

Whitehouse

July 12, 2024

WHITEHOUSE COUNCIL AGENDA

July 16, 2024

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 960287013#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, July 16, 2024, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Steve Bond Community of Christ
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the July 2, 2024 Council Meeting
- VI. Adoption of Bills Dated July 12, 2024 and the Addendum bills dated July 16, 2024
- VII. Introduction of Persons to Appear Before Council
 - A. Matt Killam from the Toledo Metroparks
- VIII. Committee Reports
 - A. Report on the July 9, 2024 Committee of the Whole Meeting
 - B. Report on the July 9, 2024 Finance Committee Meeting
- IX. Report of the Mayor
 - A. Mayoral Appointment to the JEDZ Board
- X. Report of the Clerk of Council

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- XI. Report of the Municipal Administrator
 - A. Request Authorization for Legislation For the Mid Year Amended Appropriations (as an emergency)
 - B. Request Authorization for Legislation To Place On the Ballot at the Next General Election the Issue Approving the Cultivation and Processing of Marijuana
 - C. Request Authorization for Legislation to Purchase a Police Cruiser Using COVID Funds (as an emergency)
 - D. Operations Report Summary
- XII. Report of the Law Director
- XIII. Report of the Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 7-2024:** To Place On the Ballot at the Next General Election a Charter Amendment to Change Article XIII, Nominations and Elections for the Village of Whitehouse, Lucas County, Ohio
 - B. **Ordinance 8-2024:** To Place On the Ballot at the Next General Election a Charter Amendment to Change Article III, The Council, Section 3.08, Meetings, For the Village of Whitehouse, Lucas County, Ohio
 - C. **Ordinance 9-2024:** To Place On the Ballot at the Next General Election a Charter Amendment to Change Article IV, Mayor, Section 4.05, Vacancy and Resignation, For the Village of Whitehouse, Lucas County, Ohio
 - D. **Ordinance 10-2024:** Amended Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the Village of Whitehouse, State of Ohio, During the Fiscal Year Ending December 31, 2024 (as an emergency)
 - E. **Ordinance 11-2024:** To Place On the Ballot at the Next General Election the Issue Approving the Cultivation and Processing of Marijuana in the Village of Whitehouse, Lucas County, Ohio (as an emergency)
- XVI. Resolutions
 - A. **Resolution 10-2024:** Authorizing the Administrator to Purchase a 2024 Ford Explorer Police Interceptor for Use by the Police Department for the Village of Whitehouse, Lucas County, Ohio (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggensbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: None

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Karen Gerhardinger, Tim Tuohy, Rebecca Conklin-Kleiboemer, Dave Prueter

Council Prayer was given by Municipal Administrator Jordan Daugherty

Motion by Councilwoman Artiaga, seconded by Councilman Riggensbach to approve the minutes of the June 18th, 2024 Council meeting. 6 ayes

Councilwoman Tuohy inquires about the water tower project line on the bills to be approved, confirming this is now for engineering work. Administrator Daugherty confirms that the line item for Kleinfelder is for engineering, etc.; now post bid and ready for construction, the contract is monitored.

Motion by Councilman Riggensbach, seconded by Councilwoman Tuohy to approve the bills totaling \$49,443.15 dated June 27th, 2024 and the Addendum bills totaling \$306,796.71 dated July 2nd, 2024. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any persons to appear before council. There were none.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the Fallen Timbers Union Cemetery District Meeting

Councilwoman Artiaga shared that the group met on June 17th for a regularly scheduled meeting. After revenue and expenses, the remaining cash balance was reported.

Artiaga shared that the Daughters of American Revolution group have volunteered time to clean stones, project is ongoing. Request to purchase back a cemetery lot by couple who have lost deed. Vote was made to allow purchase of deed. Some damage to cemetery

locations based on recent storms. Treasurer Tiffany Bachman reviewed budget and how it is calculated. Discussion was held on projects to prioritize, did some board work with categorizing, etc. Tree removal and planning top the list, fencing at Whitehouse Cemetery to enclose trailer, drainage at Wakeman and trash receptacles for all locations. Some future projects as well.

Report on the June 18th, 2024 Records Commission Meeting

Police Chief Allan Baer reviewed the list of those present at the meeting. First order of business was to approve previous meetings minutes. Allan Baer was appointed as chairperson; motion passed. New items include additions to the records retention lists including credit card receipts. Updates will be made to the retention list, motion was made for these updates and passed. Next meeting is scheduled for June 3rd, 2025.

REPORT OF THE MAYOR

Mayor Bingham asked all to spread the word on curbside pick-up for September, change to curbside versus drop off. He shared the Village is looking to get more people signed up with the new Whitehouse app and to take the survey. Looking to spread the word on these at upcoming home football games in the fall.

Mayor Bingham reminded all of upcoming events. Bingham and Councilwoman Artiaga will be attending the Providence Township Trustee meeting on July 17. Concert in the park event is on July 18. Founders Day event this Friday, July 5. Ice Cream with mayor and Council August 17 under the gazebo in Whitehouse Park.

Mayor Bingham shares that he has reached out to those from the survey who asked for someone from Council to reach out; he comments that it has been positive feedback so far.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Mayor Bingham asked for any items to report from Administrator Jordan Daugherty.

A. Finance Committee Meeting Scheduled for July 9th, 2024

Administrator Daugherty shares that next Tuesday will be the first meeting. Will have the normally scheduled Committee of the Whole (COW) meeting that night; that will be preceding the Finance Committee meeting. Daugherty comments that a couple of projects will be presented at COW, including sidewalks and safe routes to school. He shared that they met with Kleinfelder and feel there is a good project that can be pursued. COW should not be a very long meeting – focus on applying for funds/grants. Finance Committee to follow, will take direction/advice by email for the agenda for this meeting.

He shared they can begin with a review of standard documents and then flow from there on any further requested information that can be helpful.

B. Request Authorization for Legislation Authorizing the Finance Director to Transfer Certain Funds for Village Accounting Purposes (as an emergency)

Administrator Daugherty shares that these are funds already appropriated with the budget process, now ready to transfer into appropriate funds.

Motion by Councilman Fine, seconded by Councilman Connelly to Request Authorization for Legislation Authorizing the Finance Director to Transfer Certain Funds for Village Accounting Purposes, as an emergency. 6 ayes

REPORT OF THE LAW DIRECTOR

Mayor Bingham asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asked for Citizen Comments pertaining to Agenda items.

Rebecca Conklin Kleiboemer - 10934 Lone Oak: Conklin Kleiboemer shares that she has comments regarding the proposed charter changes. She thanks Council for adjusting dates and reviewing those. She wants to confirm to all that dates will change every cycle. Conklin Kleiboemer's suggestion is to set stable date on an estimated November 2nd election so due dates are the same every single year for candidates to turn in petitions – could help candidates going forward. Conklin Kleiboemer shared some thoughts on Ordinance 9, succession planning for Mayor. She comments she has been following the Council discussions and does appreciate that this is an effort to make things smooth and easy. She shares that she has personally experienced this process/issue. Creating Council vacancies due to Mayoral vacancy can create some unevenness in all seats. Her question is how long is too long with a vacancy – if in middle of term as council president, if mayor resigns after that deadline you risk losing two years of your term. She asks could the opportunity that this creates be used unjustly. Do not want to create disparity among any Council seats if possible. She closes her comments by stating she is rooting for all - has great confidence in the work that is being done, and knows it is coming from a good place. She thanks Council for doing the work, and is looking forward to the vote.

Councilman Fine asks a question to clarify the comments on the primary date requirements. Conklin Kleiboemer confirms the idea of picking a solid date instead of having to do the math for due dates each year.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. He shares there are three ordinances ready to be voted on.

- A. Ordinance 7-2024: To Place On the Ballot at the Next General Election a Charter Amendment to Change Article XIII, Nominations and Elections for the Village of Whitehouse, Lucas County, Ohio

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to approve **Ordinance 7-2024** by title only, second reading, declaring an emergency. 6 Ayes

- B. Ordinance 8-2024: To Place On the Ballot at the Next General Election a Charter Amendment to Change Article III, The Council, Section 3.08, Meetings, For the Village of Whitehouse, Lucas County, Ohio

Motion by Councilman Riggerbach, seconded by Councilwoman Tuohy to approve **Ordinance 8-2024** to be read by title only, second reading, declaring an emergency. 6 ayes

- C. Ordinance 9-2024: To Place On the Ballot at the Next General Election a Charter Amendment to Change Article IV, Mayor, Section 4.05, Vacancy and Resignation, For the Village of Whitehouse, Lucas County, Ohio

Councilwoman Tuohy comments during open discussion time that a lot of the comments resident Conklin Kleiboemer brought up were discussed and understood prior to moving forward with the ordinance update.

Motion by Councilman Yunker, seconded by Councilman Fine to approve **Ordinance 9-2024** to be read by title only, second reading, declaring an emergency. 6 ayes

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on.

- A. **Resolution 9-2024:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, To Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer (as an emergency)

Motion by Councilwoman Tuohy, seconded by Councilwoman Artiaga to approve **Resolution 9-2024** to be read by title only. 6 ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve to suspend the rules and have the second and third reading of **Resolution 9-2024** by title only. 6 Ayes

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to approve **Resolution 9-2024** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Connelly, seconded by Councilman Yunker to adopt **Resolution 9-2024: Authorizing the Finance Director of the Village of Whitehouse, Lucas County,**

Ohio, To Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer (as an emergency). Third reading vote by name. 6 Ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Works Director Pilcher shares an update on the pedestrian bridge project. There were some backups with the bridge build, now looking for delivery around July 22. On the Swanton Street project, there was some curb work to finish but now pretty much wrapped up; he shares the Village has submitted payment for a large portion of this project. He comments on the storms that rolled through recently, a lot of rain, focused on answering complaints on flooding and reviewing various areas where that was prominent. Reviewing if it is something the Village can do or if it is just mother nature and way too much rain at once. He shared the crews were out for almost a week picking up storm damage including branches, cutting down trees, etc. Councilman Yunker asking a question regarding bridge paved pathway, he shared there are questions on social media, people asking if the path will be wider than the current path that it is connecting to. Pilcher confirms plan is for it to be the same width all the way down from current path.

