



May 16, 2025

WHITEHOUSE COUNCIL AGENDA

May 20, 2025

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 708107151#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, May 20, 2025, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizens' comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Steve Bond, Community of Christ
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the May 6, 2025, Council Meeting
- VI. Adoption of Bills Dated May 16, 2025, the Addendum bills dated May 20, 2025 and the March 2025 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
 - A. Report on the May 7, 2025 Board of Zoning Appeals meeting
 - B. Report on the May 12, 2025 Joint Fallen Timbers Union Cemetery District meeting
 - C. Report on the May 13, 2025 Committee of the Whole meeting
 - D. Report on the May 13, 2025 Public Hearing
 - E. Report on the May 20, 2025 Public Hearing
- IX. Report of the Mayor
- X. Report of the Clerk of Council

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- XI. Report of the Municipal Administrator
 - A. Request Authorization for Legislation Authorizing the Village to Enter Into the Sustainable Ohio Public Energy Council (“SOPEC”), the Execution and Delivery of the Agreement Establishing SOPEC, and Approving the Bylaws of SOPEC
 - B. Operations Report Summary
- XII. Report of the Law Director
- XIII. Report of the Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 05-2025:** Authorizing a Zoning Change For Certain Property Located Within the Village of Whitehouse (3rd Reading)
 - B. **Ordinance 06-2025:** To Place On The Ballot at the Next General Election A Charter Amendment to Add Article III, The Council, Section 3.13, Term Limits for the Village of Whitehouse, Lucas County, Ohio (3rd Reading)
 - C. **Ordinance 07-2025:** To Place on the Ballot at the Next General Election A Charter Amendment to Add Article IV, Mayor, Section 4.11, Term Limits, for the Village of Whitehouse, Lucas County, Ohio (3rd Reading)
 - D. **Ordinance 09-2025:** To Place On the Ballot at the Next General Election A Charter Amendment to Change Article IV, Mayor, Section 4.08(C), Executive Powers, For the Village of Whitehouse, Lucas County, Ohio (2nd Reading)
 - E. **Ordinance 10-2025:** Authorizing the Village to Enter Into the Sustainable Ohio Public Energy Council (“SOPEC”), the Execution and Delivery of the Agreement Establishing SOPEC, and Approving the Bylaws of SOPEC
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggensbach, Carrie Tuohy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Mike Hill, Police Captain Brad Baker, Fire Chief Jason Francis, Clerk of Council Nicole Hartbarger

Guests Present: Nan Myers, Warren Clifton, Craig Whitman, Josh Torres, Jeff Heaney, Tim Tuohy, Dennis Fitzgerald, Nicole Kemmer

Council Prayer was given by Warren Clifton of Hope United Methodist Church

Motion by Councilman Riggensbach, seconded by Councilman Connelly to approve the minutes of the April 15th, 2025 Council meeting. 6 ayes

Tuohy asks about the water tower project; inquiring how long until done. Public Works Director Hill comments that construction is just starting, steel work has just begun, end of year for completion is the goal.

Motion by Councilman Connelly, seconded by Councilwoman Artiaga to approve the bills totaling \$64,714.12 dated May 2nd, 2025, and the Addendum bills totaling \$107,886.15 dated May 6th, 2025. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Council President Riggensbach asked if there were any people to appear before Council.

Request for Cherry Fest, June 12th-14th, 2025

Deputy Administrator Hartbarger shares that department heads and all Village staff have reviewed plans and are in full support. He comments that the group has worked on efficiencies and reduction of man power for the event and have been successful in that this year.

Josh Torres is present to represent the Chamber of Commerce. He shares that this is the 42nd year for Cherry Fest. Chamber took it over in 2007 for all planning purposes. The Chamber is able to book the premium rides, similar to Wood County Fair due to the attendance and draw that the event has. Torres comments they typically see over 8,000 people. He says they take pride in planning a safe event, proper bussing for severe weather possibilities, plans

afford whatever Council decides but need to be cognizant of how much is spent. Riggenbach confirms he would commit to \$2,500 but would not like to go back on a budget that was set, unless it was an emergency. Connelly agrees. Tuohy comments that in years forward she would like Council and staff to take this Cherry Fest amount into consideration and have a separate line item to support this largest event in the Village; would feel better if money was put aside in advance specific to this. Fine asks Daugherty about other budgets, is there a promotion budget; Daugherty confirms a few different areas would fit in that type of bucket within the Administration budget. Fine asks if there is wiggle room in these other budgets, suggests taking a little more from one of those. Artiaga comments she has served on Cherry Fest committee for many years, the Village contribution has always been in kind always absorbing the costs, has always been a minimum of \$3,500-\$5,000 in the past; would hate to go less than that this year or going forward. Riggenbach comments they will have a decision on the fee amount to waive at the next Council meeting.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the March 27, 2025 Tree Commission Meeting

Councilman Connelly shares that the group approved the minutes of the previous meeting. Arbor Day was discussed, planting of sycamore trees, and the mayoral proclamation to be read. Connelly reports there have been no trees planted in the last month, no updates to the tree ordinance. The suggestion was made to create an orientation handbook for new members of the Tree Commission. Connelly shares with the group that he will not be seeking a new term with Village Council so they will need a new Council representative for the Commission. Connelly shares that Mark Schriefer was contacted about promoting new events on Facebook. Sherri Luedtke plaque for the start of the story walk area was discussed.

Report on the April 24, 2025 Tree Commission Meeting

Councilman Connelly shares that the group approved the minutes of the previous meeting. They worked on finalizing Arbor Day plans. The group discussed the tree inventory; one tree needs to be taken down and new trees need to be selected for a few areas. Door hanger modifications were reviewed. Facebook ideas were reviewed and discussed. Connelly shares that America in Bloom will visit Whitehouse on June 23rd and 24th.

