EDA funding
- Transportation Plans, Corridor Plans, Complete Streets
- Projects, Context-Sensitive Design Solutions
- Downtown Redevelopment Plans
- Market Strategies
- Land Use Plans
- Housing Development Plans/Strategies
- HUD Planning Documents: Consolidated Plans; Community Development Implementation Strategies (CDIS)
- Analyses of Impediments to Fair Housing
- Park/Recreation Master Plans
- Zoning and Subdivision Regulations
- Design Review and Urban Design Guidelines
- Financing and Economic Development Incentives (TIFs, SIDs/BIDs, Tax Abatement Programs)
- Revolving Loan Funds
- Cost/Benefit Analyses
- Housing Program Administration (CDBG, HOME, NSP, CoC, ESG), (loan processing, property inspection, work write-ups, lead-based paint risk assessments and clearances, and construction oversight)
- Historic Preservation (nominations to National Register, preservation ordinances, Section 106 reviews, tax credits)
- Neighborhood Development
- Wayfinding/Community Branding/Logo Design/Tagline Creation
- Planning Commission/Downtown Development
- Downtown Development Authorities (DDAs)- Retainer Services - Michigan
- Community/Project Marketing Brochures
- Project Development and Implementation
- Funding and Financing Strategies
- Website Audit, Design and Redesign

Implementation/Results

- Zoning and Subdivision Regulations including Form-Based Codes
- Design Review Guidelines
- Industrial Park Feasibility Studies and Design
- Project Financing and Grant Applications
- Housing Program Administration (loan processing, property inspection, work write-ups, lead-based paint risk assessments and clearances, construction oversight)
- Community Development Block Grant Program Administration and Project Development
- RFP's for Unique Development Projects
- Historic Preservation Projects
- Capital Improvement Programming
- Staff Support/Training
- Fiscal Impact and Cost/Benefit Analysis
- Downtown Revitalization Financing and Administration
- National Main Street Approach



Kleinfelder's in-house grants and financing team has helped communities and organizations secure over a Billion dollars in grants and low interest loans. This number continues to grow. Our project development experts will be pleased to help identify funding opportunities and pursue support for your community or organization's capital improvement, planning, housing or economic development needs.

Funding Program Application & Administration Services

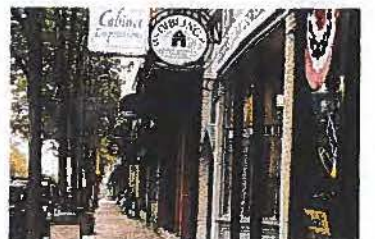
- Application Preparation
- Funding Agency Coordination
- Disbursement Requests
- Citizen Participation Activities (public hearings, etc.)
- Environmental Reviews
- Bid and Contract Document Reviews
- Recordkeeping and Bookkeeping Set-up
- File Monitoring and Closeout

**\$1.3
BILLION**

Over \$1.3 Billion
in Grant and
Low-Interest
Loan Assistance

PROGRAM	Project Grants	Project Loans	Total
ODOT	\$34,645,419		\$34,645,419
State of Ohio ED	\$50,427,837	\$11,006,678	\$61,434,515
EDA	\$31,091,257	\$1,000,000	\$32,091,257
ODOD Energy Grants	\$1,807,796		\$1,807,796
LGIF/Collaboration Grants	\$1,237,210		\$1,237,210
OPWC	\$96,861,234	\$44,862,569	\$141,723,803
USDA-RD	\$31,410,100	\$43,987,165	\$75,397,265
ODNR	\$194,939,591	\$8,463,294	\$203,402,885
OWDA	\$500,000	\$217,806,372	\$218,306,372
CDBG Programs—CDBG-DT, CDBG-ED, Water/Sewer, CDBG-Formula, CHIP, RLF	\$164,902,450	\$14,072,463	\$178,974,913
EPA	\$33,430,821	\$190,639,812	\$224,070,633
Other Funding Programs	\$140,809,222		\$140,809,222
TOTAL	\$782,062,937	\$531,838,353	\$1,313,901,290

Funding Through 2021



GRANTS/FINANCING ASSISTANCE EXPERIENCE

ODNR- Recreational Trail Program

- Village of Grafton
- City of Van Wert

ODNR- Clean Ohio Trail Fund

- Village of Grafton

ODNR- Land & Water Conservation Fund

- Village of Covington
- Village of Payne
- Village of Columbus Grove
- Village of Grafton

ODNR- NatureWorks

- Village of Whitehouse
- Village of Grafton
- Village of Walbridge
- Village of Bloomdale
- Village of Edgerton
- Village of New London
- Village of Swanton
- Village of Bradner
- Village of Covington
- Village of Lexington

