Whitehouse

November 27, 2024

WHITEHOUSE COUNCIL AGENDA
December 3, 2024
6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 960287013#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, December 3, 2024, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizens' comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

I. Call to Order

II. Roll Call

III. Prayer: Warren Clifton, Hope United Methodist

IV. Pledge of Allegiance

V. Adoption of Minutes of the November 19, 2024, Council Meeting

VI. Adoption of Bills Dated November 27, 2024 and the Addendum bills dated December 3, 2024

VII. Introduction of Persons to Appear Before Council

VIII. Committee Reports
   A. Report on the Fallen Timbers Union Cemetery District Meeting
   B. Report on the November 21, 2024, Tree Commission Meeting

IX. Report of the Mayor

X. Report of the Clerk of Council

XI. Report of the Municipal Administrator
   A. Request Authorization for Legislation to Adopt and Approve Current Replacement Pages to the Whitehouse Codified Ordinances

XII. Report of the Law Director

XIII. Report of the Department Heads

XIV. Citizen Comments on Agenda Items

XV. Ordinances

A. **Ordinance 2-2024:** To Amend Chapter 186 of the Codified Ordinances of the Village of Whitehouse (Previously Authorized Tax Ordinance, 3rd Reading)

B. **Ordinance 17-2024:** Authorizing the Amendment of The Zoning Code of the Village of Whitehouse (1st Reading)

C. **Ordinance 21-2024:** To Adopt and Approve Current Replacement Pages to the Whitehouse Codified Ordinances

XVI. Resolutions

XVII. Council Comments

XVIII. Citizen Comments

XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggenbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer and Fire Chief Jason Francis

Guests Present: Nan Myers, Tim Tuohy, Stephen Bond, Karen Gerhardinger and Mike Hill

Council Prayer was given by Pastor Steve Bond, Community of Christ Church

Motion by Councilman Riggenbach, seconded by Councilman Connelly to approve the minutes of the November 5, 2024 Council meeting. 5 ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve the bills totaling $165,306.73 dated November 14, 2024 and the Addendum bills totaling $277,632.54 dated November 19, 2024. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL
Mayor Bingham asked if there were any people to appear before Council. There were none.

COMMITTEE REPORTS
Mayor Bingham asked if there were any committee reports to share.

Report on November 12, 2024, Committee of the Whole Meeting
Council Woman Artiaga reported the November 12th meeting opened with 3 items. The first was the Merit service pay that was established years ago for retention. An exhibition was presented for eligible employees. The committee voted to refer to the council.

Next item was cost of living increase. An exhibit was given for the current CPI. The committee voted to refer to the council.

The last item was rate and fee schedule. The only changes were water, sewer, and refuse. The committee recommended to send to the Council all but refuse suggestion.

REPORT OF THE MAYOR

Mayor Bingham thanked the school for allowing him to read for them. They are still looking for people if interested. He also reported that he has contacted the Lucas County Library to see the plan and construction timeline. Administrator Daugherty affirmed this, and it will include ample time for community involvement. Discussion was held. Mayor will meet with representative Teresa

Gavarone regarding Ditch Petion coming up in December. Discussion occurred on the next Coffee with Mayor and Council. March 15th has been decided for the date and the location will be announced after checking on availability. The Mayor received a complaint regarding standing water on Heller Road. Director Pilcher is evaluating. The Mayor provided the last wage study that was completed by the Village to Council. Finally, Mayor Bingham will be on vacation for the first meeting in December.

REPORT OF THE CLERK OF COUNCIL
Mayor Bingham asked for any items to report from Clerk. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR
Mayor Bingham asked for any items to report from Municipal Administrator Jordan Daugherty.

Merit Service Pay. Administrator Daugherty stated that if Council was ready to act on Merit Service pay out of committee, now would be appropriate. Councilwoman Tuohy made a motion that was seconded by Councilman Fine to approve merit service pay as presented. Motion carried all ayes.

Request Authorization to Advertise for Bids for SCBA Equipment. Administrator Daugherty explained that we are ready to go out to bid for our grant-funded SCBA equipment. A motion was made by Councilwoman Tuohy and seconded by Artiaga seconded to go out to bid. Motion passed all ayes.

Zoning Code Amendment Discussion. Administrator Daugherty gave a brief description of the matter. Councilman Fine asked on the need for a public hearing. After discussion, Solicitor Heban recommended a public hearing next council meeting and then proceed with three readings. Administrator Daugherty clarified that as a default, emergency measures are in place default however it is Council's decision on if an emergency measure is the right application.

Request Authorization for Legislation Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration, and Ancillary Other Matters (as an emergency) Councilman Riggenbach made a motion to approve that was seconded by Councilwoman Tuohy. Councilman Yunker asked for discussion about one other change that was suggested. He referenced an increase in Storm Sewer Tap Fees. Director Pilcher explained the current fee doesn't cover the cost of submittal and inspection. After discussion. Motion passed all ayes.

Request Authorization for Legislation Establishing Pay Classifications, and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 20-2023 (as an emergency) A motion to approve was made by Councilwoman Tuohy and seconded by Councilman Connelly. Motion passed all ayes.

Request Authorization for Legislation Authorizing a Right of Way Vacation Plat (as an emergency-Land for New Water Tower) Daugherty explained this is a necessary step for construction. Heban explained that the County Engineer is requiring a few things. Director Pilcher explained that when Industrial Parkway was improved this section was never separated. One for the water tower, the other portion for road right of way easement. Councilwoman Tuohy made a motion seconded by Councilman Riggenbach to approve. Motion passed all ayes.

Request Authorization for Legislation Declaring the Necessity and Intent to Amend the Current Joint Economic Development District I with Monclova Township, Lucas County, Ohio, Verifying a Public Hearing on Said Amendment (as an emergency). Administrator Daugherty stated that we have more property being requested into the JEDD. A brief discussion was had. Heban explained this is a two-step process which will also need a public hearing. Councilwoman Tuohy made a motion that was seconded by Councilman Connelly to approve. Motion passed all ayes.