Report on the April 8, 2025 Finance Committee Meeting

Councilman Connelly reports that the group approved the minutes of the previous meeting. Three items on the agenda including top line quarterly reporting for public sharing based on other cities in the area. There was an early discussion on 2025 budget process, would like to use actual spend data not budgeted; this approach is feasible based on staff input. Quarterly cadence for finance committee meetings was decided.

Report on the Fallen Timbers Union Cemetery District Meeting

Councilwoman Artiaga shares that there was a reported revenue of \$3,500, expenses of \$9,400 and a current cash balance of \$389,077. It was reported that there have been 15

Mayor Bingham shares that the Cherry Fest parade trailer has been reserved, kid Mayor and kid Council are invited to participate. Signs have been ordered. Memorial Day event is May 26th at 10am at Veterans Memorial park. The summer concert series begins on May 15th at 5pm.

Mayor Bingham shares that he and Administrator Daugherty met with someone who is interested in relocating their business to this area from Swanton. They have decided to make the move to Whitehouse. Ludwig Watch and Clock. Bingham shares there are only a handful of people on the planet that do what he does with antique clocks. He does fixes from all over the world.

Bingham comments he received one complaint: on the street sweeper. Businesses downtown state that by the time the sweeper gets to them in the morning, cars are already parked there, and they cannot sweep all spots. Public Works Director Hill comments that this past Thursday this timing was changed and downtown was done first, around 6am.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk of Council Hartbarger. Hartbarger shares that she will be out of town for work during next week's Committee of the Whole meeting, Deputy Administrator Hartbarger will be calling roll.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Mayor Bingham asks Administrator Daugherty for any items to report.

Request Authorization for Legislation Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse Is Of No Further Use to the Village And Is Hereby Determined To Be Surplus Property And To Be Disposed of Pursuant to Law

Daugherty shares that there are obsolete laptops ready to be disposed of; they are of no use to the Village anymore. He comments that this is general housekeeping for the disposal of Village owned items. He is asking that this is authorized tonight as an emergency.

Motion by Councilwoman Tuohy, seconded by Councilman Riggenbach to approve request for authorization for legislation regarding surplus property of Village owned laptops. 6 ayes

Request Authorization for Legislation To Place On the Ballot at the Next General Election A Charter Amendment to Change Article IV, Mayor, Section 4.08(C), Executive Powers, For the Village of Whitehouse, Lucas County, Ohio

Daugherty shares that this topic has been in discussion for a while. This is for the additional provision for the Mayor in the Charter. Draft has been presented in the Council packet.

Motion by Councilman Fine, seconded by Councilman Riggenbach to approve authorization for legislation to place on the ballot at the next general election a charter amendment to

Charlie Grass, the building developer, asks if Council will be discussing anything about the requested change. There were no comments or questions. Solicitor Heban confirms this ordinance will go the full three readings.

- B. **Ordinance 06-2025:** To Place On The Ballot at the Next General Election A Charter Amendment to Add Article III, The Council, Section 3.13, Term Limits for the Village of Whitehouse, Lucas County, Ohio

Motion by Councilman Connelly, seconded by Councilwoman Artiaga to approve **Ordinance 06-2025** to be read by title only, as an emergency, second reading. 6 ayes

Heban confirms this is the second reading of this ordinance, it will go the full three readings.

- C. **Ordinance 07-2025:** To Place on the Ballot at the Next General Election A Charter Amendment to Add Article IV, Mayor, Section 4.11, Term Limits, for the Village of Whitehouse, Lucas County, Ohio

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to approve **Ordinance 07-2025** to be read by title only, as an emergency, second reading. 6 ayes

Heban confirms this is the second reading of this ordinance, it will go the full three readings.

- D. **Ordinance 08-2025:** Authorizing the Award of a Contract For The Whitehouse 2025 Street Resurfacing Project to Gerken Paving, Inc. (as an emergency)

Motion by Councilman Yunker, seconded by Councilwoman Tuohy to approve **Ordinance 08-2025** to be read by title only, as an emergency, second reading. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Fine to approve to suspend the rules and have the third reading of **Ordinance 08-2025** by title only. 6 Ayes

Motion by Councilman Riggerbach, seconded by Councilwoman Tuohy to approve **Ordinance 08-2025** by title only, declaring an emergency. 6 Ayes

Motion by Councilwoman Tuohy, seconded by Councilman Riggerbach to adopt **Ordinance 08-2025: Authorizing the Award of a Contract For The Whitehouse 2025 Street Resurfacing Project to Gerken Paving, Inc.** Third reading vote by name. 6 Ayes

- E. **Ordinance 09-2025:** To Place On the Ballot at the Next General Election A Charter Amendment to Change Article IV, Mayor, Section 4.08(C), Executive Powers, For the Village of Whitehouse, Lucas County, Ohio

Village of Whitehouse Is Of No Further Use to the Village And Is Hereby Determined To Be Surplus Property And To Be Disposed of Pursuant to Law, as an emergency.

Third reading vote by name. 6 Ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Works Director Hill shares that a promotion has been made for the superintendent position, Jordan Conner has been promoted. He has been with the Village for a little over two years. Hill shares that the flowers will be going up in the next few weeks.

Captain Baker here in place of Police Chief Baer. He asks to direct any questions to him until around May 15th, he will share contact info if needed. On April 24th they graduated 16 people from the 3rd annual Citizen Police academy. Baker shares that this session was extended by 1 week, four weeks instead of three. Captain Baker thanks Mayor for speaking at graduation. Baker shares that on April 28th they conducted a mock crash at AWHs with Whitehouse Fire and other local departments. He comments this was well received by the students; prom weekend was safe. Reminds Council that Cemetery Road will be shut down a portion for parking along with parking at the professional building for the bridge dedication.

