

Whitehouse

November 10, 2025

Meeting Notice
Tree Commission
November 13, 2025

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, November 13, 2025 at **7:30** p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the October 23, 2025 Meeting
- III. Old Business
 - A. Tree Inventory
 - B. Forms and Docs
 - C. Stephanie Miller Visit November 14, 2025
- IV. New Business
 - A. Prepare Meeting/Event Plan for 2026
 - B. Confirm Members for 2026
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

Village of Whitehouse Tree Commission Meeting
October 23, 2025

Meeting called to order : 7:30 pm

Attendees :

Elliot Tramer, Chistine Manzey, James F, Diane De Yonker, Angie Boudouris, Laurie Mauro

Old Business:

New Member recruitment

Elliot reached out to prior Tree Commission member, Michelle Tippie as discussed at last meeting. Michelle is unable to rejoin at this time. Tree commission plans to continue to actively recruit potential members.

Tree inventory

Goal for removal of Bradford Pear is 10 to 15 trees a year, related to recent storm damage
Bradford tree was removed in Village Meadows since last meeting.

Trees have been ordered and planned arrival on 10/29/25 from Woody Warehouse, 56 trees.
North branch trees, ordered 7, plan to arrive in two weeks.

James reports that Village of Whitehouse plants trees only in the fall, reports has better survival rate.

Currently, 23 trees have been removed in the last 12 months, 63 trees to be planted in the next 2 to 3 weeks. Elliot coming in planning more trees than are removed is necessary for the Tree City USA, renewal application and for growth award points.

To date 2/3 of the Village's trees have been inventoried, plan to inventory last third of trees in 2026, Tree Commission goal is to do complete inventory every three years.

Growth Award

Discuss points needed for 2025 growth award. Reviews indicate we are in good shape for a new award.

Discussed that leaf removal will no longer earn points for the growth award, which can be replaced with mulching

Reviewed idea to file a community annual report to Council at the end of the year(three points), Laurie discussed what that might look like.

Suggestion to continue to review the award categories to find new projects to consider

Laurie will complete Tree Commission Academy

Reminders

November meeting has been changed to November 13th at 7:30 PM

Stephanie Miller from Ohio Urban Forestry will assess silver maples on 11/14/25 at 11 AM

There will be no Tree Commission meeting in December 2025

First meeting of 2026 will be on January 22 at 7:30 PM

Forms and docs

Nothing to submit

New Business

America in Bloom 2025 awards(confirm that I got awards correct)

America and Bloom awards had 360 cities in 44 states the Village of Whitehouse is a national winner of Flower Power for the best hanging basket project

-runner-up for floral impact

-runner-up urban forestry

Recognition of Sheri Luedtke

Had to be rescheduled, at this time date has not been confirmed

Northwest Ohio Urban Forestry Conference, attended by five tree commission members 10/23/25, in Bluffton, Ohio.

Learning points

-communities discussed grants that they had been awarded, Bowling Green received a grant for the USDA for \$415,000 and is being used on the removal of pear trees. Discussed how Whitehouse Tree Commission could look into applying for more grants that might be available for our community

-toxic/ invasive plants were discussed, poison hemlock, giant hogwart, and wild parsnip were highlighted

-Ohio invasive plant council website was recommended for further information OPIC.info

-leaving leaves and debris piles in yards was discussed in the importance to leave habitat for winner habitat

Discussed putting an article on Facebook page of the importance of leaving debris and leaves over the winter

- biological control of pest discussed benefits over using chemicals, consider placing on Facebook page with pyramid of pest control.

- fish emulsion as a deer deterrent.

- tree, planting guide pamphlets, given to all participants, plan to give to the community

Laurie tree Academy

Laurie presented Excel sheet, this could be used as an annual report to present to the Council.

Lori reviewed the Excel sheet with the committee.

Laurie will also work on completing an orientation notebook for new members, committee agreed this would be helpful for new members.