Operations Report Summary Deputy Administrator Hartbarger gave an update on Access Whitehouse. The total download count is 800. Permit section is finally coming online with more details to come. The employee Christmas party will be on December 13th.

REPORT OF THE LAW DIRECTOR
Mayor Bingham asks Solicitor Heban for any items to report. There were none.

DEPARTMENT HEAD REPORTS
Fire – Chief Francis Gave an update on the ALS conversion with some statistics.

Police – Chief Baer informed the new 902 cruiser is in service and the Toys for Tots toy collection has begun. He welcomed Director Pilcher's department to the challenge.

Public Service – Director Pilcher gave a final update on the lead line survey and explained it is a living document and process. He also informed that leaf collection and winter preparation is ongoing.

CITIZEN COMMENTS
Mayor Bingham asked if there were any Citizen comments to be heard. There were none.

ORDINANCES
Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. He shares there are several

> **Ordinance 16-2024:** Authorizing the Village of Whitehouse, Lucas County, Ohio, to Adopt the Updated Lucas County Multi-Jurisdictional Hazard Mitigation Plan (3rd Reading)

A Motion was made by Connelly and seconded by Councilwoman Tuohy to read Ordinance 16-2024 by title only. Motion passed all ayes.

A motion was made by Councilman Fine and seconded by Councilman Connelly to approve Ordinance 16-2024 to be read by title only, as an emergency, third reading. 5 ayes

Motion by Councilman Fine and seconded by Councilwoman Tuohy to adopt Ordinance 16-2024: Authorizing the Village of Whitehouse, Lucas County, Ohio, to Adopt the Updated Lucas County Multi-Jurisdictional Hazard Mitigation Plan as an emergency. Vote by name. All ayes

> **Ordinance 2-2024:** To Amend Chapter 186 of the Codified Ordinances of the Village of Whitehouse (Previously Authorized Tax Ordinance, 2nd Reading)

A Motion was made by Councilwoman Artiaga and seconded by Councilman Riggenbach to read Ordinance 2-2024 by title only. Motion passed all ayes.

> **Ordinance 17-2024:** Authorizing the Amendment of The Zoning Code of the Village of Whitehouse

A motion to table the ordinance was made by Councilman Connelly and seconded by Councilman Riggenbach. Motion passed all ayes.

> **Ordinance 18-2024:** Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration, and Ancillary Other Matters (as an emergency)

A Motion was made by Councilwoman Artiaga and seconded by Councilman Yunker to read Ordinance 18-2024 by title only. Motion passed all ayes.

A motion was made by Councilwoman Artiaga and seconded by Councilman Fine to waive the second and third reading of Ordinance 18-2024 to be read by title only. Motion Passed all ayes.

A motion was made by Councilman Connelly and seconded by Councilwoman Tuohy to declare Ordinance 18-2024 as an emergency. Motion Passed all ayes.

Motion by Councilman Connley and seconded by Councilwoman Artiaga to adopt Ordinance 18-2024: Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration, and Ancillary Other Matters (as an emergency). Vote by name. All ayes

> **Ordinance 19-2024:** Establishing Pay Classifications, and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 20-2023 (as an emergency)

A Motion was made by Councilman Connelly and seconded by Councilman Riggenbach to read Ordinance 19-2024 by title only. Motion passed all ayes.

A motion was made by Councilman Yunker and seconded by Councilwoman Artiaga to waive the second and third reading of Ordinance 19-2024 to be read by title only. Motion Passed all ayes.

A motion was made by Councilwoman Tuohy and seconded by Councilwoman Artiaga to declare Ordinance 19-2024 as an emergency. Motion Passed all ayes.

Motion by Councilwoman Tuohy and seconded by Councilman Riggenbach to adopt Ordinance 19-2024: Establishing Pay Classifications, and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 20-2023 (as an emergency) Vote by name. All ayes

Ordinance 20-2024: Authorizing a Right of Way Vacation Plat (as an emergency).

A Motion was made by Councilman Connelly and seconded by Councilwoman Tuohy to read Ordinance 20-2024 by title only. Motion passed all ayes.

A motion was made by Councilman Connelly and seconded by Councilwoman Artiaga to waive the second and third reading of Ordinance 20-2024 to be read by title only. Motion Passed all ayes.

A motion was made by Councilman Connelly and seconded by Councilwoman Tuohy to declare Ordinance 20-2024 as an emergency. Motion Passed all ayes.

Motion by Councilwoman Tuohy and seconded by Councilman Yunker to adopt Ordinance 20-2024: Authorizing a Right of Way Vacation Plat (as an emergency). Vote by name. All ayes

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on. There was one Resolution 16-2024.

Resolution 16-2024: Declaring the Necessity and Intent to Amend the Current Joint Economic Development District I With Monclova Township, Lucas County, Ohio, Verifying a Public Hearing on Said Amendment (as an emergency)

A Motion was made by Councilwoman Artiaga and seconded by Councilman Connelly to read Resolution 16-2024 by title only. Motion passed all ayes.

A motion was made by Councilwoman Artiaga and seconded by Councilman Connelly to waive the second and third reading of Resolution 16-2024 to be read by title only. Motion Passed all ayes.

A motion was made by Councilman Connelly and seconded by Councilwoman Tuohy to declare Resolution 16-2024 as an emergency. Motion Passed all ayes.

Motion by Councilwoman Tuohy and seconded by Councilman Yunker to adopt Resolution 16-2024: Declaring the Necessity and Intent to Amend the Current Joint Economic Development

District I With Monclova Township, Lucas County, Ohio, Verifying a Public Hearing on Said Amendment (as an emergency)Vote by name. All ayes

COUNCIL COMMENTS

Fine shares thank you to maintenance for fixing the park path. He also commended the Holiday Video.

Riggenbach shares Happy Thanksgiving

CITIZEN COMMENTS

Mayor Bingham asked if there were any Citizen comments to be heard. There were none.