OWDA- Application & Funding Administration

- Village of Creston
- Village of Delta
- Village of Deshler
- Village of Gibsonburg
- City of Wapakoneta

Ohio EPA- Stimulus Application Mgmt & Project Reporting

- Village of Whitehouse
- Village of Creston
- Village of Deshler
- Village of McComb
- Village of Mt. Gilead
- Village of Wellington
- Village of Woodville

Ohio EPA- Application & Funding Administration

- Village of Forest
- Village of Columbus Grove

OPWC- Application Mgmt & Funding Administration

- Village of Antwerp
- Village of Arcadia
- Village of Barnesville
- Village of Bellville
- Village of Bloomdale
- City of Bowling Green
- Village of Bradner
- Village of Castalia
- Village of Creston
- Village of DeGraff
- Village of Delta
- Village of Deshler
- Village of Edgerton
- Village of Elmore
- Village of Forest
- Village of Genoa
- Village of Gibsonburg
- Village of Grafton
- Village of Hamler
- Village of Hartford
- Village of Helena
- Village of Holland
- City of Huron
- Village of LaGrange
- Village of Liberty Center
- Liberty Township
- Village of McComb
- Village of Mount Gilead
- Village of New Lexington
- Village of New London
- Village of North Baltimore
- Northwestern Water and Sewer District
- Village of Oak Harbor
- City of Port Clinton
- Village of Put-In-Bay
- Village of Republic
- Village of Swanton
- City of Upper Sandusky
- Village of Wakeman
- Village of Walbridge
- Village of Wellington
- Village of Weston
- Village of Woodville

GRANTS/FINANCING ASSISTANCE EXPERIENCE

Ohio BUILDS Administered by Ohio Department of Development

- Village of Whitehouse Elevated Storage Tank
- Village of Oak Harbor SR 163 Waterline
- Village of Bettsville Wastewater Treatment Plant
- Village of Payne Plainfield Waterline
- Village of Sycamore Storm Sewer
- City of Bowling Green WTP Low Service Pump Station
- Village of Creston Factory Street Waterline
- Village of DeGraff WTP
- Village of LaGrange WWTP Raw Effluent & RAS Pump
- Village of McComb Storm Sewer
- Morrow County SoMoCo Construction
- Village of New Lexington
- Village of New London Avenue & Street Improvements
- Village of Put-in-Bay East Point & Ibis

CDBG Water & Sewer- Funding Administration & Reporting

- Village of Bradner
- Village of Columbus Grove
- Village of Deshler
- Village of Columbus Grove
- City of Fremont
- Village of Helena
- Village of LaFayette
- Stony Ridge/Lemoyne
- Village of Stryker

WSRLA - Application and Funding Administration

WPCLF - Application and Funding Administration

KEY PERSONNEL

We have identified co-project managers who will bring different strengths to the project based on their planning experience. The team proposed for this project has worked together for over 25 years. Jamie Beier Grant will be the prime point of contact for this project.

Project Manager: Jamie Beier Grant, Economic Development Manager



Jamie N. Beier Grant is an Economic Development Manager with 25 years' experience working in the public and private sector at the local, regional, and national levels. Jamie specializes in assisting communities and clients with economic development planning, corporate site location, project financing, economic impact analysis, industrial, residential, and mixed-use site development, and workforce development. Throughout her career, she has supported \$825 million in capital investment projects throughout Ohio that have leveraged more than \$50 million in incentives for clients and communities.

Jamie has served as a Member of the Ohio Tax Credit Authority and has served in leadership and committee roles with the Northwest Ohio Regional Economic Development Association (NORED) and the Ohio Economic Development Association (OEDA). In addition, Jamie has been a member of various utility and economic development associations throughout the U.S. and regularly presents as an economic development subject matter expert.

She recently completed planning projects focusing on economic development planning in "edge" cities such as Lenawa County, MI SmartZone Industrial Site Development Plan, as well as plans for Strongsville, Waterville, and Circleville with her previous employer. During her tenure running Ottawa County, Ohio's local economic and workforce development agency, Jamie was instrumental in developing a Rapid Response Strategy for the Davis Besse Nuclear Power Station that was at risk for closure. As the county's largest employer and taxpayer, the risk for closure could have significantly impacted the local and regional economy. This Rapid Response Strategy included working with site leadership and union representatives on planning for transition of a skilled workforce, working with federal, state, and local government agencies, and site redevelopment.

