

Whitehouse

October 17, 2025

Meeting Notice Tree Commission October 23, 2025

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, October 23, 2025 at 7:30 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the September 25, 2025 Meeting
- III. Old Business
 - A. Tree Inventory
 - B. Review Northwest Ohio Urban Forestry Conference
 - C. Laurie Mauro's Junior TCA Homework
 - D. Draft of Growth Award Application Items
 - E. Forms and Docs
- IV. New Business
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

Tree Commission Meeting
September 25, 2025

Meeting called to order: 7:30 PM

Attendees:

Diane De Yonker, Angie, Laurie M, Mike Hill, Elliot T, Christine Manzey

Approval of minutes:

Diane moved to approve minutes from previous agenda; Angie seconded.

Old Business

Report on Library Meeting

Elliot met with advisors and with **Jim Sasser**. A tri-fold was presented containing public information about the Tree Commission. It is now on display on the table by the door, together with handouts. The display will be revisited periodically to replenish materials.

Does the Tree Commission have a budget to print tri-folds? No. There is no budget specific to the Commission; Mike confirmed that if it is not too expensive, the Village will cover the cost.

Tree Inventory

Trimming completed across from Whitehouse Inn for trees touching trucks passing through the area. Additional trimming along Wabash Trail fences.

Trees have not yet been ordered for fall. The Cemetery will combine its order (about **50ish** trees) with ours from **Woody Warehouse** to save on shipping.

Some pear trees in Village Meadows will likely be removed and not replaced with new pear trees. Elliot commented that planting more trees than are removed is necessary for the **Tree City USA renewal application** and for **Growth Award** points.

Elliot provided Mike with a thumb drive containing tree inventory data from 2024 and 2025.

Christine asked for the cemetery contact (Rory Hartbarger) email.

Growth Award

Elliot provided items for review for the 2025 Growth Award. Review indicates we are in good shape for a new award.

Mike relayed that Jill spoke with Stephanie regarding removal of leaf-removal activities as a Growth Award consideration, which can be replaced with mulching.

Laurie will complete Tree Commission Academy. The award requires a budget increase over the average of the previous three years. Targeting 13 or 14 points over the 10 required.

The tri-fold board should also count for points.

As we look ahead, it may be tougher to obtain necessary points.

One idea is to file a **community annual report** to Council at year-end (3 points).

Suggested that we continue to **review the award categories to find new projects to consider**. Ask Laurie for her spreadsheet to include as a rubric example from Stephanie.

Design for Village Park

Jordan spoke with Elliot regarding the entryway; he found an old photo showing small trees in front. Mike indicated that the flower pots along 64 will be placed along Lucas and Providence Streets, which will include trees. Planning wants the largest trees possible that can still live in containers. The front area by the gazebo will remain a green space for lounging.

Target tree size – 1.5 inches diameter. Straight trunk, not multi-stemmed, with a shade canopy (e.g., Tulip Tree or similar). Existing spruce will be removed.

Silver Maples

Elliot reached out to Stephanie regarding risk assessment but has not received a response.

Discussion on whether it is simpler to assess when trees have leaves or not; goal is to understand longevity before they become hazardous.

Reminders

Urban Forestry Conference: Oct 23 – everyone except Steve and Christine attending.

James will drive a Village vehicle. Mike noted that a Taurus or Explorer will be available with 48-hour notice. Contact front desk for details.

All requests for Tree Academy, classes, etc. should go through Jill as the central contact.

November meeting changed to **Nov 13** due to conflict on the 20th.

At the November meeting, review the January agenda – documents, election of chair, etc.

Forms and Docs

Nothing to submit.

New Business

Recognition of Sheri Luedtke

Chris and Elliot were unable to attend the 6:30 PM meeting.

Ideas for Community Seminar

Months of planning **for** the community seminar in spring, as early as March.

The Toledo Area Sanitary District (TASD) would be a good presentation related to spraying – a public service the Tree Commission could sponsor. It likely would not earn Growth Award points, as it is unrelated to trees, but would serve the community. Potentially include two stations: one for TASD and one for volcano mulching. Elliot and Chris know the TASD contact. Could also host a Tree Academy, which would provide plenty of points, potentially at the community center or fire hall.

Sandra Park Tree Labeling

Chuck **Kethel** provided a map of Sandra Park showing the 50 trees planted from the grant and asked the Tree Commission to assist with labeling. Mike indicated that Brian noted which

species were planted where, which will speed up the process. Target completion within one month.

Laurie commented this aligns with the America in Bloom request for an Arboretum.

Elliot would like to present this to Council in December.

Tri-Fold Board

Elliot suggested showing the tri-fold display board to Council in December.

Other Issues

Elliot sent a letter to Administration regarding Tree of Heaven and the spotted lanternfly, noting they may become more common locally. He observed it is not entirely negative that they attack non-native Ailanthus trees.

Laurie reported her homework is nearly complete and will present at the next meeting.

Adjournment:

So moved 8:26 PM – Diane moved; Chris seconded.