EXECUTIVE SESSION

A motion was made to enter executive session at 7:17pm pursuant to ORC 121.22 (G)(1) To consider the appointment, employment, dismissal of a public employee or official by Councilman Riggenbach. Councilwoman Artiaga seconded. Motion passed all ayes.

A motion to reconvene from executive session at 8:25pm was made by Councilwoman Artiaga and seconded by Councilwoman Tuohy. Motion passed all ayes.

ADJOURNMENT

A motion to adjourn was made by Councilwoman Artiaga and seconded by Councilman Riggenbach. Motion passed all ayes. 8:26pm

Duly Appointed Clerk of Council		Mayor

COUNCIL BILLS
11/27/2024

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Amazon	Administration	$52.97		Supplies
Amazon	COVID Funds	$3,297.99	**$3,350.96**	Computers
AT&T	Fire	$70.84	**$70.84**	Phone Service
AT&T First Net	COVID Funds	$599.97		Ipads
AT&T First Net	Fire	$403.63		Cell Phones
AT&T First Net	Administration	$92.24		Cell Phones
AT&T First Net	Parks	$19.48		Cell Phones
AT&T First Net	Maintenance	$19.48		Cell Phones
AT&T First Net	Streets	$19.48		Cell Phones
AT&T First Net	Water	$69.37		Cell Phones
AT&T First Net	Sewer	$69.37	**$1,293.02**	Cell Phones
Jackie Vanderpool	Administration	$250.00	**$250.00**	Contract
Jam Small Engine Services	Fire	$96.28	**$96.28**	Fuel
MASI	Water	$92.05	**$92.05**	Water Sample Analysis
Menards	Maintenance	$67.87	**$67.87**	Supplies
Ohio Gas Company	Police	$74.57		Natural Gas Charges
Ohio Gas Company	Fire	$52.39		Natural Gas Charges
Ohio Gas Company	Maintenance	$311.13		Natural Gas Charges
Ohio Gas Company	Parks	$86.68		Natural Gas Charges
Ohio Gas Company	Life Squad	$52.38	**$577.15**	Natural Gas Charges
Pahl Ready Mix Concrete	Parks	$1,152.10	**$1,152.10**	Concrete
Torrence Sound Equipment Company	Fire	$298.85	**$298.85**	Keypad Replacement
Treasurer, State of Ohio	Water	$3,884.16	**$3,884.16**	License to Operate
Triotech	Police	$67.50	**$67.50**	IT Services
USA Bluebook	Water	$747.65	**$747.65**	Valve
		$11,948.43	**$11,948.43**	

Whitehouse Tree Commission Meeting Minutes
11/21/2024

I. Meeting called to order by Amy at 7:30 pm
Present: Amy Schultz, Michelle Tippie, Laurie Mauro, Diane DeYonker & James Forrest

II. Diane moved to approve the minutes from the September 26th and October 24th meetings, Michelle seconded the motion and the motion passed.

III. Old Business
A. Tree inventory: James mentioned he would like to see if we could find the original master plan that was digitized and posted on the Village website. Diane will try contacting Janet Traub to see if she knows anything about it.
James mentioned that all the fall trees have been received and planting will start soon.
Some scrub trees and cottonwoods have been removed from along the cannonball trail.
B. Forms and documents: Nothing to discuss.
C. Facebook ideas: Discussed the need to get information about our account from Sheri so we can add things to it. Maybe adding something about the jumping worms that are in the Cleveland area.
D. James will talk with Josh regarding the storybook trail as we will need to spend the money that was allocated this year.

IV. New Business
A. Prepare Meeting/Event Plan for 2025: see attached schedule.
B. Confirm Members for 2025: Michelle will not be able to serve next year as she will need to go to a split schedule for work which leaves her unable to attend evening meetings. Amy, Diane, and Laurie are looking forward to continuing on the commission next year.
Elliot has been talking with Jill regarding whether and how we can advertise for new members

V. Discuss Other Issues as Appropriate under the Village Charter:
A. Diane and Laurie gave a quick synopsis of the Urban Forestry Conference they attended. Main topics included jumping worms, reasons people refuse free trees, Maumee's strong cities award and use of native trees in urban areas.
B. James mentioned some of the projects that are being discussed regarding beautification of the entry along 64 from the roundabout to the center of town and working with the Metroparks to plan for vegetation along the sides of the ditch by the new bridge and in the pollinator area east of the bridge.

VI. Meeting was adjourned at 8:15 pm

Minutes submitted by Diane DeYonker

2025 Tree Commission Meeting Plan

Meeting Date	Business Items	Minutes
January 23, 2025	Confirm Commissioners for 2025 Elect Officers, Spring Seminar, Tree Inventory, Forms & Docs, Facebook Ideas	Laurie Mauro
February 27, 2025	Arbor Day Planning, Projects for Growth Award Review Tree Ordinance Tree Inventory, Forms & Docs, Facebook Ideas	Diane DeYonker
March 27, 2025	Arbor Day Plan, Tree City USA 2025 Tree Inventory, Forms & Docs, Facebook Ideas	Elliot Tramer
April 24, 2025	Finalize Plan for Arbor Day Tree Inventory Update, Growth Award Tree Inventory, Forms & Docs, Facebook Ideas	Laurie Mauro
April/May 2025	**Tree City USA 2025 Award Ceremony**	
May 2025	**Arbor Day Celebration Event**	
May 22, 2025	Discuss EAB, ALB, and Spotted Lantern Fly Awareness, Growth Award Progress Review Tree City 2025 Award Ceremony Tree Inventory, Forms & Docs, Facebook Ideas	Amy Schultz
June 26, 2025	Update Tree Inventory Master Plan Farmers Market Booth Plan Tree Inventory, Forms & Docs, Facebook Ideas	Diane DeYonker
July 24, 2025	Update on Growth Award, Master Plan Update Review 2025 Tree City Award Progress Farmers Market Tree Inventory, Forms & Docs, Facebook Ideas	( )
August 28, 2025	Begin Formal Preparation of Tree City USA & Growth Award Applications Master Plan Update, Farmers Market Review Fall Tree Planting Schedule Tree Inventory, Forms & Docs, Facebook Ideas	Chris Manzey
September 25, 2024	Growth & Tree City Awards Review Tree Budget Preparation Tree Inventory, Forms & Docs, Facebook Ideas	Elliot Tramer
October 23, 2025	Finalize Tree City USA renewal application Tree Inventory, Forms & Docs, Facebook Ideas Northwest Ohio Urban Forestry Conference	Chris Manzey
November 20, 2025	Prepare Meeting/Event Plan for 2025 Confirm Members for 2026 Tree Inventory, Forms & Docs, Facebook Ideas	Amy Schultz
December 2025	No meeting. Merry Christmas Everyone and a Happy New Year	

