

Whitehouse

June 19, 2026

Meeting Notice Tree Commission June 25, 2026

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, June 25, 2026 at 7:30 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the May 28, 2026 Meeting
- III. Announcements
- IV. Old Business
 - A. Tree Actions this Month (James)
 - B. America in Bloom Visit
 - C. Tree Inventories – Updated Street Map?
 - D. Story Board Update
 - E. Forms & Docs
- V. New Business
 - A. Update on Parks Planning Commission? (Steve)
 - B. Young Tree Training in Fall
 - C. Urban Forestry Youth Training Program (Elliot)
- VI. Discuss Other Issues as Appropriate under the Village Charter
- VII. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

Whitehouse Tree Commission
Minutes from May 28th, 2026 Meeting

Attendance - Elliot Tramer, Christine Manzey, Laurie Mauro, Angie Boudouris, Matt Marria, Steve Fine (Council Representative), James Forrest and Mike Hill (Staff Representatives), Rick Hathaway, Eileen Kozlowski, Kristi Fish (guests)

I. Call to order- Elliot Tramer called the meeting to order at 7:30 PM

II. Approve Minutes April 26, 2026 Meeting - Chris Manzey motioned to approve, Angie Boudouris seconded, Minutes were approved.

III. Announcements

- A. American in Bloom – Whitehouse site visit for community award on June 25th and 26th. Members of Tree Commission will participate in the site visit with Staff and Council Representation.
- B. Next Tree Commission meeting – Thursday, June 25th, 7:30 PM

IV. Old Business

- A. Tree Inventory
 - 1. Lost 1 maple on Waterville Street which will be commercially removed on 5/29/26, very little other storm damage in recent storms
 - 2. Discussed updated map of Village for Tree Commission of new streets to complete tree inventory, James will provide to Commission
- B. Tree City USA Celebration – May 13th, Maumee Elks
 - 1. Attended by Elliot Tramer, Christine Manzey, Laurie Mauro, Diane DeYonker, Angie Boudouris, James Forrest, Mike Hill and Steve Fine.
 - 2. Elliot Tramer gave a short growth award presentation highlighting the tri-fold board complete by Commission members Chris Manzey and how it is displayed at the Whitehouse Library and travels for other educational presentations (well received).
 - 3. Whitehouse received recognition for 24 years as Tree City USA, American in Bloom, and Growth Award.
 - 4. Presentation by Maumee teacher Jodie Haney of her students' project measuring tree heights.
- C. Forms and Docs
 - 1. Handouts from recent Tree City USA will be added and book given to Commission with Growth Award, "The Ohio Stream Guide"
- D. Arbor Day
 - 1. Arbor Day was celebrated with the Whitehouse Primary third graders on 4/29/26, approximately 120 students attended

2. Attended by Whitehouse Mayor who read the Arbor Day Proclamation, Tree Commission members, Elliot Tramer, Diane DeYonker, Angie Boudouris, James Forrest and Mike Hill (Staff), and Steve Fine (Council)
3. Elliot, Diane, and Angie read a short description about each tree being planted and answered questions.
4. Three trees were planted near the park playground, one Shagbark Hickory, Burr Oak, and Princeton Elm
5. Children assisted in planting by shoveling dirt in the hole.
6. Each child received a spruce seedling with instructions on how to plant the tree and other Arbor Day activities and information, assembled by Tree Commission members.

E. Spring Seminar

1. Presented on April 22 at 7:00 PM in Council Chambers
2. TASD (Toledo Area Sanitation Department) provided talk on mosquito control using a product that is used on the larval stage of mosquito and does not effect other insects or caterpillars, like commercial mosquito companies do, other services were discussed that are available to Lucas County residents including by not limited to removing above ground pools and old tires to reduce breeding sites of mosquitoes, also discussed tick drop off sites throughout Lucas County and data collected about tick borne disease.
3. Discussed low attendance, even though information was put out on the Whitehouse Village website, FaceBook page, emails were sent to area HOAs, flyers were hung up in local businesses.
4. Discussed potential ways to increase participation in seminars, by videotaping seminar and making it available on website.
5. Tree Commission discussed future educational programs and considering change time of year, other ways to electronically share information to increase attendance

V. New Business

A. Tree Inventory

1. Approximately 2/3 of the Village tree inventory is completed, plan to complete inventory in summer and fall of 2026, tree inventory to be completed prior to leaves falling.
2. James will provide updated maps with new roads within the Village.
3. Currently have 2 teams.
4. Discussed importance of wearing high visibility vest, Tree Commission shirts, and name tags, photos completed at last meeting.
5. Concern for lack of diversity of trees in subdivisions
6. Question raised, does Village need to take soil compensation into consideration when planting trees in road right-of-way?
7. Notification will be put out to Village residence about tree inventory on webpage, FaceBook and all access.

8. James will follow up on getting name tags printed.
9. New members of Tree Commission will be paired with experienced Commission members for education and training on proper measurement and recording of data.
10. Discussion about Tree Commission members having access to electronic tree inventory data, Mike Hill, and Steve Fine (Council member) will inquire if that is a possibility and can be done securely.

B. Discussion of Potential New Members

1. Rick Hathaway attended the meeting as a potential new member. He was provided fundamental information about the activities and expectations of tree commission membership. Commission and the group answered his questions. He expressed significant interest in joining the Tree Commission.

VI. Other Issues as Appropriate Under Village Charter

A. Village Park Plan

1. Presented by Mike Hill (Staff)
2. Village applied for State grant to create all-inclusive playground.
3. Drawing and rough plan of park presented including new playground and location.
4. Plan to add 10-15 new trees, irrigation, benches, and sidewalks.
5. Discussed with Steve (Council member) Tree Commission would like to be represented in planning stages to discuss tree selection, and planting locations.

B. Parks Planning Commission

1. Steve Fine informed the Commission that Village Council is still considering re-establishing a Parks Planning Commission, which would benefit from input from the Tree Commission, and convenes was to recommend a Tree Commission member be appointed to that Committee.
 - Steve will keep Tree Commission updated when Council makes a decision.
 - Steve also discussed Whitehouse Village survey that is going out to community and will include if any members of community are interested in serving on a Parks Commission, thoughts on park renovation

C. Memorial Tree

1. Eileen Kozlowski and Kristi Fish attended meeting to discuss planting of memorial tree for Joe Kozlowski (son and brother of guests).
2. Application has been submitted to Village.

VII. Executive Session

- A. Executive session was entered to discuss recommendation of new Tree Commission member Rick Hathaway
- B. Motion by Elliot Tramer, seconded by Angie Bourdoris to enter into executive session, code recited by Council member Steve Fine, pursuant to Ohio revised code 121.22 (G)(1) to consider appointment of public official to Tree Commission.
- C. Entered at 8:55 PM

- D. Motion by Elliot Tramer, seconded by Angie Boudouris to reconvene the Tree Commission Meeting at 9:00 PM

VIII. Adjournment

- A. Motion by Chris Manzey to adjourn the meeting at 9:01 PM

Respectfully submitted,

Angela Boudouris