



April 11, 2025

WHITEHOUSE COUNCIL AGENDA

April 15, 2025

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 708107151#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, April 15, 2025, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizens' comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Shawn Bellner, Cedar Creek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the April 1, 2025, Council Meeting
- VI. Adoption of Bills Dated April 11, 2025, the Addendum bills dated April 15, 2025, and the February 2025 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Request for Cherry Fest 5K & 1K Wild Run on June 13, 2025
 - B. Request for 2025 Memorial Day Event on May 26, 2025
 - C. Request for 2025 Summer Concerts on May 15th, June 19th & July 17th
- VIII. Committee Reports
 - A. Report on the March 27, 2025 Tree Commission Meeting
 - B. Report on the April 8, 2025 Finance Committee Meeting
 - C. Report on the April 8, 2025 Committee of the Whole Meeting
 - 1. Take Action on Electric Aggregation Recommendation
 - D. Report on the April 15, 2025 Committee of the Whole Meeting
 - 1. Take Action on Health Insurance Recommendation

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- IX. Report of the Mayor
 - A. Arbor Day Proclamation
- X. Report of the Clerk of Council
- XI. Report of the Municipal Administrator
 - A. Request Authorization for Legislation to Place On The Ballot at the Next General Election A Charter Amendment to Add Article III, The Council, Section 3.13, Term Limits for the Village of Whitehouse
 - B. Request Authorization for Legislation to Place on the Ballot at the Next General Election A Charter Amendment to Add Article IV, Mayor, Section 4.11, Term Limits, for the Village of Whitehouse
 - C. Request Authorization for Legislation Authorizing the Administrator to Purchase Road Salt for Use by the Public Service Department During the Calendar Years 2025-2026 for the Village of Whitehouse (as an emergency)
 - D. Request Authorization for Legislation Authorizing the Award of a Contract For The Whitehouse 2025 Street Resurfacing Project to Gerken Paving, Inc. (as an emergency)
 - E. Operations Report Summary
- XII. Report of the Law Director
- XIII. Report of the Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 05-2025:** Authorizing a Zoning Change For Certain Property Located Within the Village of Whitehouse
 - B. **Ordinance 06-2025:** To Place On The Ballot at the Next General Election A Charter Amendment to Add Article III, The Council, Section 3.13, Term Limits for the Village of Whitehouse, Lucas County, Ohio
 - C. **Ordinance 07-2025:** To Place on the Ballot at the Next General Election A Charter Amendment to Add Article IV, Mayor, Section 4.11, Term Limits, for the Village of Whitehouse, Lucas County, Ohio
 - D. **Ordinance 08-2025:** Authorizing the Award of a Contract For The Whitehouse 2025 Street Resurfacing Project to Gerken Paving, Inc. (as an emergency)
- XVI. Resolutions
 - A. **Resolution 03-2025:** Authorizing the Administrator to Purchase Road Salt for Use by the Public Service Department During the Calendar Years 2025-2026 for the Village of Whitehouse (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggengbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Mike Hill, Police Chief Allan Baer, Fire Chief Jason Francis, Clerk of Council Nicole Hartbarger

Guests Present: Karen Gerhardinger, Jeff Heaney, Nan Myers, Tim Tuohy, James & Lisa Forwerck, Robert Casaletta, Craig Whitman, Phil Whaley

Council Prayer was given by Sister Cheryl Darr of Lial

Motion by Councilman Riggengbach, seconded by Councilwoman Tuohy to approve the minutes of the March 18th, 2025 Council meeting. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Riggengbach to approve the bills totaling \$441,524.48 dated March 28th, 2025, and the Addendum bills totaling \$108,048.89 dated April 1st, 2025. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any people to appear before Council. There were none.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the March 24th, 2025 Fallen Timbers Union Cemetery District Meeting

Artiaga shares the meeting began with reviewing the finances. \$165k in revenue, \$10k in expenses and current cash balance of \$394k. She shares they ordered fencing for Whitehouse cemetery to be installed in the next few weeks, including a gate. Talked about making Sexton Rory Hartbarger and contract worker Troy full employees starting in 2026. The group reviewed a proposed millage increase in May 2025 to .60 mills. Hartbarger asked for cost of plots and interments to be discussed and if they should increase or not. Next meeting is scheduled for April 11th, 2025.

Yunker asks what the current millage is; Artiaga confirms it is .5.

Artiaga comments that the meeting scheduled for the second Monday of May 2025 requires a quorum at the meeting for all districts; May 12th, 2025, at 5:30pm in Waterville Council Chambers. Asks all Council to attend as able.

Report on the March 20th, 2025 TMACOG Meeting

Fine shares that the group voted on leadership for the year. Next, he shares that they reviewed the transportation improvement plan; added 20 amendments related mostly to funding from federal sources. The group discussed the work program transportation, contract with ODOT, and approved the proposed work plan. Fine comments the group is looking to create a maintenance and sustainability plan for Wabash Cannonball trail.

Report on the March 13th, 2025 Charter Revision Commission Meeting

Yunker shares that Rob Casaletta, Phil Whaley, Jordan Daugherty, Josh Hartbarger and Kevin Heban were all in attendance. First, voting for officers occurred, chairman was voted as Casaletta, Yunker vice chair, and Phil Whaley voted as secretary. The group also approved prior meeting minutes.

Under new business it was asked if any changes for the charter that were identified by the Law Director, there were none and none identified by Charter Review Commission. Request was put forth by Village Council to have Charter Review Commission review proposed language to go before voters regarding term limits for Council and Mayor – this was reviewed. Discussed that term limits were previously brought up in past years, Charter Commission believes it is not necessary to recommend provision for term limits. The group discussed the topic brought up by a community member of shortening terms to less than four years. They discussed the possible cost to put this topic on the ballot along with the fact that the entire charter will have to be replaced in five years when Whitehouse becomes a city and is there value in putting something on the ballot now versus waiting the five years. The decision was to go ahead and vote on whether to recommend to Council putting the topic of term limits on the ballot; vote was a 2-1 split with two votes to not recommend and one vote to recommend.

Fine asks about changes of current personnel practices, Yunker says was not reviewed but can be if something is written up to review for the next meeting.

Tuohy comments that Council had discussed another way to change term limits versus changing the charter, Yunker confirms yes it can go through legislation. Connelly says yes, Council did say they want to propose term limits but should discuss the how – whether it is through ballot or legislation. Connelly appreciates the feedback – but really wanted the language reviewed to put on the ballot not whether the topic itself should go on the ballot. Tuohy comments enough people have supported the idea of term limits that it is important to put out there. Heban comments if Council wishes to authorize an ordinance to mimic other local municipalities that can be done. Connelly asks for next meeting to revisit if Council wants to put forward term limits on ballot and review possible cost, Tuohy agrees. Heban shares that if this is on the agenda and would like to go three meetings without emergency,

we are getting close to that ability to get ready by August. Daugherty comments he will have to review cost, less than \$17k from historical knowledge, possibly around \$5k but will hopefully have more information for next meeting. Riggenbach suggests starting process now and can always say no if cost is found out and feels to expensive. Riggenbach comments he did some research and found many municipalities where there is a two or three year term limit. Fine comments if this is going to the ballot, he would like to see the Mayoral HR responsibility be updated as well. Heban says he can review this.

Motion by Councilwoman Tuohy, seconded by Councilman Fine to Authorize legislation for term limits language based on City of Waterville. 6 ayes

Casaletta asks if Council can legislate term limits without going to the voters, he says you can do this without spending the ballot money and see how it goes. Mayor comments that was discussed previously but it was decided it is not the best approach as a new group of Council comes in and can reverse it immediately if they want. Casaletta asks when the language for the legislation on voting is created should the Charter Review Commission review it. Heban confirms it would go straight from Council to the ballot, but he can share with Commission for their review.

REPORT OF THE MAYOR

Mayor Bingham shares that the Lucas County Library and Metroparks joint meeting at Village Hall on March 19th went well. There were a lot of ideas and thoughts left by residents. There are additional meetings planned regarding the Whitehouse library building design possibly including a senior center.

Regarding the Swan Creek Ditch project, the Mayor is waiting on some additional meetings to continue discussions with state leaders. Meeting with state representatives soon.

Mayor asks about ice cream with Mayor and Council, when should this be held. Comments last year it was held the Saturday before school starts; this year that will be August 16th. All agree this sounds like a good time.

Sgt. Andy Eckert memorial bridge dedication is planned for May 8th. Estimating very large crowd – sent invites to Marcy Kaptur and others. Will work on parking ideas. Fine asks about the plans for it, Hartbarger confirms there are around five people with speaking parts, plan to keep it around 20-30 minutes total. Hartbarger says there are some concerns on size, possibly closing Cemetery Road for parking and safety – will try to fit around 100 chairs around the bridge. Mayor comments some people are flying in from around the country who served with Eckert. Artiaga asks about school helping to park elsewhere and have a bus shuttle people over – Hartbarger says this will be investigated.

Mayor Bingham shares that the first week of May is Arbor Day, the same week Council is supposed to have station day at Village Hall, but that may change. Hartbarger spoke with

third grade teachers, they will be reviewing dates and getting back, currently planned dates may change.

Bingham shares that the Easter Egg hunt this past weekend went well and was well attended. He thanked Tuohy for all her help with balloons; the person scheduled to do balloons was unable to make it and Tuohy stepped in to help. There was a large crowd even though it was the week of spring break.

Mayor Bingham shares that the Cherry Fest parade trailer is reserved, asks if everyone is ok with kid Mayor and Council riding with Council in the parade. Tuohy suggests a release from parents. Memorial Day event is May 26th at 10am at Veterans Memorial Park. Rain or shine.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk of Council Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Mayor Bingham asks Administrator Daugherty for any items to report.

Request Authorization for Legislation to Transfer Certain Funds for Accounting Purposes

Daugherty shares that it is time again for a standard fund transfer. Looking for this to be authorized for action tonight as an emergency.

Motion by Councilwoman Artiaga, seconded by Councilman Connelly to request authorization for Legislation to Transfer certain funds for accounting purposes. 6 ayes

Daugherty shares that the upcoming Committee of the Whole agenda will include workflow through end of the year. Councilman Fine and Daugherty are working on electric aggregation options and will present a new summary during that meeting. There will also be the review of the engineers estimate for Rue Du Lac subdivision.

Administrator Daugherty comments on the topic of health insurance, and similar to last year, this is a very fast process. Proposals can only open 60 days or so in advance, staff is trying to get information in front of Council so it can be fully reviewed. Daugherty is asking for a short Committee of the Whole meeting before the next Council meeting to do a review. He says that, preliminarily, there is a decent option.

