



May 1, 2026

WHITEHOUSE COUNCIL AGENDA

May 5, 2026

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page. Please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, May 5, 2026, at 6:30 PM. The meeting will be held in Council Chambers, Village Hall, 6925 Providence St., Whitehouse, Ohio

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizens' comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the April 21, 2026, Council Meeting
- VI. Adoption of Bills Dated May 1, 2026 and the Addendum bills dated May 5, 2026
- VII. Introduction of Persons to Appear Before Council
 - A. Recognition of Kid Mayor and Council
 - B. Request for The Distinguished Gentlemen's Ride on May 17, 2026
 - C. Request for Whitehouse Farmers Market, Sundays June 14, 2026 - August 30, 2026
- VIII. Committee Reports
 - A. Report on the Fallen Timbers Union Cemetery District Meeting
 - B. Report on the April 16, 2026 Tree Commission Meeting
- IX. Report of the Mayor
 - A. Appointment of Joe Urenovitch to the STJEDZ Board
- X. Report of the Clerk of Council

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- XI. Report of the Municipal Administrator
 - A. Operations Report Summary
- XII. Report of the Law Director
- XIII. Report of the Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30pm by Mayor Rich Bingham.

Council Members Present: Louann Artiaga, Dave Riggenbach, Carrie Touhy, Steve Fine, Joe Bublick and Larry Yunker

Council Members Absent: N/A

Staff Present: Municipal Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Police Chief Allan Baer, Fire Chief Jason Francis, Public Works Director Mike Hill and Clerk of Council Nicole Hartbarger

Guests Present: James Cairl, Craig Whitman, Jeff Heaney, Nan Myers, Tim Tuohy, Wendy Gehring, Mark O'Neil, Lori Neff, John Neff, Online – Randy Ringle, Michael, Andrea Riggenbach

Mayor Bingham requests to enter into an executive session after citizen comments regarding ORC 121.22(G)(3): Conference with attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action and ORC 121.22(G)(8): To consider confidential information related to negotiations with other political subdivisions respecting requests for economic development assistance.

Council Prayer was given by Jen Carroll of CedarCreek Church

Motion by Councilman Fine, seconded by Councilwoman Artiaga to enter into executive session after citizen comments regarding ORC 121.22(G)(3) and ORC 121.22(G)(8). 6 ayes

Motion by Councilman Yunker, seconded by Councilwoman Tuohy to approve the minutes of the April 7th, 2026, Council meeting. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Riggenbach to approve the bills totaling \$44510.98 dated April 17th, 2026, the Addendum bills totaling \$83,977.58 dated April 21st, 2026 and the February 2026 Financial Statements. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Request for Summer Concert Series on May 21st, June 18th and July 16th

Hartbarger shares that the summer concert is coming up on May 21st, 2026. This will be the first one of the 2026 summer season. Asking for permission to close Lucas St as has been done in past years.

Motion by Councilman Bublick, seconded by Councilwoman Tuohy to approve the summer concert series. 6 ayes

Request for Cherry Fest June 11-13, 2026

Wendy Gehring speaking on behalf of the AW Chamber of Commerce. Shares that there are some good changes this year included more involvement from local businesses directly in the AW area. Military night is Thursday night of the festival as in years past. Majority of the festival is the same as years past. Adventure Distilling is the presenting sponsor this year. Gehring shares that the chamber is requesting a waiver of fees associated with the Cherry Fest – this request has been approved in years past.

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to approve the Cherry Fest on June 11-13, 2026 and waive the associated fees. 6 ayes

COMMITTEE REPORTS

Mayor Bingham asked if there were any committee reports to share.

Report on the April 8th, 2026 Lake Erie West Meeting

Fine shares that this was for the Metropolitan Planning Organization Board. This meeting was held to make decisions on grant funding and spending, the suggested updates were approved at this meeting.

Report on the April 14th, 2026 Committee of the Whole Meeting

Fine shares that this was a full meeting. Topics included discussing the plans for a possible DORA in Whitehouse, new medic unit, e-bikes and current issues being shared in the community, sidewalk master plan and ordinance review, updated survey questions to include possible updates to Village Park and playground area and discussing summer meeting schedule.

Report on the April 21st, 2026 Finance Committee Meeting

Riggenbach shares that minutes were approved from the July 2025 meeting. A few clarifications made on the variances showing in the provided reports. Requested to add capital account revenue to the revenue page. Would like to share some feedback in the future regarding the recent audit, this will be discussed at the July 2026 Finance Committee meeting.

REPORT OF THE MAYOR

Proclamation

Mayor Bingham shares the Arbor Day proclamation. This will be shared with the Whitehouse Primary 3rd graders at the upcoming Arbor Day Celebration where the 3rd graders will be planting trees in Village Park. April 29th, 2026 proclaimed Arbor Day in the Village of Whitehouse.