AMEMDED ORDINANCE NO. 2 - 2024

AN ORDINANCE TO AMEND CHAPTER 186 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WHITEHOUSE

WHEREAS, this Ordinance is recommended by the Village of Whitehouse Administration; and

WHEREAS, the Ohio General Assembly recently enacted certain legislation to the Ohio Revised Code which dealt with municipal income taxation; and

WHEREAS, the Regional Income Tax Authority, in conjunction with the Village's legal counsel and the Village's Finance Director, have reviewed the current Village of Whitehouse Income Tax, Chapter 186 of the Whitehouse Municipal Code, and has suggested certain changes to the Whitehouse Income Tax Code in order to conform to the new State of Ohio requirements; and

WHEREAS, the suggested changes by the Regional Income Tax Authority have been reviewed by the Village's Finance Director and Law Director; and

WHEREAS, Council finds it is in the best interests of the Village and its residents to adopt a new Chapter of the Whitehouse Municipal Code dealing with income taxes for tax years commencing on January 1, 2024, and thereafter.

NOW, THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Wood County, Ohio, That:

Section 1. The Council for the Village of Whitehouse hereby amends the Codified Ordinances of the Village of Whitehouse, Chapter 186, Income Tax, as follows:

Section 186.03(11)(O), Definitions, shall read as follows:

(O) For tax years 2024 and after, the income of individuals under 18 years of age.

Section 186.062, Net Profit; Income Subject to Net Profit Tax; Alternative Apportionment shall now read as follows:

This section applies to any taxpayer engaged in a business or profession in Whitehouse, unless the taxpayer is an individual who resides in Whitehouse or the taxpayer is an electric company, combined company, or telephone company that is subject to and required to file reports under Chapter 5745 of the ORC.

(A) Net profit from a business or profession conducted both within and without the boundaries of Whitehouse shall be considered as having a taxable situs in Whitehouse for purposes of municipal income taxation in the same proportion as the average ratio of the following:

(1) The average original cost of the real property and tangible personal property owned or used by the taxpayer in the business or profession in Whitehouse during the taxable period to the average original cost of all of the real and tangible personal property owned or used by the taxpayer in the business or profession during the same period, wherever situated.

As used in the preceding paragraph, tangible personal or real property shall include property rented or leased by the taxpayer and the value of such property shall be determined by multiplying the annual rental thereon by eight;

(2) Wages, salaries, and other compensation paid during the taxable period to individuals employed in the business or profession for services performed in Whitehouse to wages, salaries, and other compensation paid during the same period to individuals employed in the business or profession, wherever the individual's services are performed, excluding compensation from which taxes are not required to be withheld under Section 4(C);

(3) Total gross receipts of the business or profession from sales and rentals made and services performed during the taxable period in Whitehouse to total gross receipts of the business or profession during the same period from sales, rentals, and services, wherever made or performed.

(B)(1) If the apportionment factors described in division (F)(1) of this section do not fairly represent the extent of a taxpayer's business activity in Whitehouse, the taxpayer may request, or the Tax Administrator of Whitehouse may require, that the taxpayer use, with respect to all or any portion of the income of the taxpayer, an alternative apportionment method involving one or more of the following:

(a) Separate accounting;

(b) The exclusion of one or more of the factors;

(c) The inclusion of one or more additional factors that would provide for a more fair apportionment of the income of the taxpayer to the municipal corporation;

(d) A modification of one or more of the factors.

(2) A taxpayer request to use an alternative apportionment method shall be in writing and shall accompany a tax return, timely filed appeal of an assessment, or timely filed amended tax return. The taxpayer may use the requested alternative method unless the Tax Administrator denies the request in an assessment issued within the period prescribed by Section 12(A).

(3) The Tax Administrator may require a taxpayer to use an alternative apportionment method as described in division (F)(2) of this section, but only by issuing an assessment to the taxpayer within the period prescribed by Section 12 (A).

(4) Nothing in division (F)(2) of this section nullifies or otherwise affects any alternative apportionment arrangement approved by the Tax Administrator or otherwise agreed upon by both

the Tax Administrator and taxpayer before January 1, 2016.

(C) As used in division (A)(2) of this section, "wages, salaries, and other compensation" includes only wages, salaries, or other compensation paid to an employee for services performed at any of the following locations:

(1) A location that is owned, controlled, or used by, rented to, or under the possession of one of the following:

(a) The employer;

(b) A vendor, customer, client, or patient of the employer, or a related member of such a vendor, customer, client, or patient;

(c) A vendor, customer, client, or patient of a person described in (C)(1)(b) of this section, or a related member of such a vendor, customer, client, or patient.

(2) Any location at which a trial, appeal, hearing, investigation, inquiry, review, court-martial, or similar administrative, judicial, or legislative matter or proceeding is being conducted, provided that the compensation is paid for services performed for, or on behalf of, the employer or that the employee's presence at the location directly or indirectly benefits the employer;

(3) Any other location, if the Tax Administrator determines that the employer directed the employee to perform the services at the other location in lieu of a location described in division (C)(1) or (2) of this section solely in order to avoid or reduce the employer's municipal income tax liability. If the Tax Administrator makes such a determination, the employer may dispute the determination by establishing, by a preponderance of the evidence, that the Tax Administrator's determination was unreasonable.