Daugherty shares that quarterly reports were in packet along with typical monthly reports.

Administrator Daugherty shares that Councilman Connelly has called for a Finance Committee meeting before the next Committee of the Whole meeting. Connelly comments that it could be after the next Council meeting to give time to discuss topics at Committee.

It is decided to hold the meeting before Committee; Finance Committee at 6pm, Committee of the Whole at 6:30pm.

Operations Report Summary

Deputy Administrator Harbarger shares an early heads up that staff is evaluating payment process options for utility billing – if chosen to make any changes it will be well after summer.

REPORT OF THE LAW DIRECTOR

Mayor Bingham asks Solicitor Heban for any items to report.

Request Authorization for Consideration of Planning Commission Recommendation on Request for Zoning Change

Heban is asking Council to authorize legislation dealing with the current rezoning topic. Procedure will be for Council to authorize legislation today, then that legislation will be on next meeting agenda and it will then go three readings. At any of the next three meetings citizens can comment on which will be at least four times starting today.

Motion by Councilman Connelly, seconded by Councilman Riggenbach to request authorization for Consideration of Planning Commission recommendation on request for zoning change. 6 ayes

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asks for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There were none.

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on.

- A. **Resolution 02-2025:** Authorizing the Finance Director of the Village of Whitehouse to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer, as an emergency.

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to approve **Resolution 02-2025** to be read by title only. 6 ayes

Motion by Councilman Connelly, seconded by Councilman Yunker to approve to suspend the rules and have the second and third reading of **Resolution 02-2025** by title only. 6 Ayes

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to approve **Resolution 02-2025** by title only, declaring an emergency. 6 Ayes

Motion by Councilwoman Tuohy, seconded by Councilman Fine to adopt **Resolution 02-2025: Authorizing the Finance Director of the Village of Whitehouse to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer.** Third reading vote by name. 6 Ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Works Director Hill shares thanks to Cub Scout Pack 384 in their help with a resident who had tree work done – Cub Scout pack came and helped the following weekend with some clean up. Hill shares that the Storybook Walk is completed, starts by the playground and goes counterclockwise around the small quarry, currently has four stories and will change out periodically. Lucas County Soil and Water will be working on Loan Oak ditch starting next month. Bulk drop off totals, 206 loads over two days, 183 residents participated. Mayor Bingham asks Hartbarger if staff can get Cub Scout group in here for recognition. Resident in attendance asks about de-brushing of Loan Oak ditch, if it includes established trees, Hill confirms it will be wiped clean as possible; he also confirms they are a conservation group and will leave it as it needs to be. Artiaga comments she is thrilled about the story walk going in, saw questions on social media about how well they are sealed; Hill says James went through and corrected the issue today, added in a spacer that should fix the water leakage.

Police Chief Baer thanks Grand Temple of Pythian sisters, who donated \$175 to Safety Town and thanks to Ridi's for their donation as well. Preliminarily found out possible award of grant for tasers and other items will be received. Mayor Bingham asks about attendance at Greater Islamic Center; Baer confirms yes himself and several officers shared in Ramadan festival, everyone incredibly friendly and welcoming.

Fire Chief Francis updates on hazmat spill, now down to one contractor as opposed to two. They are in process of clearing out ditches by walking trail – assumes this will be closed another week. The clean-up crew is down to working five days a week instead of seven. Francis continues to have daily updates, and will go over tomorrow to see about provisions that need to happen with incoming rain storms. Ditches between Cemetery Road and FlyBar have been cleaned out and looking good. Artiaga asks of any residual effects when this is all over, Francis says Department of Forestry and Department of Wildlife are aware and review has been on toads and other spring animals, not too much issue since it was mitigated quickly. Natures Nursery has also been present.

Council Comments

Connelly thanks Public Works Director Hill on installation of Storybook Trail – looks great. He asks about potentially memorializing Sheri Luedtke and naming this trail after her, is

Regular

April 1,

25

there possibility to get a plaque. Mayor Bingham asks Daugherty to look into. Connelly comments that he loves the heartwarming story about the cub scouts.

Yunker comments that he has heard comments about residents liking the Storybook Trail, but some concern with water. He is glad for the resolution.

CITIZEN COMMENTS

Mayor Bingham asks if there are any citizen comments to share. There were none.

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to adjourn the meeting at 7:34pm. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

4/11/2025

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Amazon	Community	\$58.60		Supplies
Amazon	Administration	\$115.68		Supplies
Amazon	Fire	\$937.10		Supplies
Amazon	Parks	\$37.91	\$1,149.29	Supplies
Auto Zone	Sewer	\$17.99	\$17.99	Parts
Certified Tax Refunds	Tax	\$5,190.24	\$5,190.24	Tax Refunds
Charter Communications	Police	\$179.50		Internet
Charter Communications	Fire	\$161.15		Internet
Charter Communications	Parks	\$59.99		Internet
Charter Communications	Maintenance	\$209.74		Internet
Charter Communications	Lucas County ALS	\$161.14		Internet
Charter Communications	Water	\$124.87		Internet
Charter Communications	Sewer	\$74.85	\$971.24	Internet
Cintas Corp	Parks	\$11.17		Uniform Service
Cintas Corp	Maintenance	\$11.17		Uniform Service
Cintas Corp	Streets	\$11.17		Uniform Service
Cintas Corp	Sewer	\$11.17		Uniform Service
Cintas Corp	Water	\$22.34	\$67.02	Uniform Service
Dog Waste Depot	Parks	\$283.77	\$283.77	Dog Waste Bags
Fisher Auto Parts	Streets	\$129.47		Plow Parts
Fisher Auto Parts	Police	\$166.42		Parts
Fisher Auto Parts	Maintenance	\$6.50		Parts
Fisher Auto Parts	Sewer	\$16.12	\$318.51	Parts
Galls	Police	\$44.50	\$44.50	Uniforms
General Pro Hardware	Fire	\$10.55		Hardware
General Pro Hardware	Maintenance	\$76.63		Hardware
General Pro Hardware	Parks	\$87.61		Hardware
General Pro Hardware	Sewer	\$53.56	\$228.35	Hardware
Heartland Disposal Service	Sanitation	\$1,497.57	\$1,497.57	Bulk Drop Off-March 2025
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Jerry Pate Turf & Irrigation	Parks	\$501.35	\$501.35	Fountain Maintenance
Kelly Norris	Fire	\$33.03	\$33.03	Employee Reimbursement
Kissflow	Administration	\$165.00	\$165.00	Software

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Link Computer Corporation	Water	\$427.14		Utility Billing Software
Link Computer Corporation	Sewer	\$427.13	\$854.27	Utility Billing Software
MASI	Water	\$99.90	\$99.90	Water Sample Analysis
Ohio Gas Company	Sewer	\$32.70	\$32.70	Natural Gas Charges
Panetta's Landscape Supplies	Parks	\$75.00	\$75.00	Part
Penny Morgan	Water	\$13.12	\$13.12	Utility Refund
Steve Rogers Ford	Police	\$112.34	\$112.34	Vehicle Repair
Treasurer of State of Ohio	Administration	\$1,074.00	\$1,074.00	UAN Fees
Treasurer State of Ohio	Police	\$298.00	\$298.00	Monthly WebChecks
Triotech Corporation	Administration	\$1,394.25	\$1,394.25	Office 365 & AntiVirus
Uline	Parks	\$58.90		Safety Vest
Uline	Water	\$19.63		Safety Vest
Uline	Sewer	\$19.63	\$98.16	Safety Vest
Verizon Wireless	Police	\$200.55		Cell Phones & Data
Verizon Wireless	Fire	\$200.55		Cell Phones & Data
Verizon Wireless	Administration	\$40.11	\$441.21	Cell Phones & Data
Wood County Landfill	Streets	\$199.57	\$199.57	Catch Basin
Your COBRA Connection	Administration	\$129.00	\$129.00	COBRA Administration



Special Events
0UD-XR0

Balance
\$625.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Julie Westenfelder	0UD-XR0	Feb 20, 2025	--	--	--	--

Applicant Information

APPLICANT

Julie Westenfelder

✉ juliesfitstudio@gmail.com

☎ (419) 350-7426

📍 54 E Colony Dr, Waterville, OH 43566

📍 Same as mailing address

Coordinator/Contact Person

COORDINATOR/CONTACT PERSON

Julie Westenfelder

✉ juliesfitstudio@gmail.com

☎ (419) 350-7426

📍 54 Colony Dr, Waterville, OH 43566

📍 Same as mailing address

Event Information

Event Name

Cherry Fest 5K & 1K Wild Run

Event Date (s)

Friday, June 13th 2025

Event Hours

5-9pm 1K starts @6:30 pm, 5K @7 pm

Estimated Attendance

150

Describe Event

On Friday, June 13th Julie's Fitness Studio will be hosting a 1k kids wild run and a 5k race to benefit Nature's Nursery.

Utilize Village Hall parking lot for parking

Use classroom for race day registration

Have Village Hall restrooms available for racers

Nature's Nursery have animals in cages either in classroom or Council Chambers??

Canopy set up on the lawn on south side of our building

Event Details

Non-Profit Organization

Yes

Will the Event Use Signage/Attraction Devices

Yes

Amplified Voice/Music

No

Will police security be needed?

Yes

Food/Beverage Sales ?

No

Alcoholic Beverage Sales?

No

F2 Permit & Approval Needed?

No

Will you be using tents?

No

Food Trucks on site?

No

Inflatable structures used?

No

Any Product Sales?

No

Temporary Fencing Used?

No

Traffic Barricades Needed?

No

Traffic Signage Needed?

No

Traffic Control and Direction Needed?

Yes

Other

N/A

Requested Services

Police assistance for crossing roads.

Map Upload**Payment for Services****Administration**

0

Fire

2

Police

3

Public Service

0

Tent

1

Food Truck

0

Additional Information**Digital Signature**

Julie Westenfelder

Proof of Insurance**Fees**

Employee Hourly Rate	\$1,000.00
Error In Calculation	-\$375.00
TOTAL	\$625.00
PAID	\$0.00
BALANCE DUE	\$625.00

Communication

Brad B March 10, 2:30 PM

Approval Comment:

Looks good. Changed police personnel needed from one to three.

Jason F March 25, 3:24 PM

Approval Comment:

OK with event.