Fire Chief Francis shared that the Fire Department is updating response plans with dispatch including Providence and Waterville responses. He shares they are trying to keep on track with supplies. He informed Mayor and Council that Oregon Fire Dept donated four AED's to the Whitehouse Fire Department. Oregon updated the fleet they had and donated the used AED's to Whitehouse; all that is needed to purchase is batteries. Mayor confirms that Chief Francis will be sending a thank you letter for this donation.

Councilwoman Tuohy comments thanking Pilcher and whole crew for the response times for the storm clean up.

Police Chief Baer comments that along with the monthly statistical document he included two other items. He shares that the Police Department operates completely under policy and procedure – all dictated. Village of Whitehouse Police Department received recognition from Lexipol for policy gold standard, third year in a row that the department has received this. He also shared that the department received a policy advisory board letter, a letter created to verify departments are using best practice policies – departments do have to provide proof that these policies are followed. He comments the department just received recertification, it is a lot of work for the department and all officers.

Council Comments

A. Marijuana Grow Facilities

Mayor Bingham asks that Council has open discussion on this topic. He shares that currently, the Village does not allow them.

Councilwoman Artiaga shares that it has been suggested that Council revise the moratorium against growing, this would not affect ordinances against sales and

distribution, as this is only for growing. She comments that the Village could have a possibility of \$3-5MM in revenue a year – could help offset a lot of budget items. She believes this should go to the voters to decide if we should allow a growth facility in the Village. Voters need to be aware of options and be able to tell how they feel via Council meetings and voting.

Councilman Riegenbach shares that he feels similar to Artiaga's comments. He comments if we maintain the current moratorium we are not able to even receive an offer if there is one. He believes Council could suggest to voters, 1) to be able receive offer – lift the moratorium and 2) vote on accepting an offer; to not even be in position to receive an offer we do not know what the potential is. He shares that he does not have clarity on what neighboring community positions are – would be concerned if neighbor can receive offer and take offer it could still end up right on our property line. He would like to have full picture and full story on any potential.

Councilwoman Tuohy shares that she agrees with both Artiaga and Riegenbach's comments. She shares it is hard to say no to \$5MM, but does not know if these numbers are true. She comments Council cannot currently offer any information to the public because we cannot even receive an offer on options. Could create own set of guidelines for the topic. Would hate to see this amount of potential revenue to not be an option. But comments she does understand, would not want anyone to feel unsafe in their own community. She would like to be able to say are willing to take a look at options and then open that option to the voters.

Mayor Bingham comments that he is personally not for this, but he is for letting the people decide. He states the community should decide, not the seven sitting here. Bingham comments he does not know if we will even get an offer but do understand we have to think outside of the box when it comes to revenue. His question is, is this community going to want to be known as a growth facility community – feels this has to go to the citizens/voters.

Councilman Fine agrees this topic should go to the voters. Looking at poll results from last year, where legalizing Marijuana was on the state ballot, a slight majority voted no from our area. He asks if we should open it up and then let staff help decide how to best approach things.

Councilman Connelly comments that the only changes for this topic should come from a vote. He comments that as it relates to revenue estimates, these look high compared to research on true numbers in Michigan. He states that we need more facts and research done.

Councilman Yunker comments that a lot of his same thoughts have been covered here. Ideally would put this to the voters. He comments if an opportunity does arise, need to have timely responses if possible. There is the moratorium in place, which used to restrict kinds of businesses that can come into town. He shares they could consider zoning options,

specifying where certain types of business can exist i.e. not next to school or large amounts of housing. States that it is not as if the moratorium is lifted then it is immediately free game on this topic, there are still restrictions that can be used.

Mayor Bingham confirming with Solicitor Heban we can put in zoning restrictions etc. Heban states, from a staff perspective, there is no recommendation on this topic. Growth developers work with contractors who look for areas. Heban was reached out to by a contractor asking about options in the Whitehouse area. He comments this is an area where the state government has given municipalities leeway to control. Still have enough time to put on the general election for this year. He shares we would have to pass as emergency measure at next meeting to get on ballot. Connelly comments he is still disbelieving of provided revenue numbers, a rash action now might not be necessary. If we want voters to decide now, or two years from now, that is still putting it to the people. Riggensbach asks for confirmation on what Council is voting on. Heban confirms voting on lifting the moratorium, if the Village wants to be in the position to receive an offer.

Mayor Bingham asks for all to confirm understanding that the plan is to put on ballot in November to remove the moratorium or not. All Council members confirm yes, this is the agreement.

Motion by Councilwoman Artiaga, seconded by Councilman Fine to draft legislation to put on November 2024 ballot to vote on lifting growth facilities moratorium. 6 ayes

Councilman Riggensbach comments that it was a great job done by Public Works department with the last storm. So much damage all over town and there were no detours or roads closed from his perspective.

Councilwoman Tuohy shares that all is great. Wishes all a safe Fourth of July. She shares to please start pushing the Whitehouse app. Great job to Police and Fire as always.

Councilman Fine shares kudos to Public Works for storm response – quick notifications from the app and social media were great. He comments to the Police Department he has worked on policies before, know it is a thankless job but commend them for doing the great work. Comments to the Fire Department appreciate all being done thinking outside of the box.

Councilman Connelly seconds all comments already made. Thank you to Deputy Chief Hartbarger for quick response to text during the recent storm. He shares that the person he contacted from the survey contact request was very complimentary of the Village and beautification.

Councilman Yunker adds one more kudos for Maintenance Department – he shares they took care of all storm damage, etc., in the same time frame as unlimited drop off, thank you for all.

Councilwoman Artiaga asks Pilcher how was participation in June bulk drop off. He comments he is not sure on number of residents but knows it was up; filled six 30-yard dumpsters.

Pilcher comments to all, don't forget about Founders Day event, Mark Schriefer and staff are working very hard on a good program.

Councilwoman Artiaga shares the concert series is upcoming on July 18 from 6-8pm. She comments she wants to make Council aware – had the opportunity to attend RITA agency on June 20, learned that collections are up and cost for them to collect is less than 1% of taxes collected. RITA is now in 80 of 88 counties in Ohio.

CITIZEN COMMENTS

Mayor Bingham asked if there were any Citizen comments to be heard. There were none.

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy at 7:36pm to enter into Executive Session regarding ORC 121.22 (G)(8) - to consider confidential information related to economic development. 6 ayes

Motion by Councilman Connelly, seconded by Councilman Fine at 7:55pm to reconvene council meeting. 6 ayes

ADJOURNMENT

Motion by Councilman Connelly, seconded by Councilwoman Artiaga to adjourn the meeting at 7:55pm. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS**7/12/2024**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
21st Century Paints	Parks	\$133.90	\$133.90	Paint & Supplies
Amazon	Police	\$33.98	\$33.98	Supplies
Badger Meter	Water	\$120.65	\$120.65	Monthly Hosting Services
Charter Communications	Police	\$148.38		Internet
Charter Communications	Fire	\$145.11		Internet
Charter Communications	Parks	\$99.99		Internet
Charter Communications	Maintenance	\$214.18		Internet
Charter Communications	Life Squad	\$145.11		Internet
Charter Communications	Water	\$107.10		Internet
Charter Communications	Sewer	\$107.07	\$966.94	Internet
Christopher Keller	Community	\$600.00	\$600.00	Summer Concert
Fisher Auto Parts	Police	\$18.18		Filters
Fisher Auto Parts	Water	\$9.09		Filters
Fisher Auto Parts	Sewer	\$9.09	\$36.36	Filters
Hannah Summers	Water	\$38.24	\$38.24	Utility Refund
Heartland Disposal Service	Sanitation	\$2,511.99	\$2,511.99	June Bulk Drop Off
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Kissflow	Administration	\$165.00	\$165.00	Purchase Order Software
Link Computer Corporation	Water	\$413.09		Utility Billing Software
Link Computer Corporation	Sewer	\$413.09	\$826.18	Utility Billing Software
MASI	Water	\$92.05	\$92.05	Water Sample Analysis
Menards	Streets	\$200.97		Supplies
Menards	Parks	\$23.55		Supplies
Menards	Life Squad	\$196.86	\$421.38	Supplies
ODP	Police	\$21.38	\$21.38	Office Supplies
Ohio Crime Prevention Association	Police	\$50.00	\$50.00	Membership Fees
Ohio Gas Company	Sewer	\$23.21	\$23.21	Natural Gas Charges
Ohio School Resource Officers Assoc.	Police	\$55.00	\$55.00	Membership Dues
Perfect Sweep Inc.	Streets	\$2,800.00	\$2,800.00	Street Sweeping
Smart Bill	Water	\$621.57		Utility Bill Mailing
Smart Bill	Sewer	\$621.57	\$1,243.14	Utility Bill Mailing
Steve Rogers Ford	Police	\$835.92	\$835.92	Vehicle Repair
T & J Excavating	Capital Project	\$150.00		Top Soil

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
T & J Excavating	Parks	\$400.00	\$550.00	Top Soil
Toledo Edison	Street Lights	\$1,324.33		Electric Charges
Toledo Edison	Streets	\$74.53	\$1,398.86	Electric Charges
Traffic Stop Uniform Supply	Police	\$4,060.99	\$4,060.99	Uniforms
Treasurer State of Ohio	Police	\$563.75	\$563.75	Monthly WebChecks
Triotech Corporation	Administration	\$1,036.75	\$1,036.75	Office 365 & AntiVirus
Vodika Roofing & Maintenance	Maintenance	\$10,148.24	\$10,148.24	Roof Repair-Village Hall
Waterville Hardware	Fire	\$32.98	\$32.98	Hardware
Yark Chevy	Police	\$2,471.26	\$2,471.26	Vehicle Repair
Your COBRA Connection	Administration	\$126.00	\$126.00	COBRA Administration
		\$33,014.15	\$33,014.15	

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
6:30pm July 9th, 2024**

CALL TO ORDER – ROLL CALL

Meeting called to order at 6:30pm by President of Council Louann Artiaga.

