



October 17, 2025

WHITEHOUSE COUNCIL AGENDA
October 21, 2025
6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 708107151#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, October 21, 2025, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizens' comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Shawn Bellner, Cedar Creek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the October 7, 2025, Council Meeting
- VI. Adoption of Bills Dated October 17, 2025, the Addendum bills dated October 21, 2025 and the August 2025 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
 - A. Report on the September 25, 2025 Tree Commission Meeting
 - B. Report on the October 14, 2025 Committee of the Whole Meeting
 - C. Report on the October 21, 2025 Finance Committee Meeting
- IX. Report of the Mayor
- X. Report of the Clerk of Council

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- XI. Report of the Municipal Administrator
 - A. Request Authorization for Legislation for Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer
 - B. Operations Report Summary
- XII. Report of the Law Director
- XIII. Report of the Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
 - A. **Resolution 16-2025:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

Regular

October 7,

25

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30pm by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggensch, Carrie Touhy, Steve Fine, Steve Connelly and Larry Yunker

Council Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Police Chief Allan Baer, Fire Chief Jason Francis, Public Works Director Mike Hill and Clerk of Council Nicole Hartbarger

Guests Present: Cheryl Darr and Jennifer Bingham

Council Prayer was given by Sister Cheryl Darr of Lial

Motion by Councilman Riggensch, seconded by Councilman Connelly to approve the minutes of the September 16th, 2025, Council meeting. 6 ayes

Riggensch asks how much is left on the water tank or water tower project line item; Hill estimates about 70% done thinking around \$600-700k left. Daugherty confirms we are through most of the project.

Motion by Councilwoman Artiaga, seconded by Councilman Riggensch to approve the bills totaling \$418,251.24 dated October 2nd, 2025, the Addendum bills totaling \$117,538.77 dated October 7th, 2025. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Bingham asked if there were any people to appear before Council. There were none.

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the Fallen Timbers Union Cemetery District Meeting

Councilman Yunker reports that the group met on September 15th and all members were present. The group approved the minutes of the previous meeting. Finances were reported including revenue of \$154,927.78, expenses of \$16,472.04 and an ending cash balance of \$433,357.10. Monthly sexton report included a discussion on the number of deeds sold for cemetery lots - two sold and two internments. Updates on contractors – roof cap for Whitehouse Cemetery building was completed. There is a need for an air compressor, this has been on the list for a while. Reported that some summer grass cuttings were canceled due to the drought. Current projects include stump grinding and floor surfacing in office

area. Old business reported was the need for seasonal help; it was decided that Bachman and Duncan would produce a job posting for seasonal help. Next FTUCD is October 20th.

REPORT OF THE MAYOR

Mayor Bingham begins with a reminder that Coffee with Mayor and Council at Copper Press is on November 8th from 8:30-10:30am. Halloween on October 31st starting at 5pm until candy and hot dogs run out in the park. Christmas in the Village is scheduled December 6th; Hartbarger confirms the 5k race starts at 4:30pm and planning for the parade to be around 6:15pm, around 7pm for lights, immediately following the parade; exact details will be forthcoming.

Mayor Bingham reports that the new pharmacy construction is beginning this month. There is an open house at New Vision Church this coming Sunday at 12pm. Mayor shares the Councilman Fine attended the TMACOG meeting in his place recently.

Bingham shares that the Christmas toy collecting contest has changed this year. After consent with Mayor Pedro from Waterville, the competition will now be between Whitehouse Fire, Police and Public Works collecting toys competing against the same Waterville groups; will have more details and promos coming.

Mayor confirms that staff will be sharing updates and changes for the upcoming election so residents know what is being voted on like what was done last year. This is confirmed.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk of Council Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Request Authorization for Legislation Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law

Daugherty shares that this is surplus fire department equipment, items are detailed in the Council packet. Asking to be authorized during tonight's meeting.

Motion by Councilman Connelly, seconded by Councilwoman Tuohy to approve Authorization for Legislation Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law. 6 ayes

Administrator Daugherty shares that there is a heavy agenda for next Tuesdays Committee of the Whole meeting, several documents to review. Information on these topics will be going out on Thursday. He comments he is looking to coordinate next Finance Committee

meeting – last time was right before the Council meeting hoping to do the same. Riggenbach and others agree to before Council meeting on October 21st at 6pm. Daugherty comments that budget season has begun, fee and rate schedules will be reviewed next week.