Mike H March 25, 4:14 PM

Approval Comment:

PSD Good

Josh H March 27, 3:58 PM

Going to 4/15 council meeting

Josh H March 27, 3:58 PM

Approval Comment:

4/15/2025 Council Meeting scheduled

Workflow

1. In Person or Virtual Meeting Completed - COMPLETED

Assignee: Jennifer Herman

2. Police Chief Review - COMPLETED

Assignee: Brad Baker

3. Fire Chief Review - COMPLETED

Assignee: Jason Francis

4. Public Service Director Review - COMPLETED

Assignee: Mike Hill

5. Deputy Administrator / COO Review - COMPLETED

Assignee: Josh Hartbarger

6. Administrator Approval - COMPLETED

Assignee: Jordan Daugherty

7. Scheduled for Council - COMPLETED

Assignee: Jennifer Herman

8. Council Approval - ACTIVE

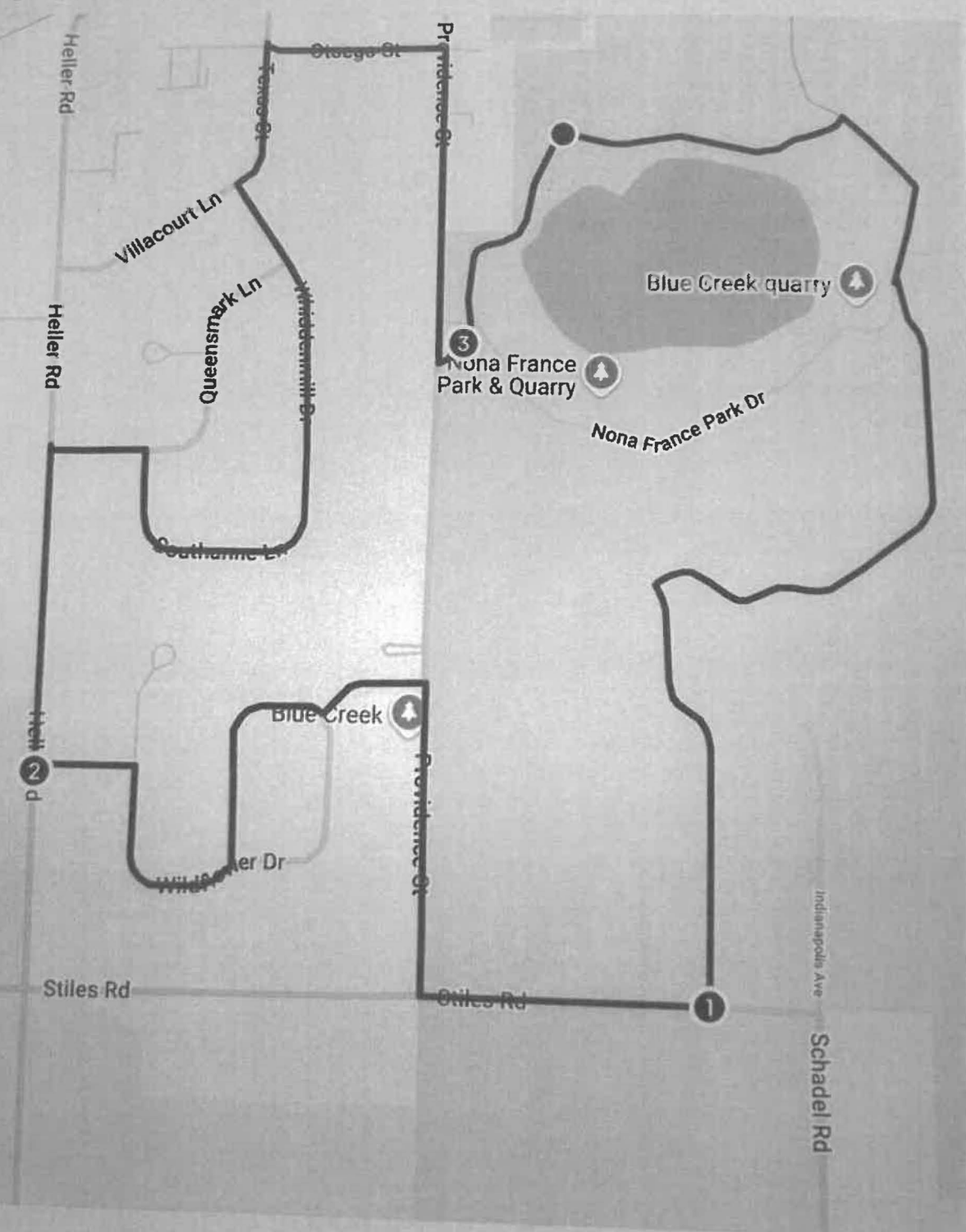
Assignee: Josh Hartbarger

9. Issue Special Event Approval - INACTIVE

Assignee: Jennifer Herman

10. Payment for Services - INACTIVE

Assignee: Jennifer Herman





Special Events
Z2K-4L8

Balance
\$600.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Wayne King	Z2K-4L8	Mar 19, 2025	--	--	--	--

Applicant Information

APPLICANT
Wayne King

Coordinator/Contact Person

N/A

✉ king8393@roadrunner.com

☎ (419) 349-4873

📍 6716 South St, Whitehouse, OH 43571

📍 Same as mailing address

Event Information

Event Name	Event Date (s)
2025 Memorial Day Event	05/26/2025

Event Hours	Estimated Attendance
10-1030	200

Describe Event

This will be held at Veterans memorial Park. Same as in years past. We will need road closed from 930-1030am.

Event Details

Non-Profit Organization	Will the Event Use Signage/Attraction Devices
Yes	No

Amplified Voice/Music	Will police security be needed?
Yes	Yes

Food/Beverage Sales ?	Alcoholic Beverage Sales?
No	No

F2 Permit & Approval Needed?

No

Will you be using tents?

No

Food Trucks on site?

No

Inflatable structures used?

No

Any Product Sales?

No

Temporary Fencing Used?

No

Traffic Barricades Needed?

Yes

Traffic Signage Needed?

No

Traffic Control and Direction Needed?

Yes

Other

Podem Needed

Requested Services

Police needed for traffic. And water department needed to turn off the fountain at 0930.

Map Upload**Payment for Services****Administration**

0

Fire

2

Police

3

Public Service

1

Tent

0

Food Truck

0

Additional Information**Digital Signature**

Wayne King

Proof of Insurance**Fees**

Employee Hourly Rate

\$600.00

TOTAL**\$600.00**

PAID

\$0.00

BALANCE DUE

\$600.00

Communication

Mike H March 25, 1:01 PM

Approval Comment:

Public Service good we will turn fountain off and have barricades ready

Jason F March 25, 3:23 PM

Approval Comment:

Ok with event.

Brad B March 25, 7:57 PM

Approval Comment:

Ok

Josh H March 27, 3:50 PM

Approval Comment:

Scheduled for the 4/15/2025 Council Meeting

Workflow

1. In Person or Virtual Meeting Completed - COMPLETED

Assignee: Jennifer Herman

2. Police Chief Review - COMPLETED

Assignee: Brad Baker

3. Fire Chief Review - COMPLETED

Assignee: Jason Francis

4. Public Service Director Review - COMPLETED

Assignee: Mike Hill

5. Deputy Administrator / COO Review - COMPLETED

Assignee: Josh Hartbarger

6. Administrator Approval - COMPLETED

Assignee: Jordan Daugherty

7. Scheduled for Council - COMPLETED

Assignee: Jennifer Herman

8. Council Approval - ACTIVE

Assignee: Josh Hartbarger

9. Issue Special Event Approval - INACTIVE

Assignee: Jennifer Herman

10. Payment for Services - INACTIVE

MEMORIAL DAY CELEBRATION DETOUR



Internal Attachment - Memorial map.jpg



Special Events

RZV-10G

Balance

\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Mark Schriefer	RZV-10G	Apr 11, 2025	--	--	--	--

Applicant Information

APPLICANT

Mark Schriefer

✉ mschriefer@whitehouseoh.gov

☎ (419) 877-5383 ext. 214

📍 6925 Providence St, Whitehouse, OH
43571

📍 Same as mailing address

Coordinator/Contact Person

N/A

Event Information

Event Name

Whitehouse Summer Concert Series

Event Date (s)

May 15, June 19, July 17

Event Hours

5:00 PM - 8:00 PM

Estimated Attendance

350

Describe Event

Concerts at Village Park with Food Trucks, Vendors and Beverage Area.

Event Details

Non-Profit Organization

N/A

Will the Event Use Signage/Attraction Devices

No

Amplified Voice/Music

Yes

Will police security be needed?

Yes

Food/Beverage Sales ?

Yes

Alcoholic Beverage Sales?

Yes

F2 Permit & Approval Needed?

Yes

Will you be using tents?

No

Food Trucks on site?

Yes

Inflatable structures used?

No

Any Product Sales?

Yes

Temporary Fencing Used?

Yes

Traffic Barricades Needed?

Yes

Traffic Signage Needed?

No

Traffic Control and Direction Needed?

No

Other

N/A

Requested Services

One Police Officer for Beverage Area, 4 Hours of time From Public Service Dept. for the Temporary Fence set up,
One FD member for food truck inspection.

Map Upload

Summer Concert 2025 Map.jpg

Payment for Services**Administration**

N/A

Fire

N/A

Police

N/A

Public Service

N/A

Tent

N/A

Food Truck

N/A

Additional Information**Digital Signature**

Mark Schriefer

Proof of Insurance**Fees****TOTAL****\$0.00**

PAID

\$0.00

BALANCE DUE

\$0.00

Communication

Jason F April 11, 1:02 PM

Approval Comment:

Good from the FD side.

Mike H April 11, 1:03 PM

Approval Comment:

looks good

Josh H April 11, 1:43 PM

Approval Comment:

4/14/2025 scheduled

Brad B April 11, 1:51 PM

Approval Comment:

Looks good.

Workflow

1. In Person or Virtual Meeting Completed - COMPLETED

Assignee: Jennifer Herman

2. Police Chief Review - COMPLETED

Assignee: Brad Baker

3. Fire Chief Review - COMPLETED

Assignee: Jason Francis

4. Public Service Director Review - COMPLETED

Assignee: Mike Hill

5. Deputy Administrator / COO Review - COMPLETED

Assignee: Josh Hartbarger

6. Administrator Approval - COMPLETED

Assignee: Jordan Daugherty

7. Scheduled for Council - COMPLETED

Assignee: Jennifer Herman

8. Council Approval - ACTIVE

Assignee: Josh Hartbarger

9. Issue Special Event Approval - INACTIVE

Assignee: Jennifer Herman

10. Payment for Services - INACTIVE

Appendix



Summer Concert 2025 Map.jpg

Whitehouse Tree Commission Minutes

March 27, 2025

Minutes

In Attendance: James Forrest, Steve Connelly, Elliot Tramer, Laurie Mauro, Diane DeYonker, Amy Schultz, Christine Manzey, Angie Boudouris,

Called to Order: 7:30 pm.