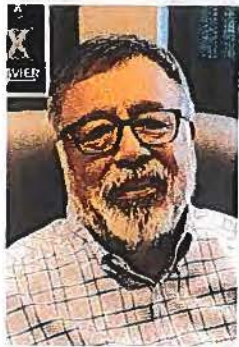
Community Planning: Lauren O. Falcone, AICP, Department Manager - 28 Years at Kleinfelder



Lauren O. Falcone, AICP, Department Manager, has been providing clients with planning, economic development, and grant assistance during her tenure at Kleinfelder. She has worked on numerous planning projects across the State, specializing in comprehensive and downtown revitalization plans. She has also worked on neighborhood, economic development, recreation, and coastal access plans. Her planning work involves strong public input components, including key person interviews, surveys, Charrettes, and public meetings. Lauren bridges planning with results by providing technical assistance for local, state, and federal grant and loan programs, as well as economic development incentive programs. She specializes in CDBG programs assisting communities with infrastructure improvements and business/industry retention, expansion, and recruitment strategies. Lauren also has experience with financing for downtown improvements and economic development incentives, such as the Ohio Enterprise Zone and Community Reinvestment Area Programs.

In addition, Lauren has been a speaker on various planning best practices and projects at local and state conferences sponsored by Ohio American Planning Association (APA), Heritage Ohio, and local planning/zoning organizations. She has also been a trainer for Michigan Economic Development Corporation for communities interested in the State's Redevelopment Ready program on economic development and market strategies. Lauren recently finished an Economic Development Strategy and Land Use Plan for Morrow County, a Comp Plan for Grafton, a Comp Plan for Holmes County/Village of Millersburg, and a Wyandot County branding project. She is currently working on Comp Plans for the City of New Franklin, the City of Green, and the Village of Richfield. She would be involved in all phases of this planning project, with concentrations on research of existing reports/data, public input/engagement (steering committee meetings, workshops, surveys), implementation matrix, and report writing.

Community Housing: Paul Z. Tecpanecatl, AICP



Paul Z. Tecpanecatl, AICP, Department Director, has worked in the planning and community development field for over 35 years, with a strong background of service in the private, public, and nonprofit sectors. His experience includes neighborhood, city, and regional planning; organizational strategic plan development; housing and neighborhood revitalization strategies; administration of HUD programs; historic preservation planning; Section 106 reviews; and zoning/land use regulation work.

Paul previously held senior level management positions in other organizations, administering over \$12 million in federal funds annually as Housing Commissioner for the City of Toledo, drafting the City's Historic Preservation Ordinance as Planner for the Toledo-Lucas County Plan Commissions, and serving as Executive Director of the NorthRiver Development Corporation, where he and the organization were recognized with the prestigious Preservation Honor Award by the National Trust for Historic Preservation in 1987. His extensive experience assisting clients in targeting CDBG funds to achieve identified community goals combined with his broad planning background make him a valuable member on this team. Paul recently completed three planning studies funded by the State's Local Government Innovation Fund Program: the Miami-Erie Canal Collaborative Development/Tourism Plan; the Adams County Economic Development/Tourism Plan; and the Northern Miami County Trail Development/Tourism Plan. All of these planning studies included extensive public outreach activities. Paul recently finished a re-write of the City of Orrville's and City of Fremont's Zoning Codes, a Four County (Huron, Ottawa, Sandusky, and Seneca) Workforce and Economic Development Strategy, a community-wide visioning project in Worthington, a community needs assessment for the Fort McKinley Neighborhood in Harrison Township located northwest of Dayton, and a Comp Plan in Lexington. He recently finished up a Land Use Plan in Morrow County, a Comp Plan in Holmes County and is working on a Comp Plan in the City of New Franklin and the City of Green and updating zoning codes in Creston, Elmore, and Grafton. He would be involved in all phases of this planning project, with concentrations on research of existing reports/data, public input/engagement (steering committee meetings, workshops, surveys), implementation matrix, and report writing.

Federal Funding: Paula Henrion, Project Professional



As Project Professional, Paula Henrion assists clients in pursuing project funding through State and Local funding opportunities, over the past 20+ years she has assisted clients in securing more than \$32 million dollars in federal grant funds with specific expertise in the U.S. Department of Commerce, Economic Development Administration (EDA) funding. Paula's EDA grant experience includes writing and managing more than 22 successful grant applications - working with clients from project development through final close out as well as assisting clients with the federal GPRA reporting requirements. This includes working closely with environmental regulatory agencies in meeting NEPA requirements and achieving agency concurrence for construction of the projects.

Additional responsibilities include preparing economic development strategies for communities, assisting with regional CEDS development, preparing local economic development corridor studies and assisting with workforce development studies.