Story Book Walk

Committee has three books ready to be laminated

Recommendation to post America and Bloom awards on story walk

Silver maples

Stephanie Miller of Ohio Urban Forestry will visit the Village of Whitehouse on 11/14/25 at 11 AM to assess silver maples in the park in long-term management

Ideas for community seminar in spring of 2026

Toledo area sanitary District (TASD)-mosquito sprain, volcano mulching, benefits of leaving leaf debris

Consider hosting a Tree Academy

Sandra Park tree labeling

Was completed since last meeting, difficulty in matching trees on the map with the trees in the park. One map was provided by Chuck Kethel and one map was from the original plantings.

James will contact Chuck to discuss discrepancies in maps.

James also recommended that when trees are labeled they use the same aluminum signs with a QR code that are already in the Whitehouse Park for continuity. James will discuss with Chuck and Mike.

Reported to James that some of the trees were damaged at the base from mowing or trimming equipment. Fences that are currently protecting the trees from frisbee golf do not appear adequate, James to evaluate.

Arbor Day tree plantings

Trees planted this year have a stone at the base for identification

Discuss that Arbor Day tree planning in the past has had a greater variance of trees this year mostly sycamores were planted, recommendation to go back to having more variation in tree planning on Arbor Day

Champion Tree

Discussion that there was a champion tree in the Whitehouse cemetery that has not been verified, James has talked with the cemetery manager and nothing showed up on an Internet search.

Budget

Printing materials (Trifold board) and lamination of materials discussed. Chris will work with Jill at the Village Hall

Adjournment

So moved: 8:50 PM, Chris moved; Angie second

Respectfully submitted,

Angie Boudouris

2025 Tree Commission Meeting Plan

<u>Meeting Date</u>	<u>Business Items</u>	<u>Minutes</u>
January 23, 2025	Confirm Commissioners for 2025 Elect Officers, Spring Seminar, Tree Inventory, Forms & Docs, Facebook Ideas	Laurie Mauro
February 27, 2025	Arbor Day Planning, Projects for Growth Award Review Tree Ordinance Tree Inventory, Forms & Docs, Facebook Ideas	Diane DeYonker
March 27, 2025	Arbor Day Plan, Tree City USA 2025 Tree Inventory, Forms & Docs, Facebook Ideas	Elliot Tramer
April 24, 2025	Finalize Plan for Arbor Day Tree Inventory Update, Growth Award Tree Inventory, Forms & Docs, Facebook Ideas	Laurie Mauro
April/May 2025	Tree City USA 2025 Award Ceremony	
May 2025	Arbor Day Celebration Event	
May 22, 2025	Discuss EAB, ALB, and Spotted Lantern Fly Awareness, Growth Award Progress Review Tree City 2025 Award Ceremony Tree Inventory, Forms & Docs, Facebook Ideas	Amy Schultz
June 26, 2025	Update Tree Inventory Master Plan Farmers Market Booth Plan Tree Inventory, Forms & Docs, Facebook Ideas	Diane DeYonker
July 24, 2025	Update on Growth Award, Master Plan Update Review 2025 Tree City Award Progress Farmers Market Tree Inventory, Forms & Docs, Facebook Ideas	()
August 28, 2025	Begin Formal Preparation of Tree City USA & Growth Award Applications Master Plan Update, Farmers Market Review Fall Tree Planting Schedule Tree Inventory, Forms & Docs, Facebook Ideas	Chris Manzey
September 25, 2024	Growth & Tree City Awards Review Tree Budget Preparation Tree Inventory, Forms & Docs, Facebook Ideas	Elliot Tramer
October 23, 2025	Finalize Tree City USA renewal application Tree Inventory, Forms & Docs, Facebook Ideas Northwest Ohio Urban Forestry Conference	Chris Manzey
November 20, 2025	Prepare Meeting/Event Plan for 2025 Confirm Members for 2026 Tree Inventory, Forms & Docs, Facebook Ideas	Amy Schultz
December 2025	No meeting. Merry Christmas Everyone and a Happy New Year	

2026 Tree Commission Meeting Plan

Meeting Date

Business Items

Minutes

January 22, 2026

February 26, 2026

March 26, 2026

April 23, 2026

April/May 2026

Tree City USA 2026 Award Ceremony

May 2026

Arbor Day Celebration Event

May 28, 2026

June 25, 2026

July 23, 2026

August 27, 2026

September 24, 2026

October 22, 2026

November 19, 2026

December 2026

No meeting. Merry Christmas Everyone and a Happy New Year