Approved Minutes of February 27, 2025 Meeting: with a minor spelling change, Diane DeYonker moved to approve the minutes, seconded by Laurie Mauro, all agreed.

Old Business

- **Arbor Day:** On May 2nd at 1:30 pm, 118 third graders will assemble in the park behind the shelter house where three Sycamore trees will be planted, a Proclamation read by the Mayor, and gift bags containing a small spruce tree, planting instructions, word games, and stickers will be given to each student. The cost of the Sycamores was around \$450 from Woody Warehouse. The Village also bought the 118 small spruce trees. James Forrest recommended that brown lunch bags be used instead of designing canvas bags which would exceed the budget for this event. Members of the Tree Commission will assemble at the shelter house at 11:00 am to prepare the gift bags.
- **Tree Inventory:** James Forrest reported that no trees were planted or removed during the past month.
- **Review Tree Ordinance:** the Ordinance needed no new updates. A concern was mentioned that the new members of the Tree Commission were not on the website. Elliot Tramer indicated that he would inform Jill Gundy that the website needed updating.
- **Tree Academy Homework Assignment:** Laurie Mauro had an assignment to score the Village of Whitehouse's involvement in tree related matters. The Tree Commission, with lots of input from James Forrest, assigned scores from Optimal to Poor for various activities. On the whole, we realize how supportive our Village has been to establishing and maintaining an urban forest. A suggestion was made to create an orientation handbook for new members of the Tree Commission. Laurie wants to make this creation her Senior Project as she proceeds through the Tree Commission Academy.
- **Forms and Doc:** no new documents to add.
- **Tree City USA:** 5 Tree Commission members will meet at 9:00 at the Village Hall parking lot on April 16 to drive together to Bowling Green for this annual meeting.

New Business

- **Announcements:** Steve Pilcher is retiring as head of the Public Services Dept. and Michael Hill is replacing him. Steve Connelly, our Council rep, is not seeking another term on the Village Council and will therefore be replaced by a new member of the Village Council.

- **Logo Designs:** the Commission decided on the basic design of the Tree Commission logo as being a central tree with a *scripted* word Whitehouse above the tree and the words Tree Commission below the tree. All words would encircle the central tree. Mark Schriefer would be contacted to fine-tune the design. The re-draw will be submitted to the Tree Commission next month. Mark, as the Village's IT person, will also be asked to assign a QR code for accessing the Tree Commission website and this code would be placed on Tree Commission sponsored functions
- **Door Hangers:** Diane DeYonker had several ideas about updating the current Door Hanger given to residents when a tree is planted in their Tree Lawn. Her modifications will be made and QR code added for approval at next month's meeting.
- **Facebook:** Mark Schriefer has been contacted concerning advertising Tree Commission events on FaceBook, such as, the upcoming Arbor Day and Rain Garden talk.
- **Dedication of the Story Walk:** The Story Walk boards have been erected and story pages inserted. The walk starts near the playground and circles the quarry in a counterclockwise direction. In order to honor Sheri Luedtke's leadership and hard work with establishing and maintaining the Whitehouse Tree Commission, Elliot Tramer suggested that a plaque in Sheri's honor be erected at the beginning of the Story Walk. Diane DeYonker moved, Amy Schultz seconded, all approved.

Steve Connelly moved to adjourn the meeting.

Meeting adjourned: 8:48 pm

**Village of Whitehouse
Finance Committee
Village Hall, Whitehouse, OH
April 8th, 2025**

CALL TO ORDER – ROLL CALL

Meeting called to order at 6:03pm by Committee Member Connelly.

Committee Members Present: Steve Connelly, Dave Riegenbach and Carrie Tuohy

Committee Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Council Clerk Nicole Hartbarger

Guests Present: Larry Yunker, Louann Artiaga, Nan Myers

Motion by Councilman Riegenbach, seconded by Councilwoman Tuohy to approve the minutes of the August 20th, 2024, Finance Committee meeting. 3 ayes

GENERAL

Establishing a Format for a Topline Quarterly Report for Distribution Online (Starting in Q1, Going Through the Year)

Connelly shows example of City of Findlay website that includes financial numbers that are updated quarterly and shared. He asks staff about providing this data on a monthly or quarterly basis. Riegenbach suggests that they do not need the very detailed drill down but agrees the high-level data is a good idea to be sharing. Administrator Daugherty comments that this can be done, there is also monthly and quarterly updated snapshots that could be shared – if they want to drill down on category that could be available. Daugherty comments he would love input on top five categories/topics that council would like to share. Connelly suggests talking about these sharable topics during standard Council meeting – just wanted to confirm it would not be a burden for staff to share. Riegenbach suggests calling it a Quarterly Snapshot, so it is expected to be updated only on a quarterly basis. Connelly confirms the high level is plenty of detail, do not need to go deeper. Understand limitations around detailed dashboarding, but would be comfortable with sharing basic, typed in amounts quarterly.

Connelly suggests context or informational details to share with the public while putting the finance data out there, so residents know what they are looking at. Daugherty agrees that is a good idea.

Early Discussion of 2025 Budget Process; Providing Actual Budget vs. Budget For Topline Categories from 2023, 2024 and 2025

The committee is getting ahead of budgeting season, trying to look ahead and look at top line summary of items now and review in more detail as time goes on. Daugherty says October is when amounts start to formalize in and formal budget review is in December. Riegenbach confirms it was spend/budget amounts through October, suggests using actual spend through October not budget, 4th quarter 2024 through first three quarters 2025 of actual spend to use for budget planning. All confirm wanting to use actual dollars spent versus using the budget. Daugherty confirms that is all doable, will want to make sure ahead

of time that the format is the way Council wants to see it. For previous years for comparison, closed fiscal years would want to see actual spend, for first three quarters of 2025 want actual spend, does not need to see budget of previous years for any comparison.

Establishing a Quarterly Cadence for These Finance Meetings, At a Minimum

Connelly suggests a quarterly cadence of April, July, October, January. This meeting covers April, will hold in July, October in 2025 and January 2026.

ADJOURNMENT

Motion by Councilman Riggerbach, seconded by Councilwoman Tuohy to adjourn the meeting at 6:20pm. 3 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
6:30 April 8th, 2025**

CALL TO ORDER – ROLL CALL

Meeting called to order at 6:30pm by President of Council Dave Riggenbach.

Council Members Present: Louann Artiaga, Carrie Tuohy, Steve Connelly, Larry Yunker and President of Council Dave Riggenbach

Council Members Absent: N/A

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Public Works Director Mike Hill, Clerk of Council Nicole Hartbarger

Guests Present: Karen Gerhardinger, Nan Myers, Nancy Ankenbrandt, Dee Resnick, Lance & Jane Fuller

Motion by Councilman Connelly, seconded by Councilwoman Artiaga to approve the minutes of the March 11th, 2025 Committee of the Whole meetings. 6 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Riggenbach asked if there were any citizens present to comment on the Committee of the Whole agenda items. There were none.

GENERAL

Report of Engineer's Estimate for Rue Du Lac Subdivision

Council President Riggenbach asks for this discussion first due to residents from the Rue Du Lac subdivision being in the audience. Riggenbach asks Administrator Daugherty if there is anything he wants to provide as a precursor or summary of the topic. Daugherty comments that all are up to speed on why this topic is where it is. Formal documents that the engineers provide after their review have been included in the packet for all to see. He comments it is a large price tag/estimation; it is estimated to the 2026 numbers. He shares this is the same process that the Village would go through if there was the need for a bid on a public street. Riggenbach shares it is a \$2.2MM estimate from the engineer. Comments during previous meetings while discussing different options the estimate used was \$1MM, the actual estimate came in much higher. Riggenbach asks for thoughts on the project itself from Council. Riggenbach shares he has a big concern with that amount from a budget perspective, if any chance of Council being able to support a project like this there would have to be a lot of agreements in place, the Village cannot support 75% of this spend being on the Village – it would cut into the budget too much. Path to resolution would have to be a combination of grants, some Village funding on zero percent loan from the state and then the other 50% will have to be agreed upon with the current residents. Fine asks if there is any value in asking for Daugherty to give a recap on the concept discussed previously. Riggenbach says he will spell it out for all to see with the actual estimate of \$2.2MM – 25% is grant funding if it is approved and granted, this is \$550,000; 75% remaining of \$1.65MM has to be figured out. 25% of this remaining could be \$550k of a zero percent finance, 10-year loan supported by the Village; the remaining \$1.1MM would have to go to the residents in Riggenbach's opinion. There are 24 houses in Rue Du Lac, it would be \$46k total per house on an assessment

per which is a standard of 15 years equates to \$3k a year. The \$3k goes on the house, so it stays with the house for any following owners.

Resident Nan Myers asks if there is anything that can be cut out of the bid to lower the total from the start. Daugherty says this is a bid that was completed up to Village standards, he says there are some sub divisions without sidewalks which could possibly be a thought. There are lights included in the estimate, nothing specifically to do with the road – not suggesting removing these things, but they are within Council's authority to add or reduce. If the road is not touched as far as scope, then anything else can be discussed. Daugherty comments 40 years ago residents were ok with non-standard Village roads, he says right now we might not need lights, but if it is a public street and Village responsibility after then Council needs to decide what belongs. Resident asks if Village can make those decisions without Lucas County approval, Daugherty confirms yes. Fine asks about the circle in the subdivision; Daugherty comments we do need to make sure there is the way for emergency vehicles to be able to access all houses with ease. Fine comments on neighborhoods like Loan Oak where there is no Cul de sac – Daugherty comments this is not the best set up.

Riggenbach asks what number the residents think would be a reasonable number that they could support – removing items talked about is around \$200k, which reduced the \$3k per year to \$2,700 per year. Resident suggests that the neighborhood has to have a meeting among themselves, his thought is the additional amount of an assessment could make their properties unsellable. Riggenbach turns question around and asks if it is currently unsellable with the road the way it is now, resident says no the house sales have been very fast. Nan Myers asks about the lake and retention pond, Daugherty confirms that was not in the scope, it was street only. Daugherty comments one more option of the road staying private and it being milled and filled every 10-15 years paid for through the HOA. This can be bid out cheaper as a neighborhood – amount will be less than the \$3k per year suggestion and will not be an assessment, will be through HOA fees. Daugherty says unimproved road suggests 10 years before it starts spider cracking, with some regular maintenance. Daugherty comments for this size he estimates it would be around \$200k every ten years for the mill and fill – over 50 years of life for the same \$2.2MM estimate of making the road public. Nan Myers comments that the residents figured out if going to public road, would be spending less for snow plowing, etc.