Bingham shares that Matt Marria was chosen from those who applied to be a new member of the Tree Commission.

Motion by Councilman Riegenbach, seconded by Councilwoman Tuohy to approve the appointment of Matt Marria to the Whitehouse Tree Commission. 6 ayes

Mayor shares that the Boy Scouts will be visiting soon and is asking for two Council people to help with this as the Boy Scouts earn their government badge. Arbor Day event is upcoming at 1:30pm on April 29th. National Girl Scout Day is this coming Saturday in Maumee where Mayor will be reading a proclamation. Station Day at Village Hall with the Whitehouse Primary 3rd graders will be on May 8th, asking for two council members to join. Kid Mayor and Council will be on May 15th at Whitehouse Primary school. First summer concert series is upcoming on May 21st. Cherry Fest is approved and will be June 11th-13th.

REPORT OF THE CLERK OF COUNCIL

Mayor Bingham asked for any items to report from Clerk of Council Hartbarger. There were none.

REPORT OF THE MUNICIPAL ADMINISTRATOR

Request Authorization for Legislation for an LPA-ODOT-Let Project Agreement

Daugherty shares the legislation for the ODOT project has been drafted. Looking for action for approval tonight.

Motion by Councilwoman Artiaga, seconded by Councilman Yunker to authorize legislation for an LPA-ODOT-Let Project Agreement. 6 ayes

Request Authorization to go out for Fire Equipment Bids

Looking for approval to go out to bid for required fire equipment.

Motion by Councilman Riegenbach, seconded by Councilman Bublick to authorize Fire Equipment bids. 6 ayes

Daugherty shares that Fine reported on the discussed summer meeting schedule. Dates were confirmed for the summer schedule. All agree of the schedule in June, July and August.

Motion by Councilwoman Tuohy, seconded by Councilman Fine to approve the summer Council meeting schedule with one Council meeting the first Tuesday of June with Committee of the Whole the second Tuesday, Council meeting the first Tuesday in July and Council meeting the first Tuesday in August with Committee of the Whole the second Tuesday in August. 6 ayes

Daugherty asks about the topic of changing the start time on the current Council and Committee of the Whole meetings. Yunker shares with all in attendance that there was a request from department heads for Council to consider changing the time of the Council meetings from 6:30 to some time earlier in the meeting. Looking to have less time to work over on meeting nights as staff and department heads. Yunker understands the request, but urges Council to ask why they are here – they are here to represent the public and allow the

public to speak when needed. Moving the time earlier would make it much harder for the public to attend. Yunker shares a quick study on surrounding areas and their meeting times; he found that majority of the surrounding areas are starting at 6:30pm, with 6:00pm and 7:00pm being a popular time as well. Yunker comments that Village Council meetings used to be at 7:00pm and were moved to 6:30pm a few years ago. Artiaga shares that years before that the meetings started at 8:00pm. Yunker suggests making sure the employee handbook states that there is flexibility in the department heads' schedules to offset the time they are committing to being at the Council meetings. Council members thank Yunker for his research – Council decides not to vote on changing the Council meeting time.

Operations Report Summary

Mayor Bingham asks Hartbarger for any items to report. There were none.

REPORT OF THE LAW DIRECTOR

Mayor Bingham asks Solicitor Heban for any items to report.

Heban asks Council to consider amending the agenda – the ODOT legislation is currently listed as Resolution 09-2026 but it should be Ordinance 07-2026.

Motion by Councilman Riggenbach, seconded by Councilman Fine to update the ODOT legislation to be titled Ordinance 07-2026. 6 ayes

REPORT OF THE DEPARTMENT HEADS

Public Works Director Hill shares that SR-295 will be closed starting Monday for 11 days, at RT-64 and SR-295. The state is doing some drainage work in preparation of bigger updates coming next year.

Police Chief Baer shares his appreciation to all officers, school staff and parents with the threat that occurred at AW school campus this last Friday. Took several hours for officers to sweep the buildings, cars, etc. Neighboring agencies came and helped which was helpful. Baer wanted to make sure all were aware of the great response to this situation.

Fire Chief Francis gives update on purchasing cardiac monitors soon, the department is currently working on trialing different types. Staff will give input on what they like and don't like on the different types. Francis shares that the department is currently working on updating their pre-plans for incidents. These include hazmat plans, sewer plans, etc.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Bingham asks for Citizen Comments pertaining to Agenda items.

Mark O'Neil – 6558 Oakbrook Drive: O'Neil shares that last time he was here he shared comments on safety regarding the zoning update being voted on tonight. He feels that Oak Brook is a dragstrip and there is the possibility of residents getting hurt by adding even more

traffic to the area. He's asking Council to consider this and hope for safety plans or updates to this area if zoning changes are passed.