Operations Report Summary

Deputy Administrator Hartbarger thanks Solicitor Heban for attending the AW Senior Connection this past Saturday and his talk about wills and trusts; it was very well received. Hartbarger shares a status report on updated payment processor, utility payments and other items will go live with the new company on November 1st. Residents will not see much of a change on their side. He comments they will be able to expand a lot of the digitally received payments along with gaining some efficiency and data protection.

REPORT OF THE LAW DIRECTOR

Mayor Bingham asks Solicitor Heban for any items to report. There were none.

REPORT OF THE DEPARTMENT HEADS

Public Works Director Hill reports that bulk pick up last weekend had 1,600 homes participating with 58 tons of refuse picked up. Tonnage down, but number of homes went up. Hill mentions the America in Bloom program; James Forrest went to the symposium last week – the Village was recognized and won Flower Power Best Hanging Basket Display in the country. Fine asks if Schrieffer will be doing social media to recognize, Hill confirms yes.

Police Chief Baer reports that police department will be engaged in community help at Zion Church today and tomorrow talking about what police officers do. Bus Safety week is coming up, and officers will be watching routes. Baer shares there is a Keep Our Girls Safe event coming up, it is full and a waiting list. The police department community survey had 115 responses, up from last year's 94 – the 2024 rating of 4.23 to 2025 rating of 4.29, up slightly. Baer comments he can provide a copy of the report if Council would like.

Fire Chief Francis updates that the new hires are in place and working on each individual shift well. This week is fire prevention week, Sunday to Saturday; they are going around doing safety talks to schools and sunbeam daycare center. The department has partnered with State Farm insurance, providing bags to 2nd graders at Whitehouse Primary. Francis shares that a new Citizen academy, for four weeks, started last night. The fire department will be hosting an open house on Thursday from 5-7pm. Francis shares that the department received a reimbursement grant to send four individuals through advanced EMT class – bridge between EMT and Paramedic, with this license people can start IV's and push medications except cardiac meds; they will be hosting the class in Whitehouse.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asks for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There were none.

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on.

- A. **Resolution 15-2025:** Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law

Motion by Councilman Riggenbach, seconded by Councilman Connelly to approve **Resolution 15-2025** to be read by title only, as an emergency. 6 ayes

Motion by Councilman Riggenbach, seconded by Councilman Fine to approve to suspend the rules and have the second and third reading of **Resolution 15-2025** by title only. 6 Ayes

Motion by Councilman Riggenbach, seconded by Councilwoman Tuohy to approve **Resolution 15-2025** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Riggenbach, seconded by Councilwoman Artiaga to adopt **Resolution 15-2025: Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law.** Third reading vote by name. 6 Ayes

COUNCIL COMMENTS

Fine asks question on topic of advertising supplements be on the Committee of the Whole agenda next week, Daugherty confirms yes the blue bag ordinance discussion will be on the agenda. Fine comments on the TMACOG meeting he attended. A few area communities attended, learned about funds and grants that are available for potential sources of funding; TMACOG is very willing to help connect municipalities with these sources. He will share the slide deck from the meeting.

Connelly asks about the Sheri Luedtke recognition; Mayor confirms her family postponed until November. Connelly thanks James Forrest for pursuing the America in Bloom recognition, he made all of that happen.

Yunker asks about previous talk on supporting the effort of the new newspaper that Karen Gerhardinger now reports through – does not know where that conversation ended. He would like to pursue advertising or something that could support to some extent. Artiaga mentions Heban was going to do some research; Heban confirms it is a non-profit, the Village does have the ability to donate or advertise because it is a non-profit. Riggenbach comments

Regular

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would need time for a conversation on how Council would like to handle this. Tuohy feels like it could be a conflict. Riggensbach asks for conversation at Committee of the Whole - October and November are full - could be a January conversation. This will give time to discuss possible donation or advertising amounts through the budget process.

Artiaga brings up donations and conversation on what to donate in kind for the Cherry Fest coming up with the budget process – Mayor comments there will be more information coming out at the next meeting that will be helpful regarding this topic. Riggensbach comments Cherry Fest was not a gift in kind, but it was part of the budget, the precedent should be set through the budget process. All look forward to hearing more details.

Riggensbach sent email regarding November 11th Committee of the Whole meeting, his brother is being sworn in as President of Buckeye State Sheriff Association, and he is hoping to change the meeting date if possible. Fine comments he does not like missing meetings as well but asking if it is bad precedent to set if meetings are shifted for one person being absent – can info be out in advance and person who will miss can make sure someone is able to represent their views. Riggensbach comments if he was not President of Council he would just take an absence but is his meeting to run; if there is a concern he will let someone run the meeting. Mayor comments need of four for a quorum. Artiaga asks about how long in previous years to go through budget; Daugherty says the last year there were a few meetings, typically it can be done in one session. Riggensbach confirms Artiaga is ok running the meeting – will keep it during the same time frame.

