

Whitehouse

September 5, 2025

Meeting Notice
Village Council Meeting As
A Committee of the Whole
September 9, 2025
6:30 p.m.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 708107151#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet as a Committee of the Whole on Tuesday, September 9, 2025, at 6:30 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of the August 12, 2025 Committee of the Whole Meeting Minutes
- IV. Citizen Comments on Committee of the Whole Agenda Items
- V. **Council**
 - A. Discussion on Council Rules
 - 1. **Supporting Information** – Draft of Council Rules (Exhibit A)
- VI. **Finance**
 - A. Review and Discuss the Amended Appropriations
 - 1. **Supporting Information** – Amended Appropriations (Exhibit B)
 - B. Review and Discuss the Annual Amounts and Rates Resolution
 - 1. **Supporting Information** – Copy of Draft Resolution (Exhibit C)
- VII. **General**
 - A. Discussion on Tree Commission Planting Plan at Village Park
 - 1. **Supporting Information** – None
 - B. Discussion on Sensory Garden
 - 1. **Supporting Information** – None
- VIII. Citizen Comments
- IX. Consider Other Business as Appropriate Under the Village Charter
- X. Adjourn

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
6:30 August 12th, 2025**

CALL TO ORDER – ROLL CALL

Meeting called to order at 6:30pm by President of Council Dave Riggenbach.

Council Members Present: Louann Artiaga, Carrie Tuohy, Steve Fine, Larry Yunker and President of Council Dave Riggenbach

Council Members Absent: Steve Connelly – excused absence

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Public Works Director Mike Hill, Clerk of Council Nicole Hartbarger

Guests Present: Greg Telecky, Paulette Mills, Jamie Beier Grant, Nate Hudeck

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve the minutes of the June 10th, 2025 Committee of the Whole meetings. 5 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Riggenbach asked if there were any citizens present to comment on the Committee of the Whole agenda items. There were none.

GENERAL

Presentation by and Discussion with Kleinfelder on Financing/Revenue Strategy

Administrator Daugherty introduces those in attendance from Kleinfelder. He states that staff met with the Kleinfelder folks a few months ago and they have a great plan for the Village to follow.

Greg Telecky introduces Paulette Mills and Nate Hudeck. He comments that there were four buckets talked about in the initial meeting with Council several months ago. Mills is joining Jamie Beier Grant and himself on implementing plans. Hudeck supports all internally in the Kleinfelder office in a project management role.

Beier Grant comments that the first couple of slides being presented are a recap from previous discussions. These topics were identified through Council and Administration conversations and meetings to pull out high level targets and priorities for the Village. Four key buckets were identified where all targets and priorities were covered. Today Kleinfelder is coming back for next to discuss steps such as planning and programming. The four buckets in question include downtown development, S4-64 corridor development, community identity and multi-use paths/connectivity/walkability.

Beier Grant discusses the community branding topic. She comments this is an over-arching element to the overall design of the projects going on in the Village, it is not one standalone project. This will identify how to integrate the brand into all the projects as they are being completed including architecture, signage, etc. She says they want to retain the character per comments in the community survey. Details include gateway signage and downtown streetscape, discuss the idea of a Wayfinding Master Plan. Beier Grant sees this as aligning with all the other buckets/priorities; feels the Village already has a very solid foundation to this topic.

Next, Beier Grant reviews the downtown development bucket. This is a standalone bucket regarding how to create a vibrant downtown for businesses, residents and visitors. Looking to support reinvestment and revitalization efforts of the downtown area including job creation and tax revenue generation. Beier Grant views this topic from a business and commerce perspective. She feels one important idea is to formally establish the downtown district, even a historic downtown district; this can be done through Village legislation. The historic designation helps to define the geographic area of what is considered historic downtown, establishes philosophy that as growth occurs downtown it protects this area with requirements that would be laid out as historically appropriate with design standards. This designation does not cost the Village any money. This will help to boost the Village's ability to establish other districts in the downtown area. Other ideas for downtown development include creating a DORA like other Villages and Cities near Whitehouse. A DORA would require an application to Ohio Liquor Control, would set the geographic area along with businesses in this area. Tuohy expresses some concern with DORA idea as it was brought up before to the Council and concerns were raised. Beier Grant comments this could be a tool used for revitalization efforts and to increase activities and vibrancy, if it felt like the time was right. Telecky comments that ultimately Council will be the deciding body; there will not be any ideas that go through that are not approved by Council. Beier Grant mentions a Downtown Redevelopment District, a specific downtown area that already has a historic district defined. If an investor or property owner comes in and does a significant renovation to a building, the Village can divert 70% of the updated property tax amount from this incremental increase in real property tax value into a DRD fund for 10 years. This money can then be reinvested specifically into the downtown development district for beautification updates, business owner grants, marketing efforts, etc. This has been used in both large and small communities, Waterville has used along with Defiance. Beier Grant suggests waiting a bit with this idea to see what the Ohio Legislature will be doing with property taxes soon. Beier Grant mentions the CDBG Flexible Grant Fund Program; federal funding that is allocated to the states and then the states are responsible for spreading out to the local communities. This could be used for downtown areas; up to \$250k in grant money for three private properties in the downtown area. Lucas County would be the applicant for this grant and hold the money until it is ready to be disbursed. Mills comments that this is not a fast program or to be used for emergencies, it works best for planned projects including roof replacements, HVAC, etc. Beier Grant comments one more idea for downtown is to establish a Special Improvement District. This would be a special assessment charged to participating property owners and funds can be used for upkeep of downtown areas, safety, physical improvements, etc. There are several different programs that can cover this idea. There could be some tax savings for business owners with these programs. Additional downtown development ideas include Community Economic Development Initiative Funding with the Toledo-Lucas County Port Authority, Ohio Main Street Program and ODOT Transportation Alternatives Programs.