Craig Whitman – 11360 Waterville Street: Whitman did some research on Lone Oak, most houses have 2-3 cars, adding all these additional houses will increase this number of cars in the area exponentially. Feels there could be an issue with water pressure in the area as well. Concerned with more traffic on Waterville St., Temperance St. etc.

Jeff Heaney – 11250 Centerville Street: Heaney comments that with looking at all these additional houses, the residents are opposed to the density that is being presented. Feels the Village cannot handle this many new homes, and the schools cannot handle all the additional families. Heaney feels that more people does not equate to better circumstances.

Lori Neff – 11242 Centerville Street: Neff shares that they have recently moved to the Village, bought a new house looking out over a large field behind and now have recently learned that there will be a housing development built there. She would like to appeal that there be some dedicated green space in this area if the development does go forward. Neff is concerned that the Village does not have the infrastructure to handle this many more homes.

Charlie Grass – housing developer: Grass comments that he wants to share some thoughts on a few things. He reached out to Kevin Herman superintendent of AW schools regarding the concern with additional families. Grass shares that he learned there has been decline in attendance, not issues with overflow. Grass shares density information on developments near the proposed new development. Grass shares that he did some research on the traffic concerns, reached out to a company who complete traffic studies – using the tripgen web app. Confirms there will be three outlets coming out on to Waterville St so the traffic will not be condensed all to one exit.

ORDINANCES

Mayor Bingham asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on.

A. Ordinance 04-2026: Authorizing a Zoning Change for Certain Property Located Within the Village of Whitehouse (3rd Reading)

Motion by Councilman Riggensbach, seconded by Councilman Fine to approve **Ordinance 04-2026** to be read by title only, as an emergency. 6 ayes

Riggensbach asks for time to have discussion on this ordinance. He shares with all that he lives in Whitehouse Valley, his backyard is on Weckerly Road. Riggensbach brings this up to shares that he leaves and comes home at the busiest times of the day and feels there is no traffic issue. He does not feel that the capacity argument of the schools is factual. He does feel a serious concern on jutting through on Temperance and Oak Brook – if this is passed

he wants serious discussion on safety such as implementing speed bumps and other safety measures. Tuohy shares that she witnessed today a construction truck cutting through the neighborhood streets instead of using the main roads through town, no issue with this, other than speed being too high – feels that this will be a path used a lot by residents to avoid heavy traffic which causes more traffic on these smaller streets. Mayor confirms that all of these safety concerns can be addressed – Heban confirms yes. Tuohy shares she is concerned with any variances that may be approved for this development, does not want any variances allowed. Riggenbach confirms if Council approves an R2, not as dense as the R2-PUD but the Planning Commission can approve variances that increase the density above and beyond the standard R2 – Fine confirms that Council can override these passed variances. Heban suggests Council members attend the Planning Commission meetings to see what is being discussed in those meetings.

Motion by Councilman Artiaga, seconded by Councilman Riggenbach to adopt **Ordinance 04-2026: Authorizing a Zoning Change for Certain Property Located Within the Village of Whitehouse**. 4 ayes, 2 nays

B. **Ordinance 07-2026**: Accepting the Following Agreement with the Ohio Department of Transportation.

Motion by Councilman Riggenbach, seconded by Councilman Yunker to approve **Ordinance 07-2026** to be read by title only, as an emergency. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Yunker to approve to suspend the rules and have the second and third reading of **Ordinance 07-2026** by title only. 6 Ayes

Motion by Councilman Yunker, seconded by Councilman Fine to approve **Ordinance 07-2026** by title only, declaring an emergency. 6 Ayes

Motion by Councilman Fine, seconded by Councilman Yunker to adopt **Ordinance 07-2026**: Accepting the Following Agreement with the Ohio Department of Transportation. Third reading vote by name. 6 Ayes

RESOLUTIONS

Mayor Bingham asked Solicitor Kevin Heban for any resolutions to be reviewed or voted on. There were none.

COUNCIL COMMENTS

Yunker shares that the Fallen Timbers Union Cemetery District has an upcoming joint district meeting on May 11th, 2026. Asking for a quorum of Whitehouse Council members to be there – verifying enough are available. Yunker asks for Clerk Hartbarger to attend as well.

Artiaga comments that considering the current vote to update the zoning she has had a few residents ask for the speed to be lowered on Waterville St. in this general area. Heban comments that he will get a memo drafted to Council, a traffic study will have to occur and they will consider the number of driveways and how close they are to each other. Heban shares this will cost around \$5,000.