Fire Chief Francis shares that last week they interviewed three full-time candidates for their open position, still in discussions. Hoping for an answer by the next Council meeting. Radios are in that were ordered under the Marx grant. Air packs shipped in June for in service in July/August. Hazmat situation is done, USEPA will continue to monitor the company to make sure all issues are mitigated; incident lasted 7 weeks and one day. Artiaga asks about recognition dinner for the Fire Department; Francis confirms it is May 30th. Mayor asks about awards for the two being honored.

Council Comments

Yunker asks Council to think over for next meeting, they have already had a couple readings on various ballot issues for the upcoming election but they did finally get back cost info from board of elections; estimate on cost is \$1,700. Confirms it is \$1,700 for each issue to put on the ballot. Yunker shares he is all for the public making the decisions but does not like the idea of spending all the money.

Tuohy brings up openings in committees and asks if those can be advertised so other people can begin to get involved. She comments this would be a good opportunity to get people involved in the local government opportunities and hopefully get more interest in people running for Council. The Mayor asks if that information is put in the app, Daugherty confirms it is advertised but understanding that the request is for more of a push on the different types of committees along with openings. Daugherty confirms staff will work on that. Mayor asks if Karen Gerhardinger can put it in the Mirror newspaper, she said she can as long as she knows the openings that are out there.

COUNCIL BILLS

5/16/2025

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
All Seasons Tree & Lawn Care	Parks	\$2,566.33	\$2,566.33	Tree Removal
Amazon	Administration	\$463.01		Supplies
Amazon	Streets	\$39.99		Supplies
Amazon	Parks	\$35.38	\$538.38	Supplies
Badge & Wallet	Fire	\$562.50	\$562.50	Badges
Belle Tire	Sewer	\$603.96	\$603.96	Tires
Cintas Corp	Parks	\$11.17		Uniform Service
Cintas Corp	Maintenance	\$11.17		Uniform Service
Cintas Corp	Streets	\$11.17		Uniform Service
Cintas Corp	Sewer	\$11.17		Uniform Service
Cintas Corp	Water	\$22.34	\$67.02	Uniform Service
Fisher Auto	Police	\$153.59	\$153.59	Parts
Four County Career Center	Fire	\$2,815.00	\$2,815.00	ACLS Training & EMT Class
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Kissflow	Administration	\$165.00	\$165.00	Software
Laurie Mauro	Administration	\$16.80	\$16.80	Mileage Reimbursement
MASI	Water	\$99.90	\$99.90	Water Sample Analysis
Menards	Parks	\$159.44		Supplies
Menards	Administration	\$95.84	\$255.28	Supplies
Online Stores	Streets	\$66.00	\$66.00	Flags
Penn Care	Fire	\$1,461.13	\$1,461.13	EMS Supplies
Spencer Township	Tax	\$352,962.64	\$352,962.64	1st Qtr 2025 Distribution
Toledo Edison	Street Lights	\$13.77		Electric Charges
Toledo Edison	Streets	\$82.91	\$96.68	Electric Charges
Traffic Stop Uniform Supply	Fire	\$1,137.30	\$1,137.30	Uniform
Triotech Corporation	Administration	\$1,830.25	\$1,830.25	Office 365 & AntiVirus
US Bank	Police	\$142.10		Copier Charges
US Bank	Fire	\$143.39		Copier Charges
US Bank	Maintenance	\$220.35	\$505.84	Copier Charges
		\$367,553.60	\$367,553.60	
			YES	

VILLAGE OF WHITEHOUSE
BOARD OF ZONING APPEALS MINUTES

May 7, 2025

Board Members Present: Mike Walters, Joe Bublick, Nan Meyers, Bob Kimball, and Wendy Gehring. Also present were Jim Thomas from J. Thomas Signature Builders and Village Administrator Jordan Daugherty.

The Board of Zoning Appeals (BZA) meeting was called to order by Mike Walters at 6:05pm.

Minutes were presented and reviewed. Motion made to approve by Joe Bublick and seconded by Bob Kimball. Motion passed. All Ayes.

The agenda for today was Appeal #02-2025. Mr. Thomas was looking for approval to build a new house at 6715 Oakbrook Dr. in the Village of Whitehouse. The lot is currently 400 square feet less than the required minimum for a single family, residential dwelling. Mr. Thomas was aware of the shortage when purchased. He provided an arial view of the neighborhood showing that when it was built, all lots were of the same size and is asking for a variance to build a new home on the lot. The lot is currently overgrown. A picture of the new home to be built was provided. It will have the same set back from the street as current homes, side lots as to not to encroach on neighbors, as well as a nice back yard like the other houses. Joe Bublick stated that while wondering if a reduction precedence should be set, the neighborhood had already set it. Other board members agreed.

A motion was made by Joe Bublick and seconded by Wendy Gehring to approve the variance. Motion passed. All Ayes.

A motion was made by Joe Bublick to adjourn and seconded by Nan Meyers. Motion passed. All Ayes. Meeting was adjourned at 6:10 pm.

Respectfully submitted,
Wendy Gehring
Secretary, Board of Zoning Appeals

ORDINANCE NO. 5-2025

**AN ORDINANCE AUTHORIZING A ZONING CHANGE
FOR CERTAIN PROERTY LOCATED WITHIN THE
VILLAGE OF WHITEHOUSE**

WHEREAS, an application has been made to change the zoning classification for the real estate located at 11320 Archbold-Whitehouse Road, Whitehouse, Lucas County, Ohio (the "property"); and

WHEREAS, the Village of Whitehouse Planning Commission has reviewed the Zoning Change request for the property; and

WHEREAS, the Planning Commission has held a public hearing on the proposed Zoning Change; and

WHEREAS, the Planning Commission had a tie vote and therefore does not recommend that the Zoning Change be approved; and

WHEREAS, the Council of Whitehouse has also held a public hearing on the proposed Zoning Change; and

WHEREAS, Council has carefully considered and vetted the proposed change.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. The recommendation of the Planning Commission rejecting the Zoning Change is hereby accepted.