Greg talks about the SR-64 Corridor bucket of projects. He says the goal is to develop and execute funding and development strategies to finance improvements in the designated SR-64 Corridor area. Proposing a collaborative effort. The vision plan includes roadway, roundabouts and walkway improvements; confirming water and sanitary sewer infrastructure – need to make sure the current infrastructure can handle any improvements that will be made going forward. Collaboration will include dialogue with property owners, real estate community, developers and state officials for the vision of the properties affected. Telecky comments they will coordinate with Lucas County Economic Development in seeking private sector end-users and developers who have interest in the Whitehouse community. Another conversation to be had would be initiating dialogue on expansion of the Waterville Township JEDD. Telecky says he envisions coming back with a developed list of specific projects for SR-64 corridor with project costs; this will include identifying funding sources and teaming partners for each project.

Next, Mills discusses ideas on connectivity and multi-modal infrastructure. Goal is to ensure that as new environments and expansion are being developed that the connectivity within the Village grows with these updates, building these environments to be inclusive of safety for the walkers, bikers, etc. Mills references a few studies that support the goals of communities being walkable and very connected. She comments that businesses will reap the benefits of a walkable community. Mills shares that there are several ways to begin down the path of improving walkability and connectivity. She shares they can conduct audit walks and develop Safe Routes to School Travel Plan and Active Transportation Plans; there are grants and funds that directly support these plans. Mills comments on the Weckerly Road Multiuse Trail; the recent emergency legislation was requested to be able to put in applications for funding that supports this project.

Fine asks about the historical designation and how that affects private property owners. Beier Grant comments that the Village needs to review if they want any typical homes within the designation, the focus should really be on the business.

Discussion on Electric Aggregation Topics

Riggenbach turns the meeting over to Fine for his discussion. Fine comments there have been some discussions made with Administrator Daugherty and want all of Council to be aware and comfortable with what is going on.

Fine shares that SOPEC is designed so there can be a “community good” program. A little bit of funding from each bill, 1/10th of a cent per KWh would go to this fund – this is optional but has to be decided before rates are decided on and locked. Riggenbach suggests focusing on the community good that it can be used for. Fine comments SOPEC estimates this would be \$7,500 per year for the Village. He comments that the Village can use the funds for anything within the community. Fine shares that his thought is to skip this at this time; he mentions that it was stated that the Village would not get any money from this change to SOPEC and would like to keep that true. Riggenbach asks if it can be opted in later, Fine confirms yes. All agree to keep the rate as low as possible, without this additional amount added in.

Fine comments the next topic is how important is it to lock a rate and start the program. At some point, the Village must tell SOPEC to lock the rate. Fine comments that this is a commodity market, prices are always changing, the Village needs to be able to make a decision to lock the rate sometimes within a 24-hour period. SOPEC has said their ability to predict pricing in this area is harder than others. Currently rates are a bit high, summertime contributes to this. Concern is if the Village locks now the price could drop as we go toward fall. Fine says that the SOPEC recommendation is to wait for now. He says that once we lock there is about two months before residents will start to receive the new rates. Fine confirming that no one feels a rush to lock the rate, all agree to wait. Fine also confirms that all are ok with Daugherty making the final lock decision based on SOPEC expertise advice, all agree.

Fine shares that it has come up with SOPEC the other communities and their time frame; some go June to June, others go August to August. SOPEC has not recommended yet which timeframe the Village should use, and Fine recommends that we be open to following a recommendation when it is made. All agree that this makes sense.

Fine shares a suggestion to put out a Village communication to residents to give an update on the status of the aggregation process. He is willing to work with staff on drafting this. Daugherty and Hartbarger confirm they will support this.

Discussion on Tree Commission Planting Plan at Village Park

Riggenbach asks to table this discussion for the next Committee of the Whole Meeting as Councilman Connelly should be involved.

Discussion on Sensory Garden

Riggenbach asks to table this discussion for the next Committee of the Whole Meeting as Councilman Connelly should be involved.

Review Consulting/Design Services Proposals for OPWC Capital Projects

Daugherty shares that this is a nice example of the standard proposal process. He comments that this current proposal/project is above his established spending limits and needs Council approval. Daugherty reminds all that the statutory requirement as a municipality in accepting bids is to choose the lowest and most responsive – both criteria need to be met. There are two different grant assisted/funded projects to be approved.

2026 OPWC Cemetery Road Resurfacing Project

Public Works Director Hill comments that all four bids are present in the Council packet. He states that OHM is the lowest priced bid, and all services can be covered by them. His recommendation is this company. Riggenbach confirms they are lowest and qualified, Hill confirms they are. Tuohy comments she has worked with them before and heard good things. Council agrees this is the company to go with.