Riggenbach thanks Daugherty for the draft letter to the Planning Commission regarding sidewalks being required for all properties. He feels this is ready to go to the Planning Commission. Riggenbach confirms he will fully support safety measure for the Oak Brook, Temperance, etc. area, regardless of if the new subdivision goes in – with these comments it should be looked at today if there are that many issues.

Fine shares that he has not yet had a chance to read the letter to the Planning Commission but will do so. He gives his thanks to Chief Baer and the Police Department for their quality preparation of incidents such as the one that occurred. Fine invites anyone who is interested to attend the Arbor Day event on April 29th at 1:30pm.

Mayor asks Chief Baer if it has ever been considered to put the speed signs in the Oak Brook area. Chief says they do have ones that have been purchased and can be moved around the community. Baer does confirm that this is the first time he is hearing concerns about the speed in this area. Chief Baer asks that anyone who has any traffic complaint on speed or anything else to please report this to the department so officers are aware and can be monitored.

CITIZEN COMMENTS

Mayor Bingham asks if there are any citizen comments to share.

Jeff Heaney - 11250 Centerville Street: Heaney asks about extending the no passing zone on SR-64. Would the state need to adjust the Village border to be able to extend this no passing zone. Heaney does like the idea of the self-policing speed limit signs. Suggest a venue for people to cross Waterville St near Oak Brook.

Hill confirms that this would require the petitioning of the state and speed study. Heban says with Whitehouse becoming a City during the next census Whitehouse will have more control over the state routes.

Mark O'Neil – 6558 Oakbrook Drive: O'Neil comments on what Riggenbach shares about the school capacity. He confirms he is not sure but knows the last three school levies failed and with this failure some bussing could be cut off for students who live within 1 mile of the schools. Concerned if this happens that there will be a lot more kids walking to school than there is today.

Wayne King – 6760 South Street: King is here to request the use of the Veterans Memorial Park for the Memorial Day event on May 25th, in the morning. Shares that the Mayor will

speak; the additional speaker has recently been deployed and may not be able to attend. Asking for traffic control as in years past. King shares that on May 3rd at 2pm the flags out at Whitehouse cemetery will be replaced with Boy Scouts helping. King shares that the Legion will be starting a Boy Scout troop to continue to support boys who have graduated out of the Cub Scout troop.

Motion by Councilwoman Artiaga, seconded by Councilman Riggensbach to allow the use of Veterans Memorial Park and requested traffic control for the Memorial Day event on May 25th, 2026. 6 ayes

Motion by Councilwoman Tuohy, seconded by Councilwoman Artiaga at 7:47pm to enter an executive session regarding ORC 121.22(G)(3) and ORC 121.22(G)(8) and inviting in Toby Miller. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy at 8:30pm to reconvene the Council meeting. 6 ayes

ADJOURNMENT

Motion by Councilwoman Artiaga, seconded by Councilwoman Tuohy to adjourn the meeting at 8:31pm. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

5/1/2026

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ace Diversified Services	Parks	\$175.00	\$175.00	Port a Potty
AG-Pro	Parks	\$19.96	\$19.96	Parts
Amazon	Parks	\$206.45		Supplies
Amazon	Administration	\$9.74		Supplies
Amazon	Maintenance	\$239.97		Supplies
Amazon	Fire	\$176.14		Supplies
Amazon	Police	\$325.14	\$957.44	Supplies
AT&T First Net	Police	\$45.73		Cell Phones
AT&T First Net	Fire	\$482.18		Cell Phones
AT&T First Net	Administration	\$138.39		Cell Phones
AT&T First Net	Parks	\$72.87		Cell Phones
AT&T First Net	Maintenance	\$72.87		Cell Phones
AT&T First Net	Streets	\$72.87		Cell Phones
AT&T First Net	Water	\$126.15		Cell Phones
AT&T First Net	Sewer	\$126.15	\$1,137.21	Cell Phones
Baker & Associates	Water	\$9,000.00	\$9,000.00	Mixer Repair
Christopher Shutters	Community	\$600.00	\$600.00	Summer Concert
Cummins Sales & Service	Fire	\$1,385.80	\$1,385.80	Generator Repair
Fastenal	Capital Projects	\$102.17	\$102.17	Park Sign Hardware
Kleinfelder	Administration	\$4,267.00	\$4,267.00	Whitehouse Square Townhomes Insp.
Look at Me Signs	Police	\$44.00		Shirts
Look at Me Signs	Fire	\$392.35	\$436.35	Shirts
McCabe Outdoor Power	Parks	\$55.87	\$55.87	Parts
Menards	Parks	\$17.40	\$17.40	Supplies
NORON	Maintenance	\$305.20	\$305.20	Furnace Service Call
ODP Business Solutions	Police	\$67.96	\$67.96	Wall Signs
Ohio Gas Company	Police	\$155.45		Natural Gas Charges
Ohio Gas Company	Fire	\$174.46		Natural Gas Charges
Ohio Gas Company	Parks	\$269.67		Natural Gas Charges
Ohio Gas Company	Maintenance	\$623.61		Natural Gas Charges
Ohio Gas Company	Lucas County ALS	\$174.46	\$1,397.65	Natural Gas Charges
Pine Environmental	Fire	\$152.64	\$152.64	Regulator