Section 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 6-2025

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO ADD ARTICLE III, THE COUNCIL, SECTION 3.13, TERM LIMITS, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides the procedure to amend the Charter by a vote of the electorate; and

WHEREAS, the present Charter does not address term limits: and

WHEREAS, the Council for the Village of Whitehouse believes it would be in the residents' best interest to raise the question of term limits for certain elected officials and allow the public to decide the issue.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the addition of Article III, The Council, Section 3.13, Term Limits, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 4th day of November, 2025, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article III, Council, Section 3.13, Term Limits, shall be added to read as follows:

ARTICLE III, THE COUNCIL, SECTION 3.13 TERM LIMITS

Any person elected to the office of Council Member for three (3) consecutive terms shall be ineligible for that office for the next term.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed addition of Article III, Council, Section 3.13, Term Limits, of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicated his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2025.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 7-2025

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO ADD ARTICLE IV, MAYOR, SECTION 4.11, TERM LIMITS, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides the procedure to amend the Charter by a vote of the electorate; and

WHEREAS, the present Charter does not address term limits: and

WHEREAS, the Council for the Village of Whitehouse believes it would be in the residents' best interest to raise the question of term limits for certain elected officials and allow the public to decide the issue.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the addition of Article IV, Mayor Section 4.11, Term Limits, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 4th day of November, 2025, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article IV, Mayor, Section 4.11, Term Limits, shall be added to read as follows:

ARTICLE IV MAYOR

SECTION 4.11, TERM LIMITS

Any person elected to the office of Mayor for three (3) consecutive terms shall thereafter be ineligible for that office for the next term.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed addition of Article IV, Mayor, Section 4.11 of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicated his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2025.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE 09-2025

AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO CHANGE ARTICLE IV, MAYOR, SECTION 4.08(C), EXECUTIVE POWERS, FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, the present Charter for the Village of Whitehouse provides for a mechanism for the appointment, promotion, transfer, suspension, reduction and removal of certain employees of the Village; and

WHEREAS, this provision now in place, under certain circumstances, may prove untenable to be followed and therefore is in need of amendment; and

WHEREAS, the Council for the Village of Whitehouse has determined that it would be in the best interests of the public that the Charter for the Village of Whitehouse be amended to change the process and procedure for the appointment, promotion, transfer, suspension, reduction and removal of certain employees of the Village.

NOW THEREFORE, Be It Ordained By The Council Of The Village Of Whitehouse, Lucas County Ohio, That:

Section 1. The question of the change of Article IV, Mayor, Section 4.08(C), Executive Powers, shall be submitted to a vote of the qualified electors of the Village of Whitehouse at the general election to be held on the 4th day of November, 2025, at the regular places of voting in the Village of Whitehouse between the hours of 6:30 a.m. and 7:30 p.m. Article IV, Mayor, Section 4.08(C), Executive Powers, shall be amended to read as follows:

ARTICLE IV MAYOR

SECTION 4.08 EXECUTIVE POWERS

(C) Except as otherwise provided by this Charter or the Whitehouse Municipal Code, the Mayor shall have the power to appoint, promote, transfer, suspend, reduce or remove any officer or employee of the Municipality except those required by this Charter to be elected or appointed; provided, however that such appointment, promotion, reduction or removal of officers provided for by this Charter and the heads of departments or divisions established pursuant thereto shall not take effect without the concurrence of a majority of the members of Council.

Section 2 The ballot for the election shall be entitled; "Village Charter Amendment Ballot" and the question to be submitted on the ballot shall be: "Shall the proposed amendment of Article IV, Mayor, Section 4.08(C) of the Charter of the Village of Whitehouse be adopted?" This shall be followed by the text set forth in Section 1 above. To the left of said wording, in boxes, with the appropriate place for marking, shall appear the words, "Yes", and "No", and each voter shall indicate his/her vote by appropriate marking on the ballot.

Section 3. The Clerk of Council is directed to publish the full text of the proposed charter amendment, as set forth above, for not less than two consecutive weeks in the Mirror and Toledo Blade with the first publication being at least fifteen days prior to the election, in accordance with Section 9 of Article XVIII, Ohio Constitution, and ORC 731.211.

Section 4. To pay the cost of printing copies of the proposed charter amendment and the publishing of notice, there is hereby appropriated from the General Fund the sum of \$500.00, or so much thereof as may be needed.

Section 5. The Clerk of Council is directed to transmit a certified copy of this Ordinance to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2025.

Section 6. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 7. This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to promptly submit this matter to the Board of Elections and to allow sufficient time to notify the citizens of Whitehouse of the proposed amendment.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 10-2025

AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO THE SUSTAINABLE OHIO PUBLIC ENERGY COUNCIL (“SOPEC”), THE EXECUTION AND DELIVERY OF THE AGREEMENT ESTABLISHING SOPEC, AND APPROVING THE BYLAWS OF SOPEC AND DECLARING AN EMERGENCY

WHEREAS, the Village Council of Whitehouse, Ohio (the “Village”) previously enacted legislation authorizing the Village to establish an opt-out electric aggregation program, pursuant to Section 4928.20 of the Ohio Revised Code (the “Electric Aggregation Program”), for the residents, businesses, and other eligible electric consumers located within the Village, and for that purpose, to act jointly with any other village, city, township, municipal corporation, county, or other political subdivision of the State of Ohio, as permitted by law; and

WHEREAS, by joining the Southeast Ohio Public Energy Council (DBA Sustainable Ohio Public Energy Council) (“SOPEC”), the Village will be able to act jointly with other members of political subdivisions and thereby maximize the potential benefit of electric deregulation through group purchasing efforts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, COUNTY OF LUCAS, AND STATE OF OHIO, THAT:

SECTION 1. The Village Council finds and determines that it is in the best interest of the Village, including the electric consumers located within the Village, to join SOPEC and to adopt the SOPEC Bylaws, for the purpose of: (1) establishing and implementing an Electric Aggregation Program with SOPEC within the Village; and (2) utilizing SOPEC’s Additional Programs.

