

Whitehouse

April 4, 2025

Meeting Notice
Finance Committee
April 8, 2025
6:00 p.m.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 708107151#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Finance Committee will meet on Tuesday, April 8, 2025, at 6:00 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of the August 20, 2024, Finance Committee Minutes
- IV. Discussion on the Following Topics:
 - 1. Q1 Update, YTD Financials, Projections
 - 2. Establishing a Format for a Topline Quarterly Report for Distribution Online (Starting in Q1, Going Through the Year)
 - 3. Early Discussion of 2025 Budget Process; Providing Actual Budget vs. Budget For Topline Categories from 2023, 2024 and 2025
 - 4. Establishing a Quarterly Cadence for These Meetings, At a Minimum
- V. Consider Other Business as Appropriate Under the Village Charter
- VI. Adjourn

**Village of Whitehouse
Finance Committee
Village Hall, Whitehouse, OH
Immediately Following Council Meeting - August 20th, 2024**

CALL TO ORDER – ROLL CALL

Meeting called to order at 8:43PM by Committee Member Riggenbach.

Committee Members Present: Dave Riggenbach and Carrie Tuohy

Committee Members Absent: Steve Connelly (joined via Teams remotely)

Staff Present: Municipal Administrator Jordan Daugherty, Council Clerk Nicole Hartbarger

Guests Present: N/A

Motion by Councilwoman Tuohy, seconded by Councilman Riggenbach to approve the minutes of the July 16th, 2024, Finance Committee meeting. 2 ayes

GENERAL

Continue Discussion of Goals and Objectives of the Finance Committee

Administrator Daugherty provided Committee Members the CEI report for review and comments. Riggenbach asks about month previous year to month previous year or is quarterly ok; example of May 2024 vs May 2023. Tuohy says it would be nice to see what was spent and when, to get an idea of trends. Riggenbach asks do we want monthly going forward and then going back historically is quarterly ok, all committee members agree with this. Comments made for historical and forward use quarterly and annual, compare to budget numbers as well as historical actuals, would like to see both revenue and expense. Tuohy asks reports that we get, can we get rid of some of the zero's to help clear some of the lines up.

Daugherty shares some updated documents, comments he tried his best to incorporate everything that was discussed in prior meeting. He shares it does include month to date information, though it is currently a quarterly report. Will email to Connelly tomorrow morning, leaving with Riggenbach and Tuohy the hard copies. He says he may need to update some formatting but feels it does include information that was asked. Daugherty shares he did provide investment report as well and can take questions or updates on that also.

Riggenbach confirms that from here the committee will evaluate reports that were provided and then meet to review again. He shares he would like to have meeting where reports are available and go through line by line. Final takeaways include to review reports and come up with any requests/updates, then at next meeting have what will be used going forward. All in agreement.

ADJOURNMENT

Motion by Councilwoman Tuohy, seconded by Councilman Riggenbach to adjourn the meeting at 8:52pm. 2 ayes

Respectfully submitted,

Nikki Hartbarger

Duly Appointed Clerk of Council