2026 Finzel Road Resurfacing Project

Hill shares that funding will be through ODOT. He comments that firms need to be pre-qualified through ODOT as a non-complex roadway design. Currently Proudfoot is not qualified as a non-complex roadway design crew, but they are actively working on meeting that qualification. Daugherty comments that the challenge is that at the time a decision is made to accept a proposal, the company must already be qualified. With that, the next two bids are from DGL and Kleinfelder. Kleinfelder offers more services as far as funding and provides help with that funding. Hill's recommendation is Kleinfelder over DGL. Bid is the same price from both companies.

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to approve the OHM proposal for the 2026 OPWC Cemetery Road Resurfacing Project. 5 ayes

Motion by Councilman Fine, seconded by Councilwoman Tuohy to approve the Kleinfelder proposal for the 2026 Finzel Road Resurfacing Project. 5 ayes

Daugherty asks Council if they want this legislation as three readings or as an emergency. Riggenbach asks if anyone would prefer three full readings, no one would. He confirms that emergency is fine.

Review of Estimated Costs for Previously Discussed 2025 Capital Projects

Daugherty comments that back in June it was discussed what Council's preference was in spending the remaining funds. Four targeted capital projects were discussed. Those included: 1) park sign in front of Village park, 2) updates to trail around small quarry, 3) caboose updates and 4) shelter house updates. Daugherty shares that estimates were obtained for these projects; there has not been any engineering done yet, a lot of the work will be done in house to save on costs. With some contingency estimates, the total of projects could be around \$170,000 which would leave around \$65,000 remaining.

Hill reviews the trail project around the small quarry. For years the road that runs through there has been talked about being removed for both aesthetic and safety purposes. Plans would be to remove the vehicle access road and connect the two trail ends, then the whole trail would be

grinded and resurfaced. He comments that the cost estimate amount could change, this estimate was created two months ago. Artiaga asks about the gravel parking area for pickle ball courts, Daugherty comments there is not any priority on this area right now. Riggerbach asks about opinions, all Council members agree it is a great project, especially for safety purposes.

Daugherty reviews the Village Park sign project. It will be tiered with flower planters. The final name on the sign has not yet been determined. He comments that a few other sheets are included in the packet that show some future planning that would be done after this sign approval. Most of this project will be done in house. Branding consistency will be followed as discussed with Kleinfelder. All of Council agree that this is a project to move on. Yunker confirms this does not include any hard scaping with sidewalks, etc. Daugherty confirms this is just the sign.

Hill reviews the Whitehouse Caboose project. Hartbarger comments that staff met with Lucas County Building Department representative Dave Golis regarding the feasibility of both the caboose project and the shelter house. Artiaga asks about what the potential inside of the caboose would look like. Tuohy asks what the plan is for the caboose after updates/renovations. Artiaga comments that her initial thought was to turn it into a small museum. Tuohy asks if any of the items could go into the new library, Artiaga is not sure there is any plan to include items there. Hill comments that this project includes some heating and cooling of the caboose, adding some windows if it is a meeting space, if a museum might not need the windows. Tuohy asks what it was used for in the past. Hill comments nothing has ever been done with the inside since the Village has owned. Riggerbach comments that he would like to know what it is exactly going to be used for before approving any money to spend. He supports more of the museum type space. Fine comments he is skeptical to do a historical space, managing temperature control in the summer will be hard; concerned with no supervision of historical artifacts; curious if other options to use the caboose. Artiaga agrees, do not need to be in a rush to make any updates, unsure of \$40,000 going into the caboose without knowing exactly what to use it for. Yunker asks if it is leaking in any way, Hill confirms yes there are holes that will need to be welded; even if nothing is done inside these holes on the outside will have to be maintained. Riggerbach asking if some of the funds should be assigned to fix just the outside issues; this should be around \$5,000. Riggerbach confirms Council is in support of the exterior repairs and painting, will revisit the interior updates later.

Hill reviews the shelter house project. Pricing was obtained for heating and air conditioning, tongue and groove ceiling that will need to be insulated - will not see rafters anymore. Air conditioner will have to sit outside near the BBQ pit, will need to build enclosure for that. Electric will mostly be able to be done in house. Hill comments the one thing to think about in the winter is that there is no bathroom in the building – the only bathroom available from Halloween to spring is the depot building across Providence Street. Riggerbach asks if funds could be directed to this project to add a bathroom. Hill comments he is not sure if there is enough space for a bathroom in the building. Ongoing costs would be heating and extra electricity costs; water will be on year-round, and the building will have to be heated to prevent any freezing issues. Fine asks about the windows, will they hold in the heat; Hill comments it was not designed to be utilized in the winter, but windows are very new. Fine asks about cost to operate furnace for next 20 years, does it make sense to get a bid on a high efficiency furnace instead to save more on monthly cost. Yunker asks about timing goal; Hill confirms timing would not be for this winter, but for some time after.

Hill confirms with Council that the caboose is a priority for the outside updates. He feels the trail could still be done this year and the Village park sign could at least get started.

CITIZEN COMMENTS

Council President Riggerbach asks if there are any citizen comments to be heard. There were none.

OTHER BUSINESS

Council President Riggensch asks if there is any other business to discuss from Council members.

Artiaga asks Daugherty about street lights in the parking lot, one at each end. Staff will review and get an answer on costs by next Council meeting. Artiaga comments on the Whitehouse Primary School gaga ball pit and asks what it would take to put one in Village park. She shares that she did some research and sees costs around \$2,000. Staff will review.