SECTION 2. The Mayor of the Village is hereby authorized and directed to execute and deliver the Agreement Establishing the Southeast Ohio Public Energy Council (DBA Sustainable Ohio Public Energy Council) (the “SOPEC Agreement”). The SOPEC Agreement shall be substantially in the form presented to this Village Council and on file with the Clerk, subject to such changes, insertions, and omissions that are consistent with this Ordinance and are not substantially adverse to the Village and as may be approved by the Mayor, which approval shall be conclusively evidenced by the execution of the SOPEC Agreement.

SECTION 3. The Village Council hereby approves and adopts the Bylaws of SOPEC in the form attached to the SOPEC Agreement.

SECTION 4. It is found and determined that all formal actions of this Village Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Village Council, and that all deliberations of this Village Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the Village’s Codified Ordinances and Section 121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that it is necessary to meet the time requirements for aggregation elections.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2025

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor



**Operations Report and Status Update
May 20th, 2025**

DEPARTMENT UPDATES

Administration-

- Founders Day – July 2nd 2025
- Utility Payment Processor Update

Police-

- South Fork Duathlon on Wednesday, May 21st 1900-2100 hrs.
- Whitehouse Primary's annual Bike Hike to Oak Openings on Friday, May 29th.
- Reminder Providence Street will be shut down between 1000-1100hrs on Monday, May 26th for the Memorial Day observance at Veterans Park.

Fire-

- Full Time New Hire
- Statistics (Exhibit A)

Public Service-

- New Hire
- Disk Golf Course Update

SAFETY AND HEALTH REPORT

02-01-25 None

ZONING

05-20-25

1. **Permits (Total Count for 2025):**
 - 6 New Home
 - 24 Contractor Registrations
 - 13 Fence Permits
 - 5 Shed Permit
 - 2 Non-Temporary Sign Applications
 - 1 Temporary Sign
 - 4 Pool Permit
 - 1 Garage
2. **Zoning Cases:** 1 Case turned over to Maumee Courts*
3. **Zoning Report:** (Attached) 2025 Current

COMMUNITY DEVELOPMENT

05-06-25 Special Events

1. Easter Event- March 29th, 2025
2. Summer Concert Series – May 15, June 19, July 17, 2025
3. Arbor Day – May 2nd with a rain date of May 5th 1:30pm
4. Bridge Dedication May 8th at 6:30pm
5. 3rd Grade Events – May 9th 1:30pm Stations, May 15th 1:30pm arrive Mock Council
6. Memorial Day May 26th 2025
7. Cherry Fest- June 12, 13, and 14th 2025
8. Founders Day – July 2nd, 2025 (Fireworks)
9. Ice Cream with Mayor and Council – August 16th at 12:00-2:00pm
10. Halloween – Friday, October 31st
11. Christmas Event – Saturday, December 6th, 2025

SUBDIVISION DEVELOPMENTS

04-15-25

1. Whitehouse Square Townhomes – Surveying Began April 2025.

STREETS

05-20-25

1. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64) – 2025 OPWC Street Resurfacing.** To Kleinfelder for Engineering as of January 2025. Advertised in paper for Bid (March 2025). Bid Opening April 3rd at 2pm (April 2025). Bid Awarded to Gehrken Paving (May 2025)
2. **Waterville St. Resurfacing – Providence St. to Oak Crossing Lane.** Approved through OPWC/Small Government Funding Program-schedule year 2025. Mill & Fill project. To Kleinfelder for Engineering as of January 2025. Advertised in paper for Bid (March 2025). Bid Opening April 3rd at 2pm (April 2025). Bid Awarded to Gehrken Paving (May 2025)
3. **Finzel Road Improvements – Resurfacing 4600’ of Finzel Road from SR64 Roundabout to Anthony Wayne Jr. High School.** This is a Surface Transportation Block Grant (STBG) funded project. Project cost is anticipated to be \$644,730 and grant funding is \$466,180. Project year is 2028.

PARKS & RECREATION

05-20-25

1. **Disc Golf – Public Works Staff** is working with volunteers on construct improvements at Sandra Park to include the disc golf course. Equipment procured. Course 50% completed (April 2025). Almost Completed (May 2025)
2. **Park Sign & Front Park Design – Reconstruction of Whitehouse Park sign and Landscape design for front of park along Providence St. between St. Louis and Lucas St.** Working with Edge Group on Concept May 2025.
3. **Story Book Walk – Installation completed March 2025.** Researching ideas on new books.

WATER

05-06-25

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review. Bid opening-July 12th. Apparent low bidder-Maguire Iron for \$2,753,000. Awaiting award. Awarded to Maguire Iron. Anticipated to start mid-November. Start date pushed back to February. Groundbreaking occurred in February 2025. Foundation Poured (March 2025). Site work being completed for steel (April 2025). Steel work has begun (May 2025).

WASTE WATER

05-06-25

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts. Recommendation to perform cast in place sectional liners and rehab manholes. Estimated project cost \$1,050,456.00. Council approved project for Water Pollution Control Fund nomination. Jones & Henry to make application – Fall 2024. Announced as an intended project for funding through Water Pollution Control Loan Fund for 2025.
3. **Force Main Hydrogen Sulfide Mitigation** – Working with OHM on testing for solutions.