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ridis	Police	\$1,470.00	\$1,470.00	Annual Car Wash Passes
Shambaugh & Son	Maintenance	\$7,653.00	\$7,653.00	Fire Line Repair
Traffic Stop Uniform Supply	Fire	\$430.90	\$430.90	Uniform
USABlueBook	Water	\$563.84	\$563.84	Supplies
Wildlife Pro	Maintenance	\$329.95	\$329.95	Extermination Assessment
		\$30,525.34	\$30,525.34	

Village of Whitehouse
PRINTOUT
 Printed: 4/30/2026

Special Events
EUF-BNR
Balance
\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
david ludwig	EUF-BNR	Apr 27, 2026	--	--	--	--

Applicant Information
APPLICANT
david ludwig
Coordinator/Contact Person
COORDINATOR/CONTACT PERSON
David Ludwig
Event Information
Event Name

The Distinguished Gentleman's ride

Event Date (s)

May 17th

Event Hours

10:30 - 12:30

Estimated Attendance

15-20

Describe Event

The Distinguished Gentleman's Ride is a worldwide motorcycle event where riders dress in classic, dapper style and take to the streets on vintage and classic style bikes. Held annually, the ride raises funds throw registered riders donations and awareness for men's health specifically prostate cancer research and mental health initiatives.threw the movemeber foundation

Participants will gather to meet, take photos, and admire the bikes and sharp outfits before setting off together for a scenic ride down River Road, ending with lunch at Local Thyme. It's a great mix of community, style, and purpose all supporting an important cause.

Event Details
Non-Profit Organization

Yes

Will the Event Use Signage/Attraction Devices

Yes

Amplified Voice/Music

No

Will police security be needed?

No

Food/Beverage Sales ?

No

Alcoholic Beverage Sales?

No

F2 Permit & Approval Needed?

No

Will you be using tents?

No

Food Trucks on site?

No

Inflatable structures used?

No

Any Product Sales?

No

Temporary Fencing Used?

No

Traffic Barricades Needed?

No

Traffic Signage Needed?

No

Traffic Control and Direction Needed?

No

Other

N/A

Requested Services

Public Works will drop off cones for Mr. Ludwig to put out on Sunday

Map Upload

Screen Shot 2026-04-27 at 9.36.17 ...

Payment for Services

Administration

0

Fire

0

Police

0

Public Service

0

Tent

0

Food Truck

0

Additional Information

Digital Signature

David Ludwig

Proof of Insurance

Fees

TOTAL	\$0.00
PAID	\$0.00
BALANCE DUE	\$0.00

Communication

Jason F April 27, 12:31 PM

Approval Comment:

I'm ok with the event.

Brad B April 27, 1:31 PM

Approval Comment:

Police assistance not requested. I'm good with it.

Mike H April 27, 2:13 PM

Approval Comment:

We will drop cones off at Social Park for Mr. Ludwig to put out on Sunday morning

Jennifer H April 30, 10:32 AM

Approval Comment:

On the May 5 Council agenda

Workflow

1. In Person or Virtual Meeting Completed - COMPLETED

Assignee: Jennifer Herman

2. Police Chief Review - COMPLETED

Assignee: Brad Baker

3. Fire Chief Review - COMPLETED

Assignee: Jason Francis

4. Public Service Director Review - COMPLETED

Assignee: Mike Hill

5. Deputy Administrator / COO Review - COMPLETED

Assignee: Josh Hartbarger

6. Administrator Approval - COMPLETED

Assignee: Jordan Daugherty

7. Scheduled for Council - COMPLETED

Assignee: Jennifer Herman

8. Council Approval - ACTIVE

Assignee: Josh Hartbarger

9. Issue Special Event Approval - INACTIVE

Assignee: Jennifer Herman

10. Payment for Services - INACTIVE

Assignee: Jennifer Herman

Appendix



Screen Shot 2026-04-27 at 9.36.17 AM.png



Village of Whitehouse

PRINTOUT
Printed: 4/30/2026

Special Events
JTL-300

Balance
\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Stephine Phillips	JTL-300	Apr 24, 2026	--	--	--	--

Applicant Information

APPLICANT
Stephine Phillips

Coordinator/Contact Person
N/A

Event Information

Event Name	Event Date (s)
Whitehouse Farmers Market	Sundays 6/14 -8/30 2026

Event Hours	Estimated Attendance
12-5 with Event 1-4	50

Describe Event

Anthony Wayne Community Chamber of Commerce would like to bring back the Village of Whitehouse's Farmers Market. Use of the Pavillion for 10 tables, and the surrounding grass area along the sidewalks for canopy Vendors. Unknown at this time how many canopies, with a goal of 10-20. Vendors would include Agriculture, local artisan producers (following State of OH), crafters and local businesses.

