



Petition to Board of Zoning Appeals

I hereby appeal to the Board of Zoning Appeals for a Variance from the Zoning Regulations of the Village of Whitehouse as follows:

Name of Applicant

Zoning Class

Address of Property

Acreage

Variance of Section _____ of the Codified Ordinances is sought because (state need for variance):

Strict application of the Regulations would produce **undue hardship** because:

The hardship created is **unique** and not shared by all properties alike in the neighborhood because:

The variance would not change the **character of the neighborhood** because:

Attach a plot plan of the property, giving lot size/dimensions, names of adjoining property owners, and showing location of present and proposed buildings with distances from all property lines.

I understand that my appeal will be presented to the Board of Zoning Appeals for consideration and that my application fee does not guarantee approval for the stated changes or improvements. All decisions will be based upon the Codified Ordinances of the Village of Whitehouse and public input at the time of the hearing.

Signature of Applicant

Date

Address of Property

Phone Number

Email Address to send agenda to:

For Office Use

Conclusion of Fact

Appeal # _____

Fee: \$ _____

Received: _____

Action Taken by Board

Chuck Kethel

Approve ☐

Deny ☐

Wendy Gehrig

Approve ☐

Deny ☐

Nan Myers

Approve ☐

Deny ☐

Brian Slagle

Approve ☐

Deny ☐

Mike Walters

Approve ☐

Deny ☐

Special conditions attached to approval:

REQUEST

Approved ☐

Denied ☐

Date: _____

BOARD OF ZONING APPEALS

INSTRUCTIONS

Regularly scheduled meetings are held on the 1st Wednesday of each month. To be on the agenda, a complete application must be delivered to the Village Hall Offices by 4:30 PM on the third Wednesday of the prior month. There is a submission fee of \$100 associated with this application, payable by cash or check to “Village of Whitehouse”.

At the hearing, you will be given the opportunity to present your application and answer any questions presented by the Board members. There will also be an opportunity for neighbors to voice any concerns to your appeal. In general, the Board makes its decision on the same night as the hearing. Conditions to any approval may be added by the Board. If/when you are granted a variance; you will need to get zoning approval in the form of a Zoning Permit.

A Board of Zoning Appeals application is asking that you be allowed an exemption from some Zoning Regulation(s) which would prevent you from doing what you want to do. For the Board to grant a variance, state statutes require it to find your situation is a hardship, not shared by others, and that what you want to do will not adversely affect your neighborhood.

“Uniqueness” and “character of the neighborhood” are used in their common sense, but “hardship” has a more restricted meaning here. What is meant by hardship for the purposes of BZA is a difficulty which is due to something beyond the control of the applicant. The fact that your house was built too close to the property lines before zoning existed may create a hardship for you in adding to it. It would probably be a hardship if your house were surrounded on most sides by steep slopes, bedrock, or septic fields.

Here are some things that are NOT considered hardship by zoning law: any condition you are responsible for yourself (self-induced hardship), or that building something in a conforming manner may be more expensive.

All applicants must attend the meeting for which the request is to be heard.