(D) For the purposes of division (A)(3) of this section, and except as provided in division (I) of this section, receipts from sales and rentals made and services performed shall be sitused to a municipal corporation as follows:

(1) Gross receipts from the sale of tangible personal property shall be sitused to the municipal corporation in which the sale originated. For the purposes of this division, a sale of property originates in Whitehouse if, regardless of where title passes, the property meets any of the following criteria:

(a) The property is shipped to or delivered within Whitehouse from a stock of goods located within Whitehouse.

(b) The property is delivered within Whitehouse from a location outside Whitehouse, provided the taxpayer is regularly engaged through its own employees in the solicitation or promotion of sales within Whitehouse and the sales result from such solicitation or promotion.

(c) The property is shipped from a place within Whitehouse to purchasers outside Whitehouse, provided that the taxpayer is not, through its own employees, regularly engaged in the solicitation or promotion of sales at the place where delivery is made.

(2) Gross receipts from the sale of services shall be sitused to Whitehouse to the extent that such services are performed in Whitehouse.

(3) To the extent included in income, gross receipts from the sale of real property located in Whitehouse shall be sitused to Whitehouse.

(4) To the extent included in income, gross receipts from rents and royalties from real property located in Whitehouse shall be sitused to Whitehouse.

(5) Gross receipts from rents and royalties from tangible personal property shall be sitused

to Whitehouse based upon the extent to which the tangible personal property is used in Whitehouse.

(E) The net profit received by an individual taxpayer from the rental of real estate owned directly by the individual, or by a disregarded entity owned by the individual, shall be subject to Whitehouse's tax only if the property generating the net profit is located in Whitehouse or if the individual taxpayer that receives the net profit is a resident of Whitehouse. Whitehouse shall allow such taxpayers to elect to use separate accounting for the purpose of calculating net profit sitused under this division to the municipal corporation in which the property is located.

(F)(1) Except as otherwise provided in divisions (F)(2) and (I) of this section, Commissions received by a real estate agent or broker relating to the sale, purchase, or lease of real estate shall be sitused to the municipal corporation in which the real estate is located. Net profit reported by the real estate agent or broker shall be allocated to Whitehouse, if applicable, based upon the ratio of the commissions the agent or broker received from the sale, purchase, or lease of real estate located in Whitehouse to the commissions received from the sale, purchase, or lease of real estate everywhere in the taxable year.

(2) An individual who is a resident of Whitehouse shall report the individual's net profit from all real estate activity on the individual's annual tax return for Whitehouse. The individual may claim a credit for taxes the individual paid on such net profit to another municipal corporation to the extent that such a credit is allowed under Whitehouse's income tax ordinance. When calculating the ratios described in division (F)(1) of this section for the purposes of that division or division (F)(2) of this section, the owner of a disregarded entity shall include in the owner's ratios the property, payroll, and gross receipts of such disregarded entity.

(3) Left intentionally blank.

(4) Intentionally left blank.

(G) If, in computing a taxpayer's adjusted federal taxable income, the taxpayer deducted any amount with respect to a stock option granted to an employee, and if the employee is not required to include in the employee's income any such amount or a portion thereof because it is exempted from taxation under divisions (11)(L) and (34)(A)(iv) of Section 186.03 of this Chapter, by a municipal corporation to which the taxpayer has apportioned a portion of its net profit, the taxpayer shall add the amount that is exempt from taxation to the taxpayer's net profit that was apportioned to that municipal corporation. In no case shall a taxpayer be required to add to its net profit that was apportioned to that municipal corporation any amount other than the amount upon which the employee would be required to pay tax were the amount related to the stock option not exempted from taxation.

This division applies solely for the purpose of making an adjustment to the amount of a taxpayer's net profit that was apportioned to a municipal corporation under this section.

(H) When calculating the ratios described in division (A) of this section for the purposes of that division or division (B) of this section, the owner of a disregarded entity shall include in the owner's ratios the property, payroll, and gross receipts of such disregarded entity.

(I)(1) As used in this division:

(a) "Qualifying remote employee or owner" means an individual who is an employee of a taxpayer or who is a partner or member holding an ownership interest in a taxpayer that is treated as a partnership for federal income tax purposes, provided that the individual meets both of the following criteria:

(i) The taxpayer has assigned the individual to a qualifying reporting location.

(ii) The individual is permitted or required to perform services for the taxpayer at a qualifying remote work location.

(b) "Qualifying remote work location" means a permanent or temporary location at which an employee or owner chooses or is required to perform services for the taxpayer, other than a reporting location of the taxpayer or any other location owned or controlled by a customer or client of the taxpayer. "Qualifying remote work location" may include the residence of an employee or owner and may be located outside of a municipal corporation that imposes an income tax in accordance with this chapter. An employee or owner may have more than one qualifying remote work location during a taxable year.

(c) "Reporting location" means either of the following:

(i) A permanent or temporary place of doing business, such as an office, warehouse, storefront, construction site, or similar location, that is owned or controlled directly or indirectly by the taxpayer;

(ii) Any location in this state owned or controlled by a customer or client of the taxpayer, provided that the taxpayer is required to withhold taxes under Section 4 of this Chaper, on qualifying wages paid to an employee for the performance of personal services at that location.

(d) "Qualifying reporting location" means one of the following:

(i) The reporting location in this state at which an employee or owner performs services for the taxpayer on a regular or periodic basis during the taxable year;

(ii) If no reporting location exists in this state for an employee or owner under division (I)(1)(d)(i) of this section, the reporting location in this state at which the employee's or owner's supervisor regularly or periodically reports during the taxable year;

(iii) If no reporting location exists in this state for an employee or owner under division (I)(1)(d)(i) or (ii) of this section, the location that the taxpayer otherwise assigns as the employee's or owner's qualifying reporting location, provided the assignment is made in good faith and is recorded and maintained in the taxpayer's business records. A taxpayer may change the qualifying reporting location designated for an employee or owner under this division at any time.

