

Whitehouse

July 10, 2026

Meeting Notice
Tree Commission
July 16, 2026

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, July 16, 2026 at 7:30 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the June 25, 2026 Meeting
- III. Announcements
- IV. Old Business
 - A. Growth Award Update
 - B. Tree Actions this Month (James)
 - C. Tree Inventories
 - D. Forms & Docs
- V. New Business
 - A. Whitehouse Big Tree Contest
- VI. Discuss Other Issues as Appropriate under the Village Charter
- VII. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

WHITEHOUSE TREE COMMISSION MINUTES

June 25, 2026

Attendance: James Forrest (Village Rep), Steve Fine (Council Rep), Elliot Tramer (Chairman), Christine Manzey, Laurie Mauro, Angie Boudouris, Diane DeYonker (via cell phone), Brian Sullivan (guest), and Connie Baggett (guest)

- I. **Call to Order:** 7:32 pm. Followed by introductions of all attendees including the two guests who are advisors from the America in Bloom program that is currently evaluating the Whitehouse Village using criteria set up by the program.
- II. **Approval of the May 28, 2026 minutes.** Moved by Chris Manzey; seconded by Angie Boudouris; corrections given by Elliot Tramer; then, amended minutes passed unanimously.
- III. **Announcements:** Elliot Tramer stated that the next Tree Commission meeting would be on July 16th. Jill Gundy and Mark Schriefer will be informed, as well.
- IV. **Old Business:**
 - A. **Tree Actions:** James Forrest reported that Village workers were performing young tree training (pruning) in the downtown area, as well as in Village Meadows where removed Callery Pears were replaced. Altogether around 63 trees were being pruned. Sandra Park trees would be left for the fall pruning.
 - B. **America in Bloom Visit:** Brian Sullivan and Connie Baggett encouraged everyone to contact them if there were any questions throughout the year. They also stressed that we should talk with them about any issues that we would like them to address in the final report.
 - C. **Tree Inventory:** the Tree Commission members have been walking the Village updating the tree inventory that was performed in 2010. Using a three-year plan whereby 1/3 of the Village trees would be assessed per year, the members are now in their 3rd year and finishing up the inventory of all street trees. Elliot Tramer reported that he and Christine Manzey inventoried 45 residences plus trees on islands and entry ways. They measured 25 trees and only 2 were Callery Pears. 58% of the residences could use additional trees. One tree appeared to be in decline possibly due to volcano mulching. Diane DeYonker reported that she and Angie Boudouris visited 50 residences and measured 23 trees. 51 trees could be added to her area visited. She noted one tree needed removal and two needed trimming.
 - D. **Story Boards:** James Forrest reported that the next round of story boards would be about trees.
 - E. **Forms and Docs:** the spreadsheets showing the updated Tree Inventory should not only be electronic but also in hard-copy and placed in a binder in the Forms and Docs cabinet. Also, the inventory information could be placed in the new Whitehouse Library so the public has easy access to it.
- V. **New Business:**
 - A. **Update on Parks Planning Commission:** Steve Fine said that the creation of a Parks Commission as an advisory body to the Village Council would possibly be formed in August once a Survey concerning the future park was completed. Mike Hill informed James Forrest that Whitehouse has been awarded a grant to help with the cost of the portion of the Park Renovation Project that extends from the Gazebo to Providence Street (the front portion of the park). This would involve sidewalks, trees, and basic plantings.
 - B. **Young Tree Training Program in the Fall:** unfortunately, there is no new information available because our new ODNR representative, Haley Sattler, has not responded to inquiries.
 - C. **Urban Forestry Youth Training Program:** Elliot Tramer has been invited to participate in this program taking place in Toledo. He will report back to the Tree Commission about what is entailed and whether something similar to this could be offered in the Anthony Wayne area.
 - D. **Big Tree Project:** following the example of Stowe, Ohio, the Tree Commission is interested in sponsoring this effort to identify large/historical trees in the Whitehouse community. Possibly residents who have a large tree would submit a photo of the tree whereupon a member of the Tree Commission would visit the property and verify the submission. Possible awards could be

in the form of “Whitehouse Bucks” that would be “spent” at local participating businesses and/or a Proclamation by the Mayor and/or a yard sign. Elliot Tramer volunteered to draft a proposal and pass around to Commission members for additional comments.’

- E. **Tree Tour:** James Forrest mentioned that the Whitehouse website has a link to a Tree Tour which lists 41 trees in Whitehouse but does not indicate their locations. The Tree Commission will explore how to create a map indicating the trees’ locations.
- F. **Identification Badges:** are now available for pick-up. Lanyards and holders will be available shortly.
- G. **Tick Box:** is now affixed to a post by the entrance to the Municipal Building.

VI. **Adjourn:** Laurie Mauro moved that the meeting be adjourned at 8:48 pm

Respectfully Submitted,
Christine Manzey