Event Details

Non-Profit Organization	Will the Event Use Signage/Attraction Devices
Yes	No

Amplified Voice/Music	Will police security be needed?
No	No

Food/Beverage Sales ?	Alcoholic Beverage Sales?
Yes	No

F2 Permit & Approval Needed?	Will you be using tents?
No	No

Food Trucks on site?	Inflatable structures used?
Yes	Yes

Any Product Sales?	Temporary Fencing Used?
Yes	No

Traffic Barricades Needed?	Traffic Signage Needed?
No	No

Traffic Control and Direction Needed?

No

Other

May have food trucks and inflatables but none scheduled

Requested Services

Requesting use of the Pavillion (Blue Roof)

Map Upload**Payment for Services****Administration**

0

Fire

0

Police

0

Public Service

0

Tent

0

Food Truck

0

Additional Information**Digital Signature**

0

Proof of Insurance**Fees****TOTAL**

\$0.00

PAID

\$0.00

BALANCE DUE

\$0.00

Communication**Josh H** April 24, 1:48 PM

Can you send your proof of insurance?

Jason F April 27, 12:31 PM**Approval Comment:**

I'm ok with the event.

Brad B April 27, 1:30 PM**Approval Comment:**

Looks good to me.

Mike H April 27, 2:17 PM**Approval Comment:**

Only issue is that we do not allow bounce houses/Inflatables in the park area.

Jennifer H April 30, 10:32 AM**Approval Comment:**

On the May 5 Council agenda

Workflow**1. In Person or Virtual Meeting Completed - COMPLETED**

Assignee: Jennifer Herman

2. Police Chief Review - COMPLETED

Assignee: Brad Baker

3. Fire Chief Review - COMPLETED

Assignee: Jason Francis

4. Public Service Director Review - COMPLETED

Assignee: Mike Hill

5. Deputy Administrator / COO Review - COMPLETED

Assignee: Josh Hartbarger

6. Administrator Approval - COMPLETED

Assignee: Jordan Daugherty

7. Scheduled for Council - COMPLETED

Assignee: Jennifer Herman

8. Council Approval - ACTIVE

Assignee: Josh Hartbarger

9. Issue Special Event Approval - INACTIVE

Assignee: Jennifer Herman

10. Payment for Services - INACTIVE

Assignee: Jennifer Herman

Whitehouse Tree Commission
Minutes from April 16, 2026 Meeting

Attendance – Elliot Tramer, Christine Manzey, Laurie Mauro, Angie Boudouris, Steve Fine (Council Representative), Diane DeYonker, James Forrest (Staff Representative), Guest: Matthew Marria

I. Call to Order – Elliot Tramer called the meeting to order at 7:33 PM

II. Approve Minutes of Mar 26, 2026 Meeting – Chris Manzey motioned to approve, Angie Boudouris seconded, Minutes were approved.

III. Announcements

Tree City USA Celebration – May 13, 9:30-2:30, Maumee Elks

Tree Commission Meeting – Thurs May 28, 7:30 PM

IV. Old Business

- A. **Tree Inventory** – Lost 2 Callery Pear Trees, very little storm damage in recent wind storms.
- B. **Distribution of New Tree Commission Polo Shirts**
- C. **Forms and Docs** – Handouts from recent Midwest Botanical Society meeting will be added
- D. **Arbor Day Planning** – Arbor Day will be celebrated with the Whitehouse Primary third graders on Weds 4/29 at 1:30 PM, with a rain date of Mon, 5/4. Exercises from the Arbor Day Foundation will be provided to the third grade teachers for use with the students. Three trees will be planted near the park playground, one Shagbark Hickory, one Swamp Shite Oak and one Princeton Elm. A Village staff person will read the Proclamation. Elliot, Chris, and Diane will read a short piece of information on each tree to the group.
- E. **Spring Seminar** – will be on Weds, April 22 at 7:00 PM in Council Chambers. Paul Bauman of TASD will provide a talk on Mosquito Control. Flyers have been created and will be shared on area bulletin boards, and Social Media to publicize the event.

V. New Business

- A. **Discussion of Potential New Members** – Matthew Marria attended the meeting as a potential new member. He was provided fundamental information about the activities of Tree Commission and the group answered his questions. He expressed significant interest in joining the Tree Commission.