Riggenbach suggests take away is that now there is a number for the residents to take and discuss as a HOA and talk about paths going forward; compare to the mill and fill option. Nan Myers asks if they went this route, how do all residents fit in; Daugherty confirms the legal path would be an assessment which is the better option instead of a promissory note or lien – all residents would have to be agreed to be assessed. The Law Director would create the assessment for all to sign and can confirm questions. Riggenbach says this is after the assumption that Council would approve going forward with the project going this way. Not 100% guarantee that the Village would be able to support the project even if residents want to go the path of assessment. Fine comments that this would be using \$500k of tax payers money, and possibility of not receiving the grant. Riggenbach asks at what point would either party be able to back out depending on what finances actually come out to be. This can be discussed with Law Director. A resident asks about mill and fill, can the Village recommend a company. Tuohy suggests Gerken Paving, and there are other local companies. Residents thank Council for spending the \$2,500 for the engineers estimate to occur.

Discussion of Electric Aggregation Next Steps

Riggenbach hands this topic over to Councilman Fine. Tuohy asks question about a letter going out in the last week – Daugherty will cover that first. He comments that some residents did get a letter about aggregation from Energy Harbor – confirms this has nothing to do with the electric aggregation that the Village is working on. Through Toledo Edison mapping years ago, some

residents were allowed to come in to the Energy Harbor aggregation, not through the Village, was directly through Toledo Edison – they had erroneously allowed people in.

Fine comments he will not be making any recommendations on choices but will discuss factual information – will abstain from voting on this topic due to having solar panels/different energy sources on his property. Does not want to appear in any way that he is influencing Village on decisions. Comments there are at least three questions that council needs to Consider – shares details on prepared word doc.

Fine shares that the state requires several steps for implementing an aggregation plan including public hearings and establishing a contract with a provider. Village has limited expertise in the topic so they do need help – commercial contractor or can join Regional Council of Governments (COG) for energy aggregation. Benefit of using COG is using larger pool and access to better electric rates, sharing expenses by pooling with other communities, there is expertise within COG that can be shared with Whitehouse, provide support for local energy projects. Riggenbach asks if joining a COG do we need to identify someone specific in the Village who would have a primary role within that organization; Fine says they will need someone to work with in the Village – they do set policies within their board, most members are the Solicitors of the communities.

Fine shared that their research focused on three COG the NOPEC, NOAC and SOPEC. NOAC and SOPEC do fixed rate electricity. NOPEC uses variable rates for electricity. Fine and Daugherty have focused on fixed rate; Fine has seen in the news that NOPEC ran into a situation where their rates were higher than the standard – kicked everyone out and sent back to electric company. There are a lot of similarities between NOAC and SOPEC. Both will provide plan of operation and management for the Village, will attend public hearings and support the Village. Each lead by a managing board with members from the communities. Each cover their expenses with a small fee on the electric rates. Each allow people to leave – both have reported that no one has ever left. Residents experience is very similar between the two, along with small businesses. Letters go out with the option to participate, and instructions on how to opt out. Both have customer support built in and allow residents to enter and leave with no penalty. Both have good standing, not a lot of complaints to be found. It is shared that Solicitor Heban commented that Council can enact an ordinance to be able to work with a Council of Government – not a commercial transaction, do not need formal contract.

Fine shares some comparisons between NOAC and SOPEC including participating communities, number of households, length of operation. Have waited to do detailed review because they were waiting for solid rates to review. NOAC rate is 9.75 cents/kWh and SOPEC is 9.1-9.7 cents/kWh; there are other fees added to final billing. Both rates are one-year rates. Both have option to provide green energy, renewable energy credits – environmental benefit associated with 1000 kwh energy. NOAC default rate has no green energy, SOPEC default rate is 100% green energy – NOAC does offer the option to buy into some green energy. Riggenbach asks if this is at household or Village level – Fine confirms it is at a household decision level.

After public hearings and additional steps the total estimated timeline to completion of joining NOAC is 5-6 months and SOPEC suggests 2-3 months. With these timelines the Village cannot be on the standard June contract for this year with NOAC – going forward after the first year will be on standard contract; SOPEC provides different options around this such as going with Cleveland and joining their standard cycle. SOPEC is willing to look at options to get individual rates for residents.

With the NOAC option, the Village would sign with Palmer Energy first before any public hearings, but would have the option to back out. SOPEC allows public hearings first then decide on options offered for contractors.

Fine talks about CRES – Community Register Electric Supplier – NOAC does not have long term contract with CRES, they re-sign each year – have been with the same company for 20 years through buy outs and parent company changes. SOPEC exclusively works with AEP Energy; since it is an exclusive agreement there are mechanisms in place to make sure SOPEC is getting competitive rates. Management fees are different between NOAC and SOPEC, but both are relatively small. The rates shown previously do include management fees. Daugherty comments that with NOAC the expertise is through Palmer, with SOPEC it is internal counsel. Fine comments that SOPEC does use some external counsel, not just internal. SOPEC does support grant activities and pursuit of these, NOAC does not.

Fine comments Council will want to start now with managing expectations. Do need to explain to residents why the Village is starting this option that is supposed to help them but the rates are going up. Tuohy comments even if we do not do this, electric rates are going up anyway. NOAC estimates residents save \$75-\$100 per year; SOPEC estimates \$250-\$377 savings per year; Fine does not believe these savings comparisons are apples to apples. NOAC and SOPEC lock in rates for one year, hoping for better rates the next year.

Fine goes back to questions Council should consider: 1) Council of Governments or private broker, 2) Fixed rate or variable rate and 3) If joining COG do we pursue NOAC or SOPEC. Daugherty comments that if he had to choose he would give a little bit of edge to SOPEC, believes they have a little more negotiating power with suppliers, more robust offerings at this point. With that said, NOAC is Northwest Ohio, Council may consider this a better option to be aligned with this region. Daugherty says you cannot make a bad decision. Connelly asks Daugherty to confirm he would choose the COG option and then decide between the two – Daugherty says yes. Daugherty says SOPEC is growing faster, getting more municipalities than NOAC. Connelly asks about comment on SOPEC getting in sooner than NOAC, Fine confirms this is true. Riggerbach comments he kept leaning toward fixed rate, COG and SOPEC. Connelly asks about communities who are in one aggregation agreement, what is the process of switching to another; Fine says his understanding it is not too hard, only issue would be timing i.e. with NOAC in middle of contract cannot cancel – neither one locking anyone in forever. Connelly agrees with Daugherty and Riggerbach recommendations. Connelly asking where to go from here, Riggerbach suggests making recommendation to Council. Fine comments on the need to set up for public hearing, maybe after recommendation to Council; will confirm with Heban. Fine suggests one option is to conditionally make recommendation then he and Daugherty can circle back with Heban on public hearing process and plan. Suggests starting communication now with residents, in the effort to manage expectations. Riggerbach comments on the stronger confidence in the budget by going with fixed rates. Yunker comments his only concern is rates quoted now are not apples to apples; but nice part of aggregation program is it takes burden off residents to have to pick provider, go through paperwork, etc. Yunker says unfortunately the aggregated prices are not showing as any better than the current non aggregation options. Connelly comments that he is comfortable making a recommendation due to the ton of work that was done by Fine and staff prior to this and bringing all the details. Daugherty comments he asked for advice from another community; he was told residents will look at a bunch of different rates and some will be less – if decided to go with COG you are agreeing upon certain principles i.e. sustainability, green energy, etc. which might not always be the best price.

Motion by Councilwoman Artiaga, seconded by Councilman Yunker to make recommendation to Council to pursue the SOPEC Council of Governments with fixed rate fees for electric aggregation for the Village. 5 ayes, 1 abstain

Discuss Committee Workplan For 2025

Riggenbach begins by referring to page 12 in the packet; he likes that this plan shows what has already been worked on, and what is upcoming. Asks about decisions on capital projects, is there more review that needs to be had with Kleinfelder. Fine comments Kleinfelder is economic development; other projects are budget discussion. Riggenbach asks to re-elevate capital project topic for a future Committee of the Whole (COW) meeting. Daugherty says can plan for discussion there, working on undesignated capital projects. Riggenbach asks if not a full discussion, can there be a list of what is out there currently for projects and discuss in more detail in June after having time to review. Daugherty confirms Riggenbach is referring to proposed capital projects, he says yes. Tuohy suggests including projects that are wrapping up as well. Daugherty will provide full list.

Riggenbach brings up the topic of updates to Council rules, has been mentioned to get that updated and better documented. Riggenbach is not sure of action items but know it has been discussed previously. Artiaga thinks they first need to determine what is no longer valid for Council whether it is housekeeping, outdated language, something that needs to be fully removed, etc. Riggenbach asks how large the book is, Artiaga confirms only around ten pages. Daugherty can send to Council electronically. Riggenbach asks what the Committee is willing to commit to from a timing perspective after reviewing document and being able to review. Tuohy comments by end of May can be ready to discuss, add to June COW agenda. Fine asks about when Kleinfelder will be returning – Daugherty will be meeting with them tomorrow and can confirm timing.

Next topic is the charter terms in process. Council has moved forward with requesting information on term limits and mayor hiring/firing language. Asking if third item needs to be added in – four words regarding Mayor HR abilities. Daugherty confirms this is on the agenda for next Council meeting.

Riggenbach shares the positive progress of finance reports that was discussed during finance meeting. He shares they talked about adding finance highlighted data on the Whitehouse website. Asking what the four or five topics would be good to share: operating and capital revenue, operating and capital budget and grants – all to be updated quarterly. Fine asks about details in the general fund or all funds, Riggenbach says should be all funds when covering both operating and capital.

Riggenbach asks what does Council want to escalate on the priority list to address next. Aggregation should get elevated as it is already being worked on. Fine and Connelly comment to move up economic development. Tuohy comments on the topic of walkability – Riggenbach says this can be part of economic development and capital projects. Fine suggests survey is not quite closed yet – topic of Village newsletter should be reviewed; idea came from the survey along with an additional pulse survey. Riggenbach asks if that is part of the existing survey on priority list; Fine comments it is part of closing out the current project. Beautification should be elevated, including the sign in front of Village Park and murals that have been previously discussed. Artiaga asks about making the shelter house year-round usable. Daugherty comments that would fall under a capital project based on needs including heat and insulation. Artiaga asks about areas on Providence Street where landscaping can be updated – Daugherty comments this can be looked at internally.