Council Members Present: Dave Riggenbach, Carrie Tuohy, Steve Connelly, Larry Yunker and President of Council Louann Artiaga

Council Members Absent: Steve Fine – excused by President of Council Artiaga

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Clerk Nicole Hartbarger, Mayor Rich Bingham, Public Works Director Steve Pilcher, Solicitor Kevin Heban (online)

Guests Present: Karen Gerhardinger

Motion by Councilman Dave Riggenbach, seconded by Councilman Larry Yunker to approve the minutes of the June 11th, 2024 Committee of the Whole meetings. 5 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Louann Artiaga asked if there were any citizen comments to be made regarding the agenda items. There were none.

GENERAL

Charter Discussion

Councilwoman Artiaga asks that this topic that is listed last in the agenda be discussed first while Solicitor Heban can be online and join the discussion.

Artiaga references the comments from Rebecca Conklin Kleiboemer during the last Council meeting, starting with the floating petition due date comments. Heban talked with the Attorney General's (AG) office. After the issue was raised, Heban thought it was odd that no specific date was listed. His thought, if there is a specific date in Charter, it will sometimes land on a weekend when the Board of Elections (BOE) is closed. He called the AG office and spoke to the lawyer there – they said they have never seen a specific petition due date in a Charter and probably would not approve it as it could cause some issues. For example, if Aug 5 lands on Sunday and BOE is closed, if someone drops off petition on Sunday and the BOE gets Monday, hard to decipher if valid.

Council comments and discussion:

- Riggenbach asks have we back checked the formula that is created to make sure it doesn't land on a holiday, i.e. July 4th. Heban says it should always land on a Monday. Riggenbach saying with the 60 days back, that could still land on the 4th of July. With no set date logic, that's good, but do we have the same potential issue due to the holiday.

- Artiaga asks, can we have in the language if it falls on a holiday can it fall to the next business day – Heban says yes we could put that in the Charter language.
- Heban understands Riggensbach concern but would need to do several checks to see if that would fall into an issue.
- Riggensbach thinks it would be immaterial change to Charter saying if due date lands on a holiday when BOE is closed, it would actually be due the following business day and could still pass as an emergency with the fair three readings. Heban agrees, ordinance can be amended and then voted on as emergency next meeting.
- Yunker suggests language reflects if BOE is closed for any reason, it would be due next open business day.
- Connelly and Tuohy agree with previous comments.
- Council asking to reflect language in ordinance that if BOE is closed for any reason petitions would be due the next business day that BOE is open.
- Daugherty confirms buffer is built in, all agree it is 45 days, Village is building in 60.

Artiaga comments that the next question raised by Rebecca Conklin Kleiboemer was succession planning of Mayor. Riggensbach comments that he talked to Conklin Kleiboemer a bit after the previous meeting regarding the potential scenario that could occur, with unintended consequences. He asks does the language currently allow that situation to happen – does Council have any recourse if there happens to be an egregious or malicious act by forcing the President of Council to vacate their Council seat.

Council comments and discussion:

- Riggensbach understood a bit more after talking to Conklin Kleiboemer what could possibly occur.
- Artiaga says we have gone back and forth for months and have been all over the Board with some of these topics. She feels it would be good to take a step back and review what the original intent of the change was – feels the more it is talked about the further and further away from original intent was.
- Riggensbach asks can we include language that if it is more than 60 days where President of Council has to vacate Council seat – i.e. reelected Mayor vacates seat on Dec 7th after reelection and President of Council has to take over.
- Connelly agrees the only time this would happen would be with malicious intent.
- Tuohy agrees that with that situation there should be some ability for Council to do something.
- Riggensbach suggests, yes a very unlikely scenario, but with no recourse it is good to discuss.
- Artiaga comments on her problem with the whole scenario is the Council President takes over as Mayor and then still has power as President of Council – does not feel one person should have both of these roles.
- Bingham questions if Mayor is elected November 7 and resigns Nov 30, is that resigning from the current term but then they can still start the next term.
- Riggensbach asks Heban to verify if resigning from current term but elected for next term, does the resignation automatically extend into the next elected term – Heban to review and verify.
- Riggensbach says do we add a 60 day clause where if the next term is not affected, the Council President can still keep their Council seat and go back. If the answer is yes where

the Mayor elect can come back for new term, will have to pass the updated language on the updated ordinance as an emergency.

Consideration of the Surface Transportation Grant Application

Public Works Director Pilcher comments that a memo was sent this past Friday to Council and Mayor regarding the service transportation grant. He says for this grant, roadways have to be eligible for federal funding. Staff has reviewed roadways that were part of the capital project plan, and only had one that really qualified for this grant – South Finzel Road from AW High School to State Route 64. Preliminary discussions with TMACOG suggest we could combine a few projects to score better for an application and get a better chance at funding. Pilcher had a meeting with ODOT reviewing projects to see if they had ideas for funding – they do have some safety programs for roadways. In those discussions was mentioned a modified roundabout at Dutch and Finzel – smaller area roundabout but does effectively slow traffic as needed. With the two projects looked at, best bet was to combine the two and apply for SGTB grant while also looking at state money for roundabout funding. SGTB would be 80/20 match of both projects lumped together; roundabout funding from state is 90/10 match. Discussion with TMACOG included telling them that the projects to be discussed with Council include roundabout, resurfacing, etc. all together – and to apply for the SGTB project along with the ODOT funding. Pilcher comments this is an aggressive approach but this approval by Council today is strictly for applying for the grants.

Council comments and discussion:

- Tuohy asks, have we looked into anything into funding for sidewalks – Pilcher says yes there is pedestrian travel plan support that is part of this project along Weckerly road to AW High School campus.
- JD confirms the 80/20 plan is what we usually go for – when combined TMACOG and ODOT you have direct contact with the grantor; it is a big dollar amount project, but low net value dollar impact.
- Pilcher confirms they are both 80/20 with the lump sum project – if we pursue ODOT we would back the roundabout out and go for the 90/10 for this piece.
- Yunker asks do we need to acquire additional property for the roundabout project, Pilcher confirms we should not.

Motion by Councilwoman Tuohy, seconded by Councilman Rigganbach to recommend to council to authorize Administration to apply for the Surface Transportation Grant as proposed. 5 ayes

Review Sanitary Sewer Main Line Evaluation

Public Works Director Pilcher comments that Council has been presented ideas to upgrade certain sanitary sewer lines. 2024 Rehabilitation Assessment presentation covers several roads in town where the main sewer runs. Jones and Henry engineers here to interpret data that was found and presented. The consultants begin by covering the project area presented on a map. They comment that pipe materials do not always hold up the best – when reviewing lines, they are looking for no buildup of debris or breaking down or cracking, no infiltration from the ground water. Along the mainline in Whitehouse where the evaluation occurred, there were some problem areas including infiltration, encrustation and cracking in both manholes and laterals. Laterals included root intrusions. Manhole issues included same issues along with separated joints and degraded channels. Rehabilitation methods presented include 1) heavy cleaning on mainline – high pressure water travels along the pipe, 2) testing and grouting tests for space behind the pipe and fills with grout as necessary, 3) cure in place liners that run from one manhole to the next and essentially adds a new pipe inside the current pipe – can add 50 years to life expectancy, 4) launch laterals

that can help determine life expectancy, and 5) t-liners that take care of issues at the lateral connecting to the main can add 50 years to expectancy. Manhole cover updates and protective coating can also help with issues found. Jones and Henry suggested rehabilitation plan for Whitehouse for the laterals, mains and manholes include grouted lines to create a shored-up system, t-liners as necessary, and protective coating on manholes. Estimated cost \$1,053,500. Jones and Henry consultants share rehabilitation cost compared to full replacement is around \$1.2MM less. Their suggestion is for rehabilitation options based on cost savings alone.

Council comments and discussion:

- Riggensbach asks if this is done in phases – consultant says it could be.
- Pilcher shares with Council the current pipe technology that is available for use – comments it is a great method to save sewers that we know will not last forever.
- Pilcher says it was discussed to piece out section by section but it could be much more costly over all to mobilize contractor for each part. Plan is to apply for fund financing – due mid-August, with 2.78% loan rate over a 20-year financing term. He is asking Council to nominate project and allow Administration to apply for financing. If selected, the next step would be to draft bid documents and come back to Council to ask for authorization on the actual project.
- Administrator Daugherty comments that funding source is sewer fund, not general fund.
- Artiaga asks would it have impact on sewer rates going forward – Daugherty says it does not have to, we would want to consider it but does not have to. With the consistency of considering all costs in that fund, rates may change, but not necessarily just from this project. Would not have to increase to cover because it is around \$70k per year for the debt service arrangement which is under the fund expense.
- Riggensbach asks what disruptions does this cause for residents – Jones and Henry consultants say considerably less than full replace. Would focus on 2 manholes at a time, some minimal maintenance of traffic on two lane roads, could be very short periods of time with water service to houses down, but very minimal.
- Tuohy asks if there are grants available for this. Pilcher says the closest thing we can get to a grant is the low interest loan being discussed – this is how EPA funds projects unless very disadvantaged communities. If we fall into small community range by EPA, would have .5% lowered on rate, 2.28%

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to recommend to Council to authorize Administration to apply for project funding loan as proposed. 5 ayes

Pilcher comments he has one more item to discuss. He references the previously brought up COVID funds to spend. Points out map of small quarry to Council; he also provides budget to all of overlook on small quarry that was discussed – project price of \$167k to review by Council. No questions.

CITIZEN COMMENTS

Council President Artiaga asked if there were any general citizen comments to be made. There were none.