STORM SEWER

05-06-25

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information. Lucas County Representatives will be at Whitehouse answering ditch petition questions on July 30, 2024 – 4-8 p.m. Final Hearing is August 6, 2024 at 2 p.m. at the Lucas County Commissioners. Hearing postponed. Recessed to July 15, 2025. Mayor has been meeting with Lucas County and other Elected officials looking for alternative source funding.
2. **Loan Oak Ditch Cleaning** – In progress. Cleaned from SR 295 to Oak Brook (May 2025)

SANITATION**04-01-25**

1. Established 2025 bulk drop off/curbside dates. The drop-off dates will be January 3rd-4th & 10th-11th, March 21-22. The curbside pickup dates will be June 28th, September 27th. Total Residents served for January was 377. March Drop off 189 residents served (206 loads). Recycled 3000lbs of steel (April 2025).

MISCELLANEOUS**02-01-25** None**INCOME TAX AND JEDD/JEDZ****05-06-25 Income Tax (As of April 30, 2024)****a. Whitehouse Income Tax Collections**

- i. 2025 = \$1,448,066.25
- ii. 2024 = \$1,206,527.82
- iii. Year to Date Comparison = 20.02% Increase

b. MTJEDD

Date	2nd Qtr 2024	YTD (3rd & 4th Qtr. 2023, 1st & 2nd Qtr. 2024)
Receipts	\$229,690.79	\$1,366,687.09
Refunds	\$32,901.15	\$66,122.68
Grants Paid	\$0.00	\$503,323.00
Subtotal	\$196,789.64	\$797,241.41
Maintenance Fund	\$19,678.96	\$79,724.14
Retainage Fund	\$1,967.90	\$7,972.42
Net Tax Revenues	\$175,142.78	\$709,544.85
MTJEDD Disbursement	\$131,357.09	\$532,158.64
Whitehouse Disbursement	\$43,785.69	\$177,386.21

c. STJEDZ

Date	1st Qtr. 2025	YTD
Receipts	\$490,616.85	\$490,616.85
Refunds	\$0.00	\$0.00
Grants Paid	\$20,000.00	\$20,000.00
Expenses	\$0.00	\$0.00
Subtotal	\$470,616.85	\$470,616.85
STJEDZ Disbursement	\$352,962.64	\$352,962.64
Whitehouse Disbursement	\$117,654.21	\$117,654.21

Whitehouse Fire Department



Monthly Response Report

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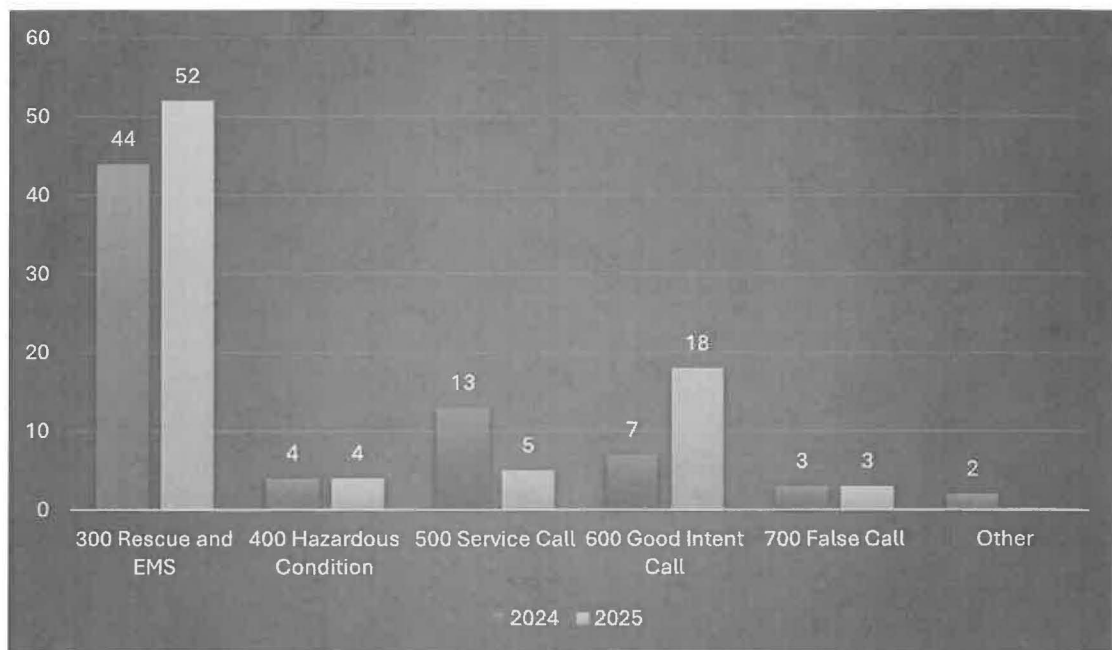
Incident Types	2
Mutual Aid	3
Districts	4
Incident by Shift	5
Incident Type Codes	6
Incidents by Hour	7