CITIZEN COMMENTS

Mayor Bingham asks if there are any citizen comments to share. There were none.

ADJOURNMENT

Motion by Councilman Yunker, seconded by Councilwoman Tuohy to adjourn the meeting at 7:05pm. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS
10/17/2025

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ace Diversified Services	Parks	\$175.00	\$175.00	Port-A-Potty Rental
Amazon	Fire	\$17.62	\$17.62	Supplies
Bound Tree	Fire	\$2,159.67	\$2,159.67	EMS Supplies
Bowling Green State University	Fire	\$625.00	\$625.00	Training
Cintas Corp	Parks	\$12.98		Uniform Service
Cintas Corp	Maintenance	\$12.98		Uniform Service
Cintas Corp	Streets	\$12.98		Uniform Service
Cintas Corp	Sewer	\$12.98		Uniform Service
Cintas Corp	Water	\$25.94	\$77.86	Uniform Service
Ferguson Waterworks	Water	\$2,412.40	\$2,412.40	Meter Equipment
Foremost Promotions	Police	\$1,609.51	\$1,609.51	Promotion Supplies
Independence Health	Water	\$51.00		Testing
Independence Health	Fire	\$94.00		Testing
Independence Health	Lucas County ALS	\$1,732.00		Testing
Independence Health	Police	\$47.00		Testing
Independence Health	Administration	\$47.00	\$1,971.00	Testing
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Kissflow	Administration	\$165.00	\$165.00	Software
Kleinfelder	Capital Project	\$3,227.90		Waterville Street Impr.
Kleinfelder	Econ Dev	\$1,486.38	\$4,714.28	Economic Development
Kuhlman Corp	Water	\$694.75	\$694.75	Meter Parts
MASI	Water	\$99.90	\$99.90	Water Sample Analysis
Muhammad Bilal	Police	\$159.95	\$159.95	Employee Reimbursement
ODP Business Solutions	Police	\$147.72	\$147.72	Office Supplies
Penn Care	Fire	\$289.23	\$289.23	EMS Supplies
Perrysburg Pipe	Water	\$295.00	\$295.00	Parts
Teleflex	Fire	\$550.00	\$550.00	EMS Supplies
Traffic Stop	Fire	\$1,335.80	\$1,335.80	Uniform
Triotech Corporation	Police	\$262.00		Monthly Phone Service
Triotech Corporation	Fire	\$143.54		Monthly Phone Service
Triotech Corporation	Maintenance	\$295.59		Monthly Phone Service
Triotech Corporation	Life Squad	\$143.54		Monthly Phone Service
Triotech Corporation	Water	\$19.00		Monthly Phone Service

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Triotech Corporation	Sewer	\$19.00	\$882.67	Monthly Phone Service
US Bank	Debt	\$130,850.00	\$130,850.00	Debt Service
US Bank	Police	\$146.45		Copier Charges
US Bank	Fire	\$145.10		Copier Charges
US Bank	Maintenance	\$220.92	\$512.47	Copier Charges
Verizon Wireless	Police	\$196.72	\$196.72	Cell Phones & Data
		\$151,591.55	\$151,591.55	

Tree Commission Meeting
September 25, 2025

Meeting called to order: 7:30 PM

Attendees:

Diane De Yonker, Angie, Laurie M, Mike Hill, Elliot T, Christine Manzey

Approval of minutes:

Diane moved to approve minutes from previous agenda; Angie seconded.

Old Business

Report on Library Meeting

Elliot met with advisors and with **Jim Sasser**. A tri-fold was presented containing public information about the Tree Commission. It is now on display on the table by the door, together with handouts. The display will be revisited periodically to replenish materials.

Does the Tree Commission have a budget to print tri-folds? No. There is no budget specific to the Commission; Mike confirmed that if it is not too expensive, the Village will cover the cost.

Tree Inventory

Trimming completed across from Whitehouse Inn for trees touching trucks passing through the area. Additional trimming along Wabash Trail fences.

Trees have not yet been ordered for fall. The Cemetery will combine its order (about **50ish** trees) with ours from **Woody Warehouse** to save on shipping.