OTHER BUSINESS

Council President Artiaga asked for comments on other business from all Committee of the Whole members. There were none.

ADJOURNMENT

Motion by Councilman Yunker, seconded by Councilwoman Tuohy to adjourn the meeting at 7:23pm. 6 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

**Village of Whitehouse
Finance Committee
Village Hall, Whitehouse, OH
Immediately Following Committee of the Whole Meeting
July 9th, 2024**

CALL TO ORDER – ROLL CALL

Meeting called to order at 7:27pm by Committee Member Steve Connelly.

Committee Members Present: Dave Riggenbach, Carrie Tuohy, Steve Connelly,

Committee Members Absent: None

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Clerk Nicole Hartbarger

Guests Present: Louann Artiaga, Larry Yunker

COMMITTEE ORGANIZATION

Committee Chair

Riggenbach nominates Steve Connelly as Finance Committee Chair, seconded by Tuohy. 3 ayes

Committee Vice Chair

Tuohy nominates Dave Riggenbach as Finance Committee Vice Chair, seconded by Connelly. 2 ayes

GENERAL

Connelly asks to first discuss roles and objectives of Committee. Connelly reached out to Findlay, OH Mayor and others to see what is done for Finance Committee in other municipalities. He comments he is looking for something to be produced that is readable on a quarterly basis – easily digestible that can be posted online on where the Village is throughout the year by quarter. He comments he does not want to create huge burden for Administration.

Riggenbach says we need to get to a point of how far up data should be rolled, i.e. by department, to provide info to community – less to digest at higher levels. He says he really liked what Findlay presented, very basic but helpful information at the highest level, 3 or 4 biggest sources of where funding comes from. Connelly comments on the different reports reviewed from other areas – these are a good goal to aspire to. Tuohy comments we provide a budget every year in beginning of year – would like to see this updated/monitored monthly, could have balances put in a total next to budgeted amount for view. Riggenbach says down to line-item level this could be too much. Tuohy says it must be broken down deeper to some level to see if something is off. Riggenbach says if it is at a higher level and seems off, from there can go do further digging. Riggenbach comments might want to include some sort of trend line to show if budget is fully spent and no more spending, that there is something that shows that.

Tuohy asks what software is used – Daugherty says they use UAN. Riggenbach asks can we create custom reports – Daugherty says not overly customizable but mostly export to excel and then work

with data. Riggensbach comments 52 pages of data is too much to sift through – looking for something more concise.

Daugherty shares that he currently has reports built that he uses for quick snapshot views that will be very helpful and similar to what is being requested. He asks to be told exactly what is wanted to be reviewed and he can create. Riggensbach understood, comments there might be a few iterations to get to the way we want to view. Connelly comments he will send Daugherty some examples that all like so far. Looking to build something that all are comfortable with reviewing and then apply back to 2022 and 2023 for review.

Daugherty confirms to the Committee members that the Village does not have to maintain accrual based financial statements – the Village operates on a cash basis with no accrued liabilities, etc. He comments that when we become a City we will have to have full accrual based system with inventory, etc.

Connelly confirms to first decide what reporting we want to review, will provide Daugherty the examples; looking for quarterly but may be more often in first few months.

Next meeting will be after Council next Tuesday, July 16th, 2024. Daugherty says he can provide his current reports for review during this meeting.

OTHER BUSINESS

Finance Committee Chair Connelly asked for comments on other business from all Committee members. There were none.

ADJOURNMENT

Motion by Councilwoman Tuohy, seconded by Councilman Riggensbach to adjourn the meeting at 7:48pm. 3 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

ORDINANCE NO. 7-2024

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO CHANGE ARTICLE XIII, NOMINATIONS AND ELECTIONS FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides for a nomination and election process that includes a possible primary; and

WHEREAS, the procedure now in place, under certain circumstances, may not allow proper time for Federal and State law to be followed and therefore is in need of amendment; and

WHEREAS, the Council for the Village of Whitehouse has determined that it would be in the best interests of the public that the Charter for the Village of Whitehouse be amended to change the dates for nominations and elections in order to comply with Federal and State Elections laws.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the change of Article XIII, Nominations and Elections, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 5th day of November, 2024, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article XIII, Nominations and Elections, shall be amended to read as follows:

ARTICLE XIII NOMINATION AND ELECTIONS

SECTION 13.01 MUNICIPAL ELECTIONS

All elections provided for by this Charter, whether for the choice of officials or for the submission of questions to the voters, shall be conducted by the election authorities prescribed by the laws of the State of Ohio, which laws shall apply to all such elections except as provision is otherwise made by this Charter. A regular municipal election for the choice of all elective offices of the Municipality shall be held on the first Tuesday after the first Monday in November, or as otherwise established by the Lucas County Board of Elections, in the odd-numbered years. The nominating petitions and ballots to be used in all municipal elections shall bear no party marks or designations.

SECTION 13.02 NOMINATING PROCEDURE

Nominations for elective offices of the Municipality shall be made only by petition filed with the election authorities at least sixty (60) days prior to the date of holding of the primary election with respect to which such petition is filed and signed by electors of the Municipality not less in number than two percent (2%) of the number of electors voting at the last general municipal

election with a minimum of twenty-five (25) signatures. The nomination of each candidate shall be made by a separate petition accompanied by the written acceptance of nomination by the candidate.

SECTION 13.03 PRIMARY ELECTIONS

In the event valid nominating petitions are filed in accordance with Nominating Procedure Section of this Article by candidates for any elective office of the Municipality for a full term in excess of three (3) times the number to be elected at any regular municipal election, a non-partisan primary election for the nomination of candidates for such offices to be voted for at said regular municipal election shall be held on the first Tuesday after the first Monday in September immediately preceding such regular municipal election, or as otherwise provided for by the Lucas County Board of Elections. At such primary election, the names of all candidates for office who have filed nominating petitions in accordance with the provisions of Nominating Procedure Section of this Article shall be placed upon the ballot.

Council may, by resolution, order a special election to be held at any time, the purpose and date of which shall be set forth in the resolution.

SECTION 13.04 CANDIDATES AT REGULAR MUNICIPAL ELECTION

If a primary election is not required by this Article, the candidates for elective offices of the Municipality to be voted for at the regular municipal election in 1993 and at regular municipal elections thereafter shall be the candidates filing valid nominating petitions in compliance with the Nominating Procedure Section hereof.

If such primary election is so required, the candidates for any elective office of the Municipality for a full term to be voted for at the regular municipal election shall be those, equal in number to twice the number to be elected to such office at the regular municipal election, receiving the largest number of votes at such primary election.

SECTION 13.05 WHO SHALL BE DECLARED ELECTED

The candidates for any elective office, equal in number to the places to be filled, who shall receive the largest number of votes at such regular municipal election shall be declared elected.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed amendment of Article XIII, Nominations and Elections, of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicate his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2024.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 8-2024

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO CHANGE ARTICLE III, THE COUNCIL, SECTION 3.08, MEETINGS, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides for procedures dealing with the meetings of Council; and

WHEREAS, the procedure now in place, under certain circumstances, is in need of amendment due to the present technology and current environment of society as compared to when the Charter provisions were first adopted; and

WHEREAS, the Council for the Village of Whitehouse has determined that it would be in the best interests of the public that the Charter for the Village of Whitehouse be amended to change certain aspects dealing with the procedure for Council meetings.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the change of Article III, The Council, Section 3.08, Meetings, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 5th day of November, 2024, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article III, Council, Section 3.08 Meetings, shall be amended to read as follows:

ARTICLE III, THE COUNCIL, SECTION 3.08 MEETINGS

The Council shall meet at such times as may be prescribed by its rules, regulations, ordinances and by-laws. Council shall hold such special meetings as may be found necessary, which may be called by the Clerk upon written request of the mayor or upon the written request of three (3) members of Council. Any such vote or request for the calling of a special meeting shall state the subject or subjects to be considered, and no other subject or subjects shall be considered except on the approval of five (5) or more members of Council in attendance at such special meeting. Twenty-four (24) hours notice in writing of such special meeting, if called by the Mayor or by three (3) members of Council, shall be given to each member of Council and to the Mayor by personal service or by delivery thereof at their usual places of residence. Members of Council may waive such notice by their attendance at such special meeting.

If an emergency is declared by either federal, state or local officials, that would preclude normal meetings to occur, the Village Administrator, in consultation with the Mayor, Village Council and the Solicitor, can convene meetings to conduct Village business by whatever appropriate means deemed necessary until the state of emergency has been lifted. Public notice of all meetings of Council, including all meetings of the Committee of the Whole, shall be posted pursuant to rules adopted by Council and pursuant to the Ohio Revised Code. All meetings of Council, including all meetings of the Committee of the Whole, shall be open to the public. The Council may hold an executive session if a majority of a quorum so determined to hold such a session for the sole purposes as set forth in the Ohio Revised Code as now existing or as amended in the future.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed amendment of Article III, Council, Section 3.08, Meetings, of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicate his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2024.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 9-2024

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO CHANGE ARTICLE IV, MAYOR, SECTION 4.05, VACANCY AND RESIGNATION, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides for a procedure when the office of Mayor is vacant and the filling of that position; and

WHEREAS, the procedure now in place, under certain circumstances, may prove untenable to be followed and therefore is in need of amendment; and

WHEREAS, the Council for the Village of Whitehouse has determined that it would be in the best interests of the public that the Charter for the Village of Whitehouse be amended to change the process and procedure when the office of Mayor shall become vacant.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the change of Article IV, Mayor Section 4.05, Vacancy and Resignation, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 5th day of November, 2024, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article IV, Mayor, Section 4.05, Vacancy and Resignation, shall be amended to read as follows:

ARTICLE IV MAYOR

SECTION 4.05 VACANCY AND RESIGNATION

In the event the office of Mayor shall become vacant for any reason, the President of Council shall thereupon become the Mayor and serve for the unexpired term or until the beginning of the term of the successor duly elected as hereinafter provided. Such person shall not continue as a member of Council. In such situation, there shall be a Council vacancy to be filled pursuant to the procedure set forth in Section 3.07 of this Charter. Council shall have the power to declare a vacancy of the Mayor's position. Any resignation shall be effective when tendered.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed amendment of Article IV, Mayor, Section 4.05, Vacancy and Resignation, of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicate his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2024.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO: 10-2024

APPROPRIATION ORDINANCE

(VILLAGE)

(Revised Code Sec. 5705.38)

An AMENDED ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2024.