Riggensch asks about funds still not allocated. Daugherty comments he would extend the hard scape projects down the road, work on irrigation system with what is left over from the projects discussed. He also would suggest buying the stone that has been used around the Village to have on hand for future projects. Artiaga asks about timeline for any additional of the big stone flower pots, Hill says plans for one more this year; one on Flybar property, another down where the corn field sits. Fine asks about lighting on SR-64 multi use path; he comments more than \$60,000 but is there something incremental that can be done. Daugherty comments this would be a 2026 priority project. Fine suggests that it may be better to hold the remaining funds for now and Riggensch said that we would discuss the use of those funds later.

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to adjourn the meeting at 8:49pm. 5 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

Proposed Council Rules

Proposed rules are included below. Rules will be renumbered later, including rules with a placeholder number “XX”, and the index will be updated.

There were several issues Larry, Kevin, and Steve want to highlight for discussion:

- We recommend having a separate ordinance that describes the regular meeting schedule. The rationale is that the Council rules are primarily meant to be read by Council members while the meeting schedule would likely be of more general interest. How does the Council feel about that?
- When a regularly scheduled meeting falls on a holiday (e.g., July 4th), should the meeting be moved to the following day or to Tuesday on the following week? The first option would put the meeting on a Wednesday, when Council members might have conflicts. The second option could put a Council meeting on the same day as a Committee of the Whole meeting. What is Council’s preference?
- Council doesn’t follow Rule 6. A significant concern is that the rule limits Council members to speaking twice on an issue. For this Council the rule hasn’t been required, but future Councils might need some restrictions. What is the Council’s preference? A less restrictive option could be the following:
 - Unless the meeting chair invites a member to give an extended presentation on a topic, no member shall speak for a time longer than five minutes without giving another member an opportunity to speak. As the chair deems appropriate, he may insist that all members who want to speak on a topic take turns. [Note that Rule 7 allows the Council to vote to end discussion on an issue.]
- The rule on Voting on Legislation (immediately before Rule 17) requires Council members to vote Yea or Nay or risk being found in contempt of Council—except in rare circumstances. What is the Council’s preference? Options include the following:
 - Use the draft text as written.
 - Allow members to vote Present. Two options for that:
 - Have Present count with the majority of votes
 - Have Present not counted in vote total

ORDINANCE NO. - 2025

**AN ORDINANCE ESTABLISHING RULES GOVERNING THE CONDUCT
OF THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY,
OHIO, AND DECLARING AN EMERGENCY.**

WHEREAS, this Council finds it is necessary to enact revised and updated rules for the conduct of the government of the Village of Whitehouse, Lucas County, Ohio.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (4/6) of all members elected thereto concurring:

SECTION 1. That Ordinances Nos. 13-70, 5-75, 3-80, and 4-87 shall be and hereby are repealed in their entirety.

SECTION II: That the following shall serve as the index to the rules:

RULE 1	Meetings
RULE 2	Holiday meetings
RULE 3	Presiding committee officers
RULE 4	Standing committees
RULE 5	Schedule of business
RULE 6	Conducting discussions
RULE 7	Receiving motion when question is before council
RULE 8	Handling motions for reference to committee
RULE 9	Motions to reconsider
RULE 10	Motion to take from the table
RULE 11	Motion to postpone indefinitely
RULE 12	Motion for the question
RULE 13	Motion to amend
RULE 14	Motion on question of privilege
RULE 15	Motion that matter be taken from committee
RULE 16	Majority defined; three-fourths defined
RULE 17	Amending resolution or ordinance
RULE 18	Approval of ordinances or resolutions
RULE 19	Village solicitor
RULE 20	Special hearings before council
RULE 21	Roberts Rules of Order
RULE 22	Amendments

SECTION III: Except as otherwise provided by law or the Village charter or specifically waived by Council, the following are hereby adopted and enacted as the rules of order of the Council of the Village of Whitehouse:

RULE 1 – Meetings.

Notwithstanding the provisions for regular meetings, Council may, by motion, dispense with any regular meeting or change the day and hour of holding any regular meeting.

RULE 2 – Holiday meetings.

When any regular meeting of the Council falls due on a legal holiday, the Council shall meet in regular session on the day following, and at the place and hour fixed by the rule governing the same.

RULE 3 – Presiding committee officers.

The chair of a meeting shall preserve order and decorum and confine members in debate to the question. He/she may in common with any other member call any member to order who shall violate any of the rules, and shall, when in the chair, decide all questions of order, subject to any appeal to the Council on the demand of two members. On such appeal there shall be no debate, but the member making the appeal may briefly state his/her reasons for the same, and the presiding officer shall have the same right to a similar statement.

RULE 4 –Committees.