(2) For tax years ending on or after December 31, 2023, a taxpayer may elect to apply the provisions of this division to the apportionment of its net profit from a business or profession. For taxpayers that make this election, the provisions of division (F) of this section apply to such apportionment except as otherwise provided in this division.

A taxpayer shall make the election allowed under this division in writing on or with the taxpayer's net profit return or, if applicable, a timely filed amended net profit return or a timely filed appeal of an assessment. The election applies to the taxable year for which that return or appeal is filed and for all subsequent taxable years, until the taxpayer revokes the election.

The taxpayer shall make the initial election with the Tax Administrator of each municipal corporation with which, after applying the apportionment provisions authorized in this division, the taxpayer is required to file a net profit tax return for that taxable year. A taxpayer shall not be required to notify the Tax Administrator of a municipal corporation in which a qualifying remote employee's or owner's qualifying remote work location is located, unless the taxpayer is otherwise required to file a net profit return with that municipal corporation due to business operations that are unrelated to the employee's or owner's activity at the qualifying remote work location.

After the taxpayer makes the initial election, the election applies to every municipal corporation in which the taxpayer conducts business. The taxpayer shall not be required to file a net profit return with a municipal corporation solely because a qualifying remote employee's or owner's qualifying remote work location is located in such municipal corporation.

Nothing in this division prohibits a taxpayer from making a new election under this division after properly revoking a prior election.

(3) For the purpose of calculating the ratios described in division (F)(1) of this section, all of the following apply to a taxpayer that has made the election described in division (G)(2):

(a) For the purpose of division (F)(1) of this section, the average original cost of any tangible personal property used by a qualifying remote employee or owner at that individual's qualifying remote work location shall be sitused to that individual's qualifying reporting location.

(b) For the purpose of division (F)(1) of this section, any wages, salaries, and other compensation paid during the taxable period to a qualifying remote employee or owner for services performed at that individual's qualifying remote work location shall be sitused to that individual's qualifying reporting location.

(c) For the purpose of division (F)(1) of this section, and notwithstanding division (F)(4) of this section, any gross receipts of the business or profession from services performed during the taxable period by a qualifying remote employee or owner for services performed at that individual's qualifying remote work location shall be sitused to that individual's qualifying reporting location.

(4) Nothing in this division prevents a taxpayer from requesting, or a tax administrator from requiring, that the taxpayer use, with respect to all or a portion of the income of the taxpayer, an alternative apportionment method as described in division (F)(2) of this section. However, a tax administrator shall not require an alternative apportionment method in such a manner that it would require a taxpayer to file a net profit return with a municipal corporation solely because a qualifying remote employee's or owner's qualifying remote work location is located in that municipal corporation.

(5) Except as otherwise provided in this division, nothing in this division is intended to affect the withholding of taxes on qualifying wages pursuant to Section 4 of this Chapter.

Section 186.091(G), Annual Return; Filing, shall read as follows:

(G)(1)(a) Except as otherwise provided in this Ordinance, each return required to be filed under this section shall be completed and filed as required by the Tax Administrator on or before the date prescribed for the filing of state individual income tax returns under division (G) of Section 5747.08 of the ORC. The taxpayer shall complete and file the return or notice on forms prescribed by the Tax Administrator or on generic forms, together with remittance made payable to Whitehouse. No remittance is required if the net amount due is ten dollars or less.

(G)(2) If the Tax Administrator considers it necessary in order to ensure the payment of the tax imposed by Municipality, the Tax Administrator may require taxpayers to file returns and make payments otherwise than as provided in this division, including taxpayers not otherwise required to file annual returns

Section 186.094 Extension of Time to File

(A) Any taxpayer that has duly requested an automatic six-month extension for filing the taxpayer's federal income tax return shall automatically receive an extension for the filing of Village's income tax return. The extended due date of Village's income tax return shall be the 15th day of the tenth month after the last day of the taxable year to which the return relates. For tax years ending on or after January 1, 2023, the extended due date of Whitehouse's income tax return for a taxpayer that is not an individual shall be the 15th day of the eleventh month after the last day of the taxable year to which the return relates.

(a) A copy of the federal extension request shall be included with the filing of Village's income tax return.

(B) Any taxpayer that qualifies for an automatic federal extension for a period other than six-months for filing the taxpayer's federal income tax return shall automatically receive an extension for the filing of a municipal income tax return. The extended due date of the municipal income tax return shall be the same as that of the extended federal income tax return.

(C) A taxpayer that has not requested or received a six-month extension for filing the taxpayer's federal income tax return may request that the Tax Administrator grant the taxpayer a six-month extension of the date for filing the taxpayer's Whitehouse income tax return. If the request is received by the Tax Administrator on or before the date the Village income tax return is due, the Tax Administrator shall grant the taxpayer's requested extension.

(D) An extension of time to file under this division is not an extension of the time to pay any tax due unless the Tax Administrator grants an extension of that date.

(E) If the Tax Commissioner extends for all taxpayers the date for filing state income tax returns under division (G) of Section 5747.08 of the ORC, a taxpayer shall automatically receive an extension for the filing of Village's income tax return. The extended due date of Village's income tax return shall be the same as the extended due date of the state income tax return.

(F) If a taxpayer receives an extension for the filing of a municipal income tax return under (A), (D), and (E) of this section, as well as section 186.091 (G)(2) of this charter, the Tax Administrator shall not make any inquiry or send any notice to the taxpayer with regard to the return on or before the date the taxpayer files the return or on or before the extended due date to file the return, whichever occurs first.

If a Tax Administrator violates division (F) of this section, the municipal corporation shall reimburse the taxpayer for any reasonable costs incurred to respond to such inquiry or notice, up to $150.

(F) of this section does not apply to an extension received under division (A) of this section if the tax administrator has actual knowledge that the taxpayer failed to file for a federal extension as required to receive the extension under division (A) of this section or failed to file for an extension under division (C) of this section.