Additionally, she assists clients in researching, preparing, and presenting water distribution, wastewater collection and storm water studies; construction project funding scenarios; water, sewer and storm sewer utility rate analyses; Storm Water Management Plans and MS4 compliance; special assessments, extension and assessment policies and fee schedules. Paula also works directly with clients throughout the State of Ohio, Michigan, and Nevada in the developing infrastructure projects related to economic development and provides funding assistance recommendations. Additionally, she assists the project development team in coordination of multi-discipline federally funded project. Her unique background in civil and architectural related construction projects and working in Water Resource Planning for more than 28 years along with her funding expertise allows a full project perspective in assisting clients.

Local Government Funding: Michelle Hister, Senior Administrative Specialist



Michelle Hister has been with Kleinfelder since 1997 and assists clients with project fund development. She is an application coordinator for several funding programs. In addition, Michelle serves as client liaison with several of these agencies and provides administrative support, including disbursement assistance, status reporting, recordkeeping, file monitoring and closeout procedures.

Michelle's organization and efficiency has made her a significant contributor to the success of the firm's grants and financing efforts. Over the past few years, she managed the submission of forty-five (45) ODNR, NatureWorks, Land & Water Conservation, and COTF/RTP; more than 100 OPWC; and other funding applications. She played a major role in assisting clients pursue Economic Stimulus funds, which resulted in \$44 million of project funding.

Recreational Funding: Paulette Mills, Client Account Manager



As a Client Relations Representative for the firm since 2002, Paulette Mills works with current and prospective client communities and companies to identify future opportunities for our firm and assure that clients are satisfied with the progress of current projects. She is also involved in the preparation of various proposals for new projects with existing clients and in response to RFP's from existing and prospective clients. Paulette's experience prior to joining the firm includes Public Information Officer for the City of Toledo and Marketing Director/Rebuild Toledo Coordinator for Neighborhood Housing Services of Toledo. She has also held positions as a marketing coordinator/business manager and communications coordinator.

Transportation Funding: Robert P. Desmond, PE, Civil Engineer



Robert "Bob" Desmond is a Civil Engineer with Kleinfelder's Transportation Department. Bob assists the Project Managers/Engineers in project design and development from preliminary stages through construction documents. His expertise includes road widening and resurfacing, road reconstruction, street drainage, sidewalk improvements, bridges, retaining walls, drainage structures, recreational trails, and sanitary sewer systems. Bob communicates well with clients and understands and interprets standards accurately and effectively.

RESOLUTION NO. 5-2024

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective May 21, 2024 as an EMERGENCY MEASURE

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

**EXHIBIT A
May 21, 2024
Transfers**

FROM	AMOUNT	TO
Fire Turnout Gear (3902)	\$2,047.67	Income Tax A (2071)
Income Tax A (2071)	\$140,137.50	Bond Retire Fund (3101)
Income Tax A (2071)	\$65,284.60	Note Retirement (3401)
Income Tax A (2071)	\$64,331.00	Fire Debt Retire (3901)
Income Tax A (2071)	\$73,418.52	Street Resurfacing (4940)
Income Tax A (2071)	\$25,000.00	Swanton Street Impr. (4918)
Income Tax A (2071)	\$70,000.00	SR64 Multiuse Trl (4941)
Water Fund (5101)	\$5,000.00	Field Ave Line Repl (4211)
Water Fund (5101)	\$50,000.00	Elevated Tank (4930)
Sewer Fund (5201)	\$124,000.00	OWDA (5721)
Income Tax B (2073)	\$1,073,791.61	General Fund (1000)

RESOLUTION NO. 6 -2024

A RESOLUTION APPROVING THE LUCAS COUNTY SOLID WASTE MANAGEMENT DISTRICT PLAN UPDATE FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the Plan is prepared in accordance with Ohio Revised Code (“ORC”) Section 3734, the State of Ohio’s Solid Waste Management Plan and the Ohio Environmental protection Agency’s guidelines. The Plan also describes strategies and programs that will be implemented to meet or exceed the minimum state waste reduction goals and objectives. The Lucas County Solid Waste Management District (“District”) completed the updated Solid Waste management Plan (“Plan”); and

WHEREAS, the Plan includes provisions for the Village of Whitehouse.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: These Members hereby acknowledge receipt of the updated Plan.

SECTION II: The Village approves the District Solid Waste Management Plan.