- (A) Organization of committees. Council may organize itself into standing and special committees and select the Council members to serve on committees as it deems appropriate. Standing committees are those which are permanent in their functions, but they may have a change in membership from one Council to the next. Except for the Committee of the Whole, three is the usual number appointed to comprise a committee.
- (B) Referring matters to committees, commissions, and boards. Council may refer matters to committees, commissions, and boards as it deems appropriate. Those bodies shall meet, investigate, study, deliberate, and report to Council findings and/or recommendations as appropriate. Substantive and/or complex reports and recommendations should be in writing as practicable. Minority reports may also be presented, if desired, either written or oral.
- (C) Committee of the Whole. This is a meeting of the entire Council as a committee, but the President of the Council will preside. Referral to this committee may take place at the direction of the majority of Council or when a major situation or problem arises on which it is felt that every member of Council should express him/herself but debate or discussion in the regular meeting would consume too much time, and interfere with the regular order of

business. Members of the Committee of the Whole may also discuss matters that have not been referred by Council.

RULE 5 – Schedule of business

The schedule of business for conducting meetings of Council shall be as follows:

(A) Roll Call. Roll call of members to determine if a quorum is present. Absent councilmen/women should be excused by motion for cause.

(B) Minutes. Reading and approval of minutes of the previous meeting, and correction of errors of omission or commission therein, if there be any.

(XX) Adoption of Bills. Council approval of bills since the last Council meeting.

(C) Introduction of persons appearing before Council. Introduction of delegations or citizens wishing to appear before Council.

(XX) Reports of committees, commissions, and boards.

(XX) Reports from the Mayor, Administrator, Law Director, Department Heads, and other public officials. Reports should be in writing as appropriate considering length and complexity.

(XX) Citizen comments on agenda items.

(XX) Ordinances.

(XX) Resolutions.

(XX) Council comments.

(XX) Citizen comments.

RULE 6 – Conducting discussions.

No member shall speak more than once upon any subject, until every member choosing to speak shall have had an opportunity to be heard, not more than twice upon any subject, nor for a time longer than five minutes, without leave of Council upon a majority vote.

RULE 7 – Receiving motion when question is before council.

When a question or a proposition is before the Council or under debate, or when a motion has been made, no motions shall be received except the following:

- (a) To adjourn.
- (b) To table the motion – lay it aside until later.
- (c) To request that discussion end, and that any motion being considered be voted upon. (Call for the question, as it is usually called.)
- (d) To postpone any action on a motion until some stated future time.
- (e) To refer the proposal to a standing or special committee.
- (f) To amend the main motion.
- (g) To postpone any action for an indefinite time.

These motions shall have precedence in the order in which they are arranged. Motions listed as (a) and (c), above shall be decided without debate.

RULE 8 – Handling motions for reference to committee.

When a motion is made for reference of any subject to a standing committee, and it is moved to substitute therefor a select or special committee, the question of reference to a standing committee shall be put first.

RULE 9 – Motions to reconsider.

A motion to reconsider a subject that may have been acted upon favorably must be made before adjournment of that session of Council. A motion to reconsider any other subject may be made not later than the next regular meeting after such action was taken. A motion to reconsider may be made only by any member who voted on the winning or prevailing side. A motion to reconsider shall be in order at any time except when a motion on some other subject is standing.

A motion to reconsider, being laid on the table, may be taken up and acted upon at any time when the council is engaged in the transaction of new or miscellaneous business.

No motion to reconsider shall be made more than once on any matter or subject, and the same number of votes shall be required to reconsider the action of Council, as was required to pass or adopt the same.

RULE 10 – Motion to take from the table.

A motion to take from the table shall be in order when that order of business is being transacted in which such matter to be taken up was laid upon the table, or under the head of new or miscellaneous business, and such motion shall be decided without debate, provided the mover may be permitted to state briefly his reasons for the motion.

RULE 11 – Motion to postpone indefinitely.

If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

RULE 12 – Motion for the question.

The motion shall be in the form, “Call for the question?” or similar language. It shall be admitted only when motioned and seconded by members, and until decided shall preclude further debate on all amendments and motions. If the motion for the question is demanded on an amendment, it shall apply only to the amendment. If the motion for the question is carried, the main question shall be put without further debate.

However, if the motion for the question is carried, but before it is actually put in execution, the motion to which it is directed may be tabled.

RULE 13 – Motion to amend.

A motion to amend may contain but one amendment. An amendment once rejected may not be moved again in the same form.

RULE 14 – Motion on question of privilege.

Questions of privilege shall be:

First: Those affecting the rights of the Council collectively, its safety, dignity, and the integrity of its proceedings.

Second: The rights, reputation, and conduct of the members of the Council individually, in their capacity as such members.

A question of privilege shall have precedence over all questions except a motion to adjourn.

RULE 15 – Motion that matter be taken from committee.

When any ordinance, resolution, petition, or other matter has been referred to a committee, and said committee fails, within a reasonable time, to report or to offer a valid reason for its failure to report, any member of Council shall have the right to make a motion that such ordinance, resolution, petition, or matter be taken from the committee to which such matter has been referred; that the same may be laid before Council for action. Such motion shall be decided without debate, provided that the member making the motion may state his reason briefly for the motion.

RULE 16 – Majority defined; three-fourths defined.

Whenever the term “majority” is used herein, unless otherwise expressly indicated, it shall be held to mean a majority of those elected to Council; likewise, whenever a three-fourths or five-sixths vote is indicated, it shall mean three-fourths or five-sixths of the members elected to council, pursuant to the provisions of ORC 731.44.

RULE XX – Preparing legislation.

When ordinances and resolutions are to be prepared, Council shall by majority vote, request their preparation by the Solicitor. The Village Solicitor has the responsibility of preparing legislation in the manner prescribed by law.