Some pear trees in Village Meadows will likely be removed and not replaced with new pear trees. Elliot commented that planting more trees than are removed is necessary for the **Tree City USA renewal application** and for **Growth Award** points.

Elliot provided Mike with a thumb drive containing tree inventory data from 2024 and 2025.

Christine asked for the cemetery contact (Rory Hartbarger) email.

Growth Award

Elliot provided items for review for the 2025 Growth Award. Review indicates we are in good shape for a new award.

Mike relayed that Jill spoke with Stephanie regarding removal of leaf-removal activities as a Growth Award consideration, which can be replaced with mulching.

Laurie will complete Tree Commission Academy. The award requires a budget increase over the average of the previous three years. Targeting 13 or 14 points over the 10 required.

The tri-fold board should also count for points.

As we look ahead, it may be tougher to obtain necessary points.

One idea is to file a **community annual report** to Council at year-end (3 points).

Suggested that we continue to **review the award categories to find new projects to consider**. Ask Laurie for her spreadsheet to include as a rubric example from Stephanie.

Design for Village Park

Jordan spoke with Elliot regarding the entryway; he found an old photo showing small trees in front. Mike indicated that the flower pots along 64 will be placed along Lucas and Providence Streets, which will include trees. Planning wants the largest trees possible that can still live in containers. The front area by the gazebo will remain a green space for lounging.

Target tree size – 1.5 inches diameter. Straight trunk, not multi-stemmed, with a shade canopy (e.g., Tulip Tree or similar). Existing spruce will be removed.

Silver Maples

Elliot reached out to Stephanie regarding risk assessment but has not received a response.

Discussion on whether it is simpler to assess when trees have leaves or not; goal is to understand longevity before they become hazardous.

Reminders

Urban Forestry Conference: Oct 23 – everyone except Steve and Christine attending.

James will drive a Village vehicle. Mike noted that a Taurus or Explorer will be available with 48-hour notice. Contact front desk for details.

All requests for Tree Academy, classes, etc. should go through Jill as the central contact.

November meeting changed to **Nov 13** due to conflict on the 20th.

At the November meeting, review the January agenda – documents, election of chair, etc.

Forms and Docs

Nothing to submit.

New Business

Recognition of Sheri Luedtke

Chris and Elliot were unable to attend the 6:30 PM meeting.

Ideas for Community Seminar

Months of planning **for** the community seminar in spring, as early as March.

The Toledo Area Sanitary District (TASD) would be a good presentation related to spraying – a public service the Tree Commission could sponsor. It likely would not earn Growth Award points, as it is unrelated to trees, but would serve the community. Potentially include two stations: one for TASD and one for volcano mulching. Elliot and Chris know the TASD contact. Could also host a Tree Academy, which would provide plenty of points, potentially at the community center or fire hall.

Sandra Park Tree Labeling

Chuck **Kethel** provided a map of Sandra Park showing the 50 trees planted from the grant and asked the Tree Commission to assist with labeling. Mike indicated that Brian noted which

species were planted where, which will speed up the process. Target completion within one month.

Laurie commented this aligns with the America in Bloom request for an Arboretum.

Elliot would like to present this to Council in December.

Tri-Fold Board

Elliot suggested showing the tri-fold display board to Council in December.

Other Issues

Elliot sent a letter to Administration regarding Tree of Heaven and the spotted lanternfly, noting they may become more common locally. He observed it is not entirely negative that they attack non-native Ailanthus trees.

Laurie reported her homework is nearly complete and will present at the next meeting.

Adjournment:

So moved 8:26 PM – Diane moved; Chris seconded.

RESOLUTION NO. 16-2025

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective October 21, 2025 as an EMERGENCY MEASURE

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

EXHIBIT A
October 21, 2025
Transfers

FROM	AMOUNT	TO
Income Tax A (2071)	\$5,000.00	Cemetery Rd Resur. (4907)
Income Tax A (2071)	\$20,000.00	Village Park Imp., Streetscaping & Sign (4942)
General Fund (1000)	\$325,000.00	Lucas County ALS (2902)
Income Tax B (2073)	\$1,121,194.03	General Fund (1000)

Whitehouse

Operations Report and Status Update October 21st, 2025

DEPARTMENT UPDATES

Administration-

Police-

- Distributing WPD Blue Safety Lights (for Kids) prior to Trick or Treat (250)
- Extra- Officer for Trick or Treat
- KOGS (Keep Or Girls Safe) Oct. 22nd

Fire-

- Discuss the number of individuals that have been certified by the fire department in 2025 in CPR.

