

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggengbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis

Guests Present: Jen Bingham, Nan Myers, Lance Fuller, Sue & Ron Meeker, Larry & Carolyn Vrooman, Carol Sieka, Angi Sweeney, Nancy Ankenbrandt, Tim Tuohy, Tenley Petersen, Dee Resnick

Council Prayer was given by Municipal Administrator Jordan Daugherty.

Motion by Councilman Connelly, seconded by Councilwoman Artiaga to approve the minutes of the January 7th, 2025 Council meeting. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to approve the bills totaling \$531,974.19 dated January 17th, 2025 and the Addendum bills totaling \$65,654.12 dated January 21st, 2025 and the November 2024 Financial Statements. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any people to appear before Council. There were none.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the January 14, 2025 Committee of the Whole Meeting

Council President Riggengbach reports that the meeting's key topics were economic development with key targets planning. Kleinfelder group in attendance to help with thoughts and discussion. A second topic included distributing charitable funds, will revisit the topic in March with more input by Council. Continued discussions on all topics will occur.

REPORT OF THE MAYOR

Mayor Bingham shares that the TMACOG general assembly happens twice a year, it is this Friday in Perrysburg. Will be reviewing the topic of the ditch project during this meeting. He shares that a library meeting occurred on January 10th, was told there will be movement in the next 90 days with surveys being sent out to citizens, diagrams being shared. They will have to review and approve soil type for the placement of such a large building. Will be scheduling another meeting in the next month or so. Possible ceremonial ground breaking in spring. Administrator Daugherty comments it will take a year or so before construction because they will want to get as much input from the public as possible.

Mayor Bingham asks about resident survey results, Karen Gerhardinger has requested copies, asking when it will be closed. Connelly shares an open-ended analysis is being completed and details will be shared asap. Bingham asks if any other Council people are having problems getting in touch with people who asked for someone to reach out from the survey, he is getting no response when trying to reach out.

Mayor Bingham reminds all that Coffee with Mayor and Council is upcoming at Whitehouse Bakery and Coffee Shop. Deputy Administrator Hartbarger confirms this event will be

shared on social media to get the word out. Easter Egg hunt team had the first meeting, may be a conflict with the date that has been selected, next meeting February 13th at 7pm all Council is invited to attend and help plan. Looking into doing bounce houses and face painting along with more eggs, expecting a large turnout. Mayor shares that station day at Village Hall and Kid Council day at Whitehouse primary will both be in May. He also comments that he has sent an invite to the governor for the upcoming Cherry Fest.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk of Council Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Mayor Bingham asks Administrator Daugherty for any items to report.

Request Authorization for Legislation Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse Is of No Further Use to the Village And Is Hereby Determined to Be Surplus Property and to be Disposed of Pursuant to Law

Administrator Daugherty shares that the Council packet includes detail on this legislative action. He shares this is when property is old, out of service, no use to the Village. This is a repeat of previous actions.

Motion by Councilman Fine, seconded by Councilwoman Tuohy to Request Authorization for Legislation Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse Is of No Further Use to the Village And Is Hereby Determined to Be Surplus Property and to be Disposed of Pursuant to Law, as an emergency. 6 ayes

Operations Report Summary

Deputy Administrator Hartbarger shares that a goal is to streamline communications. He comments that the status report and operations report will be combined; there will only be one place to look for info.

REPORT OF THE LAW DIRECTOR

Mayor Bingham asks Solicitor Heban for any items to report.

Solicitor Heban shares that they are trying to schedule Charter Review Commission, which should be in mid-February. He comments that term limits are on the agenda, asking if there are any other details that Council would like to have added to let him know.

Artiaga asks if there is any action needed as result of ballot issues. Heban says there will be three items to decide and that will be wrapped up and put on the agenda soon.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asks for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on.

- A. **Ordinance 01-2025:** Authorizing the Mayor and Administrator to Enter Into a Contract with Monclova Township, Lucas County, Ohio For the Establishment of a Seventh Amendment to the Monclova Township Joint Economic Development District I (MTJEDDI), as an emergency.

Motion by Councilman Connelly, seconded by Councilman Riggerbach to approve **Ordinance 01-2025** to be read by title only. 6 ayes

Motion by Councilman Riggerbach, seconded by Councilwoman Tuohy to approve to suspend the rules and have the second and third reading of **Ordinance 01-2025** by title only. 6 Ayes

Motion by Councilwoman Tuohy, seconded by Councilman Connelly to approve **Ordinance 01-2025** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Fine, seconded by Councilwoman Artiaga to adopt **Ordinance 01-2025: Authorizing the Mayor and Administrator to Enter Into a Contract with Monclova Township, Lucas County, Ohio For the Establishment of a Seventh Amendment to the Monclova Township Joint Economic Development District I (MTJEDDI), as an emergency.** Third reading vote by name. 6 Ayes

B. **Ordinance 02-2025:** Establishing an Automatic Increase of the Compensation For the Clerk of Council for the Village of Whitehouse (First Reading)

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to approve **Ordinance 02-2025** to be read by title only. 6 ayes

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on.

A. **Resolution 01-2025:** Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio Is of No Further Use to the Village and Is Hereby Determined to be Surplus Property And to be Disposed of Pursuant to Law, as an emergency

Motion by Councilman Riggenbach, seconded by Councilman Connelly to approve **Resolution 01-2025** to be read by title only. 6 ayes

Motion by Councilman Riggenbach, seconded by Councilman Connelly to approve to suspend the rules and have the second and third reading of **Resolution 01-2025** by title only. 6 Ayes

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to approve **Resolution 01-2025** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Riggenbach, seconded by Councilman Fine to adopt **Resolution 01-2025: Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio Is of No Further Use to the Village and Is Hereby Determined to be Surplus Property And to be Disposed of Pursuant to Law, as an emergency.** Third reading vote by name. 6 Ayes

OTHER ITEMS DISCUSSED

Department Heads

Fire Chief Jason Francis comments that the annual statistics have been shared, let him know if any questions. January is the first month that the department have started EMS training with Four County Career Center, it is going very well so far. Fire Dept co-op meeting has been rescheduled to February 13th at 9:30am

Police Chief Allan Baer comments that the statistical report for December has been shared. He shares as a friendly PSA, there have been a couple of residents who forgot to shovel their front sidewalks with the recent snow, asking all to remember to do this. It is an ordinance but also out of courtesy. He shares that the Police Department participates in a college intern program, students from BGSU and Toledo, currently have 2 from BG, they spend 400 hours with the department and get to learn the ropes of a department. Mayor asks if we still do the

program with boy scouts for those who cannot shovel, Baer says yes, but we are currently maxed out with those volunteers. Fine asks if we do remind citizens about the ordinance of shoveling, Baer says yes we do share on social media but there is a door hanger that officers put out if need be. Confirms sidewalks must be cleaned up within 24 hours from snowfall.

Public Works Director Pilcher shares that the staff is currently in winter operations, working outside some when the weather permits with trimming trees, cleaning ditches, etc. When bad weather, they are working inside to prep for spring. Mayor asks about January roll off numbers – Pilcher does not have exact numbers but knows the second week was a lot less due to the bad weather during that weekend.

Council Comments

Council President Riggensbach asked for any council comments. There were none.

CITIZEN COMMENTS

Mayor Bingham asks if there are any citizen comments to share. There were none.

ADJOURNMENT

Motion by Councilwoman Tuohy, seconded by Councilman Connelly to adjourn the meeting at 6:55pm. 6 ayes

Duly Appointed Clerk of Council

Mayor