RULE XX – Voting on legislation.

(A) Separate votes. Ordinances and resolutions shall always be voted upon separately.

(B) Readings. Ordinances and resolutions will be read before the Council votes whether to approve. If three-fourths of the members approve, an ordinance or resolution will be read by title only. Non-emergency ordinances will be read three times, each reading at a different meeting.

(C) Emergency measures. A vote shall be taken on the emergency. In order to pass an emergency measure, the affirmative vote of five-sixths members of Council on the emergency clause is required.

(D) Call for Vote. Each meeting the Clerk shall start with a different members of Council when calling for a vote on ordinances and resolutions.

(E) Voting. Every member present shall vote on any question on the call of the “yeas” and “nays” unless a member of Council abstains due to a conflict of interest or is excused by the request of the Solicitor or unanimous consent of the Council. Any member not being excused, who refuses to vote on any question when the yeas and nays are being taken, shall be deemed guilty of contempt of the Council, and may for such contempt be censured by a majority vote of the Council.

9. Clerk to enter vote in the minutes. The Clerk shall enter in the minutes the vote on all ordinances and resolutions, together with the names of those voting “aye” and those voting “nay.”

RULE 17 – Amending resolution or ordinances.

It shall be in order to amend a resolution or ordinance at any time, however, any amendments after a second reading must be reviewed and read at the next subsequent meeting before a vote and final action on the legislation is taken.

RULE 18 – Approval of ordinances and resolutions.

Every Ordinance and Resolution duly passed by this Council shall be signed by the Mayor and Clerk prior to being effective and duly posted according to law. Failure to sign such Ordinance or Resolution shall not constitute a veto of same.

RULE 19 – Village solicitor.

The Village Solicitor shall, when requested by any member of Council, give a verbal opinion on any question of law concerning Village affairs, in open council, but he may if he deems the matter of importance take a reasonable time to submit his opinion in writing. He shall not be required to draw any ordinance or resolution except upon a majority vote of the members.

The Village Solicitor, when requested by the chairman of a committee to which any ordinance or resolution has been referred, shall assist in the examination of such ordinance or resolution.

RULE 20 – Special hearings before Council.

Upon written request or petition of any elector or taxpayer of the Village, and by the affirmative three-fourths (3/4) vote of elected council members; a special public hearing may be ordered by this

Council on any matter pending before this Council. Said special public hearing shall be at such time and place designated by the Mayor. No special hearing held pursuant to this rule shall be scheduled during any regular or special meeting of this Council.

RULE 21 – Roberts Rule of Order.

In the absence of any rule upon the matter of business, the Council shall be governed by “Roberts Rules of Order.”

RULE XX – Effect of failure to follow these rules.

Failure to strictly adhere to these Rules, as distinguished from the consequences whatever they may be of failure to follow any Charter or statutory provisions, shall not render void or ineffective any action of Council.

RULE XX – Suspension.

Any of these Rules may be suspended, except where otherwise provided by the Village Charter or statute, by a three-fourths vote of all members elected to Council, except as may be otherwise provided in the Council Rules.

SECTION IV: That all ordinances or parts of ordinances inconsistent herewith shall be and hereby are repealed.

WHEREFORE, this Ordinance shall take effect and be in force immediately after its passage.

Vote on Emergency Measure: Yeas: _____ Nays: _____

Effective Date: _____

Angela J. Kuhn, Mayor

ATTEST:

Susan Miller, Clerk

ORDINANCE NO: 16-2025**APPROPRIATION ORDINANCE****(VILLAGE)**

(Revised Code Sec. 5705.38)

An AMENDED ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2025.

Section 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Whitehouse during the fiscal year ending December 31, 2025, the following sums be and they are hereby set aside and appropriated as follows, viz:

Section 2: That there be appropriated from the GENERAL FUND:

PROGRAM I - SECURITY OF PERSON AND PROPERTY**Police Law Enforcement**

Personal Services	(115,000.00)
General Operating	(40,000.00)
Capital Outlay	
Total Police Law Enforcement	(155,000.00)

Fire Fighting Prevention and Inspection

Personal Services	(60,000.00)
General Operating	20,000.00
Capital Outlay	350,000.00
Total Fire Fighting, Prevention & Inspection	310,000.00

Street Lighting

Personal Services	-
General Operating	20,000.00
Capital Outlay	-
Total Street Lighting	20,000.00

Civil Defense

Personal Services	-
General Operating	3,000.00
Capital Outlay	-
Total Civil Defense	3,000.00

Total Program 1 - Security of Persons and Property**178,000.00****PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES****Payment to County Health District**

Personal Services	-
General Operating	(20,000.00)
Capital Outlay	-
Total Payment to County Health District	(20,000.00)

Payment to Indigent Burial

Personal Services	-
General Operating	1,000.00
Capital Outlay	-
Total Payment to County Health District	1,000.00

Total Program II - Public Health & Human Services**(19,000.00)****PROGRAM III - LEISURE TIME ACTIVITIES****Provide and Maintain Parks**

Personal Services	4,500.00
General Operating	(10,000.00)

Exhibit B

Capital Outlay		
Total Provide and Maintain Parks		(5,500.00)
Total Program III - Leisure Time Activities		(5,500.00)

