

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggensbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: None

Staff Present: Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Captain Brad Baker, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Mayor Bingham excuses Municipal Administrator Jordan Daugherty

Guests Present: Becky & Wayne King, Warren Clifton, David & Sharon Prueter, Kayla Bohman, Jammie Vollmar, Tim Tuohy

Council Prayer was given by Reverend Warren Clifton of Hope United Methodist Church

Motion by Councilman Connelly, seconded by Councilman Fine to approve the minutes of the May 21st, 2024 Council meeting. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Fine to approve the bills totaling \$18,936.80 dated May 30th, 2024, and the Addendum bills totaling \$170,075.84 dated June 4th, 2024. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any persons to appear before council. There were none.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the June 4th, 2024 Records Commission Meeting

This meeting was rescheduled, no report to give.

Report on the May 12th, 2024 Fallen Timbers Union Cemetery District

Councilwoman Artiaga reports on revenue, expenses and current balance. Artiaga shares that Rory Hartbarger gave the Sexton report. He shared there have been 18 burials since beginning of year. There is some selling of plots back – some sold to individuals so long ago that they are unable to use and put the vaults in today. He shared there are tree trunks with extensive root systems encroaching on some plots in the cemeteries – looking to replace these trees. Artiaga shares that the group is talking to the Tree Commission about placement and planning. She shares that the district master plan was discussed – they put together a list of capital projects for next five years and will rank those by priority during next monthly meeting. Some items include a memorial garden, developing more land at Wakeman, and purchasing new equipment.

Artiaga shares that the next FTUCD meeting is June 17th, 2024.

REPORT OF THE MAYOR

Recognition of Wayne King (American Legion) and Representatives from Cub Scout Pack 384

Mayor Bingham comments that when he first started in the Mayor seat he was hoping to get much more involved in community engagement from Mayor and Council in general. He shares that one recent example of this is the 2024 Easter egg hunt that was planned in

conjunction with the Legion and Cub Scout Pack 384. Bingham comments he heard from people at the event who weren't even from Whitehouse what a great event this was; he let them know the credit went to those at the Legion and Cub Scout Pack for the successful planning. Bingham says that he is thankful to all Council members who were at the event. He says that he is looking to recognize and thank not just the whole organizations but specifically Wayne King and Kayla Bohman for all of their help and assistance in planning. Mayor Bingham presented certificates to King and Bohman thanking them for their dedication to the community and their assistance in planning this event and willingness to plan going forward. He shares that we could not have done this event without these great leaders and their willingness to donate time and effort.

Mayor Bingham continues his report with discussion on Cherry Fest week. He shares that the trailer for Mayor and Council to ride on has been provided, and asks a question to Councilman Riegenbach, do you want to drive or suggests that Deputy Administrator Hartbarger can drive. Decision is that Hartbarger will be driving his truck so Riegenbach can walk/ride with Council members. Bingham comments that signs are ready and will be put on Saturday morning. The parade begins at 1pm, plan 12:30pm meet down Oak Brook. The Village will purchase 24 or so bags of candy, plenty for the parade; he shares a reminder to bring small bucket or bag. Mayor providing table and chairs at booth, Hartbarger will provide canopy tent – right near cherry fest building. Bingham shares that booth Friday is 5-8pm, Saturday after parade, meet and greet until 6pm – may be earlier, may be later depending on foot traffic. He comments that other political candidates will be in attendance in their own booths. Please wear Whitehouse shirts for parade and rest of day Saturday.

Mayor Bingham shares that the goal for survey is working on getting responses until there is a 30% or so response rate. This would give a good feel of what people are thinking. He shares that they added question of 'do you live in the Village of Whitehouse' to help narrow down the response data.

Mayor Bingham asks Public Works Director Pilcher about the assistance program for roll off. Pilcher shares that it will be available and advertised for people to respond to.

Next topic Mayor Bingham discusses is Ice Cream with Mayor and Council in August. He asks if there are any dates that won't work and what is a good Saturday. Councilwoman Artiaga suggests the Saturday before school starts. Bingham shares this will be under the pavilion, a freezer will be in gazebo area. Suggested time is August 17th 1pm-3pm. Mayor Bingham asks Hartbarger to have Mark Schrieffer build a flyer to get ready to go.

Mayor Bingham brings up the topic of ditch issues in the Village. He shares that he is getting calls, along with administrative staff. He comments that certain ditches are Village responsibility, some are not. Some ditches are currently backing up into residents' yards. He shares that staff has been looking for a grant to work on cutting down these ditches. Councilwoman Tuohy asks if people can be cutting down trees and throwing in there; Mayor Bingham comments, absolutely not and Solicitor Heban agrees commenting it is illegal. Mayor Bingham shares that it is really bad over on school campus, found out after attending a meeting those ditches have never been cleaned out. He says this causes a lot of bad flooding and back up of water when it rains heavily. Bingham asks Heban how do we know what is our responsibility and what is not. Heban will do some research to review what is Village responsibility. Councilman Fine shared that he looked into this issue a few years ago with the County – he remembers that County said Whitehouse maintains etc.; Pilcher confirms yes until the ditch itself goes under maintenance, then County help is required. Artiaga asks when discussed previously, cost was so low Village talked about picking up the expense, but not sure what ever came of that – County said it would be a charge for each household but only \$1.70 or so per house. Bingham agrees the Village discussed not pushing expense to residents because of the cost being so low. Pilcher shared that the major problem with ditches is that they run through private property – this is why they are pulled under 'maintenance' in order to have the authority to enter the property to do the work. The only entity with

authority to do this now is Lucas County. Fine suggests talking to the County and getting an update on where the Village stands on that process.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Mayor Bingham asked for any items to report from Deputy Administrator Joshua Hartbarger.

