

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30pm by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggengbach, Carrie Touhy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Police Chief Allan Baer, Fire Chief Jason Francis, Public Works Director Mike Hill and Clerk of Council Nicole Hartbarger

Guests Present: Nan Myers

Council Prayer was given by Shawn Bellner of Cedar Creek Church

Motion by Councilman Riggengbach, seconded by Councilman Connelly to approve the minutes of the October 7th, 2025, Council meeting. 6 ayes

Artiaga asks about the EMS bill of \$131,000, is this the full year; Daugherty confirms yes full year for all safety services for next year.

Motion by Councilwoman Artiaga, seconded by Councilman Riggengbach to approve the bills totaling \$151,591.55 dated October 17th, 2025, the Addendum bills totaling \$671,440.91 dated October 21st, 2025. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any people to appear before Council. There were none.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the September 25th, 2025 Tree Commission Meeting

Connelly shares that old business was reviewed. Tree inventory completed in Whitehouse, some pear trees will be removed, updated inventory data was provided. Growth award progress, on track to qualify again. Urban Forestry conference coming up on October 23rd.

New business potential presentation from sanitary district. Sandra Park tree labeling, the commission will help with this.

Report on the October 14th, 2025 Committee of the Whole Meeting

Riggengbach shares major topics discussed were the sidewalk code and putting together some consistency for the walkability – solicitor to draft legislation. Council rules discussion continued review – updates and changes from previous discussion – Fine will revise the language and send to Heban for final review. Rate and Fee schedule was reviewed and rates agreed upon, master fee schedule rates were agreed to. Personnel policy update for comp time was reviewed – under legal review now.

Mayor asks about comp time 80 hours max for the year with allowed 40 hours carryover, difference paid out.

Report of the October 21st, 2025 Finance Committee Meeting

Connelly shares review showed very healthy finances across the board. General Fund is in good shape. Currently, for 2025, 60-75% is spent of budget as expected. There is a conservative view of income tax.

REPORT OF THE MAYOR

Mayor Bingham shares a reminder that coffee with Mayor and Council at Copper Press on November 8th from 8:30-10:30am. Halloween is next Friday, October 31st, the Village will be passing out candy and hot dogs uptown at the shelter house. December 6th is Christmas in the Village, and it kicks off around 6pm.

Construction on the new pharmacy is continuing, looking at December for opening. Open House for Vision Church went very well.

TMACOG is asking for funding requests and ideas by November 20th for the state budget, 2027-2028 years. Mayor comments that the ditch project will be added. Daugherty comments that the planned bridge and some multi use path connectivity will be added as well. Daugherty confirms there is an application process and that will be reviewed and worked on. Artiaga says in anticipation of becoming a City and responsibility of state highway upkeep at that point is there anything we can request ahead of time; Daugherty comments that a roundabout on SR-64 at Cemetery would be something good to add.

Christmas toy collection contest with Waterville moving forward, starting on November 15th. There will be some marketing promos made coming up. Delta Institute, meeting on November 10th regarding grants and funding for the ditch maintenance.

BASF Corp has been bought out by Carlisle Group, Mayor meeting with new owners on Friday, will be asking about possibility of expanding their operations and possibly creating more jobs in Whitehouse. Carlisle Group is a large conglomerate.

Fine asks Mayor to contact Lucas County Commissioners to ask about increase in sewer rates going forward to 2027 – they provided 2026 but have followed up for 2027.

Several requests for information regarding data centers have come in; Mayor comments the Village has no room for a data center but cannot control what Waterville Twp. or other municipalities do. Zoning does not allow it in Whitehouse and we do not have enough acreage to accommodate.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk of Council Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Request Authorization for Legislation for Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer

Daugherty shares that legislation is regular housekeeping that occurs every so often. Asking for authorization on action for tonight.

Daugherty shares that the November Committee of the Whole meeting agenda is pretty full, schedule for year-end appropriations has been shared. Staff succession plan has been shared as Council has asked. Daugherty says he will take any questions.

Operations Report Summary

Deputy Administrator Hartbarger shares that the comp time policy has been given to Murphree who handles the legal human resources topics for his review. He will have details ready for Council to review soon.

REPORT OF THE LAW DIRECTOR

Mayor Bingham asks Solicitor Heban for any items to report. There were none.

REPORT OF THE DEPARTMENT HEADS

Public Works Director Hill shares that water tower painting has been completed. Will be filled in the next couple of weeks and disinfection process will start. Construction on the new sign in front of the park has been started. Leaf pick up has also started. Fine asks about the TTHM that Hill referenced; Hill comments that mixers and blowers installed in water towers around five years ago TTHM is by product of chlorine, mixers and blowers counteract the high level of chlorine.

Police Chief Baer shares that tomorrow night KOGS will be hosted here at Village Hall. Trick or treat will have extra officers out on patrol. Stats reports have been shared.

Fire Chief Francis shares that he has been reviewing some raw data; CPR classes being taught have seen an increase, this year at 77 people already, last full year was 43. Working on getting out in the community more – next year planning on hosting CPR classes quarterly either at the station or classroom at Village Hall – if more than 10 people will go on site to business in town.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asks for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There were none.

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on.

- A. Resolution 16-2025:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer

Motion by Councilman Yunker, seconded by Councilman Connelly to approve **Resolution 16-2025** to be read by title only, as an emergency. 6 ayes

Motion by Councilman Fine, seconded by Councilwoman Artiaga to approve to suspend the rules and have the second and third reading of **Resolution 16-2025** by title only. 6 Ayes

Motion by Councilwoman Artiaga, seconded by Councilman Fine to approve **Resolution 16-2025** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Connelly, seconded by Councilman Yunker to adopt **Resolution 16-2025: Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer**. Third reading vote by name. 6 Ayes

COUNCIL COMMENTS

Connelly shares he has a potential request; he comments that Riggenbach is gone for November Committee of the Whole meeting, and he himself may be as well – looking to move this meeting date. Tuohy shares she will be here on November 11th. Riggenbach defaulting to Fine on his previously shared reasons to not move – Fine comments if multiple will be missing it makes sense to move the date.

Motion by Councilman Riggenbach, seconded by Councilman Connelly to move the November 11th, 2025 Committee of the Whole meeting to November 13th, 2025 at the same time. 6 ayes

CITIZEN COMMENTS

Mayor Bingham asks if there are any citizen comments to share. There were none.

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilman Fine to adjourn the meeting at 7:01pm. 6 ayes

Duly Appointed Clerk of Council

Mayor