SECTION III: The Clerk is hereby directed to send a copy of this Resolution to the attention to Lucas County.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Resolution is necessary to memorialize the adoption of the Updated Solid Waste Management Plan to provide strategies and programs that will be implemented to meet or exceed the minimum state waste reduction goals and objectives.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

RESOLUTION NO. 7-2024

**A RESOLUTION AUTHORIZING THE VILLAGE OF WHITEHOUSE,
LUCAS COUNTY, OHIO, TO APPROVE THE LUCAS COUNTY 911
PROGRAM REVIEW COMMITTEE PLAN AND RELATED MATTERS
AND DECLARING AN EMERGENCY**

WHEREAS, the Village of Whitehouse previously agreed to enter into an Agreement establishing the Lucas County 911 Regional Council of Governments; and

WHEREAS, House Bill 33 recently passed by the Ohio General Assembly amended Chapter 128 of the Ohio Revised Code as it pertains to updating and maintaining each county's 911 final plan; and

WHEREAS, the Lucas County Board of Commissioners have appointed a 911 Program Review Committee and associated final plan; and

WHEREAS, the items pertinent to this are on file with the Village Administrator.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village of Whitehouse, Lucas County, Ohio hereby approves the Lucas County Program Review Committee Plan and related matters, which items are on file with the Village Administrator.

SECTION II: The Mayor and Administration of the Village of Whitehouse, Lucas County, Ohio, are hereby directed and authorized to execute all documents necessary to effectuate this approval.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such

formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

SECTION VIII: This Ordinance is hereby declared to be an emergency measure, the immediate passage of which is necessary for the public health, safety and welfare and for the further reason that the 911 system is vital to the protection of the residents and visitors to the Village, and it is necessary to meet the time constraints set forth by the Ohio Revised Code.

WHEREFORE, this Resolution shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor



WHITEHOUSE OHIO

ADMINISTRATION

Joshua Hartbarger
DEPUTY ADMINISTRATOR, COO

MAYOR
RICHARD BINGHAM

COUNCIL
LOUANN ARTIAGA
STEVE CONNELLY
STEVE FINE
DAVE RIGGENBACH
CARRIE TUOHY
LARRY YUNKER

5/4/2024

TO: Mayor and Council
CC: Jordan Daugherty
RE: Operations Report

All,

Presented to you is the May 7th operations update. As always, if you have any questions, please don't hesitate to contact me.

Administration

- Upcoming events
- Access Whitehouse

Police Department

- Statistics (Exhibit A)

Fire Department

- CMS report
- ALS county equipment
- County contract
- Statistics (Exhibit B)

Public Service Department

- Pedestrian bridge update
- Swanton street starting soon

Respectfully,

Joshua Hartbarger

Joshua Hartbarger



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. Box 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191 FAX 419-877-1014

ALLAN D. BAER, CLFE - CHIEF OF POLICE

BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

EXHIBIT A

TO: Mayor Richard E. Bingham
Village Council

05/07/2024

Subj: April 2024 Mayors/Council Report

See Attached:

- 1) Calls by Nature of Call- Summary- 174 Total
- 2) Citation by Offense- Summary 80 Total
- 3) Incidents by Nature
- 4) Adult Arrests- 10
- 5) Traffic Warnings: 49

We are still in the process of creating summary reports in our new Record Management System.

Respectfully,

Allan D. Baer
Chief of Police

**THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.**



Whitehouse Police Department

ORINUM: OH0481200

Calls by Nature of Call - Summary

Date: 05/01/2024

Page 1 of 2

Selection Criteria

Calls Received Date From: 03/01/2024 Calls Received Date To: 05/01/2024 Nature of Call: All

Nature Code	Nature Description	Total Calls Received
C-7	Meet Complainant	10
2	Property damage accident	7
C-2	Check Safety	11
7B	Alarm drop	12
C-8	Assist Outside Agency	19
34	Juvenile complaint	18
C-12	Keep The Peace	3
C-3	Disturbance	3
C-14	Found Property	6
C-6	Neighbor Dispute	1
36	Theft	4
20	Domestic complaint	2
60	Suspicious person	8
84	Open door	2
15M	Misdemeanor warrant	2
60A	Suspicious vehicle	9
2A	Property damage hit-skip	6
72	Threats or harassment	6
9	Investigate complaint	3
38	Missing person	1
18A	Animal complaint	9
C-11	Unwanted	1
C-1	Crisis Intervention	2
C-16	Vehicle Unlock	5
C-13	Custody Exchange	1
86	Traffic offense	4
C-9	Parking Complaint	2
19	Contact by phone	1
18	Dog bite	1
20A	Neighbor complaint	1
8	Assault	2
17	Meet in person	2
64	Vandalism	1



Whitehouse Police Department

ORINUM: OH0481200

Date: 05/01/2024

Calls by Nature of Call - Summary

Page 2 of 2

Selection Criteria

Calls Received Date From: 03/01/2024 Calls Received Date To: 05/01/2024 Nature of Call: All

63	Investigation or follow up	2
42	Nature unknown	1
80	Traffic jam/road blocked	1
C-10	Utility Problem	1
58A	Suicide attempt	1