PROGRAM IV - COMMUNITY ENVIRONMENT

Community Planning and Zoning		
Personal Services		-
General Operating		
Capital Outlay		-
Total Community Planning and Zoning		-
Total Program IV - Community Environment		-

PROGRAM V - BASIC UTILITY SERVICES

Refuse Collection and Disposal		
Personal Services		
General Operating		
Capital Outlay		
Total Refuse and Disposal		-
Total Program V - Basic Utility Services		-

PROGRAM VII - GENERAL GOVERNMENT

Mayor, Administrative, and Legal Offices		
Personal Services	6,000.00	
General Operating	12,000.00	
Capital Outlay		
Total Mayor and Administrative Offices		18,000.00
Legislative Activities (Council & Clerk)		
Personal Services	(5,500.00)	
General Operating	1,000.00	
Capital Outlay	-	
Total Legislative Activities		(4,500.00)
Maintenance Department		
Personal Services		
General Operating	3,500.00	
Capital Outlay	(5,000.00)	
Total Maintenance Department		(1,500.00)
Auditor's and Treasurer's Fees		7,500.00
Solicitors		
Other General Government - Building Department		
Personal Services		
General Operating	(10,000.00)	
Capital Outlay	-	
Total Other Government-Building Dept.		(10,000.00)
Total Program VII - General Government		9,500.00

Other Uses of Funds

Transfers		
Other Uses		-
Total Other Uses of Funds		-

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

GRAND TOTAL GENERAL FUND APPROPRIATIONS		163,000.00
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SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.

Street Construction, Maintenance, and Repair Fund

PROGRAM VI - TRANSPORTATION

Street Maintenance and Repair

Personal Services	11,000.00
General Operating	(20,000.00)
Capital Outlay	(4,000.00)
Total Street Maintenance and Repair	(13,000.00)

Other Uses of Funds

Capital	
Principal	14,000.00
Total Other Uses Funds	14,000.00

Total for Street Const. Maintenance and Repair	1,000.00
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State Highway and Improvement Fund

Street Maintenance and Repair

Personal Services	-
General Operating	-
Capital Outlay	(10,000.00)
Transfers	
Total Street Maintenance and Repair	(10,000.00)

Total for State Highway Improvement Fund	(10,000.00)
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Program IV - Transportation

PROGRAM VII - GENERAL GOVERNMENT

Income Tax Administration

Personal Services	
General Operating	35,000.00
Capital Outlay	-
Total Income Tax Administration	35,000.00

Taxes Refunded	43,000.00
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Transfers	
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Distribution of Income Tax Collected	1,325,000.00
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Total for Income Tax Fund Appropriations	1,403,000.00
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PARK AND RECREATION FUND

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	-
General Operating	-

Capital Outlay	-
Total Provide and Maintain Parks	-
Park Revenue Fund	
Total for Parks & Recreation Fund	-
Program III - Leisure Time Activities	

OTHER SPECIAL REVENUE FUNDS

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

LIFE SQUAD

Personal Services	
General Operating	
Capital Outlay	
Total Life Squad Fund	-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

CORONAVIRUS RELIEF FUND

Other Uses of Funds

Transfers	-
Other Uses	
Total Other Uses of Funds	-
Total for Coronavirus Relief Fund	
Program VI	-

FIRE LEVY

Personal Services	(5,900.00)
General Operating-Tax Collection Fees	5,900.00
Capital Outlay	
Total Fire Levy	-

GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS

1,394,000.00

Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:

BOND RETIREMENT

Principal	12,300.00
Interest	(10,900.00)
Other Cont. Service	
Total Program I - Security of Persons & Property	1,400.00
Total BOND Retirement Fund Appropriation	1,400.00

FIRE DEBT RETIREMENT

Principal	8,750.36
Interest	(8,750.36)
Other Contractual Services	
Fire Debt Turnout Gear-Principal	
Interest	
Transfers	
Total Fire Debt Appropriation	-

GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS

1,400.00

SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:

CAPITAL PROJECTS

PROGRAM VII - GENERAL GOVERNMENT

Capital Project Funds

250 Capital Outlay		
260 Debt Service		-
270 Other Uses of Funds-Transfers		
Total Capital Projects		-

PROGRAM VI - TRANSPORTATION

Street Capital Project Funds

Capital Outlay		
Debt Service		-
Other Uses of Funds-Transfers		-
Total Street Capital Projects		-

PROGRAM V - BASIC UTILITY SERVICES

Water Capital Project Funds

Capital Outlay		
Debt Service		-
Other Uses of Funds		-
Total Water Capital Projects		-

Sewer Capital Project Funds

Capital Outlay		
Debt Service		-
Other Uses of Funds		-
Total Sewer Capital Projects		0.00

PROGRAM III - LEISURE TIME ACTIVITIES

Park & Recreation Capital Project Funds

Capital Outlay		
Debt Service		-
Other Uses of Funds-Transfers		
Total Park & Recreation Capital Projects		-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Safety Services Capital Project Funds

Capital Outlay		
Debt Service		-
Other Uses of Funds		-
Total Safety Services Capital Projects		-

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS

-

SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.