CITIZEN COMMENTS

Council President Riggerbach asks if there are any citizen comments to be heard.

Mayor Bingham comments he will not be at the next Council meeting. Asking about kid Mayor and Council dates, Deputy Administrator Hartbarger says he has not heard back from the school yet with finalized dates. Arbor Day celebration is the first Friday of May, per Public Works Director Hill, at 1:30pm.

OTHER BUSINESS

Council President Riggerbach asks if there is any other business to discuss from Council members. There was none.

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to adjourn the meeting at 8:15pm. 6 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

Whitehouse

PROCLAMATION

- WHEREAS,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- WHEREAS,** the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- WHEREAS,** Arbor Day is now observed throughout the nation and the world, and
- WHEREAS,** trees and the urban forest reduce water pollution and the need to treat and therefore are an integral part of the Village of Whitehouse's healthy water supply, and
- WHEREAS,** trees and the urban forest have been shown to reduce crime, vandalism, and domestic violence, as well as vehicular speed and therefore are important components of the Village of Whitehouse's safety mission, and
- WHEREAS,** trees and the urban forest extends the life of our community's street surfaces and reduce storm water runoff and therefore are important resources for the Village of Whitehouse's service mission, and
- WHEREAS,** trees and the urban forest reduce air conditioning and heating costs for residents and businesses, therefore make more livable communities, eases household expenses, and reduces our need for fossil fuels and foreign energy, and
- WHEREAS,** trees and the urban forest mitigate stormwater, easing local and regional flooding and the load on the Village of Whitehouse's stormwater systems and therefor are components of a healthy, functioning watershed, and
- WHEREAS,** trees, wherever they are planted, are a source of joy and spiritual renewal

THEREFORE, be it resolved that I, Richard Bingham, Mayor, of the Village of Whitehouse, Lucas County, Ohio, do hereby proclaim May 2, 2025 as Arbor Day in the Village of Whitehouse, and I urge all citizens to support efforts to protect and nurture our trees and urban forest not just for the beauty they provide but for the benefits they give our residents and community, and



IN WITNESS WHEREOF, I
have hereunto set my hand and
caused to be affixed the official
seal of the Village of Whitehouse,
Lucas County, Ohio, this 15th day of
April, 2025.

Richard Bingham, Mayor

ORDINANCE NO. 5-2025

**AN ORDINANCE AUTHORIZING A ZONING CHANGE
FOR CERTAIN PROERTY LOCATED WITHIN THE
VILLAGE OF WHITEHOUSE**

WHEREAS, an application has been made to change the zoning classification for the real estate located at 11320 Archbold-Whitehouse Road, Whitehouse, Lucas County, Ohio (the “property”); and

WHEREAS, the Village of Whitehouse Planning Commission has reviewed the Zoning Change request for the property; and

WHEREAS, the Planning Commission has held a public hearing on the proposed Zoning Change; and

WHEREAS, the Planning Commission had a tie vote and therefore does not recommend that the Zoning Change be approved; and

WHEREAS, the Council of Whitehouse has also held a public hearing on the proposed Zoning Change; and

WHEREAS, Council has carefully considered and vetted the proposed change.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. The recommendation of the Planning Commission rejecting the Zoning Change is hereby accepted.

Section 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 6-2025

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO ADD ARTICLE III, THE COUNCIL, SECTION 3.13, TERM LIMITS, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides the procedure to amend the Charter by a vote of the electorate; and

WHEREAS, the present Charter does not address term limits: and

WHEREAS, the Council for the Village of Whitehouse believes it would be in the residents' best interest to raise the question of term limits for certain elected officials and allow the public to decide the issue.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the addition of Article III, The Council, Section 3.13, Term Limits, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 4th day of November, 2025, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article III, Council, Section 3.13, Term Limits, shall be added to read as follows:

ARTICLE III, THE COUNCIL, SECTION 3.13 TERM LIMITS

Any person elected to the office of Council Member for three (3) consecutive terms shall be ineligible for that office for the next term.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed addition of Article III, Council, Section 3.13, Term Limits, of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicated his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2025.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 7-2025

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO ADD ARTICLE IV, MAYOR, SECTION 4.11, TERM LIMITS, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides the procedure to amend the Charter by a vote of the electorate; and

WHEREAS, the present Charter does not address term limits: and

WHEREAS, the Council for the Village of Whitehouse believes it would be in the residents' best interest to raise the question of term limits for certain elected officials and allow the public to decide the issue.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the addition of Article IV, Mayor Section 4.11, Term Limits, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 4th day of November, 2025, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article IV, Mayor, Section 4.11, Term Limits, shall be added to read as follows:

ARTICLE IV MAYOR

SECTION 4.11, TERM LIMITS

Any person elected to the office of Mayor for three (3) consecutive terms shall thereafter be ineligible for that office for the next term.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed addition of Article IV, Mayor, Section 4.11 of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicated his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2025.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 8-2025

AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR THE WHITEHOUSE 2025 STREET RESURFACING PROJECT TO GERKEN PAVING, INC., AND DECLARING AN EMERGENCY.

WHEREAS, Council has determined that a construction project is necessary within the Village of Whitehouse, namely the Whitehouse 2025 Street Resurfacing, sectioned as Part 1 (Waterville Street) and Part 2 (Texas, Bond, and Cemetery Streets) (hereinafter “the Project”); and

WHEREAS, Council authorized the Administration to go out for bids for the Project; and

WHEREAS, Sealed bids were received and opened and the bid from Gerken Paving, Inc. has been determined to be the lowest and most responsible and therefore the best bid.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1: That the Council hereby waives any irregularities and authorizes the Village Administrator to enter into a contract for the Project with Gerken Paving, Inc., subject to review and approval of the contract by the Village Solicitor, at a cost not to exceed Three Hundred Eighty-Three Thousand, Five Hundred Forty-Two Dollars and Sixty-Five Cents (\$383,542.65) for Part 1 and Two Hundred Fifteen Thousand, Seven Hundred Seven Dollars and Fifty Cents (\$215,707.50) for Part 2, which sum is hereby appropriated from such fund as designated and determined by the Administrator of the Village of Whitehouse.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

Section 3. This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that this resolution is deemed necessary to allow for the timely commencement and conclusion of the Project.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

RESOLUTION NO. 3 - 2025

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO PURCHASE ROAD SALT FOR USE BY THE PUBLIC SERVICE DEPARTMENT DURING THE CALENDAR YEARS 2025-2026 FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Public Service Director that the Village purchase road salt from the Ohio Department of Transportation (ODOT); and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

WHEREAS, the Village of Whitehouse, Lucas County, Ohio agrees to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (2025-26) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all the following terms and conditions in its participation of the ODOT winter road salt contract; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: This participation agreement for the ODOT master winter road salt contract is hereby approved, funding has been authorized, and the Village of Whitehouse agrees to all the following terms and conditions regarding participation on the ODOT master winter salt contract:

A. The Village of Whitehouse hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

B. The Village of Whitehouse hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Village of Whitehouse; and

C. The Village of Whitehouse agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Village of Whitehouse's participation in the winter road salt contract; and

D. The Village of Whitehouse hereby requests through this participation agreement a total of Four Hundred Tons (400) of Sodium Chloride (Road Salt) of which the Village of Whitehouse agrees to purchase from its awarded salt supplier at the delivered contract bid price per ton awarded by the Director of ODOT; and

E. The Village of Whitehouse hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2025 through April 30, 2026; and

F. The Village of Whitehouse hereby agrees to place orders with and pay the awarded salt supplier on a net 30-day basis for all road salt it receives pursuant to ODOT salt contract; and

G. The Village of Whitehouse acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 2, 2025 by 5:00 p.m. The written, emailed request to rescind participation must be received by ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the aforesaid deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Village of Whitehouse's participation request. Furthermore, it is the sole responsibility of the Village of Whitehouse to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive the Village of Whitehouse's participation agreement and/or a Village of Whitehouse's request to rescind its participation agreement.

SECTION II: That the Administrator of the Village of Whitehouse be and is hereby authorized to contract with ODOT, for the purchase of Four Hundred (400) tons of road salt for use by the Village of Whitehouse Department of Public Service during the 2025 – 2026 winter season in the Village of Whitehouse, Ohio, pursuant to specifications on file.

SECTION III: That the sum of Twenty Five Thousand Dollars (\$25,000.00) or so much thereof as may be needed for said purchase, be and the same is hereby appropriated from the Streets / General Fund.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal

actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary to provide for adequate road salt during the winter season of 2025 – 2026, thus providing for safe travel upon thoroughfares and roadways throughout the Village for benefit of the inhabitants of the Village of Whitehouse and surrounding environs.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor



Operations Report and Status Update
April 15th, 2025

DEPARTMENT UPDATES

Administration-

- Utility ACH Update
- IT Security Update

Police-

- Full Time New Hire
- Chief On Vacation Out of Country
- Statistics

Fire-

- Full Time New Hire
- EPA Update
- Statistics

Public Service-

- Spring Park Clean Up
- Flowers Coming in May

SAFETY AND HEALTH REPORT

02-01-25 None

ZONING

04-15-25

1. **Permits (Total Count for 2025):**
 - 6 New Home
 - 19 Contractor Registrations
 - 9 Fence Permits
 - 2 Shed Permit
 - 2 Non-Temporary Sign Applications
 - 1 Temporary Sign
 - 2 Pool Permit
 - 1 Garage
2. **Zoning Cases:** 1 Case turned over to Maumee Courts*
3. **Zoning Report:** (Attached) 2025 Current

COMMUNITY DEVELOPMENT

04-15-25

Special Events

1. Easter Event- March 29th, 2025
2. Summer Concert Series – May 15, June 19, July 17, 2025
3. Arbor Day – May 2nd with a rain date of May 5th 1:30pm
4. Bridge Dedication May 8th at 6:30pm
5. 3rd Grade Events – May 9th Stations 1:30pm May 15th After 1pm Mock Council
6. Memorial Day May 26th 2025
7. Cherry Fest- June 12, 13, and 14th 2025
8. Founders Day – July 2nd, 2025 (Fireworks)
9. Halloween – Friday, October 31st
10. Christmas Event – Saturday, December 6th, 2025

SUBDIVISION DEVELOPMENTS

04-15-25

1. Whitehouse Square Townhomes – Surveying Began April 2025.

STREETS

04-01-25

1. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing. To Kleinfelder for Engineering as of January 2025. Advertised in paper for Bid (March 2025). Bid Opening April 3rd at 2pm (April 2025).
2. **Waterville St. Resurfacing** – Providence St. to Oak Crossing Lane. Approved through OPWC/Small Government Funding Program-schedule year 2025. Mill & Fill project. To Kleinfelder for Engineering as of January 2025. Advertised in paper for Bid (March 2025). Bid Opening April 3rd at 2pm (April 2025).
3. **Finzel Road Improvements** – Resurfacing 4600' of Finzel Road from SR64 Roundabout to Anthony Wayne Jr. High School. This is a Surface Transportation Block Grant (STBG) funded project. Project cost is anticipated to be \$644,730 and grant funding is \$466,180. Project year is 2028.

