

Whitehouse

September 19, 2025

Meeting Notice Tree Commission September 25, 2025

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, September 25, 2025 at 7:30 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the August 28, 2025 Meeting
- III. Old Business
 - A. Report on Whitehouse Library meeting
 - B. Tree Inventory (James)
 - C. Growth Award & Tree City USA Review
 - D. Design for the Village Park
 - 1. Risk Assessment for Silver Maples
 - E. Reminders:
 - 1. Urban Forestry Conference at Bluffton on October 23rd
 - 2. November Meeting Changed to November 13th
 - F. Forms and Docs
- IV. New Business
 - A. Recognition of Sheri Luedtke at the October 7th Council Meeting
 - B. Ideas for Community Seminar in the Spring Sponsored by the Tree Commission
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator



Whitehouse Tree Commission

Minutes from August 28, 2025 Meeting

Attendance: Elliot Tramer, Christine Manzey, Diane DeYonker, Laurie Mauro, Angie Boudouris, Steve Connelly (Council Representative), James Forrest (Staff Representative).

Call to Order: Elliot Tramer called the meeting to order at 7:34 pm.

Minutes from July 10, 2025. Motion to approve by Steve Connelly; second by Angie Boudouris; all voted to approve the minutes as written.

Old Business

Tree Inventory- James Forrest reported that his crew has been performing Young Tree Training by the biking path and ball fields. Three Callery Pears off Cemetery Road were lost in a recent weather event. And, a list of 44 trees, 34 of which are replacements, are on the autumn list of trees to be planted this fall. Laurie Mauro asked James Forrest about the lack of trees in the Whitehouse Valley subdivision. Forrest responded that the subdivision was caught in the middle of a transition from builders planting trees to the Village planting trees (as specified in a new building code). New trees for the subdivision will be added to the list of suggested plantings as a result of the Tree Inventory being performed by the Tree Commissioners.

Tree Inventory Updating-the data sheets from all five Tree Commissioners who were out assessing 615 residences and measuring 626 street trees this summer have been tabulated. A pie-chart has been created showing 59% of the street trees were Callery Pears. As these Callery Pears fail, they will be replaced with a broad array of tree species thereby increasing the diversity of our Urban Forest. James Forrest suggested that Elliot Tramer place the data on a thumb drive and give the drive to Kelsea in the Village Office for uploading into the Village data system. A brief discussion was held on the appropriateness of planting Tupelo (Black Gum) trees because of their poor response to the hot, dry summer experienced this year. James wants to wait until next June to determine whether these trees are a good street tree in our climate.

Whitehouse Library Staff Meeting – Elliot Tramer, Laurie Mauro, and Chris Manzey have an appointment to meet with Whitehouse Library staff on September 9th at 10:30 am. This meeting has been arranged in order to display a newly created trifold board that contains information concerning tree health and tree value. This trifold board will also be displayed at the April Tree City USA meeting and on the Whitehouse Facebook page.

Story Board Trail-James Forrest reported that there are 22 story boards on display in Village Park and that he has only one other story to be exhibited next month. Several books are being considered. Two books are needed in order to display the complete story. Also, the pages need to be laminated to reduce the chance of wrinkling from moisture.

Forms and Docs- Elliot Tramer reported that the inventory update sheets have been downloaded and printed and placed in a binder. This binder will then be put into the Forms and Docs cabinet in the

meeting room as a backup for the electronic version. Also, the Site Index sheet for Magnolia Lane that Laurie Mauro and Steph Miller worked on will also be placed in the Forms and Docs cabinet.

New Business

The Northwest Ohio Urban Forestry Conference will be held on October 23, 2025 at Bluffton University. Tree Commissioners Elliot Tramer, Chris Manzey, Diane DeYonker, and Angie Boudouris plan to attend, so far.

Tree Academy-Laurie Mauro will be graduating next December and Angie Boudouris will be investigating when and where the next classes will be held. In the meantime, Laurie will be sending out a form to James and all the Tree Commissioners concerning an Annual Calendar of when urban forests need to be managed and other activities.

New Park Design-James Forrest indicated that at this time the Village Administration is still developing ideas for the design of the park. Drawings have been made for the front triangular area. Steve Connelly is going to inquire about what the expectations are for the Tree Commission. Elliot Tramer mentioned that Haley Belisle is willing to do a risk assessment for the Silver Maples in the Park area. Elliot will contact her.

New Meeting time for the November meeting- due to a scheduling conflict, Elliot Tramer suggested changing the November 20th meeting to November 13. All agreed to the change.

Meeting Adjourned at 8:43 pm – Diane DeYonker moved for adjournment; Steve Connelly seconded.

Respectfully submitted,

Christine Manzey