PROGRAM V - BASIC UTILITY SERVICES

Water Fund

Office

Personal Services	(10,000.00)
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General Operating		
Capital Outlay		
Total Office		(10,000.00)
Pumping		
Personal Services	-	
General Operating		
Capital Outlay		
Total Pumping		-
Distribution		
Personal Services		
General Operating	(10,000.00)	
Capital Outlay	2,000.00	
Total Distribution		(8,000.00)
Meters		
Personal Services	-	
General Operating	-	
Capital Outlay	4,100.00	
Total Meters		4,100.00
Automotive Equipment		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Automotive Equipment		-
Lands & Buildings		
Personal Services	-	
General Operating		
Capital Outlay	-	
Total Lands & Buildings		-
Other Equipment		
Personal Services	-	
General Operating		
Capital Outlay		
Total Other Equipment		-
Other Water Fund		
General Operating	-	
Capital Outlay		
Deposits Refunded		
Total Other Water Fund		-
Other Uses of Funds		
Transfers		
Principal		
Total Other Uses Fund		-
Total for Water Fund Appropriations		(13,900.00)
Program V - Basic Utility Services		

Sanitary Sewer Fund

Office		
Personal Services		
General Operating		
Capital Outlay	-	
Total Office		-
Pumping		
Personal Services	-	
General Operating		
Capital Outlay		
Total Pumping		-
Line Construction		
Personal Services	-	
General Operating		
Capital Outlay	-	
Total Line Construction		-
Automotive Equipment		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Automotive Equipment		-
Lands & Buildings		
Personal Services	-	
General Operating		
Capital Outlay		
Total Lands & Buildings		-
Other		
Personal Services	-	
General Operating	(17,000.00)	
Deposits Refunded		
Total Other Equipment		(17,000.00)
Other Uses of Funds		
Transfers	124,000.00	
Principal	22,000.00	
Interest	58,150.00	
Other Uses & Capital Outlay		
Total Other Uses Fund		204,150.00
Total for Sewer Fund Appropriations		187,150.00
Program V - Basic Utility Services		

OWDA DEBT SERVICE FUND

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	40,000.00	
Interest Paid	2,400.00	
Other Debt Service (Specify)	-	
Total for OWDA Debt Service Fund Appropriations		42,400.00

UTILITIES DEPOSITS FUND

PROGRAM V - BASIC UTILITY SERVICES

Deposits Refunded		
Deposits Applied		
Other Uses of Funds		-
Total for Utilities Deposits Fund Appropriation		<u>0.00</u>
Program VI - Basic Utility Services		

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS 215,650.00

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses		-
Total Other Building Standard Agency Fund		<u>-</u>

JEDD and JEDZ Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Insurance and Bonding Services	5,600.00	
Other Cont. Services	580,000.00	
Payment to Another P. Subdivision	(260,000.00)	
Other Uses	(300,000.00)	
Total Other Brimley Agency Fund		<u>25,600.00</u>

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS 25,600.00

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	(19,000.00)	
Interest Paid	(10,000.00)	
Other (Specify)	29,000.00	
Total for Special Assessment Bond Retirement Fund Appropriations		<u>0.00</u>

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS 0.00

TOTAL ALL AMENDED APPROPRIATIONS 1,799,650.00

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.

PASSED: September 16, 2025 **AYES** ____ **NAYS** ____

ATTEST:

Mayor

Clerk of Council

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(VILLAGE COUNCIL)

REVISED CODE, SECS. 5705.34-5705.35

The Council of the **Village of Whitehouse**, Lucas County, Ohio, met in _____ session on the
_____ day _____ of 20____, at the office of _____ with the
following members present:

Mr/Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Lucas County, Ohio, has certified its action thereon to this
Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by
this Council, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Council of the **Village of Whitehouse**, Lucas County, Ohio, that the
amounts and rates, as determined by the Budget Commission in its certification, be and the same are
hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation				Amount Approved by Budget Commission Inside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to be Levied	
									Inside 10 M. Limit	Outside 10 M. Limit
	Column II				Column IV				V	VI
General Fund					690,000				3.50	
					325				1.85	
					10,000				1.75	
EMS and Fire	448,350									3.25
TOTAL	448,350				700,325				7.10	3.25

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to schedule A, Column II)			
GENERAL FUND:					
Current Expense Levy authorized by voters on					
for not to exceed _____ years. _____, 20					
Current Expense Levy authorized by voters on					
for not to exceed _____ years. _____, 20					
Total General Fund outside 10 m. Limitation.					
Total EMS and Fire	3.25	448,350			

and be it further

RESOLVED, That the Clerk of this Council be, and he is hereby directed to certify a copy of this
Resolution to the County Auditor of Said County

Mr/Mrs. _____ seconded the Resolution and the roll being called
upon its adoption the vote resulted as follows:

Mr/Mrs. _____

Mr/Mrs. _____

Mr/Mrs. _____

Mr/Mrs. _____

Mr/Mrs. _____

Mr/Mrs. _____

Mr/Mrs. _____

Adopted the _____ day of _____, 20____
Attest:

President of Council

Clerk of Council

CERTIFICATE OF COPY

ORIGINAL ON FILE

The state of Ohio, Lucas County, ss.

*I, _____ Clerk of the Council of the **Village of Whitehouse**, within
and for said County, and in whose custody the Files and Records of said Council are required by the
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the
original _____*

*now on file, that the foregoing has been compared by me with said original document, and that the same
is a true and correct copy thereof.*

WITNESS my signature, this _____ day of _____, 20____

Clerk of Council