Total Calls Received

174



Whitehouse Police Department

ORINUM: OH0481200

Citation by Offense - Summary

Date: 05/01/2024

Page 1 of 1

Selection Criteria

From Date: 03/29/2024 To Date: 05/01/2024 Offense: All

Offense Code	Description	Number of Citations
331.19a	Stop Sign	13
Offense Code	Description	Number of Citations
333.03	Speed	38
Offense Code	Description	Number of Citations
337.04	Taillights required 1 for Motor Vehicle and trailers	3
Offense Code	Description	Number of Citations
337.03a	Two Headlights Required	1
Offense Code	Description	Number of Citations
335.10a	Expired Plates (Driven or Parked)	5
Offense Code	Description	Number of Citations
4513.05	Tail Lights And Illumination Of Rear License Plate	3
Offense Code	Description	Number of Citations
4503.21	Tag/Sticker Violation	3
Offense Code	Description	Number of Citations
4511.19	Driving While Under the Influence of Alcohol/Drugs	3
Offense Code	Description	Number of Citations
313.01	OBEDIENCE TO TRAFFIC CONTROL DEVICES	2
Offense Code	Description	Number of Citations
337.02a1	Lighted Lights Sunset to Sunrise	3
Offense Code	Description	Number of Citations
4503.11	Failure To Register - Expired Tags	1
Offense Code	Description	Number of Citations
4511.19(A)(1)(I),(g), (h),(i)	OV/BAC .17 or Above	1
Offense Code	Description	Number of Citations
4511.37	Prohibited U turn	2
Offense Code	Description	Number of Citations
5577.02	Vehicle Operation In Excess Of Prescribed Weights	1
Offense Code	Description	Number of Citations
4511.33	Driving In Marked Lanes	1

80
TOTAL

Incident Nu	ORI Numbe	Report Dat	Incident Nature	Suspect/Ar	Suspect/Arrestee Last	Suspect/Arrestee I
24-000000	OH048120	#####	OVI	1 DURAN	KATHERINE LEE	
24-000000	OH048120	#####	Assault	1 EVANS	CLIFFORD	
24-000000	OH048120	#####	Drugs/Narcotics	1 Schneider	Benjamin	
24-000000	OH048120	#####	Unruly Child	2 HARRIS	DENISE	
24-000000	OH048120	#####	OVI	1 Beckett	Andrew	
24-000000	OH048120	#####	OVI	1 Juan	Pedro	
24-000000	OH048120	#####	Theft	1 ROHWEDER	THOMAS	
24-000000	OH048120	#####	OVI	1 QUAINANCE	AARON	
24-000000	OH048120	#####	Unruly Child	1 HARRIS	Britany	

Incident Number	ORI Number	Report Date	Incident Nature	Offense Code	Offense Description
24-000000043	OH048120	#####	Drugs/Narcotics	2925.11C3	Possession of Drugs _ n
24-000000044	OH048120	#####	Drugs/Narcotics	2925.11A	Possession Of Controlli
24-000000045	OH048120	#####	Threats/Harassment	2903.22	Menacing
24-000000045	OH048120	#####	Threats/Harassment	2917.11	Disorderly Conduct
24-000000046	OH048120	#####	Theft	2913.02	Theft
24-000000048	OH048120	#####	Unruly Child	2151.022A	Unruly Juvenile Offense
24-000000048	OH048120	#####	Unruly Child	2919.24	Contributing to the Unr
24-000000049	OH048120	#####	Animal Complaint	505.01c1	Dogs and Other Animal
24-000000050	OH048120	#####	OVI	4511.19	Driving While Under the
24-000000050	OH048120	#####	OVI	4511.39	VIO-Turn Signals
24-000000051	OH048120	#####	Drugs/Narcotics	2925.11C3	Possession of Drugs _ n
24-000000052	OH048120	#####	Dog Bite / Animal Bite	505.01c1	Dogs and Other Animal
24-000000053	OH048120	#####	Assault	2903.13	Assault
24-000000054	OH048120	#####	Animal Complaint	505.01c1	Dogs and Other Animal
24-000000055	OH048120	#####	Juvenile Complaint	2151.022B	Unruly Juvenile Offense
24-000000055	OH048120	#####	Juvenile Complaint	2919.24	Contributing to the Unr
24-000000056	OH048120	#####	OVI	333.03	Speed
24-000000056	OH048120	#####	OVI	4511.19A1A	Driving While Under the
24-000000057	OH048120	#####	OVI	4511.19	Driving While Under the
24-000000057	OH048120	#####	OVI	4511.194B	Physical Control Of A V
24-000000058	OH048120	#####	Juvenile Complaint	2909.07A1	Criminal Mischief _ mo
24-000000059	OH048120	#####	OVI	4511.19	Driving While Under the
24-000000059	OH048120	#####	OVI	4511.19(A)(1)(f),(g), (h),(i)	OVI/BAC .17 or Above
24-000000060	OH048120	#####	Assault	2903.13A	Assault _ knowingly har
24-000000060	OH048120	#####	Assault	2905.03A	Unlawful Restraint _ kni
24-000000060	OH048120	#####	Assault	2921.33	Resisting Arrest
24-000000061	OH048120	#####	Theft	2913.02	Theft
24-000000062	OH048120	#####	Juvenile Complaint	2151.022B	Unruly Juvenile Offense
24-000000062	OH048120	#####	Juvenile Complaint	2919.24	Contributing to the Unr
24-000000063	OH048120	#####	Juvenile Complaint	2151.022B	Unruly Juvenile Offense
24-000000063	OH048120	#####	Juvenile Complaint	2919.24	Contributing to the Unr
24-000000064	OH048120	#####	Drugs/Narcotics	2925.11C3	Possession of Drugs _ n