Public Service-

- Water tower painting completed
- Leaf Collection
- Sign started front of park

SAFETY AND HEALTH REPORT

02-01-25 None

ZONING

10-21-25

1. Permits (Total Count for 2025):

- 16 New Home
- 32 Contractor Registrations
- 28 Fence Permits
- 14 Shed Permit
- 4 Non-Temporary Sign Applications
- 2 Temporary Sign
- 9 Pool Permit
- 1 Garage
- 2 Driveway / Sidewalk

2. Zoning Cases: 1 Case turned over to Maumee Courts. Case was dismissed (6/17/2025). 1 Case referred to LCHD (10/01/2025).

3. Zoning Report: (Attached) 2025 Current

COMMUNITY DEVELOPMENT

06-03-25 Special Events

1. Easter Event- March 29th, 2025

2. Summer Concert Series – May 15, June 19, July 17, 2025
3. Arbor Day – May 2nd with a rain date of May 5th 1:30pm
4. Bridge Dedication May 8th at 6:30pm
5. 3rd Grade Events – May 9th 1:30pm Stations, May 15th 1:30pm arrive Mock Council
6. Memorial Day May 26th 2025
7. Cherry Fest- June 12, 13, and 14th 2025
8. Dancing in the Park – June 26th Evening
9. Founders Day – July 2nd, 2025 (Fireworks)
10. Ice Cream with Mayor and Council – August 16th at 12:00-2:00pm
11. Halloween – Friday, October 31st
12. Coffee with Mayor and Council – November 8th 830-1030am Copper Press
13. Christmas Event – Saturday, December 6th, 2025

SUBDIVISION DEVELOPMENTS

04-15-25

1. Whitehouse Square Townhomes – Surveying Began April 2025.

STREETS

10-07-25

1. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing. To Kleinfelder for Engineering as of January 2025. Advertised in paper for Bid (March 2025). Bid Opening April 3rd at 2pm (April 2025). Bid Awarded to Gerken Paving (May 2025) Approximate start date is (June 23rd 2025) Project started (June 26 2025). Completed end of July 2025. Completed August 2025
2. **Waterville St. Resurfacing** – Providence St. to Oak Crossing Lane. Approved through OPWC/Small Government Funding Program-schedule year 2025. Mill & Fill project. To Kleinfelder for Engineering as of January 2025. Advertised in paper for Bid (March 2025). Bid Opening April 3rd at 2pm (April 2025). Bid Awarded to Gerken Paving (May 2025). Approximate start date is (June 23rd, 2025). Project started. (June 26, 2025). Completed end of July 2025. Completed August 2025
3. **Finzel Road Improvements** – Resurfacing 4600' of Finzel Road from SR64 Roundabout to Anthony Wayne Jr. High School. This is a Surface Transportation Block Grant (STBG) funded project. Project cost is anticipated to be \$644,730 and grant funding is \$466,180. Project year is 2028. Scope Walk through Scheduled 10/22/25.
4. **Cemetery Rd. Improvements** - Resurfacing 3000' of Cemetery Rd. From the Wabash Trail to Weckerly Rd. OPWC funding 2026 project year. Pre Construction Meeting held on 9/23/25

PARKS & RECREATION

10-21-25

1. **Disc Golf** – Public Works Staff is working with volunteers on construct improvements at Sandra Park to include the disc golf course. Equipment procured. Course 50% completed (April 2025). Almost Completed (May 2025). Tee signs ordered (June 25, 2025). Completed 10/21/2025
2. **Park Sign & Front Park Design** – Reconstruction of Whitehouse Park sign and Landscape design for front of park along Providence St. between St. Louis and Lucas St. Working with Edge Group on Concept May 2025. Projected fall 2025 start. Work Started (10/16/2025)

3. **Story Book Walk** – Installation completed March 2025. Researching ideas on new books.
4. **Asphalt Trail in Park** - Mill and Resurface trail, remove Gilead St. through park. Projected start date Fall 2025.
5. **Shelter house Improvements** - Upgrade to a 4 seasons facility. Start date Fall 2025 Projected start date Fall 2025.
6. **Caboose Maintenance** - Repair holes in metal and repaint exterior. Start Date 2025 Projected start date Fall 2025. Cleaned out and ready to start repairs (10/10/2025)