Total Incidents April 2024 - 73

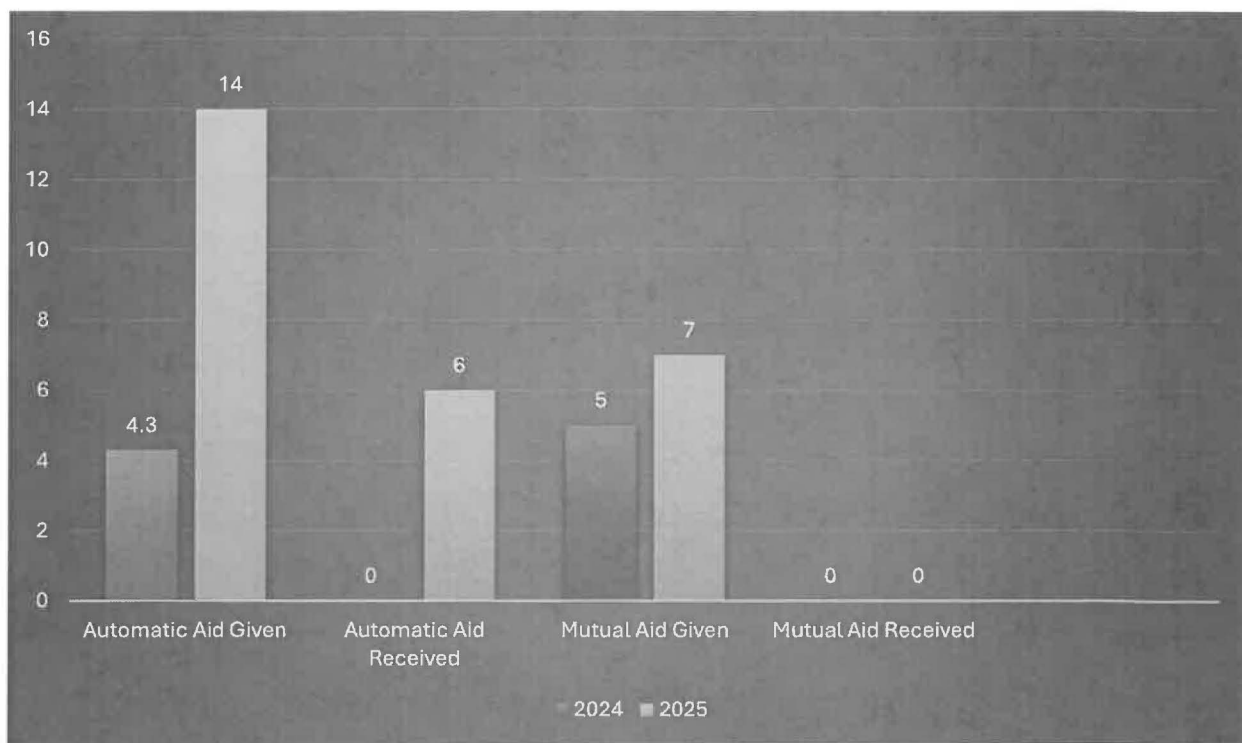
Total Incident April 2025 - 82

Percent Increase / Decrease – 12% Increase

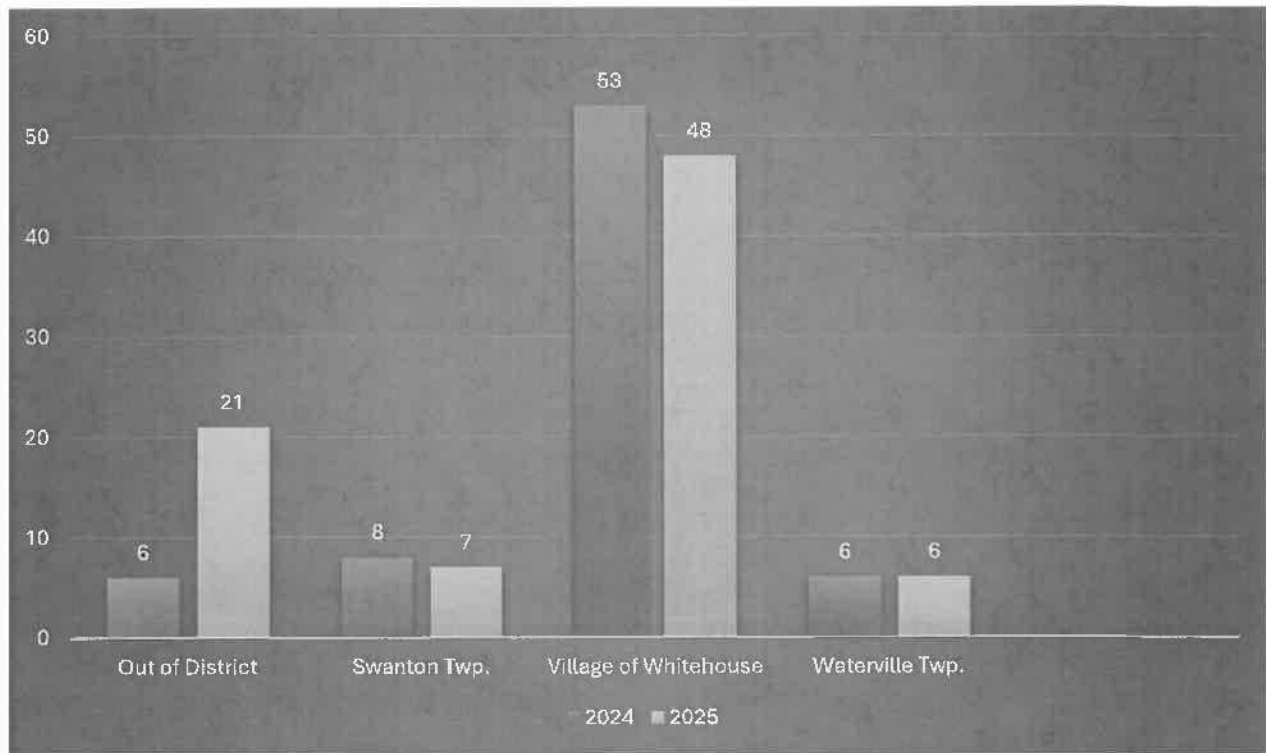
Incident Types



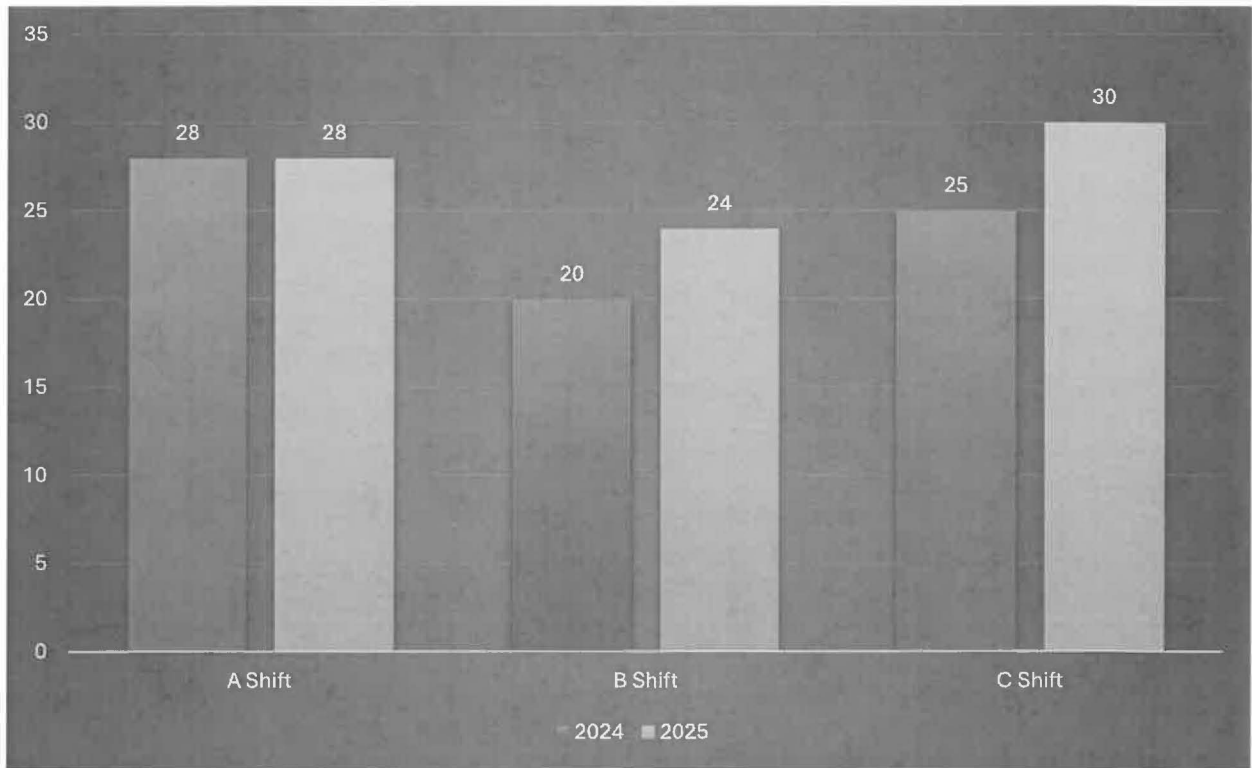
Mutual Aid



Districts



Incident by Shift



Incident Type Codes

Incident Type Code	Incident Type	2024	2025	
111	Building Fire	1	0	
162	Outside Equipment Fire	1	0	
321	EMS Call	43	49	
322	Injury Accident	1	2	
324	Non-Injury Accident	0	1	
411	Flammable Liquid Spill	1	0	
413	Oil Spill	0	1	
422	Chemical Spill	0	1	
444	Power Line Down	1	2	
445	Arcing Electrical Equipment	2	0	
552	Police Matter	2	0	
553	Public Service	3	0	
554	Invalid Assist	7	3	
561	Unauthorized Burning	1	2	
611	Cancelled Enroute	1	15	
651	Smoke Scare	1	0	
671	Hazmat Release	1	0	
733	Smoke Detector Activation	0	1	
736	CO Detector Activation	2	1	
741	Sprinkler Activation	1	0	
745	Alarm System Activation	0	1	

Incidents by Hour

Alarm Time	2024	2025
00:00	2	3
01:00	1	2
02:00	0	3
03:00	0	0
04:00	0	1
05:00	0	1
06:00	2	0
07:00	3	4
08:00	5	2
09:00	2	6
10:00	2	3
11:00	3	9
12:00	6	2
13:00	5	4
14:00	4	8
15:00	4	1
16:00	8	6