186.10(C), Penalties, Interest, Fees and Charges, shall read as follows:

(C) Should any taxpayer, employer, agent of the employer, or other payer for any reason fails, in whole or in part, to make timely and full payment or remittance of income tax, estimated income tax, or withholding tax or to file timely with the Village any return required to be filed, the following penalties and interest shall apply:

(1) Interest shall be imposed at the rate described in division (A) of this section, per annum, on all unpaid income tax, unpaid estimated income tax, and unpaid withholding tax.

(2) With respect to unpaid income tax and unpaid estimated income tax, the Village may impose a penalty equal to fifteen percent (15%) of the amount not timely paid.

(3) With respect to any unpaid withholding tax, the Village may impose a penalty equal to fifty percent (50%) of the amount not timely paid.

(4)(a) For tax years ending on or before December 31, 2022, with respect to returns other than estimated income tax returns, the Village may impose a penalty of $25 for each failure to timely file each return, regardless of the liability shown thereon for each month, or any fraction thereof, during which the return remains unfiled regardless of the liability shown thereon. The penalty shall not exceed $150 for each failure.

(b) For tax years ending on or after January 1, 2023, with respect to returns other than estimated income tax returns, Whitehouse may impose a penalty not exceeding $25 for each failure to timely file each return, regardless of the liability shown thereon, except that Whitehouse shall abate or refund the penalty assessed on a taxpayer's first failure to timely file a return after the taxpayer files that return.

All other provisions of Chapter 194 not included herein shall remain in full force and effect.

Section 2. The Council for the Village of Whitehouse specifically does not repeal the prior Income Tax, Chapter 185, or any other provision of Chapter 186 by way of this Ordinance or the prior sections set forth in Chapter 186.

Section 3. All formal actions of Council relating to the adoption of this Ordinance and all deliberations of Council and any of its committees leading to such action were in meetings open to the public in compliance with law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _______ Nays: ________

First Reading: ______________________________

Second Reading: ______________________________

Third Reading: ______________________________

EFFECTIVE DATE OF THIS ORDINANCE: _____________, 2024.

____

Mayor

ATTEST:

____

Duly Appointed Clerk of Council

____

Solicitor

AMENDED ORDINANCE NO. 17-2024

AN ORDINANCE AUTHORIZING THE AMENDMENT OF THE ZONING CODE OF THE VILLAGE OF WHITEHOUSE; AND DECLARING AN EMERGENCY

WHEREAS, the Village of Whitehouse Planning Commission has reviewed the present Zoning Code of the Village of Whitehouse and has recommended a change to the present Zoning Code; and

WHEREAS, it is desirable to amend the present Zoning Code of the Village as set forth below;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. The recommendation of the Planning Commission is hereby accepted.

Section 2. The present Zoning Code, Section 1248.08, Application/Time Limitation, which reads as follows:

An application shall not be made more frequently than once each year for any change of zoning or a special use on a parcel of record.

Is hereby repealed.

Section 3. The following shall be enacted as part of the Whitehouse Zoning Code:

Section 1248.08 Application/Time Limitation

An application shall not be made more frequently than once each 365 days from the date of application for the same change of zoning or the same special use on a parcel of record.

Is hereby enacted.

Section 4. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 5. This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that it is necessary to allow for the orderly development of property within the Village.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: ______ Nays: ________

FINAL VOTE ON THE MEASURE: Yeas: _______ Nays: ________

First Reading: ______________________________

Second Reading: ______________________________

Third Reading: ______________________________

EFFECTIVE DATE OF THIS ORDINANCE: ______________, 2024.

____
Mayor

ATTEST:

____
Duly Appointed Clerk of Council

____
Solicitor

ORDINANCE NO. 21 - 2024

AN ORDINANCE TO ADOPT AND APPROVE CURRENT REPLACEMENT PAGES TO THE WHITEHOUSE CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to update and amend certain provisions within the existing Codified Ordinances of the Village of Whitehouse to conform with current State law as required by the Ohio Constitution; and

WHEREAS, additional various Ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the Village of Whitehouse has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revisions;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Ordinances of the Village of Whitehouse, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2024 Replacement Pages to the Codified Ordinances are hereby recertified, approved and adopted.

SECTION II: That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law. Complete copies of same are available in the Administrative offices as summarized.

Traffic Code

301.35	School Bus. (Amended)
303.991	Committing an Offense While Distracted Penalty. (Amended)
331.38	Stopping for School Bus; Discharging Children. (Amended)
331.45	Restrictions on the Operation of School Buses. (Added)
333.03	Maximum Speed Limits; Assured Clear Distance Ahead. (Amended)
333.11	Electronic Wireless Communication Device Use Prohibited While Driving. (Amended)
337.16	Number of Lights; Limitations on Flashing, Oscillating or Rotating Lights. (Amended)
337.26	Child Restraint System Usage. (Amended)
337.32	Lights and Sign on Transportation for Preschool Children. (Added)
341.04	Commercial Drivers Prohibitions. (Amended)
341.05	Criminal Offenses. (Amended)
351.04	Parking Near Curb; Handicapped Locations on Public and Private Lots and Garages. (Amended)

General Offenses Code

501.01	General Provisions and Penalty Definitions. (Amended)
505.16	Rights of Blind, Deaf or Hearing Impaired, or Mobility Impaired Person, or Trainer with Assistance Dog. (Added)

509.06	Inducing Panic. (Amended)
509.09	Impeding Public Passage of an Emergency Service Responder. (Added)
513.01	Drug Abuse Control Definitions. (Amended)
513.16	Adult Use Cannabis Control; Limitations on Conduct by Individuals. (Added)
529.07	Open Container Prohibited. (Amended)
533.08	Procuring; Engagement in Sexual Activity for Hire. (Amended)
537.03	Assault. (Amended)
537.12	Misuse of 9-1-1 System. (Amended)
537.16	Illegal Distribution of Cigarettes, Other Tobacco Products, or Alternative Nicotine Products; Transaction Scans. (Amended)
549.10	Possessing Replica Firearm in School. (Amended)
549.12	Concealed Handgun Licenses; Possession of Revoked or Suspended License; Additional Restrictions; Posting Signs Prohibiting Possession. (Added)

SECTION III: It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of said Village and its inhabitants for the reason that there exists an imperative necessity for the earliest publication and distribution of current Replacement Pages to the officials and residents of the Village to facilitate administration and daily operations of the Village of Whitehouse, Lucas County, Ohio for its citizens and surrounding inhabitants.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: ______ Nays: ______

FINAL VOTE ON THE MEASURE: Yeas: _______ Nays: ________

First Reading: ________________________________

Second Reading: ________________________________

Third Reading: ________________________________

EFFECTIVE DATE OF THIS ORDINANCE: _____________, 2024.