WATER

10-21-25

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review. Bid opening-July 12th. Apparent low bidder-Maguire Iron for \$2,753,000. Awaiting award. Awarded to Maguire Iron. Anticipated to start mid-November. Start date pushed back to February. Groundbreaking occurred in February 2025. Foundation Poured (March 2025). Site work being completed for steel (April 2025). Steel work has begun (May 2025). Stages of water tower constructed painting in July (June 25, 2025). Tower erected July 15, 2025. Painting will be end of July. Project completion estimated November 2025. Painting to begin August 2025. Painting moved to September. Painting began 9/30/2025. Painting Completed (10/14/2025)

WASTE WATER

08-01-25

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts. Recommendation to perform cast in place sectional liners and rehab manholes. Estimated project cost \$1,050,456.00. Council approved project for Water Pollution Control Fund nomination. Jones & Henry to make application – Fall 2024. Announced as an intended project for funding through Water Pollution Control Loan Fund for 2026.
3. **Force Main Hydrogen Sulfide Mitigation** – Working with OHM on testing for solutions. Oxygenation system is not a recommended option we do not have enough flow and head pressure to make it optimal (10/14/2025).

STORM SEWER

08-19-25

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information. Lucas County Representatives will be at Whitehouse answering ditch petition questions on July 30, 2024 – 4-8 p.m. Final Hearing is August 6, 2024 at 2 p.m. at the Lucas County Commissioners. Hearing postponed. Recessed to July 15, 2025. Mayor has been meeting with Lucas County and other Elected officials looking for alternative source funding. Lucas County Commissioners approved August 2025.
2. Loan Oak Ditch Cleaning – In progress. Cleaned from SR 295 to Oak Brook (May 2025)

SANITATION

10-07-25

1. Established 2025 bulk drop off/curbside dates. The drop-off dates will be January 3rd-4th & 10th-11th, March 21-22. The curbside pickup dates will be June 28th, September 27th. Total Residents served for January was 377. March Drop off 189 residents served (206 loads). Recycled 3000lbs of steel (April 2025). June Curbside 1563 homes and 69 tons of refuse. September Curbside 1607 Homes and 58.25 tons of refuse.
2. Established 2026 bulk drop off/curbside dates. Drop off dates are 1/2,1/3,1/9,1/10, 3/27,3/28. Fridays are 8:30am – 4:00pm and Saturdays are 8:00am – Noon. Curbside cleanups are 6/27 and 9/26.

MISCELLANEOUS

02-01-25 None

INCOME TAX AND JEDD/JEDZ

10-07-25 **Income Tax (As of September 30, 2025)**

a. Whitehouse Income Tax Collections

- i. 2025 = \$3,220,236.43
- ii. 2024 = \$2,838,120.69
- iii. Year to Date Comparison = 13.46% Increase

b. MTJEDD

Date	2nd Qtr. 2025	YTD
Receipts	\$345,271.89	\$1,222,314.71
Refunds	\$35,417.76	\$90,913.02
Grants Paid	\$0.00	\$559,385.83
Subtotal	\$309,854.13	\$572,015.86
Maintenance Fund	\$30,985.42	\$57,201.59
Retainage Fund	\$3,098.55	\$5,720.17

Net Tax Revenues	\$275,770.16	\$509,094.10
MTJEDD Disbursement	\$206,827.62	\$381,820.58
Whitehouse Disbursement	\$68,942.54	\$127,273.53

c. STJEDZ

Date	2nd Qtr. 2025	YTD
Receipts	\$461,493.26	\$952,110.11
Refunds	\$11,471.97	\$11,471.97
Grants Paid	\$0.00	\$20,000.00
Expenses	\$4,272.00	\$4,272.00
Subtotal	\$445,749.29	\$916,366.14
STJEDZ Disbursement	\$334,311.97	\$687,274.61
Whitehouse Disbursement	\$111,437.32	\$229,091.53

Reports

Current Open Cases for Council Report

Priority	Case	Topic	Status	Date opened	Due Date	Address Num	Street
Normal	25-0009	Property Maintenance	Open	03/25/2025	10/22/2025	10820	WATERVILLE ST
Normal	25-0034	Property Maintenance	Open	08/07/2025	10/22/2025	6735	INDIANAPOLIS ST
Normal	25-0039	Parking Complaint	Open	09/03/2025	10/22/2025	6527	WECKERLY DR
Normal	25-0040	Boat Parking	Open	09/15/2025	10/17/2025	10940	STILES RD
Normal	25-0042	Property Maintenance	Open	10/14/2025	10/21/2025	7304	JUNEBERRY LN