VI. Other Issues as Appropriate Under Village Charter

- A. **Parks Planning Commission** – Steve Fine informed the Commission that Village Council is considering re-establishing a Parks Planning Commission, which would benefit from the input of Tree Commission.
- B. **Sidewalk Additions**- Steve Fine informed the Commission that Council was considering the addition of sidewalks to the Village, which could impact tree lawns. James Forrest relayed that in most cases there would be room for trees in the tree lawn where sidewalks could be added.

VII. Executive Session – was entered at 8:42 PM, and was exited at 8:45 PM

VIII. Adjournment – Meeting was adjourned at 8:48 PM as motioned by Diane DeYunker

Respectfully submitted,

Laurie Mauro

Whitehouse

Operations Report and Status Update May 5th, 2026

DEPARTMENT UPDATES

Administration-

- Senior Farmers Market Nutrition Program

Police-

- Hosted Ohio Crime Prevention Associations (Crime Prevention Specialist) Training (By Hosting we had a free seat and Officer Tyler Ware attended)
- Interviewed several potential BGSU Interns for Summer and Fall Semester (Selected- J. Quick, Summer Intern/ L. Harden, Fall).
- Currently working on enrollment for Safety Town have 30+ children enrolled (Still have a few seats available)
- Working on an E-Bike Safety Program/s (concepts).

Fire-

- Hose testing complete.
- Preparing safety plans for Cherry Fest and Founders Day.

Public Service-

- Pedestrian Hybrid Beacons

SAFETY AND HEALTH REPORT

01-06-26 None

ZONING

05-5-2026

1. **Permits (Total Count for 2025):**
 - 2 New Home
 - 35 Contractor Registrations
 - 1 Commercial Building
 - 4 Fence Permits
 - 3 Shed Permit
 - 0 Non-Temporary Sign Applications
 - 1 Temporary Sign
 - 3 Pool Permit
 - 1 Garage
 - 3 Deck
 - 1 Driveway / Sidewalk
2. **Zoning Cases:** None for 2026
3. **Zoning Report:** (Attached) 2026 Current

COMMUNITY DEVELOPMENT

01-20-26

Special Events

1. Coffee Event – March 14th
2. Easter Event – March 21st
3. Third Grade Tour – May 2026
4. Third Grade Mock Council – May 2026
5. Cherry Fest – June 11th, 12th and 13th
6. Summer Concerts – May 21st, June 18th, and July 16th
7. Community Garage Sales – June 19th – 20th
8. Safety Town – June 22nd -26th
9. Dancing in the Park – TBD
10. Founders Day – July 2nd
11. 25th Anniversary of 911 - TBD
12. Halloween – October 31st
13. Christmas Tree Lighting and Parade – December 5th

SUBDIVISION DEVELOPMENTS

02-12-26

1. Whitehouse Square Townhomes Surveying Began April 2025. Starting work late 2025 early 2026. Infrastructure began (February 2026) Water, Storm and Sanitary Sewer Installed (March 2026)

STREETS

04-7-26

1. **Finzel Road Improvements** – Resurfacing 4600’ of Finzel Road from SR64 Roundabout to Anthony Wayne Jr. High School. This is a Surface Transportation Block Grant (STBG) funded project. Project cost is anticipated to be \$644,730 and grant funding is \$466,180. Project year is 2028. Scope Walk through Scheduled (10/22/25).
2. **Cemetery Rd. Improvements** - Resurfacing 3000' of Cemetery Rd. From the Wabash Trail to Weckerly Rd. OPWC funding 2026 project year. Pre Construction Meeting held on 9/23/25. Bore samples in November of 2025. Next phase going out to bid (February 2026) Bid Opening Completed (March 2026). Contract awarded to Bowers Asphalt & Paving (April 2026).

PARKS & RECREATION

05-5-26

1. **Park Sign & Front Park Design** – Reconstruction of Whitehouse Park sign and Landscape design for front of park along Providence St. between St. Louis and Lucas St. Working with Edge Group on Concept May 2025. Projected fall 2025 start. Work Started (10/16/2025) Grant funding applied for to finish (10/29/2025) Sign Stone work Completed (November 2025). Etched metal design done. (02/12/2026)
2. **Story Book Walk** – Installation completed March 2025. Researching ideas on new books. 4 new books purchased (January 2026)
3. **Shelter house Improvements** - Upgrade to a 4 seasons facility. Start date Fall Projected start date Fall 2025. Furnace and AC installed (January 2026). Ceiling and Lighting completed (March 2026) Project Complete (April 2026)
4. **Caboose Maintenance** - Repair holes in metal and repaint exterior. Start Date 2025 Projected start date Fall 2025. Cleaned out and ready to start repairs (10/10/2025)