Section 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Whitehouse during the fiscal year ending December 31, 2024, the following sums be and they are hereby set aside and appropriated as follows, viz:

Section 2: That there be appropriated from the GENERAL FUND:

PROGRAM I - SECURITY OF PERSON AND PROPERTY

Police Law Enforcement

Personal Services	<u>(40,000.00)</u>	
General Operating	<u></u>	
Capital Outlay	<u></u>	
Total Police Law Enforcement		<u>(40,000.00)</u>

Fire Fighting Prevention and Inspection

Personal Services	<u>(50,000.00)</u>	
General Operating	<u></u>	
Capital Outlay	<u>15,000.00</u>	
Total Fire Fighting, Prevention & Inspection		<u>(35,000.00)</u>

Street Lighting

Personal Services	<u>-</u>	
General Operating	<u>20,000.00</u>	
Capital Outlay	<u>-</u>	
Total Street Lighting		<u>20,000.00</u>

Civil Defense

Personal Services	<u>-</u>	
General Operating	<u>3,500.00</u>	
Capital Outlay	<u>-</u>	
Total Civil Defense		<u>3,500.00</u>

Total Program 1 - Security of Persons and Property (51,500.00)

PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES

Payment to County Health District

Personal Services	<u>-</u>	
General Operating	<u></u>	
Capital Outlay	<u>-</u>	
Total Payment to County Health District		<u>-</u>

Payment to Indigent Burial

Personal Services	<u>-</u>	
General Operating	<u>-</u>	
Capital Outlay	<u>-</u>	
Total Payment to County Health District		<u>-</u>

Total Program II - Public Health & Human Services -

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	<u></u>	
General Operating	<u></u>	

Capital Outlay		
Total Provide and Maintain Parks		-
Total Program III - Leisure Time Activities		-

PROGRAM IV - COMMUNITY ENVIRONMENT

Community Planning and Zoning		
Personal Services		-
General Operating		
Capital Outlay		-
Total Community Planning and Zoning		-
Total Program IV - Community Environment		-

PROGRAM V - BASIC UTILITY SERVICES

Refuse Collection and Disposal		
Personal Services		
General Operating	10,000.00	
Capital Outlay	35,000.00	
Total Refuse and Disposal		45,000.00
Total Program V - Basic Utility Services		45,000.00

PROGRAM VII - GENERAL GOVERNMENT

Mayor, Administrative, and Legal Offices		
Personal Services		
General Operating		
Capital Outlay		
Total Mayor and Administrative Offices		-
Legislative Activities (Council & Clerk)		
Personal Services		
General Operating		
Capital Outlay		-
Total Legislative Activities		-
Maintenance Department		
Personal Services		
General Operating	8,500.00	
Capital Outlay		
Total Maintenance Department		8,500.00
Auditor's and Treasurer's Fees		
Solicitors		
Other General Government - Building Department		
Personal Services		
General Operating	(10,000.00)	
Capital Outlay		-
Total Other Government-Building Dept.		(10,000.00)
Total Program VII - General Government		(1,500.00)

Other Uses of Funds

Transfers	
Other Uses	-
Total Other Uses of Funds	

-

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

GRAND TOTAL GENERAL FUND APPROPRIATIONS

(8,000.00)

SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.
Street Construction, Maintenance, and Repair Fund

PROGRAM VI - TRANSPORTATION

Street Maintenance and Repair

Personal Services	2,000.00
General Operating	
Capital Outlay	
Total Street Maintenance and Repair	2,000.00

Other Uses of Funds

Capital	
Principal	24,000.00
Total Other Uses Funds	24,000.00

Total for Street Const. Maintenance and Repair	26,000.00
--	-----------

State Highway and Improvement Fund

Street Maintenance and Repair

Personal Services	-
General Operating	-
Capital Outlay	
Transfers	
Total Street Maintenance and Repair	-

Total for State Highway Improvement Fund	-
Program IV - Transportation	

PROGRAM VII - GENERAL GOVERNMENT

Income Tax Administration

Personal Services	(25,000.00)
General Operating	25,000.00
Capital Outlay	-
Total Income Tax Administration	-

Taxes Refunded	11,000.00
Transfers	500,000.00
Distribution of Income Tax Collected	
Total for Income Tax Fund Appropriations	511,000.00

PARK AND RECREATION FUND

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	-
General Operating	-

Capital Outlay	-
Total Provide and Maintain Parks	-
Park Revenue Fund	
Total for Parks & Recreation Fund	-
Program III - Leisure Time Activities	

OTHER SPECIAL REVENUE FUNDS

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

LIFE SQUAD

Personal Services	(30,000.00)
General Operating	
Capital Outlay	
Total Life Squad Fund	(30,000.00)

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

CORONAVIRUS RELIEF FUND

Other Uses of Funds

Transfers	-
Other Uses	306,796.76
Total Other Uses of Funds	306,796.76
Total for Coronavirus Relief Fund	
Program VI	306,796.76

FIRE LEVY

Personal Services	
General Operating-Tax Collection Fees	7,000.00
Capital Outlay	
Total Fire Levy	7,000.00

GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS

820,796.76

Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:

BOND RETIREMENT

Principal	27,000.00
Interest	(14,000.00)
Other Cont. Service	
Total Program I - Security of Persons & Property	13,000.00
Total BOND Retirement Fund Appropriation	13,000.00

FIRE DEBT RETIREMENT

Principal	8,232.80
Interest	(8,232.80)
Other Contractual Services	
Fire Debt Turnout Gear-Principal	
Interest	
Transfers	2,047.67
Total Fire Debt Appropriation	2,047.67

GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS

15,047.67

SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:

CAPITAL PROJECTS

PROGRAM VII - GENERAL GOVERNMENT

Capital Project Funds

250 Capital Outlay	
260 Debt Service	-
270 Other Uses of Funds-Transfers	
Total Capital Projects	-

PROGRAM VI - TRANSPORTATION

Street Capital Project Funds

Capital Outlay	
Debt Service	-
Other Uses of Funds-Transfers	-
Total Street Capital Projects	-

PROGRAM V - BASIC UTILITY SERVICES

Water Capital Project Funds

Capital Outlay	
Debt Service	-
Other Uses of Funds	-
Total Water Capital Projects	-

Sewer Capital Project Funds

Capital Outlay	7,200.00
Debt Service	-
Other Uses of Funds	-
Total Sewer Capital Projects	7,200.00

PROGRAM III - LEISURE TIME ACTIVITIES

Park & Recreation Capital Project Funds

Capital Outlay	
Debt Service	-
Other Uses of Funds-Transfers	
Total Park & Recreation Capital Projects	-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Safety Services Capital Project Funds

Capital Outlay	
Debt Service	-
Other Uses of Funds	-
Total Safety Services Capital Projects	-

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS

7,200.00

SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.

PROGRAM V - BASIC UTILITY SERVICES

Water Fund

Office	
Personal Services	12,000.00

General Operating		
Capital Outlay		
Total Office		12,000.00
Pumping		
Personal Services	-	
General Operating		
Capital Outlay		
Total Pumping		-
Distribution		
Personal Services		
General Operating		
Capital Outlay		
Total Distribution		-
Meters		
Personal Services	-	
General Operating	-	
Capital Outlay		
Total Meters		-
Automotive Equipment		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Automotive Equipment		-
Lands & Buildings		
Personal Services	-	
General Operating		
Capital Outlay	-	
Total Lands & Buildings		-
Other Equipment		
Personal Services	-	
General Operating		
Capital Outlay	1,600.00	
Total Other Equipment		1,600.00
Other Water Fund		
General Operating	-	
Capital Outlay		
Deposits Refunded		
Total Other Water Fund		-
Other Uses of Funds		
Transfers		
Principal		
Total Other Uses Fund		-
Total for Water Fund Appropriations		13,600.00
Program V - Basic Utility Services		

Sanitary Sewer Fund

Office		
Personal Services		
General Operating	25,000.00	
Capital Outlay	-	
Total Office		25,000.00
Pumping		
Personal Services	-	
General Operating		
Capital Outlay		
Total Pumping		-
Line Construction		
Personal Services	-	
General Operating		
Capital Outlay	-	
Total Line Construction		-
Automotive Equipment		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Automotive Equipment		-
Lands & Buildings		
Personal Services	-	
General Operating		
Capital Outlay		
Total Lands & Buildings		-
Other		
Personal Services	-	
General Operating	50,000.00	
Deposits Refunded		
Total Other Equipment		50,000.00
Other Uses of Funds		
Transfers	124,000.00	
Principal		
Interest	2,000.00	
Other Uses & Capital Outlay		
Total Other Uses Fund		126,000.00
Total for Sewer Fund Appropriations		201,000.00
Program V - Basic Utility Services		

OWDA DEBT SERVICE FUND

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	103,000.00	
Interest Paid	11,500.00	
Other Debt Service (Specify)	-	
Total for OWDA Debt Service Fund Appropriations		114,500.00

UTILITIES DEPOSITS FUND

PROGRAM V - BASIC UTILITY SERVICES

Deposits Refunded	_____	
Deposits Applied	_____	
Other Uses of Funds	_____	-
Total for Utilities Deposits Fund Appropriation		<u>0.00</u>
Program VI - Basic Utility Services		

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS 329,100.00

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses	_____	-
Total Other Building Standard Agency Fund		<u>-</u>

JEDD and JEDZ Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Insurance and Bonding Services	_____	1,183.00
Other Cont. Services	_____	
Payment to Another P. Subdivision	_____	
Other Uses	_____	
Total Other Brimley Agency Fund		<u>1,183.00</u>

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS 1,183.00

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	_____	(18,500.00)
Interest Paid	_____	(11,000.00)
Other (Specify)	_____	29,500.00
Total for Special Assessment Bond Retirement Fund Appropriations		<u>0.00</u>

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS 0.00

TOTAL ALL AMENDED APPROPRIATIONS 1,165,327.43

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.