17:00	1	9
18:00	3	3
19:00	4	4
20:00	6	5
21:00	2	3
22:00	8	0
23:00	2	3

Current Open Cases for Council Report

Priority	Case	Topic	Status	Date opened	Due Date	Address Num	Street
High	<u>24-0006</u>	Property Maintenance	Open	02/01/2024	05/30/2025	6711	GILEAD ST
Normal	<u>24-0066</u>	Property Maintenance	Open	10/10/2024	05/23/2025	10233	Witte Walk
Normal	<u>24-0068</u>	Abandoned Vehicles	Open	12/09/2024	05/16/2025	6531	EASTVIEW DR
High	<u>25-0006</u>	Abandoned Vehicles	Open	03/15/2025	05/09/2025	10125	WATERVILLE SWANTON RD
Normal	<u>25-0007</u>	Abandoned Vehicles	Open	03/19/2025	05/30/2025	10650	WATERVILLE ST
Normal	<u>25-0008</u>	Property Maintenance	Open	03/25/2025	05/30/2025	10820	WATERVILLE ST
Normal	<u>25-0009</u>	Property Maintenance	Open	03/26/2025	05/16/2025	6700	CEMETERY RD
Normal	<u>25-0010</u>	Parking Complaint	Open	04/01/2025	05/30/2025	6633	MERRITT ST
Normal	<u>25-0012</u>	Noise Complaint	Open	04/08/2025	05/08/2025	6320	Providence Street
Normal	<u>25-0013</u>	Collection of Junk or Debris	Open	04/22/2025	05/16/2025	10950	TOLEDO ST
Normal	<u>25-0014</u>	Property Maintenance	Open	04/24/2025	05/15/2025	6414	LENDERSON AVE