5. **GaGa Ball** – Research and cost estimate (April 2026)
6. **Pedestrian Hybrid Beacons** - Awarded Abbreviated Safety Grant from ODOT for Pedestrian Hybrid Beacons to be installed on St. Rt. 64, One at the crosswalk by Indianapolis St. that connects the Village Park with Blue Creek Metropark and one at the crosswalk at Whitehouse Square Boulevard. The grant is 90% grant, 10% local match and is for \$432,000.00 total, \$388,000.00 grant and \$43200 matching funds. Design FY 2027 and Installed in FY 2028. (April 2026)

WATER **02-12-26**

1. **Elevated Storage** - A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00. Plans to OEPA for review. Bid opening-July 12th. Apparent low bidder-Maguire Iron for \$2,753,000. Awaiting award. Awarded to Maguire Iron. Anticipated to start mid-November. Start date pushed back to February. Groundbreaking occurred in February 2025. Foundation Poured (March 2025). Site work being completed for steel (April 2025). Steel work has begun (May 2025). Stages of water tower constructed painting in July (June 25, 2025). Tower erected July 15, 2025. Painting will be end of July. Project completion estimated November 2025. Painting to begin August 2025. Painting moved to September. Painting began 9/30/2025. Painting Completed (10/14/2025) Mixer and Sprayer installed. Cathodic Protection installed. December 7 projected substantial completion date (10/29/2025). Waiting on SCADA to be installed estimated completion March 2026. (2/12/2026)

WASTE WATER **08-01-25**

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.
2. **Sanitary Sewer Collection System Evaluation** – Contacted with Jones & Henry to review sanitary sewer inspection data and make recommendation for future maintenance efforts. Recommendation to perform cast in place sectional liners and rehab manholes. Estimated project cost \$1,050,456.00. Council approved project for Water Pollution Control Fund nomination. Jones & Henry to make application – Fall 2024. Announced as an intended project for funding through Water Pollution Control Loan Fund for 2026.
3. **Force Main Hydrogen Sulfide Mitigation** – Working with OHM on testing for solutions. Oxygenation system is not a recommended option we do not have enough flow and head pressure to make it optimal (10/14/2025).

STORM SEWER

08-19-25

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information. Lucas County Representatives will be at Whitehouse answering ditch petition questions on July 30, 2024 – 4-8 p.m. Final Hearing is August 6, 2024 at 2 p.m. at the Lucas County Commissioners. Hearing postponed. Recessed to July 15, 2025. Mayor has been meeting with Lucas County and other Elected officials looking for alternative source funding. Lucas County Commissioners approved August 2025.
2. Loan Oak Ditch Cleaning – In progress. Cleaned from SR 295 to Oak Brook (May 2025)

SANITATION

10-07-25

1. Established 2025 bulk drop off/curbside dates. The drop-off dates will be January 3rd-4th & 10th-11th, March 21-22. The curbside pickup dates will be June 28th, September 27th. Total Residents served for January was 377. March Drop off 189 residents served (206 loads). Recycled 3000lbs of steel (April 2025). June Curbside 1563 homes and 69 tons of refuse. September Curbside 1607 Homes and 58.25 tons of refuse.
2. Established 2026 bulk drop off/curbside dates. Drop off dates are 1/2,1/3,1/9,1/10, 3/27,3/28. Fridays are 8:30am – 4:00pm and Saturdays are 8:00am – Noon. Curbside cleanups are 6/27 and 9/26.

MISCELLANEOUS

02-01-26

None

INCOME TAX AND JEDD/JEDZ

05-05-26 Income Tax

1. **Whitehouse Income Tax Collections (As of April 30, 2026)**
 - a. 2026 = \$1,365,379.27
 - b. 2025 = \$1,448,066.25
 - c. Year to Date Comparison = 5.71% Decrease
2. **MTJEDD (As of March 31, 2026)**
 - a. 2026 Gross Collections = \$564,689.18
 - b. 2026 Whitehouse Disbursement = \$0
3. **STJEDZ (As of March 31, 2026)**
 - a. 2026 Gross Collections = \$853,959.85
 - b. 2026 Whitehouse Disbursement = \$102,508.61

Case #	Topic	Status	Date Entered	Date Due	Assigned To	Address
CE-25-0008	Property Maintenance	Open	03/25/2025	05/06/2026	Josh Hartbarger	10820 WATERVILLE ST
CE-25-0034	Property Maintenance	Open	08/07/2025	05/06/2026	Jennifer Herman	6735 INDIANAPOLIS ST
CE-25-0043	RV Parking	Open	11/14/2025	05/06/2026	Jennifer Herman	6542 FIELD AVE
CE-26-0006	Property Maintenance	Open	03/03/2026	05/06/2026	Josh Hartbarger	6711 GILEAD ST