Whitehouse Statistics - Fire

May 1, 2024 11:22:21 AM Fire Incidents

Filter statement

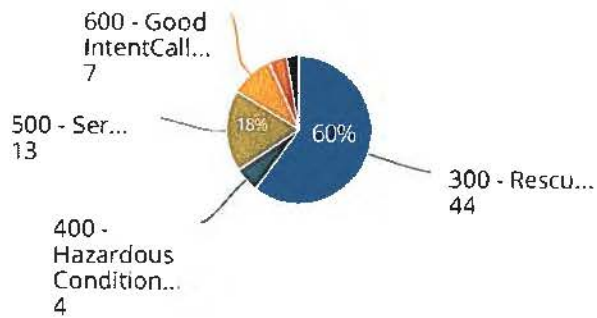
Filters

Days in Alarm DateTime 4/1/24 to 4/30/24 Is Active true Is Locked true Aid Given Or Received

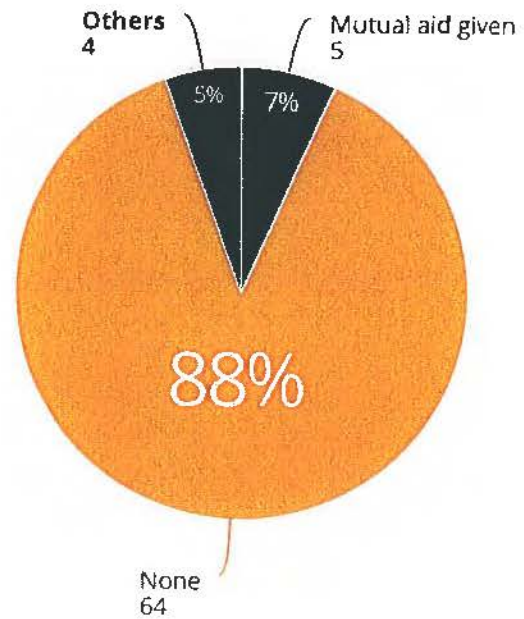
Incident Total

Incident Total
73

Incident Types



Mutual Aid

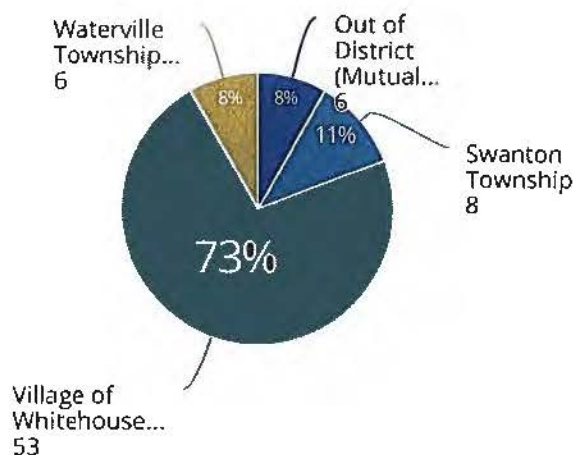


Whitehouse Statistics - Fire

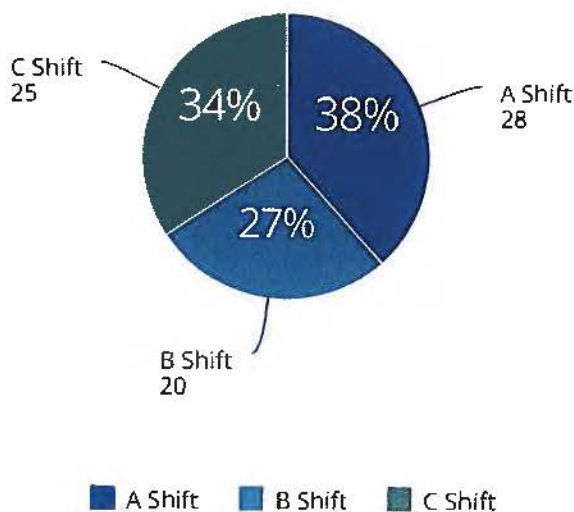
Fire Incidents

Days In Alarm DateTime 4/1/24 to 4/30/24 Is Active true Is Locked true Aid Given Or Received