PASSED: July 16, 2024 AYES ____ NAYS ____

ATTEST:

Mayor

Clerk of Council

ORDINANCE NO. 11-2024

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION THE ISSUE APPROVING THE CULTIVATION AND PROCESSING OF MARIJUANA IN THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY.

WHEREAS, the Council for the Village of Whitehouse has determined that it would be in the best interests of the public that the issue of whether to allow the cultivation and processing only (not the wholesaling, retailing and dispensing) of marijuana be allowed in the Village of Whitehouse, Lucas County, Ohio, be voted upon by the residents.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, that:

Section 1. The question of whether to allow the cultivation and processing only of marijuana in the Village of Whitehouse shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 5th day of November, 2024, at the regular places of voting in the Village of Whitehouse.

Section 2 The ballot for the election shall be entitled; "Village Proposed Issue" and the question to be submitted on the ballot shall be: "Shall the Village of Whitehouse allow the cultivation and processing only of marijuana in the Village of Whitehouse, under terms, requirements and conditions to be adopted by the Village Council?" In boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicate his/her vote by appropriate marking on the ballot. The heading "Advisory Election" shall be placed on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the ballot language, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2024.

Section 5. To pay the cost of printing copies of the proposed issue and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the issue.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

RESOLUTION NO. 10 - 2024

**A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO
PURCHASE A 2024 FORD EXPLORER POLICE INTERCEPTOR FOR USE BY THE
POLICE DEPARTMENT FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY,
OHIO, AND DECLARING AN EMERGENCY.**

WHEREAS, it is the recommendation of the Chief of Police and the Village Administrator that the Village purchase one 2024 Ford Explorer Police Interceptor; and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse be and is hereby authorized and directed to purchase from Statewide Ford Lincoln, 1108 W. Main Street, Van Wert, Ohio 45891, a 2024 Ford Explorer Police Interceptor.

SECTION II: That the sum of Sixty-four Thousand Four Hundred Eleven and 00/100 Dollars (\$64,411.00) or so much thereof as may be needed, be and the same is hereby appropriated from the COVID Fund.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its

inhabitants and for the further reason that this Resolution is necessary to provide updated equipment to ensure continuation of law enforcement patrolling and response for the Village and its inhabitants without due delay.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2024.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. Box 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191

FAX 419-877-1014

ALLAN D. BAER, CLEE - CHIEF OF POLICE

BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

NO: 24-01
TO: Mayor Bingham/Village Council
FR: Chief Allan Baer
CC: COA Daugherty/COO Hartbarger
DT: July 10, 2024
SUBJ: 2024 Cruiser Purchase
Effective Date: July 10, 2024

Mayor Bingham/Village Council,

For the approved use of Covid Relief funds, I have attached is the quote from Statewide Ford (State of Ohio Government Bid) for the purchase of 1- 2024 Ford Explorer Police Interceptor.

I respectfully request approval to move forward with such a purchase. We are fortunate that Statewide Ford has a current model on their sales lot and are offering the 2023-2024 purchase price. By purchasing this cruiser, we are able to take possession of the vehicle this Fall and have locked in the price.

Otherwise we would need to order a 2025 Explorer (police interceptor) and would be subject to 2025 price increase and a delay of covid relief fund expenditure till Spring of 2025 (April).

Therefore, I respectfully request approval to proceed with this purchase. Thank you.

Respectfully,

A handwritten signature in black ink, appearing to read "Allan D. Baer".

Allan D. Baer, CLEE
Chief of Police

*THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.*

Sales Representative Name		Steve Rick		Reference Number		240890SR		Number Of Vehicles		1	
Statewide Ford 1108 W. Main Street Van Wert, Ohio 45891			Revision Level				Quote Or Package Number				
			Date		7/8/2024		Utility Quote Or Package Number			Utility Ohio Soundoff	
			Vehicle		2024		Utility		Durango Quote Or Package Number		
			Status		Quote Valid 30 Days		F-150 Quote Or Package Number				
Customer Billing Information								Title Information Or Customer Shipping Information			
Purchaser Name		Whitehouse Police Department						Lienholder			
Contact Name		Ken Scheuerman						Company Name			
Contact Email		kscheuerman@whitehouseoh.gov						Attention To			
Contact Number		419-887-9191						Street Address			
Mailing Address		6925 Providence Street						City, State & Zip			
City, State & Zip		Whitehouse, Ohio 43571						Special Instructions			
Notes Section:								Purchase Order Number			
QTY	Manufacturer	Part Number	Part Description					Unit Price	Extended Price	Cost of Options	
-1	Ford	99B	Remove Hybrid Engine To 3.3L Gas Engine					\$2,200.00	\$ (2,200.00)		
									\$ -		
									\$ -		
									\$ -		
1	Statewide Ford	Ready For Patrol	2024 Utility Stock Program From Statewide Ford					\$63,041.00	\$ 63,041.00		
1	Ford	K8A-Black	Utility Interceptor, All Wheel Drive, Hybrid Engine						\$ -		
	Ford		LED Ready Headlamps						\$ -		
1	Ford	17T	Red/Clear Dome Light In Cargo Area						\$ -		
1	Ford	549	Heated Mirrors						\$ -		
1	Ford	43D	Courtesy Lamps Inoperative						\$ -		
1	Ford	18D	Global Unlock						\$ -		
1	Ford	68G	Rear Door Handles And Windows Inoperative						\$ -		
1	Ford	59B	Keyed Alike (1284X)						\$ -		
1	Ford	85R	Tunnel Mount						\$ -		
1	Ford	RKE	Remote Keyless Entry						\$ -		
1	Ford	Delivery	Delivery To Your Department (Included In package Pricing)						\$ -		
			The Following Equipment Is Included In Package Price:						\$ -		

Customer	Whitehouse Police Department		Reference Number	240890SR	Revision Level		Sales Representative Name	Steve Rick
QTY	Manufacturer	Part Number	Part Description			Unit Price	Extended Price	Cost of Options
			Tall Man Recessed Partition With Center Sliding Window				\$ -	
			Expanded Metal Rear Partition				\$ -	
			Replacement Seat With Outboard Seat Belts				\$ -	
			Vertical Steel Window Guards				\$ -	
			Dual Weapon Mount With Universal Locks				\$ -	
			Vehicle Specific Console With Cup Holder And Armrest				\$ -	
			Magnetic Mic				\$ -	
			Secure Idle				\$ -	
			Dome Light Between Front Driver And Passenger Seat				\$ -	
							\$ -	
			nForce NXT Tri Color Lightbar				\$ -	
			481 Siren And Switch Controller				\$ -	
			100 Watt Speaker And Mounting Bracket				\$ -	
			Single Color LEDs For Side Cargo Window				\$ -	
			Tri Color Grille Lights				\$ -	
			Tri Color Spoiler Lights				\$ -	
			Single Color Under Hatch Lights				\$ -	
			Flashing Taillights				\$ -	
							\$ -	
1	MPH	CRB	MPH Radar Brackets			\$ 167.00	\$ 167.00	
1	Setina	FPB	Aluminum Push Bumper			\$ 598.00	\$ 598.00	
1	Havis	C-UMM-103	Universal Monitor Mount			\$ 78.00	\$ 78.00	
1	Havis	C-ADP-110	Adapter Plate			\$ 26.00	\$ 26.00	
1	Havis	C-HDM-204	Side Pole Mount			\$ 151.00	\$ 151.00	
1	AutoTrim	Decals-41556	Reflective Decals			\$1,250.00	\$ 1,250.00	
							\$ -	
1	SEP	Labor+Materials	Labor+Materials To Install The Following Customer Supplied:			\$1,300.00	\$ 1,300.00	
			2 Piece Radio				\$ -	
			MPH Dual Antenna Radar				\$ -	
			Datalux Computer With Keyboard				\$ -	
			Modem With Antenna				\$ -	
			Pro-Vision Camera System				\$ -	

[illegible]



WHITEHOUSE • OHIO

ADMINISTRATION

Joshua Hartbarger
DEPUTY ADMINISTRATOR, COO

MAYOR
RICHARD BINGHAM

COUNCIL
LOUANN ARTIAGA
STEVE CONNELLY
STEVE FINE
DAVE RIGGENBACH
CARRIE TUOHY
LARRY YUNKER

July 11, 2024

TO: Mayor and Council
CC: Jordan Daugherty
RE: Operations Report

All,

Presented to you is the July 16th operations update. As always, if you have any questions, please don't hesitate to contact me.

Administration

- Office Assistant Position
 - o 20 Applications, Kelsa Blaskis was chosen as the successful candidate.
- Successful Grants
 - o SIG Grant \$35,000
 - o FEEEG Grant \$11,000

Police Department

- Statistics (Exhibit A)
- New Cruiser Purchase

Fire Department

- Statistics (Exhibit B)

Public Service Department

- Current Project Updates
- Bid Opening
- Lucas County Engineers office
 - o Hosting a Q & A for the Swan Creek ditch petition here (Classroom) on 7/30/2024 from 4pm-8pm.