A. Financial Summary

Hartbarger comments that Administrator Daugherty will cover this at next meeting along with meetings going forward.

B. Request Authorization for Legislation Authorizing the Village to Enter Into an Agreement Regarding the Provision of County Wide Advance Life Support and Emergency Medical Services in Lucas County (as an emergency)

Hartbarger asks if there are any questions for the minor changes that have been made since the detailed discussion; Chief Francis can answer if needed. There were no questions.

Motion by Councilman Fine, seconded by Councilman Connelly to Request Authorization for Legislation Authorizing the Village to Enter Into an Agreement Regarding the Provision of County Wide Advance Life Support and Emergency Medical Services in Lucas County, as an emergency. 6 ayes

C. Request Authorization for Legislation to Determine That Certain Miscellaneous Personal Property is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law (as an emergency)

Hartbarger comments that this is the Chevy Trailblazer sitting out back, determined around \$2,500 of value to put on Govdeals.

Motion by Councilwoman Tuohy, seconded by Councilwoman Artiaga to Request Authorization for Legislation to Determine That Certain Miscellaneous Personal Property is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law, as an emergency. 6 ayes

D. Operations Report Summary

Hartbarger shares that the Access Whitehouse app is live as of the beginning of this meeting. Will have some hand outs and landing page print outs during Cherry Fest. He comments the code section for zoning is live as well. Last piece is permitting section, some meetings this week and next and then will be ready to go after that. Councilman Riggenbach comments he likes the logos but anything with white background makes somewhat hard to read, visually better with some different color fonts.

Hartbarger shares that they have received 18 applications as of today for the open, full-time office position. Working on some prescreen interviews and will do final interviews soon.

REPORT OF THE LAW DIRECTOR

Mayor Bingham asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. He shares Ordinance 6-2024 is ready to be voted on.

- A. Ordinance 6-2024: Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter Into an Agreement Regarding the Provision of County Wide Advance Life Support and Emergency Medical Services in Lucas County (as an emergency)

Motion by Councilman Riegenbach, seconded by Councilman Fine to approve **Ordinance 6-2024** to be read by title only. 6 ayes

Motion by Councilman Connelly, seconded by Councilman Yunker to approve to suspend the rules and have the second and third reading of **Ordinance 6-2024** by title only. 6 Ayes

Motion by Councilman Connelly, seconded by Councilman Fine to approve **Ordinance 6-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to adopt **Ordinance 6-2024: Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter Into an Agreement Regarding the Provision of County Wide Advance Life Support and Emergency Medical Services in Lucas County.** Third reading vote by name. 6 Ayes

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on. Resolution 8-2024 requires action.

- A. Resolution 8-2024: Determining that Certain Miscellaneous Personal Property Used by the Administration Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law (as an emergency)

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve **Resolution 8-2024** to be read by title only. 6 ayes

Motion by Councilman Yunker, seconded by Councilman Connelly to approve to suspend the rules and have the second and third reading of **Resolution 8-2024** by title only. 6 Ayes

Motion by Councilwoman Artiaga, seconded by Councilman Fine to approve **Resolution 8-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to adopt **Resolution 8-2024: Determining that Certain Miscellaneous Personal Property Used by the Administration Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law.** Third reading vote by name. 6 Ayes

Mayor Bingham asks Solicitor Heban what is the current status of charter updates. Heban comments he will have it ready before next meeting, it will be on the agenda for next meeting.

OTHER ITEMS DISCUSSED

Department Heads

Police Chief Baer shares that he provided electronic copy of statistics for last month. He says the department is geared up for all hands on deck with summer events. Cherry Fest, parade, multisport event, etc. very busy for next three months. He shares that they are reinvigorating the bike patrol, some interest from citizens wanting to see this, some new officers interested in being bike patrol. More community engagement this way.

Public Works Director Pilcher shares that Swanton Street project is about 97% completed, just a few things to finish up. He believes it has turned out really nice, sidewalk from Maumee St to Shepler now, some more path to/from school – asks Council to take a cruise

by to check out. He comments the construction has resumed back at pedestrian bridge, bridge will be arriving at the end of the month, will be wrapped up early to mid-July depending on weather. Artiaga asks about Swanton Street if there are more parking spaces, Pilcher says should be about the same.

Fire Chief Francis shares that the department completed last Tuesday the ISO inspection; was about 2 hours long and will have official results in 2-6 months. He shares the inspector seemed impressed with operations, he mentioned some lower scores can be not from fire depts themselves but from water flow in the municipalities themselves, and that is not a problem here.

Council Comments

Councilman Fine congratulates Deputy Administrator Hartbarger, Mark Schriefer and other Village staff on getting Access Whitehouse live, think it will be a great tool and resource for the Village.

Councilman Connelly seconds the congrats to Hartbarger and team on the app. He shares he has done many apps and knows it’s not easy; looks great, easy to use, etc. Thank you to Pilcher on kind and immediate response on inability to get into field near Metropark; had a quick response.

Councilwoman Artiaga asks Pilcher did we get the ‘children at play’ signs that were requested; Pilcher will check with sign person, they are in the works.

CITIZEN COMMENTS

Mayor Bingham asked if there were any Citizen comments to be heard. There were none.

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilman Fine to adjourn the meeting at 7:12pm. 6 ayes

Duly Appointed Clerk of Council

Mayor