____
Mayor

ATTEST:

____
Duly Appointed Clerk of Council

____
Kevin A. Heban, Solicitor

VILLAGE OF WHITEHOUSE
December 3, 2024

ADMINISTRATION

11.19.24 Income Tax (As of October 31, 2024)

a. Whitehouse Income Tax Collections

i. 2024 = $3,069,544.42
ii. 2023 = $3,151,407.32
iii. Year to Date Comparison = 2.60% Decrease

b. MTJEDD

Date	2nd Qtr 2024	YTD (3rd & 4th Qtr. 2023, 1st & 2nd Qtr. 2024)
Receipts	$229,690.79	$1,366,687.09
Refunds	$32,901.15	$66,122.68
Grants Paid	$0.00	$503,323.00
Subtotal	$196,789.64	$797,241.41
Maintenance Fund	$19,678.96	$79,724.14
Retainage Fund	$1,967.90	$7,972.42
Net Tax Revenues	$175,142.78	$709,544.85
MTJEDD Disbursement	$131,357.09	$532,158.64
Whitehouse Disbursement	**$43,785.69**	**$177,386.21**

c. STJEDZ

Date	3rd Qtr. 2024	YTD
Receipts	$437,115.89	$1,264,299.21
Refunds	$0.00	$13,264.89
Grants Paid	$0.00	$0.00
Expenses	$0.00	$4,637.90
Subtotal	$437,115.89	$1,246,396.42
STJEDZ Disbursement	$327,836.92	$934,797.32
Whitehouse Disbursement	**$109,278.97**	**$311,599.10**

02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

12-03-24 1. **Savanna Lake Plat 2 –** All utilities completed. Construction of street underway. Construction completed-awaiting Toledo Edison to install electrical utility. Subdivision completed.

STREETS

12-03-24

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate $652,000. Grant $521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23. Bid awarded to Geddis Paving & Excavating in the amount of $845,000.00. Construction started 3/1. Anticipated substantial completion-August 2024. Project 95% completed. Completed.
2. **Swanton Street Reconstruction –** Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024. Plans completed. Bid completed – Low Bid B&J Concrete and Construction - $226,774.25. Construction started May 8, 2024. Project 98% completed. Completed.
3. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing. To Kleinfelder for Engineering.
4. **Waterville St. Resurfacing –** Providence St. to Oak Crossing Lane. Approved through OPWC/Small Government Funding Program-schedule year 2025. Mill & Fill project. To Kleinfelder for Engineering.

PARKS & RECREATION

12-03-24

1. **Providence St. Plazas at Wabash Cannonball Trail –** Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2026.
2. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course. Equipment procured.
3. **Park Sign & Front Park Design** – Reconstruction of Whitehouse Park sign and Landscape design for front of park along Providence St. between St. Louis and Lucas St.

WATER

11-05-24

1. **Elevated Storage -** A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - $1,874,138.00. Plans to OEPA for review. Bid opening-July 12th. Apparent low bidder-Maguire Iron for $2,753,000. Awaiting award. Awarded to Maguire Iron. Anticipated to start mid-November.

WASTE WATER

08-20-24 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for $2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

2. **Sanitary Sewer Collection System Evaluation –** Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts. Recommendation to perform cast in place sectional liners and rehab manholes. Estimated project cost $1,050,456.00. Council approved project for Water Pollution Control Fund nomination. Jones & Henry to make application – Fall 2024.

STORM SEWER

08-20-24

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information. Lucas County Representatives will be at Whitehouse answering ditch petition questions on July 30, 2024 – 4-8 p.m. Final Hearing is August 6, 2024 at 2 p.m. at the Lucas County Commissioners. Hearing postponed. Recessed to July 15, 2025.

SANITATION

11-05-24

1. Established 2025 bulk drop off/curbside dates. The drop off dates will be January 3rd-4th & 10th-11th, March 21-22. The curbside pickup dates will be June 28th , September 27th.

MISCELLANEOUS

11-19-24 1. **Building Permits**: 12 new homes as of 11-14-24.

12-03-24 2. **Public Works:**

1. Leaf Collection-Wrapping up
2. Sewer Flushing & Manhole Evaluations
3. Storm Water Inspections – Outfalls & Asst. Management
4. Tree Trimming
5. Sandra Park Improvements

Boards and Commissions

A. Board of Zoning Appeals
   1. Pending approval of October 23, 2024 meeting minutes
   2. Currently no submissions requiring meeting

B. Charter Revision Commission
   1. Pending approval of March 7, 2024 meeting minutes

C. Fire Dependency Board
   1. Pending approval of January 10, 2024 meeting minutes

D. Planning Commission
   1. Pending approval of November 4, 2024 meeting minutes
   2. Upcoming Public Hearing and Meeting scheduled for October 7, 2024

E. Records Commission
   1. Pending approval of June 4, 2024, meeting minutes
   2. Pending 2025 Reorganization Meeting
   3. Pending Review of Records Set for Destruction in 2025
   4. Pending Review of Records Policies

F. Tree Commission
   1. Pending approval of November 21, 2024 meeting minutes

Council Committee of the Whole

A. Economic Development
B. Finance, Audit & Investment
C. Franchise, Lands & Buildings
D. Parks & Recreation
E. Public Services Committee
F. Personnel & Safety
G. General