Respectfully,

Joshua Hartbarger



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191

FAX 419-877-1014

ALLAN D. BAER, CLEE - CHIEF OF POLICE

BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

EXHIBIT A

TO: Mayor Richard E. Bingham
Village Council

07/02/2024

Subj: June 2024 Mayors/Council Report

See Attached:

- 1) Calls by Nature of Call- Summary- 94 Total
- 2) Citation by Offense- Summary 74 Total
- 3) Incidents by Nature: 13
- 4) Adult Arrests- 2
- 5) Traffic Warnings: 40
- 6) Traffic Crashes: 4

- Ohio Community Collaborative Police Advisory Board Certification
- Lexipol Connect 2023 Gold

We are still in the process of creating summary reports in our new Record Management System.

Respectfully,

Allan D. Baer
Chief of Police

*THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.*



Whitehouse Police Department

ORINUM: OH0481200

Date: 06/27/2024

Calls by Nature of Call - Summary

Page 1 of 1

Selection Criteria

Calls Received Date From: 05/30/2024 Calls Received Date To: 06/27/2024 Nature of Call: All

Nature Code	Nature Description	Total Calls Received
C-7	Meet Complainant	7
C-16	Vehicle Unlock	4
82A	Abandoned vehicle	1
78	Alarm drop	9
C-19	Property Damage	2
C-2	Check Safety	11
17	Meet in person	3
60	Suspicious person	10
10	Assist other unit	1
29	Emergency squad needed	3
C-11	Unwanted	1
C-8	Assist Outside Agency	8
18A	Animal complaint	2
C-12	Keep The Peace	1
2	Property damage accident	3
36	Theft	4
38A	Missing person returned	2
8	Assault	1
29B	Fire department needed	3
2A	Property damage hit-skip	1
58A	Suicide attempt	1
C-14	Found Property	3
60A	Suspicious vehicle	3
84	Open door	1
86	Traffic offense	2
14	Bad check/forgery	1
C-10	Utility Problem	2
9	Investigate complaint	2
19	Contact by phone	1
76	Mental	1
15M	Misdemeanor warrant	1
34	Juvenile complaint	1
20A	Neighbor complaint	1

94



Whitehouse Police Department

ORINUM: OH0481200

Date: 06/27/2024

Page 1 of 2

Citation by Offense - Summary

Selection Criteria

From Date: 05/30/2024 To Date: 06/27/2024 Offense: All

Offense Code	Description	Number of Citations
4511.43	Stop Sign	2
Offense Code	Description	Number of Citations
337.03a	Two Headlights Required	4
Offense Code	Description	Number of Citations
4511.34	Following Too Close	1
Offense Code	Description	Number of Citations
331.19a	Stop Sign	4
Offense Code	Description	Number of Citations
337.02a1	Lighted Lights: Sunset to Sunrise	4
Offense Code	Description	Number of Citations
333.03	Speed	41
Offense Code	Description	Number of Citations
4511.33	Driving In Marked Lanes	1
Offense Code	Description	Number of Citations
4503.21	Tag/Sticker Violation	3
Offense Code	Description	Number of Citations
337.04	Taillights required 1 for Motor Vehicle and trailers	3
Offense Code	Description	Number of Citations
4507.19	License Suspension	1
Offense Code	Description	Number of Citations
4511.38	VIO-Starting/Backing	1
Offense Code	Description	Number of Citations
4511.33A1	Rules For Driving In Marked Lanes - Lane Straddling	1
Offense Code	Description	Number of Citations
4510.22	Suspension Of License For Failure To Appear Or Pay Fine; Denial Of Vehicle Registration	1
Offense Code	Description	Number of Citations
4511.21B2	Speed > 25 Mph In All Other Portions Of A Municipal Corporation	1
Offense Code	Description	Number of Citations
335.10a	Expired Plates (Driven or Parked)	1



Whitehouse Police Department

ORINUM: OH0481200

Date: 06/27/2024

Page 2 of 2

Citation by Offense - Summary

Selection Criteria

From Date: 05/30/2024 To Date: 06/27/2024 Offense: All

4513.05	Tail Lights And Illumination Of Rear License Plate	2
Offense Code	Description	Number of Citations
313.01	OBEDIENCE TO TRAFFIC CONTROL DEVICES	2
Offense Code	Description	Number of Citations
331.17a	Failure to Yield right of way turning left	1

Total Number of Citations:

74

Incident Number	ORI Number	Report Date/Time	Incident Nature
24-000000084	OH0481200	05/31/2024 11:30	Property Damage
24-000000085	OH0481200	06/04/2024 08:54	Unwanted
24-000000086	OH0481200	06/05/2024 12:59	Dog Bite / Animal Bite
24-000000087	OH0481200	06/08/2024 21:00	Suspicious Person
24-000000088	OH0481200	06/09/2024 12:10	Theft
24-000000089	OH0481200	06/08/2024 23:00	Found Property
24-000000090	OH0481200	06/14/2024 01:49	OVI
24-000000091	OH0481200	06/14/2024 13:28	Check Safety
24-000000092	OH0481200	06/17/2024 10:08	Alarm
24-000000093	OH0481200	06/12/2024 11:26	Bad Check / Forgery
24-000000094	OH0481200	06/19/2024 08:30	Found Property
24-000000095	OH0481200	06/21/2024 10:15	Theft
24-000000096	OH0481200	06/21/2024 17:53	911 Hang Up
24-000000097	OH0481200	06/21/2024 23:50	Misdemeanor Warrant
24-000000098	OH0481200	06/25/2024 15:12	Theft

Incident Nu	ORI Numbe	Report Date	Incident Nature	Offense Co	Offense Description
24-000000	OH048120	#####	Property Damage	2909.06	Criminal Damaging/Endangering
24-000000	OH048120	#####	Theft	2913.02	Theft
24-000000	OH048120	#####	OVI	4510.11	Driving Under Susp/Rev
24-000000	OH048120	#####	OVI	4511.19	Driving While Under the Influence of Alcohol/Dr
24-000000	OH048120	#####	OVI	4511.19(A)	OVI/Refusal
24-000000	OH048120	#####	OVI	4511.33	Driving In Marked Lanes
24-000000	OH048120	#####	Bad Check / Forgery	2913.11	Passing Bad Checks
24-000000	OH048120	#####	Theft	2913.49	Identity Fraud

Incident Number	ORI Number	Report Date/Time	Incident Nature	ct/ArresteeArrestee La
24-000000097	OH0481200	06/21/2024 23:50	Misdemeanor Warrant	1 BRYSON
24-000000090	OH0481200	06/14/2024 01:49	OVI	1 PLUMMER

Ticket Num	ORI Numbe	Case Numt	Court	County	Traffic War	Violation Date	Race
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/30/2024 21:35	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/30/2024 19:31	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/31/2024 18:49	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/31/2024 19:07	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/31/2024 19:40	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/1/2024 20:29	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/1/2024 20:50	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/1/2024 5:36	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/30/2024 18:49	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/30/2024 0:38	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	5/31/2024 4:14	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/2/2024 1:45	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/3/2024 23:19	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/8/2024 2:23	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/9/2024 16:19	White
13453	OH0481200		Maumee M	Lucas	YES	6/10/2024 16:14	Hispanic
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/10/2024 16:19	Hispanic
13544	OH0481200		Maumee M	Lucas	YES	6/12/2024 19:00	Hispanic
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/4/2024 21:52	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/15/2024 4:29	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/16/2024 20:35	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/8/2024 22:33	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/18/2024 11:00	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/8/2024 22:33	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/5/2024 4:01	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/5/2024 1:19	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/18/2024 18:53	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/18/2024 20:54	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/12/2024 19:50	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/13/2024 21:38	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/19/2024 23:46	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/19/2024 22:42	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/25/2024 7:17	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/25/2024 14:46	White
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/20/2024 13:53	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/20/2024 0:10	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/21/2024 21:42	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/22/2024 0:42	Caucasian
TRC-2024-(	OH0481200		Maumee M	Lucas	YES	6/22/2024 22:34	Caucasian

CR Number	ORI Number	Crash Date
OH1-24-00019	OH0481200	6/5/2024 11:37
OH1-24-00020	OH0481200	6/8/2024 14:00
OH1-24-00021	OH0481200	6/9/2024 15:06
OH1-24-00022	OH0481200	6/25/2024 6:36



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191

FAX 419-877-1014

ALLAN D. BAER, CLEE - CHIEF OF POLICE

BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

Ohio Community Collaborative Police Advisory Board

2023 Re-Certification

In December 2014, Gov. John R. Kasich signed Executive Order 2014-06K, announcing the Ohio Task Force on Community-Police Relations after a series of incidents in Ohio and around the nation highlighted the challenges between the community and police. The task force included 24 members representing the governor, legislature, attorney general, the Supreme Court of Ohio, local law enforcement, organized labor, local community leaders, the faith-based community, business, municipalities and prosecuting attorneys.

On April 29, 2015, after a series of public forums held around the state, the task force delivered its final report to the Governor, who in turn signed Executive Order 2015-04K, established the Ohio Collaborative Community-Police Advisory Board (Ohio Collaborative) to oversee implementation of recommendations from the Ohio Task Force on Community-Police Relations.

The Ohio Collaborative, a 12-person panel of law enforcement experts and community leaders from throughout the state, established Ohio's first state law enforcement standards on August 28, 2015. These standards will hold everyone accountable and instill greater confidence with the public. The Collaborative works closely with partners, including the community and law enforcement agencies, to implement new standards. All law enforcement agencies are expected to meet or exceed these standards as they develop policies and procedures to meet new expectations. The Collaborative also provides model policies as a resource for agencies, and OCJS serves as a contact and is available to assist agencies with implementation. Over 600 law enforcement agencies employing over 29,000 officers (in all 88 counties, representing 87 percent of all law enforcement officers in Ohio and most of Ohio's metropolitan departments) are participating in the certification process.

The Whitehouse Police Department has been a part of the Ohio Community Collaborative Police Advisory board since 2016 and we just received our 2023 Re-Certification. I want to thank the members of the police department and especially Lt. Chuck Kessinger for taking the lead on the certification process and for always meeting and exceeding the standards. Thank you.