Districts



Incidents by Shift



Incident Type Codes

Incident Type Code	Incident Type	Incident Count
111	Building fire	1
162	Outside equipment fire	1
321	EMS call, excluding vehicle accident with injury	43
322	Motor vehicle accident with injuries	1
411	Gasoline or other flammable liquid spill	1
444	Power line down	1
445	Arcing, shorted electrical equipment	2
552	Police matter	2
553	Public service	3
554	Assist invalid	7
561	Unauthorized burning	1
611	Dispatched & canceled en route	1
622	No incident found on arrival at dispatch address	4
651	Smoke scare, odor of smoke	1

Days in Alarm **DateTime** 4/1/24 to 4/30/24 **Is Active** true **Is Locked** true **Aid Given Or Received**

Incidents by hour of Day

Hours in Alarm DateTime	Incident Count
00:00	2
01:00	1
06:00	2
07:00	3
08:00	5
09:00	2
10:00	2
11:00	3
12:00	6
13:00	5
14:00	4
15:00	4
16:00	8
17:00	1
18:00	3
19:00	4
20:00	6
21:00	2
22:00	8
23:00	2
Incident Count	73

Days in Alarm DateTime 4/1/24 to 4/30/24 Is Active true Is Locked true Aid Given Or Received

Incident Dispatch Code

Initial Dispatch Code	Incident Count
ACCINJ-Acc Personal Injury	1
ANASHOCK-Anaphylactic Shock	1
ASLT-Assault Attack	1
ASSIST-In-Service Assist	9
BREATH-Breath Difficulty Breat	3
BURN-Burn Victim	1
CKSAFETY-Check Safety - Person	3
CO-CO Leak	2
COMFRALM-Commercial Fire Alarm	1
DIAB-Diabetic Reaction	1
HAZMAT-Hazardous Materials	1
HEART-Heart Prob/Chest Pain	1
ILL-Ill Person	15
INJ-Injured Person	10
MEDICALM-Medical Alarm	1
NATLGASO-Natural Gas Outdoors	1
OUTDOOR-Outdoor Fires	4
PERDOWN-Person Down/Cause Unkn	1
SEIZ-Seizure	2
STRUCT-Structure Fire	3

VILLAGE OF WHITEHOUSE

May 21, 2024

ADMINISTRATION

- 05-07-24 1. April 30, 2024: Income Tax Collection = \$1,206,527.82
Compared to last year = \$1,220,260.16 (1.13% decrease)
JEDD & JEDZ collections = \$1,291,643.67
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

- 02-20-24 1. **Savanna Lake Plat 2** – All utilities completed. Construction of street underway. Construction completed-awaiting Toledo Edison to install electrical utility.

STREETS

05-21-24

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23. Bid awarded to Geddis Paving & Excavating in the amount of \$845,000.00. Construction started 3/1
2. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024. Plans completed. Bid completed – Low Bid B&J Concrete and Construction - \$226,774.25. Construction started May 8, 2024.
3. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

PARKS & RECREATION

- 02-20-24 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2025.
2. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course.

WATER

02-20-24

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review.

WASTE WATER

02-20-24

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts.

STORM SEWER

05-21-24

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00. Project completed.

SANITATION

02-07-23

1. Established 2024 bulk drop off dates. The drop off dates will be January 6 & 13, March 22 & 23, June 21 & 22, September 27 & 28, 2024.

MISCELLANEOUS

05-07-24

1. **Building Permits:** 4 new homes as of 05-02-24.

- 02-20-24 2. **Public Works:**
1. Water Department
 - a. Valve Exercising
 2. Sewer Flushing & Manhole Evaluations
 3. Storm Water Inspections – Outfalls & Asst. Management
 4. Tree Trimming
 5. Sandra Park Path Construction

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of September 6, 2023 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 7, 2024 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 10, 2024 meeting minutes
- D. Planning Commission
 1. Pending approval of April 1, 2024 meeting minutes
- E. Records Commission
 1. Pending approval of June 6, 2023, meeting minutes
 2. Pending 2023 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2023
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of March 28, 2024 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 1. Pending review of Council project list