PARKS & RECREATION

04-01-25

1. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course. Equipment procured. Course 50% completed.
2. **Park Sign & Front Park Design** – Reconstruction of Whitehouse Park sign and Landscape design for front of park along Providence St. between St. Louis and Lucas St.
3. **Story Book Walk** – Installation completed March 2025. Researching ideas on new books.

WATER

04-01-25

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review. Bid opening-July 12th. Apparent low bidder-Maguire Iron for \$2,753,000. Awaiting award. Awarded to Maguire Iron. Anticipated to start mid-November. Start date pushed back to February. Groundbreaking occurred in February 2025. Foundation Poured (March 2025). Site work being completed for steel (April 2025).

WASTE WATER

02-04-25

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts. Recommendation to perform cast in place sectional liners and rehab manholes. Estimated project cost \$1,050,456.00. Council approved project for Water Pollution Control Fund nomination. Jones & Henry to make application – Fall 2024. Announced as an intended project for funding through Water Pollution Control Loan Fund for 2025.

STORM SEWER

02-01-25

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information. Lucas County Representatives will be at Whitehouse answering ditch petition questions on July 30, 2024 – 4-8 p.m. Final Hearing is August 6, 2024 at 2 p.m. at the Lucas County Commissioners. Hearing postponed. Recessed to July 15, 2025. Mayor has been meeting with Lucas County and other Elected officials looking for alternative source funding.

SANITATION

04-01-25

1. Established 2025 bulk drop off/curbside dates. The drop-off dates will be January 3rd-4th & 10th-11th, March 21-22. The curbside pickup dates will be June 28th, September 27th. Total Residents served for January was 377. March Drop off 189 residents served (206 loads). Recycled 3000lbs of steel (April 2025).

MISCELLANEOUS

02-01-25 None

INCOME TAX AND JEDD/JEDZ

04.15.25 Income Tax (As of March 31, 2024)

a. Whitehouse Income Tax Collections

- i. 2025 = \$924,419.39
- ii. 2024 = \$754,054.21
- iii. Year to Date Comparison = 22.59% Increase

b. MTJEDD

Date	2 nd Qtr 2024	YTD (3 rd & 4 th Qtr. 2023, 1 st & 2 nd Qtr. 2024)
Receipts	\$229,690.79	\$1,366,687.09
Refunds	\$32,901.15	\$66,122.68
Grants Paid	\$0.00	\$503,323.00
Subtotal	\$196,789.64	\$797,241.41
Maintenance Fund	\$19,678.96	\$79,724.14
Retainage Fund	\$1,967.90	\$7,972.42
Net Tax Revenues	\$175,142.78	\$709,544.85
MTJEDD Disbursement	\$131,357.09	\$532,158.64
Whitehouse Disbursement	\$43,785.69	\$177,386.21

c. STJEDZ

Date	1 st Qtr. 2025	YTD
Receipts	\$490,616.85	\$490,616.85
Refunds	\$0.00	\$0.00
Grants Paid	\$20,000	\$20,000.00
Expenses	\$0.00	\$0.00
Subtotal	\$470,616.85	\$470,616.85
STJEDZ Disbursement	\$352,962.64	\$352,962.64
Whitehouse Disbursement	\$117,654.21	\$117,654.21



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191 FAX 419-877-1014

ALLAN D. BAER, CLEE - CHIEF OF POLICE

BRADLEY A. BAKER - POLICE CAPTAIN

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

EXHIBIT A

**TO: Mayor Richard E. Bingham
Village Council**

4/01/2025

Subj: March 2025 Mayors/Council Report

See Attached:

- 1) Calls by Nature of Call- Summary- 82 Total
- 2) Traffic Stop by Offense- Summary-41 Total
- 3) Incidents by Nature: 14
- 4) Adult Arrests- 2 Juvenile: 1
- 5) Traffic Citation: 15
- 6) Traffic Warnings: 26
- 7) Traffic Crashes: 4

We are still in the process of creating summary reports in our new Record Management System.

Respectfully,

**Allan D. Baer
Chief of Police**

*THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.*



Whitehouse Police Department

ORINUM: OH0481200

Calls by Nature of Call - Summary

Date: 03/31/2025

Page 1 of 1

Selection Criteria Calls Received Date From: 03/01/2025 Calls Received Date To: 03/31/2025 Nature of Call: All

Nature Code	Nature Description	Total Calls Received
15	Civil process	1
C-9	Parking Complaint	1
34	Juvenile complaint	6
C-8	Assist Outside Agency	9
C-24	Criminal Damaging	1
18A	Animal complaint	4
19	Contact by phone	3
C-2	Check Safety	11
78	Alarm drop	6
17	Meet in person	2
C-23	Assist Citizen	3
20	Domestic complaint	5
C-7	Meet Complainant	14
60	Suspicious person	2
C-12	Keep The Peace	1
9	Investigate complaint	2
40A	Person with knife	1
48A	Sex offense	1
42	Nature unknown	1
2	Property damage accident	2
36	Theft	1
C-16	Vehicle Unlock	2
8	Assault	1
10	Assist other unit	1
C-4	Disorderly Conduct	1

Total Calls Received

82

Incident Number	OR Report	Date/Time	Incident Na	Offense Co	Offense Description
25-000000021	OF	2/28/2025 1:00	OVI	331.34a	Failure to control
25-000000021	OF	2/28/2025 1:00	OVI	4511.19	Driving While Under the Influence o
25-000000021	OF	2/28/2025 1:00	OVI	4511.19A1	Driving While Under the Influence o
25-000000022	OF	2/28/2025 14:00	Unruly Chil	2151.022A	Unruly Juvenile Offenses _ habitual
25-000000023	OF	3/2/2025 14:20	Criminal D	2909.06	Criminal Damaging/Endangering
25-000000025	OF	3/8/2025 18:06	Domestic	2919.25A	Domestic Violence _ knowingly cau
25-000000026	OF	3/11/2025 12:31	Domestic	2919.25C	Domestic Violence _ cause belief o
25-000000027	OF	3/11/2025 9:20	Juvenile Co	2923.122	Illegal Conveyance or Possession o
25-000000028	OF	3/11/2025 7:00	Sex Offens	2907.09B1	Public Indecency _ engage in mast
25-000000029	OF	3/12/2025 21:30	Domestic	2919.27	Violate Protection Order or Consen
25-000000030	OF	3/12/2025 17:00	Theft	2913.02	Theft
25-000000031	OF	3/18/2025 19:00	Threats/Ha	2903.22A1	Menacing _ believe will cause physi
25-000000031	OF	3/18/2025 19:00	Threats/Ha	2911.21	Criminal Trespass
25-000000032	OF	3/14/2025 12:01	Threats/Ha	2917.21A1	Telecommunications Harassment _
25-000000034	OF	3/29/2025 13:23	Sex Offens	2907.07A	Importuning _ victim < 13

Ticket Number	Case Number	Court	County	affic Warni	Violation Date
TRC-2025-00091	OH0	Maumee Municip	Lucas	YES	03/01/2025 17:00
TRC-2025-00092	OH0	Maumee Municip	Lucas	YES	03/07/2025 14:34
TRC-2025-00093	OH0	Maumee Municip	Lucas	YES	03/07/2025 16:15
TRC-2025-00094	OH0	Maumee Municip	Lucas	YES	03/09/2025 21:10
TRC-2025-00095	OH0	Maumee Municip	Lucas	YES	03/16/2025 17:52
TRC-2025-00096	OH0	Maumee Municip	Lucas	YES	03/16/2025 21:06
TRC-2025-00097	OH0	Maumee Municip	Lucas	YES	03/17/2025 14:29
TRC-2025-00098	OH0	Maumee Municip	Lucas	YES	03/18/2025 16:40
TRC-2025-00099	OH0	Maumee Municip	Lucas	YES	03/19/2025 11:38
TRC-2025-00100	OH0	Maumee Municip	Lucas	YES	03/19/2025 12:33
TRC-2025-00101	OH0	Maumee Municip	Lucas	YES	03/19/2025 14:53
TRC-2025-00102	OH0	Maumee Municip	Lucas	YES	03/22/2025 20:30
TRC-2025-00103	OH0	Maumee Municip	Lucas	YES	03/22/2025 22:00
TRC-2025-00104	OH0	Maumee Municip	Lucas	YES	03/23/2025 23:42
TRC-2025-00105	OH0	Maumee Municip	Lucas	YES	03/24/2025 14:27
TRC-2025-00106	OH0	Maumee Municip	Lucas	YES	03/26/2025 00:34
TRC-2025-00107	OH0	Maumee Municip	Lucas	YES	03/26/2025 19:07
TRC-2025-00108	OH0	Maumee Municip	Lucas	YES	03/26/2025 19:29
TRC-2025-00109	OH0	Maumee Municip	Lucas	YES	03/26/2025 20:19
TRC-2025-00110	OH0	Maumee Municip	Lucas	YES	03/26/2025 13:57
TRC-2025-00111	OH0	Maumee Municip	Lucas	YES	03/27/2025 16:27
TRC-2025-00112	OH0	Maumee Municip	Lucas	YES	03/27/2025 21:35
TRC-2025-00113	OH0	Maumee Municip	Lucas	YES	03/27/2025 20:30
TRC-2025-00114	OH0	Maumee Municip	Lucas	YES	03/28/2025 10:26
TRC-2025-00115	OH0	Maumee Municip	Lucas	YES	03/29/2025 00:53
TRC-2025-00116	OH0	Maumee Municip	Lucas	YES	03/29/2025 15:02



Whitehouse Police Department

ORINUM: OH0481200

CITATIONS

Citation by Offense - Summary

Date: 03/31/2025

Page 1 of 1

Selection Criteria

From Date: 03/01/2025 To Date: 03/31/2025 Offense: All

Offense Code	Description	Number of Citations
333.03	Speed	11
Offense Code	Description	Number of Citations
337.02a1	Lighted Lights: Sunset to Sunrise	1
Offense Code	Description	Number of Citations
331.19a	Stop Sign	1
Offense Code	Description	Number of Citations
335.10a	Expired Plates (Driven or Parked)	2