Allan D. Baer, CLEE
Chief of Police

**THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.**



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191

FAX 419-877-1014

ALLAN D. BAER, CLEE - CHIEF OF POLICE

BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

Lexipol Connect 2023 "Gold"

Lexipol are the experts in comprehensive policy, training and wellness information, tools and services designed to clearly advocate for the entire community, including citizens, first responders and government leaders, while providing transparent and proven response recommendations, the highest standards for conduct and clear direction for those on the front lines. Lexipol provides the Whitehouse Police Department with constitutionally sound policies that comply with federal and state laws and delivers timely policy updates as laws and best practices change, allowing our department to have a team of experts at their fingertips. Lexipol provides a foundation for our agency, leaders and community to come together to make the smartest and safest decisions possible while considering their unique needs and circumstances.

The Whitehouse Police Department has achieved Gold level recognition for 2023 as part of the Lexipol Connect Customer Recognition Program, which recognizes Police Agencies for excellence in policy maintenance and training. This is the third consecutive year Whitehouse Police has been recognized.

Up-to-date policy and ongoing training are a priority for our agency, and we are honored and excited to be recognized for our continued commitment to serving the community of Whitehouse in this way. This recognition would not be possible without the dedication of all our personnel to reading, understanding and acknowledging policy updates and completing Daily Training Bulletins (DTBs). This is the highest level of recognition currently offered by Lexipol. You can help us stay at this level by promptly completing all policy acknowledgement and DTB assignments when you receive notifications.

Thank you for all your hard work to make Whitehouse Police an exemplary agency! We will be receiving a plaque from Lexipol to commemorate this achievement, which will be on display PD Training Room

Sincerely,

Allan D. Baer, CLEE

Chief of Police

**THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.**

Village of Whitehouse



June Monthly Report Exhibit B

Filter statement

Filters

Days in Alarm DateTime 6/1/24 to 6/30/24

Is Active true

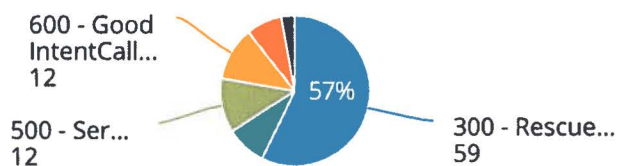
Is Locked true

Aid Given Or Received

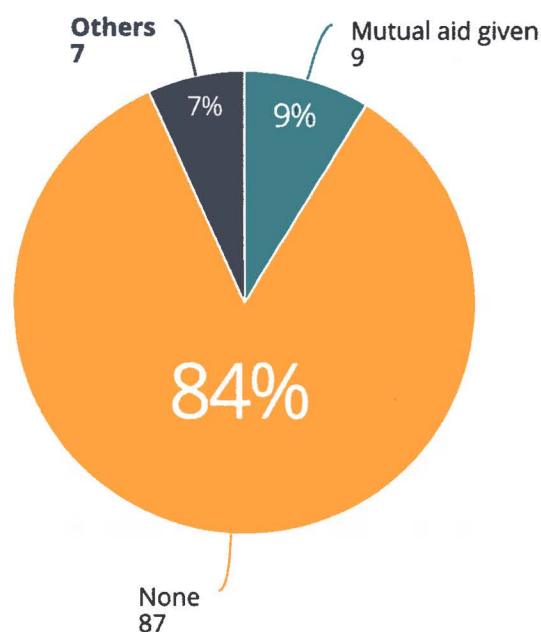
Incident Total

Incident Total
103

Incident Types



Mutual Aid

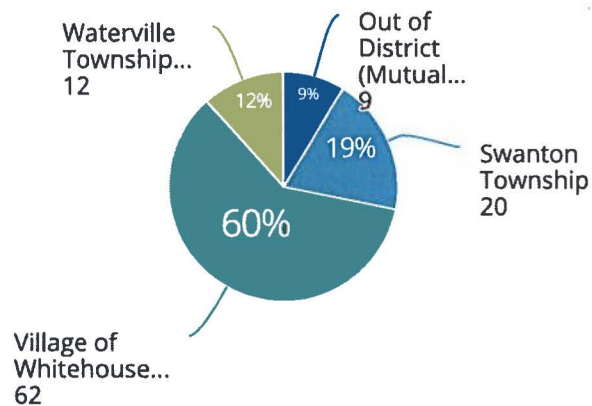


Filter statement:

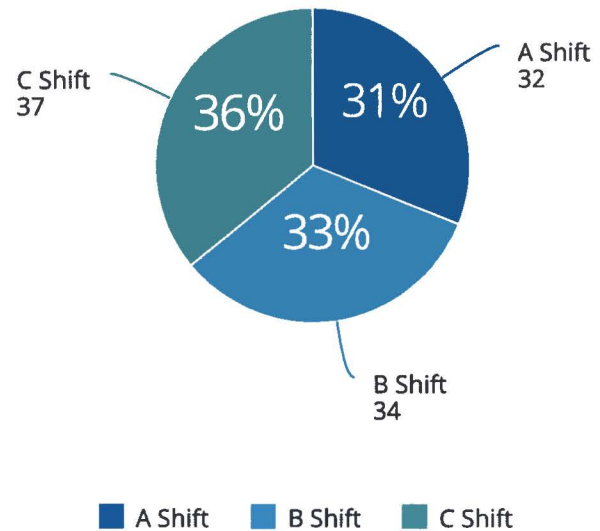
Filters

Days in Alarm DateTime 6/1/24 to 6/30/24 **Is Active** true **Is Locked** true **Aid Given Or Received**

Districts



Incidents by Shift



Incident Type Codes

Incident Type Code	Incident Type	Incident Count
111	Building fire	1
321	EMS call, excluding vehicle accident with injury	55
322	Motor vehicle accident with injuries	3
371	Electrocution or potential electrocution	1
412	Gas leak (natural gas or LPG)	1
442	Overheated motor	1
444	Power line down	6
461	Building or structure weakened or collapsed	1
553	Public service	1
554	Assist invalid	10
571	Cover assignment, standby, moveup	1
611	Dispatched & canceled en route	6
622	No incident found on arrival at dispatch address	5
671	HazMat release investigation w/no HazMat	1

Filter statement

Filters

Days in Alarm DateTime6/1/24 to 6/30/24Is Active trueIs Locked trueAid Given Or Received

Incidents by hour of Day

Hours in Alarm DateTime	Incident Count
00:00	4
02:00	2
03:00	4
04:00	3
05:00	3
07:00	1
08:00	5
09:00	3
10:00	6
11:00	7
12:00	3
13:00	7
14:00	3
15:00	10
16:00	3
17:00	5
18:00	8
19:00	7
20:00	5
21:00	7
22:00	5

Filter statement

Filters

Days In Alarm DateTime 6/1/24 to 6/30/24 **Is Active** true **Is Locked** true **Aid Given Or Received**

Incident Dispatch Code

Initial Dispatch Code	Incident Count
ACCINJ-Acc Personal Injury	4
ANASHOCK-Anaphylactic Shock	1
ASSIST-In-Service Assist	10
BREATH-Breath Difficulty Breat	4
CHOKES-Person Choking	1
CKSAFETY-Check Safety - Person	7
CO-CO Leak	1
COMFRALM-Commercial Fire Alarm	7
DIAB-Diabetic Reaction	2
HEART-Heart Prob/Chest Pain	6
HEM-Hemorrhage/Bleeding	1
ILL-Ill Person	15
INJ-Injured Person	11
INVEST-Fire Investigation	3
INVESTF-Investigation - Possib	1
MEDICALM-Medical Alarm	3
NATLGASO-Natural Gas Outdoors	1
OD-Possible Overdose	1
OOS-Out of Service	1
OUTDOOR-Outdoor Fires	1

VILLAGE OF WHITEHOUSE

July 16, 2024

ADMINISTRATION

- 07-16-24 1. June 30, 2024: Income Tax Collection = \$1,908,513.99
Compared to last year = \$2,004,133.06 (4.77% decrease)
JEDD & JEDZ collections = \$1,731,888.35
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

- 02-20-24 1. **Savanna Lake Plat 2** – All utilities completed. Construction of street underway. Construction completed-awaiting Toledo Edison to install electrical utility.

STREETS

07-16-24

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23. Bid awarded to Geddis Paving & Excavating in the amount of \$845,000.00. Construction started 3/1. Anticipated substantial completion-August 2024.
2. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024. Plans completed. Bid completed – Low Bid B&J Concrete and Construction - \$226,774.25. Construction started May 8, 2024.
3. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

PARKS & RECREATION

- 07-16-24 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2026.
2. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course.

WATER

07-16-24

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review. Bid opening-July 12th.

WASTE WATER

02-20-24

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts.

STORM SEWER

07-16-24

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information. Lucas County Representatives will be at Whitehouse answering ditch petition questions on July 30, 2024 – 4-8 p.m. Final Hearing is August 6, 2024 at 2 p.m. at the Lucas County Commissioners.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00. Project completed.

SANITATION

02-07-23

1. Established 2024 bulk drop off dates. The drop off dates will be January 6 & 13, March 22 & 23, June 21 & 22, September 27 & 28, 2024.

MISCELLANEOUS

07-16-24

1. **Building Permits:** 6 new homes as of 07-10-24.

- 07-16-24 2. **Public Works:**
1. Water Department
 - a. Valve Exercising
 - b. Hydrant Inspections
 2. Sewer Flushing & Manhole Evaluations
 3. Storm Water Inspections – Outfalls & Asst. Management
 4. Tree Trimming
 5. Sandra Park Improvements

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of September 6, 2023 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 7, 2024 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 10, 2024 meeting minutes
- D. Planning Commission
 1. Pending approval of April 1, 2024 meeting minutes
- E. Records Commission
 1. Pending approval of June 6, 2023, meeting minutes
 2. Pending 2023 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2023
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of March 28, 2024 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General

I. Pending review of Council project list