Total Number of Citations:

15



Whitehouse Police Department

ORINUM: OH0481200

WARNINGS

Citation by Offense - Summary

Date: 03/31/2025

Page 1 of 1

Selection Criteria

From Date: 03/01/2025 To Date: 03/31/2025 Offense: All

Offense Code	Description	Number of Citations
333.03	Speed	10
Offense Code	Description	Number of Citations
4503.21	Tag/Sticker Violation	2
Offense Code	Description	Number of Citations
337.04	Taillights required 1 for Motor Vehicle and trailers	3
Offense Code	Description	Number of Citations
331.19a	Stop Sign	8
Offense Code	Description	Number of Citations
337.03a	Two Headlights Required	3

Total Number of Citations:

26



Whitehouse Police Department

TOTAL

ORINUM: OH0481200

Citation by Offense - Summary

Date: 03/31/2025

Page 1 of 1

Selection Criteria From Date: 03/01/2025 To Date: 03/31/2025 Offense: All

Offense Code	Description	Number of Citations
333.03	Speed	21
Offense Code	Description	Number of Citations
4503.21	Tag/Sticker Violation	2
Offense Code	Description	Number of Citations
337.02a1	Lighted Lights: Sunset to Sunrise	1
Offense Code	Description	Number of Citations
337.04	Taillights required 1 for Motor Vehicle and trailers	3
Offense Code	Description	Number of Citations
331.19a	Stop Sign	1
Offense Code	Description	Number of Citations
331.19a	Stop Sign	8
Offense Code	Description	Number of Citations
335.10a	Expired Plates (Driven or Parked)	2
Offense Code	Description	Number of Citations
337.03a	Two Headlights Required	3

Total Number of Citations:

41

Incident Number	Report Date	Incident Nature	Suspect/Ar	Suspect/Arres	Suspect/Ar	Arrest Date/Time
25-000000022	#####	Unruly Child	1 PERALES	ANDREAS	#####	
25-000000021	#####	OVI	1 BARNHILL	ELOISE	#####	
25-000000026	#####	Domestic	1 Burnworth	Dane	#####	

Whitehouse Fire Department



Monthly Response Report

Mayor and Council,

In March 2025, there were 76 reported incidents, compared to 62 in March 2024, this an increase of 22.5%. The following data outlines the statistics for March 2025.

Jason Francis

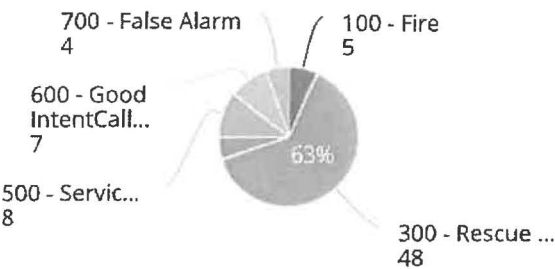
Filter statement

Filters **Days in Alarm DateTime** 3/1/25 to 3/31/25 **Is Locked** true

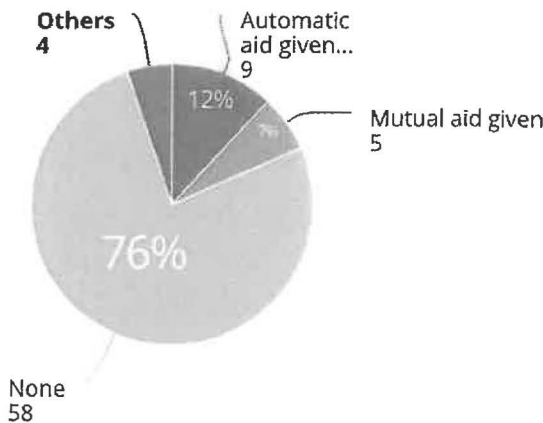
Incident Total

Incident Total
76

Incident Types



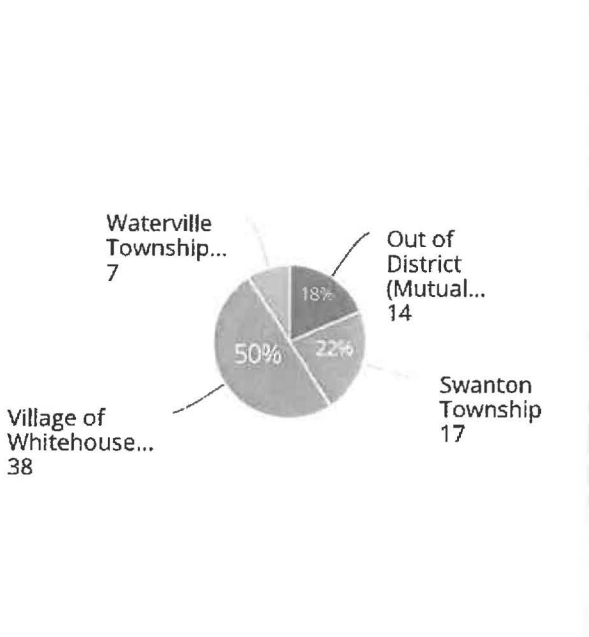
Mutual Aid



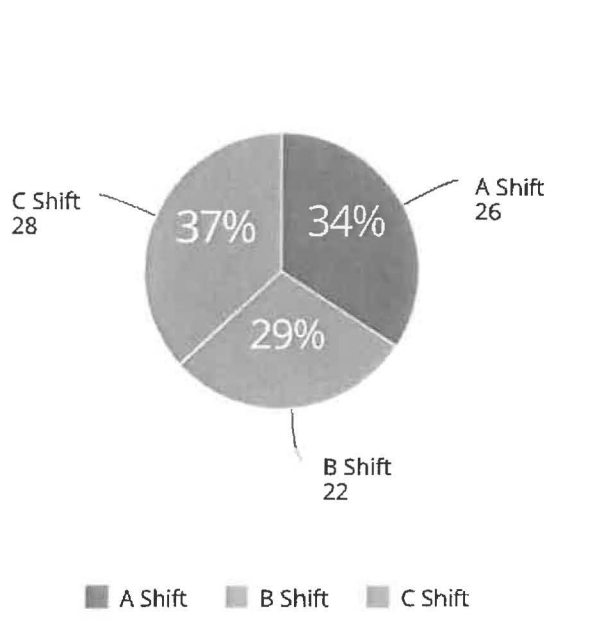
Filter statement

Filters **Days in Alarm DateTime** 3/1/25 to 3/31/25 **Is Locked** true

Districts



Incidents by Shift



Incident Type Codes

Incident Type Code	Incident Type	Incident Count
113	Cooking fire, confined to container	1
141	Forest, woods or wildland fire	1
142	Brush or brush-and-grass mixture fire	3
311	Medical assist, assist EMS crew	1
321	EMS call, excluding vehicle accident with injury	45
322	Motor vehicle accident with injuries	1
352	Extrication of victim(s) from vehicle	1
412	Gas leak (natural gas or LPG)	1
413	Oil or other combustible liquid spill	1
444	Power line down	2
531	Smoke or odor removal	1
552	Police matter	1
554	Assist invalid	6
611	Dispatched & canceled en route	3

Filter statement

Filters **Days in Alarm DateTime** 3/1/25 to 3/31/25 **Is Locked** true

Incidents by hour of Day

Hours in Alarm DateTime	Incident Count
00:00	1
01:00	2
03:00	2
04:00	1
05:00	1
06:00	3
07:00	2
08:00	2
09:00	4
10:00	2
11:00	9
12:00	1
13:00	7
14:00	4
15:00	4
16:00	5
17:00	7
18:00	5
19:00	5
20:00	1
21:00	3
22:00	3
23:00	2
Incident Count	76

Filter statement

Filters **Days in Alarm DateTime** 3/1/25 to 3/31/25 **Is Locked** true

Incident Dispatch Code

Initial Dispatch Code	Incident Count
ANASHOCK-Anaphylactic Shock	1
ASSIST-In-Service Assist	7
BREATH-Breath Difficulty Breat	9
CKSAFETY-Check Safety - Person	2
COMFRALM-Commercial Fire Alarm	3
EXTRICAT-Extricate Trapped Per	1
FUMES-Fumes Overcome By	1
HEART-Heart Prob/Chest Pain	1
ILL-Ill Person	11
INJ-Injured Person	12
MC-Motorcycle Accident	1
NATLGASI-Natural Gas Indoors	1
NATLGASO-Natural Gas Outdoors	1
OUTDOOR-Outdoor Fires	6
RESFRALM-Residential Fire Alar	2
SEIZ-Seizure	2
SPILLWTR-Spill on Waterway Pet	2
STROKE-Possible Stroke/CVA	5
SUICIDE-Suicide or Possible At	1
UNC-Unconscious Person	5
WIRES-Wires Down on Fire/Spark	2
Incident Count	76

Current Open Cases for Council Report

Priority	Case	Topic	Status	Date opened	Due Date	Address Num	Street
High	<u>24-0006</u>	Property Maintenance	Open	02/01/2024	04/30/2025	6711	GILEAD ST
Normal	<u>24-0030</u>	Property Maintenance	Open	05/08/2024	04/30/2025	10842	WATERVILLE ST
Normal	<u>24-0066</u>	Property Maintenance	Open	10/10/2024	04/30/2025	10233	Witte Walk
Normal	<u>24-0068</u>	Abandoned Vehicles	Open	12/09/2024	04/11/2025	6531	EASTVIEW DR
Normal	<u>25-0002</u>	Collection of Junk or Debris	Open	01/16/2025	04/11/2025	11176	CENTERVILLE ST
High	<u>25-0006</u>	Abandoned Vehicles	Open	03/15/2025	04/24/2025	10125	WATERVILLE SWANTON RD
Normal	<u>25-0007</u>	Abandoned Vehicles	Open	03/19/2025	04/24/2025	10650	WATERVILLE ST
Normal	<u>25-0008</u>	Property Maintenance	Open	03/25/2025	04/18/2025	10820	WATERVILLE ST
Normal	<u>25-0009</u>	Property Maintenance	Open	03/26/2025	04/11/2025	6700	CEMETERY RD
Normal	<u>25-0010</u>	Parking Complaint	Open	04/01/2025	04/18/2025	6633	MERRITT ST
Normal	<u>25-0012</u>	Noise Complaint	Open	04/08/2025	05/08/2025	6320	Providence Street